

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – 11 September 2023**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Sue Golding and Scott Purchatzke, Citizen Members Jeff Dyer and Lois Bressette were present while Citizen Members Maryann Snider and Ken Van Dyke attended remotely. Jason Bartlet and Alicia Bachman from GFL were present. Staff members Allison Birr, Joe Barden and John Francis were also present. Supervisor John Miller was unable to attend.

**Review and Approve Agenda:** Motion by Van Dyke, seconded by McClone to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Bressette, seconded by Dyer to approve the 14 August 2023 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** Zaug opened the meeting for public comment/correspondence, there was none.

**Recycling hauling contract – review and award proposals:** Francis handed out a spreadsheet showing the results of the proposal opening from 8 September. The results are below:

Proposal Results for Collection and Hauling of Recyclables Due and Opened 8 September 2023						
Company	Location	Service costs (Monthly)			Additional service (per service as needed)	
		Plastic	Paper	Total	Waupaca 40yd	Clintonville 40yd
GFL Environmental (A)	New London, WI	\$2,415.00	\$2,185.00	\$4,600.00	\$150.00	\$235.00
GFL (A) + Surcharge (25.56%)		<b>\$3,032.27</b>	<b>\$2,743.49</b>	<b>\$5,775.76</b>	<b>\$188.34</b>	<b>\$295.07</b>
GFL Environmental (B)	New London, WI	\$3,275.00	\$2,675.00	\$5,950.00	\$150.00	\$235.00
GFL (B) + Surcharge (25.56%)		<b>\$4,112.09</b>	<b>\$3,358.73</b>	<b>\$7,470.82</b>	<b>\$188.34</b>	<b>\$295.07</b>
Harter's Fox Valley Disposal	Ringle, WI	\$4,200.00	\$3,800.00	\$8,000.00	\$450.00	\$435.00
Harter's + Surcharge (4%)		<b>\$4,368.00</b>	<b>\$3,952.00</b>	<b>\$8,320.00</b>	<b>\$468.00</b>	<b>\$452.00</b>
* Surcharges calculated with diesel fuel at \$4.385/gallon*						
Current Contract						
GFL (Graichen)	New London, WI			\$3,309.50	\$105.00	\$130.00
Company	Monthly Cost	Increase Over Current Contract				
		Monthly	Annually			
GFL (A) + Surcharge (25.56%)	\$5,775.76	\$2,466.26	\$29,595.12			
GFL (B) + Surcharge (25.56%)	\$7,470.82	\$4,161.32	\$49,935.84			
Harter's + Surcharge (4%)	\$8,320.00	\$5,010.50	\$60,126.00			

He explained how the surcharges were calculated for each proposal. There was discussion about the surcharges and how the two companies handled them differently. The costs of the service was discussed as well as if the cost increases were figured into the Recycling budget (they were). The low proposal would include GFL replacing our rear-load dumpsters with their own front-load dumpsters – this change would be safer for the drivers as well as allow them to complete the route faster. Francis stated that he recommended the Board go with the lowest cost proposal. There was more discussion.

Motion by Bressette, seconded by Golding to award the contract to GFL for the lower priced option (A) as presented. Motion passed without a negative vote.

**Recycling Implementation Council (RIC) meeting – 21 September at 7pm:** Birr stated that the meeting was to be held in Manawa at their municipal building next Thursday. She has only received three RSVPs so far. It was suggested that she reach out to the group members to be sure a quorum can be reached for the meeting. There was discussion about what happens at the meeting and how the Recycling budget works. There was discussion about who would be going to represent the County Board – Supervisor Golding stated she would be willing to go – Chair Zaug agreed that she can attend as official County business. Birr will report back at the next meeting as to how the RIC meeting went.

**Board member and staff report(s): conference, seminar, convention, and/or webinar reports:** Zaug opened the floor to any reports, there was none.

**Recycling Coordinator’s Report:**

- a. **Education Outreach:** Birr spoke about how well the fair booth went. Snider stated that it would be good to have a video of what happens to recyclables after they are collected that people could watch at the Fair booth. Birr mentioned the two presentations she is doing later this month on composting.
- b. **Program Updates:** Birr reported the dates of upcoming meetings for a couple of the drop-off sites. She stated how the information learned at the meetings would help with the Recycling Grant application, due October 2<sup>nd</sup>. Birr also spoke of how she received a call stating the Village of Embarrass is looking to get out of the County Agreement. However, she is waiting on them to send a letter to start the process, per the agreement.

**PTF Supervisor Update:** Barden reported that things are going well at the PTF. GFL had a truck down for repairs for a while, but it is back up and running and they have done a good job of clearing the tipping floor of materials. The backup generator is supposed to ship out at the end of the month, hoping to get that installed shortly after it arrives.

**Director Report:** Francis reported he did not have anything else to discuss about department activities. He talked briefly about the overall County budget and where it was in the process and what parts needed to be figured out yet. There were 10 new position requests considered by the HR Sub-Committee recently – he was not sure what became of those requests. He will report back at the next meeting if there are any new developments.

**Upcoming Meetings:** The next regularly scheduled meeting will be 9 October 2023 at 3:30 pm.

**Adjourn:** Motion by Bressette to adjourn.

The meeting adjourned at 4:15 pm

Submitted by,

John D Francis  
Solid Waste Director