

# WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD

Meeting Minutes – 9 May 2022

Waupaca County Courthouse – Room 1068

Solid Waste Director Francis called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Supervisors Fred Zaug, Sue Golding, Scott Purchatzke, Joe McClone, and John Miller, Citizen Members Nancy Koeppen, Jeff Dyer, and Maryann Snider were present while Citizen Member Ken Van Dyke attended remotely. Others present: Staff members Taylor Sorenson, Joe Barden and John Francis.

**Review and Approve Agenda:** Motion by Zaug, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Golding, seconded by Van Dyke to approve the 11 April 2022 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** Francis opened the meeting for public comment/correspondence, there was none.

**Chair and Vice-Chair Elections:** Francis called for nominations for the Chair position. McClone nominated Zaug. There were no other nominations. Motion by McClone, seconded by Koeppen to close nominations and cast a unanimous ballot to elect Zaug to the Chair position. Motion passed without a negative vote.

Francis turned the meeting over to Chair Zaug.

Zaug called for nominations for the Vice-Chair position. Van Dyke nominated McClone. There were no other nominations. Motion by Koeppen, seconded by Dyer to close nominations and cast a unanimous ballot to elect McClone to the Vice-Chair position. Motion passed without a negative vote.

Chair Zaug had everyone introduce themselves as there are new members to the Board.

**Resolution #9 – 2022 Budget Amendment – Loader Replacement Approval:** Francis handed out a copy of the resolution and gave the back story on all the troubles the department has been having with the tele-handler/loader. He and Barden explained that upon meeting with several equipment dealers, a regular style loader with extended reach would be a much better fit for our operation and would most likely result in less equipment repair costs and down-time in the future. There was discussion about how much the loader would cost and when the existing loader was scheduled for replacement (2025). Francis also discussed both short and long-term plans to have a back-up plan if the loader was to need repairs or become unavailable for extended periods of time. He explained that when the loader goes down, the PTF is unable to continue to operate. He stated that staff is looking into various changes that would allow them to have a built-in backup.

One option discussed was a trench for semi-trucks to back into that would allow the skid-steer to load trailers, if needed. This option has some serious drawbacks. It would act as a funnel and all water collected would need to be hauled from the holding tank to a treatment plant. The cost of putting in a trench long enough for a semi to back into would be sizeable. This option would also cut off the current brush area and create some safety issues.

The option staff is pursuing more information on an addition to the East side of the tipping floor and having a concrete ramp inside the building. The ramp would allow the loader to be six feet above the side of the semi-trailer. This would allow the trucks to be loaded with the skid-steer, if needed, and still maintain the ability to rotate trailers from side to side when we have a working loader. Staff is gathering information on this option so it can be discussed at budget time for a future capital project.

The immediate option for backup is to keep the tele-handler we have now as a backup when a new loader is purchased. Then this equipment can fill in when needed. This is really the only option we have until a more permanent solution is completed. There was discussion on various aspects of the approaches.

Motion by Van Dyke, seconded by Purchatzke to approve resolution #9 and pass it on to the Finance Committee then the full County Board for consideration. Motion passed without a negative vote.

**Agricultural and household hazardous waste clean-sweep program update:** Sorenson reported that the 2023 Household Hazardous Waste (HHW) and Agricultural Hazardous Waste Clean Sweep grant application is due at the end of May and this year she plans on applying for funding for the agricultural portion of the grant. It has been over 10 years since the County offered an Ag Clean Sweep so Sorenson, Francis, and Barden believe the program will be well received. We plan to partner with Waushara County for this aspect of the program as well so the MOU has been updated and reviewed by Corporation Counsel. There will be a limited number of collection dates and they will be by appointment only. There was discussion on how the program is funded.

**GFL “Energy Surcharge” request for hauling solid waste and recycling:** Francis handed out the request letter from GFL requesting a 10% energy/fuel surcharge be added to our bills. There was discussion about how the increase would impact budgets and if the fee would apply to just the recycling hauling contract or if it also applied to the solid waste hauling contract. The GFL letter was not clear on that issue. There was concern about there being no thresholds listed for when the fee would be removed. It was stated that some hauling contracts have provisions that state that when diesel fuel costs exceed a certain amount per gallon a fuel surcharge would be added but then if cost fell below that number, it would be removed. There was discussion on how the costs of many things are increasing, not just fuel and it was understood why GFL would request an increase.

A motion was made by Koeppen to approve the fuel surcharge for the recycling hauling contract with a provision that if diesel goes below \$3.55/gallon it would no longer be charged. This motion failed to get a second. There was more discussion on how a fee structure could be added to the contract, but it was decided that staff should contact GFL for more clarification of what they are asking, what contract it would apply to, and what metrics would determine when the agreed upon fee could be removed in the future.

Chair Zaug asked that staff gather that information and ask if GFL could have a representative at the next Board meeting - June 13.

**Board member and staff report(s): conference, seminar, convention, and/or webinar reports:**

- Zaug opened the floor to any reports, there were none.

**Recycling Coordinator’s Report:**

- Education Outreach:** Sorenson stated that April was busy with Earth Day presentations and that she has one this week in Marion and another one next week with Waupaca 8<sup>th</sup> graders. She also stated that she appeared on 92.7 The Lakes to promote the compost bin sale, appliance round up, and HHW program reopening in May.
- Program Updates:** Sorenson reported that she was able to order another pallet of compost bins and that they have continued to be popular. She submitted the Prescription Drug Take Back grant application and that after the most recent medication take back day, so far 505lbs of medication has been taken in to be properly disposed of, she is still waiting for two more police departments to report their numbers.

**PTF Supervisor Update:** Barden reported that the tele-handler is back from Highway Department and is repaired – just waiting on a new pin to arrive then they will come out and change it. He stated it was getting very busy lately, 75 to 100 customers a day. The household hazardous waste program is going now and is starting to pick up. The new Operations Specialist at the PTF is working out great, learning quickly.

**Director Report:** Francis stated Jennifer Monty has started and is training with Kristy Harris until the end of May. There was some discussion about what is being done to celebrate Harris's retirement, Sorenson stated that there will be an email sent out when the details are set.

**Upcoming Meetings:** The next regularly scheduled meeting will be 13 June 2022 at 3:30 pm in the Courthouse. Zaug stated he would like to hold the July meeting at the PTF to give new members a tour of the facility.

**Adjourn:** Motion by Golding, seconded by Koeppen to adjourn.

The meeting adjourned at 4:34 pm

Submitted by,

John D Francis  
Solid Waste Director