

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – 13 November 2023**  
**Waupaca County Courthouse – Room LL43**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Sue Golding and John Miller, Citizen Members Jeff Dyer and Maryann Snider were present while Citizen Members Lois Bressette and Ken Van Dyke attended remotely. Staff members Allison Birr, Joe Barden and John Francis were present. Supervisor Scott Purchatzke was unable to attend.

**Review and Approve Agenda:** Motion by Van Dyke, seconded by Miller to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by McClone, seconded by Golding to approve the 9 October 2023 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** Zaug opened the meeting for public comment/correspondence, there was none.

**Recycling hauling contract – update on contract process:** Francis stated that he had signed the final version of the contract and was just waiting for a copy of the counter-signed contract from GFL. He talked about the process of getting the contract language to a point where it was acceptable to both parties and that the final version was approved by our Corporation Counsel. He stated that the contract was for three years and would begin 1 January 2024. There was some discussion about how the drop-off sites were changing and what could be done to keep them available to the public.

**2024 PTF brochure review:** Birr handed out copies of the proposed 2024 brochure with suggested changes highlighted in red. The price to dispose of florescent and other bulbs is increasing. The increase is to cover fees charged by the company that collects those materials from us. This is the same situation with the 1 lb. propane cylinders. There was also discussion about the price of tires. Staff was not recommending to increase the cost for the disposal of tires at this time. One of the two companies we have been paying for the disposal of our tires has a significantly lower cost per ton than the previous hauler, which we worked with exclusively in the past. We have been utilizing loads between the two companies in 2023. We would like to continue to have two options for disposal should something happen to one or the other. Birr stated that she was waiting on an official price from both companies for 2024. This issue will be brought back to the Board if price changes will be required, but as of now, they should be able to stay the same for tires. There was also discussion about moving the tire roundup to spring and moving the appliance roundup to the fall.

Motion by Van Dyke, seconded by Miller to approve the price changes on the 2024 brochure as presented as well as moving the tire roundup to spring and the appliance roundup to the fall. Motion carried without a negative vote.

**Board member and staff report(s): conference, seminar, convention, and/or webinar reports:** Zaug opened the floor to any reports. He stated that there was a WCSWMA Executive Committee Meeting in Stevens Point recently. Birr stated she attended that as well and that she would send out a copy of the minutes from the meeting to the Board. There were no other meetings discussed.

**Recycling Coordinator's Report:**

- a. **Education Outreach:** Birr spoke about the America Recycles Day campaign through Recycle More WI, which she is helping to promote to our Facebook followers. Birr is planning on creating a display for the courthouse lobby
- b. **Program Updates:** Birr reported she attended the Manawa Area Recycling Commission meeting on October 10<sup>th</sup>. She stated there was a handful of tasks the site was asking for help with. There will be a tin and glass shipment yet this year. McClone stated that it might be a good idea for the Manawa drop-off site to check in to how the other sites are making things work.

**PTF Supervisor Update:** Barden reported that it has still been busy at the PTF, especially for tires. There was recently 32+ tons of tires brought in by a local company, leaving us with about three semi-loads of tires on site after the latest load was hauled away a few days ago. He stated that the electrical work for installing and wiring up the new back-up generator is supposed to start the week of November 20<sup>th</sup>. He is going to have them replace a couple of high-bay lights and look at getting a light on the scale when they are on site as well.

**Director Report:** Francis reported that the budget will be discussed and possibly approved at the County Board meeting the next day (14 November 2023.)

**Upcoming Meetings:** The next regularly scheduled meeting time was discussed at it was decided that there will be no December meeting unless an urgent need arises. The next regularly scheduled meeting will be 8 January 2024 at 3:30 pm.

**Adjourn:** Motion by Bressette to adjourn.

The meeting adjourned at 4:18 pm

Submitted by,

John D Francis  
Solid Waste Director