

General building permit requirements Accessory Structures

The following items are required to obtain a General Building Permit for an accessory structure:

1. Any required county permits
2. Any required town or village permits
3. A completed General Building Permit Application.
4. Building plans which include:
 1. Building dimensions
 2. Wall cross section
 3. Building Elevations
5. A site plan showing:
 1. Lot lines
 2. Location of proposed structure
 3. Location of all structures on the subject property
 4. Location of well and septic or sewer/water laterals as applicable
6. Erosion control plan. (May be shown on the site plan.)
7. Builders/Contractors applying for a building permit must supply their **Dwelling Contractor Credential** number with expiration date and their **Dwelling Contractor Qualifier Credential** number with expiration date.
8. Homeowners applying for a building permit must sign the **Cautionary Statement to Owners** in accordance with s 101.65 (1r), Stats.

IMPORTANT NOTICE

The work you are doing under this permit must be inspected!

Inspections for the following must be made prior to proceeding to the next phase:

1. Footings/slab (forms in place, **prior** to pouring concrete).
2. Rough construction if walls will be closed (work completed **prior** to insulation).
3. Final Inspection.
4. Any other inspections needed based on project.

Any questions or to schedule an inspection, please call or text Rodney at (608)617-9253 or Email to rschoepke@generalengineering.net

FOR INSPECTIONS CALL: _____		GENERAL BUILDING PERMIT APPLICATION				PERMIT #	
		GENERAL ENGINEERING COMPANY OFFICE: (608) 745-4070 FAX: (608) 745-5763				EXPIRATION DATE:	
Parcel Number:		Property is Located in <input type="checkbox"/> Town of <input type="checkbox"/> Village of <input type="checkbox"/> City of				Municipality Number	
		Name:					
PROJECT DESCRIPTION (Submit Building Plans & Site Plan)						Does this project require any additional approvals or permits? <input type="checkbox"/> yes <input type="checkbox"/> no	
Building Project Address:						Finished Project Value \$	
Zoning District(s):		Zoning Permit No.:		Corner Lot <input type="checkbox"/> yes <input type="checkbox"/> no		Bldg. Height Ft.	
						Setbacks: Front Rear Left Right	
Owner's Name(s)			Mailing Address			Telephone	
						Email	
Contractor Name & Type			Licen. / Cert #		Exp. Date		Mailing Address
							Telephone & Email
Construction Contractor							Tel.
							Email
Dwelling Contractor Qualifier					The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.		Tel.
							Email
HVAC Contractor							Tel.
							Email
Electrical Contractor							Tel.
							Email
Master Electrician							Tel.
							Email
Plumbing Contractor							Tel.
							Email
RESIDENTIAL Single Family/Duplex	Addition: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft. <input type="checkbox"/> Erosion Control						
	Detached Accessory Building: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft.						
	Remodel: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft.						
	Other: <input type="checkbox"/> Fence <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction _____ sq. ft. <input type="checkbox"/> Erosion Control <input type="checkbox"/> Electrical Service Upgrade (Amp _____) <input type="checkbox"/> Removal of Structure (Raze) <input type="checkbox"/> _____						
COMMERCIAL	New Commercial Building: _____ Bldg. Sq. Ft. <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control						
	Commercial Addition/Alteration: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Construction <input type="checkbox"/> Erosion Control _____ Building Sq. Ft. <input type="checkbox"/> Electrical Service (Amp _____) <input type="checkbox"/> Fence <input type="checkbox"/> Sign <input type="checkbox"/> Removal of Structure (Raze)						
	State of Wisconsin Plan Approval Needed: <input type="checkbox"/> yes <input type="checkbox"/> no (Approved plans must be submitted with permit application)						
Zoning - When applicable, owner shall research setback information regarding height, lot coverage, etc. prior to submittal of this application.							
I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply of this application. I expressly grant the building inspector or the inspector's authorized agent permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. It is the Owner/Contractors Responsibility to Call in ALL INSPECTIONS to the Inspector.							
APPLICANT (Print) _____ SIGN: _____ DATE: _____							
APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.							
BELOW SECTION FOR OFFICE USE ONLY							
FEES:		PERMIT(S) ISSUED			PERMIT ISSUED BY:		
Construction	\$ _____	<input type="checkbox"/> Construction			Name _____		
Plumbing	\$ _____	<input type="checkbox"/> HVAC			Date _____ Telephone _____		
Electrical	\$ _____	<input type="checkbox"/> Electrical			Cert No. _____ Census Code _____		
HVAC	\$ _____	<input type="checkbox"/> Plumbing			www.generalengineering.net		
Zoning	\$ _____	<input type="checkbox"/> Erosion Control			VER. 1/3/2018		
Other	\$ _____	<input type="checkbox"/> Other _____					
Administrative	\$ _____						
Total Permit Fee	\$ _____						

NOTICE TO PERMIT APPLICANTS

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to <http://dhs.wisconsin.gov/lead/WisconsinRRPRRule.htm> for details of how to be in compliance

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Wetlands Identification web page: <http://dnr.wi.gov/wetlands/locating.html>

DNR Waterway & Wetland Permits web page: <http://dnr.wi.gov/waterways/>

WI Dept. of Natural Resources Service Center Link: <http://dnr.wi.gov/org/caer/cs/servicecenter/ssbycity.htm#milwaukee>

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Signature below indicates receipt and acknowledgement of the contents of this document.

Applicant/Property Owner Name: _____

Signature: _____ Date: _____

Parcel Number _____ - _____ - _____

Fire Number and Street Address of Project: _____

File Copy

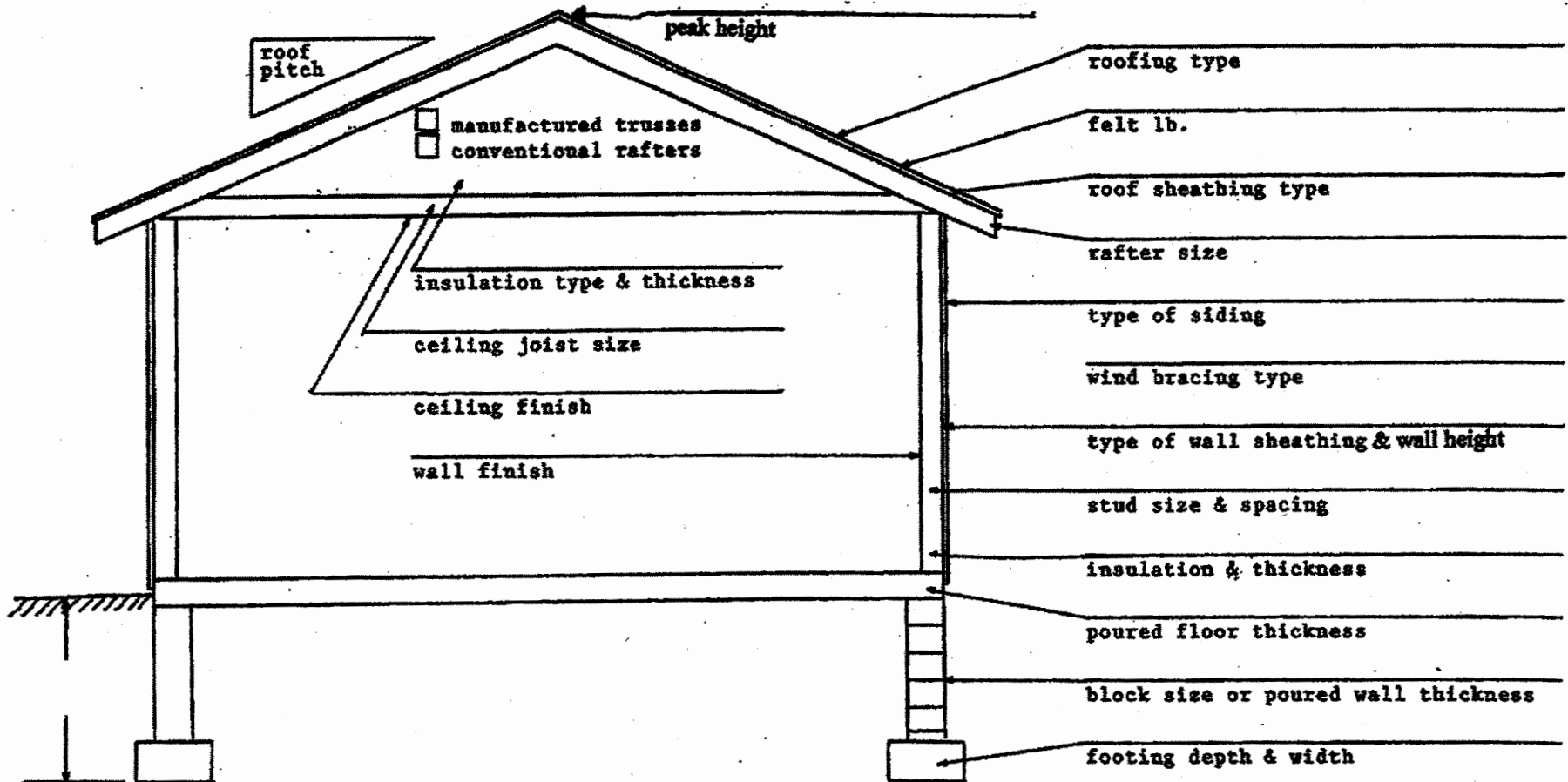
Applicant/Owner Copy

Garage Size _____

Garage Cross Section

owner or agent signature _____

inspector signature _____



Garage Door(s):

Door width _____

Located in gable end side wall

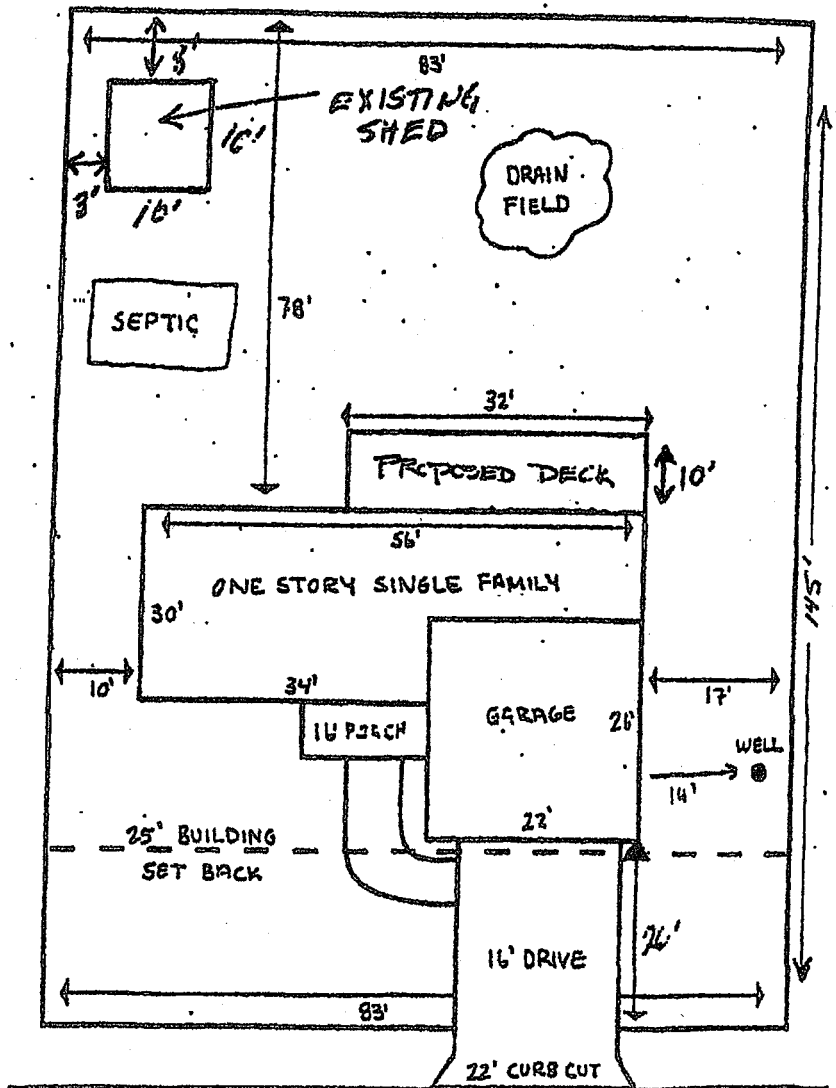
Header type & size _____

SAMPLE PLOT PLAN

Most work that requires permits also requires a plot plan. A plot plan is a scaled drawing of the construction site. Projects requiring a plot plan include new buildings, additions, major remodeling projects, decks, hot tubs, pools, fences, signs, etc.

This sample plot plan is provided to you to ensure that we receive the required information in order to process your application efficiently. Information required on plot plans includes:

- Location of proposed structure
- Location of all buildings on the property
- Wells
- Disposal systems
- Distance of all of the above from property lines
- Erosion control procedures when required
- Arrows indicating slopes and direction of drainage
- For new dwellings elevations are required per ordinance



123 E. ELM

SCALE: 1" = 20'