

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – 8 January 2024**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Sue Golding, Scott Purchatzke and John Miller, Citizen Members Lois Bressette, Jeff Dyer and Maryann Snider were present while Citizen Member Ken Van Dyke attended remotely. Staff members Joe Barden and John Francis were present while Allison Birr attended remotely.

**Review and Approve Agenda:** Motion by Golding, seconded by Van Dyke to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by McClone, seconded by Miller to approve the 13 November 2023 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** Zaug opened the meeting for public comment/correspondence, there was none.

**Embarrass Recycling Drop-off Site and responsible unit update:** Francis handed out a letter from the Village of Embarrass and a copy of a letter from the Town of Wyoming. Birr stated that she recently found out the Village had closed down their drop-off site when GFL delivered new dumpsters to the site. The Village contacted her and asked why dumpsters were delivered as the site was closed. Birr stated the Village had contacted her in August/September of 2023 and they told her they were going to go to curbside recycling starting January 1<sup>st</sup>, 2024. She explained to them that they would need to send a letter requesting to get out of the County/Municipal Recycling Agreement and that would serve as the start of the 12-month notice requirement for leaving. They sent her a copy of a resolution saying they are going to curbside, but it did not cover the items that Birr stated were needed in the request. She sent them a copy of the agreement and a copy of the letter that the Town of Wyoming used to get out of the agreement. They sent her a letter back (handout) that did not cover all the items required of them in the agreement.

There was discussion about if the letter they sent would be good enough to let them out of the agreement, what the Village understands about the requirements for being their own responsible unit (RU), and that the Village would be part of the County RU until at least the end of 2024.

It was determined that the Board would not vote to let them out of the agreement at this meeting. Birr was asked to reach out to them again and explain the process that will need to be followed, what it means to be their own RU, explain what the County does for them as RU, and possibly attend one of their meetings to discuss the situation with more than just the two people she has been in contact with. Birr will report back to the Board next month.

**Capital projects for 2024:** Francis handed out copies of the 2024 capital projects and a list explaining the status of 2023 projects. He and Barden explained the various 2023 projects and stated that they were all complete except the PTF Building Upgrades as they are waiting on equipment to be delivered yet. Francis stated that he sent a request to Finance to have these funds carried over to 2024. Next, they went over the 2024 projects with Barden stating that they are all underway/ordered and all but one came in lower in cost than the estimates from mid-2023. There was some discussion. Francis stated they would report back to the Board as items are completed.

**2024 Wisconsin Integrated Resource Management Conference (WIRMC):** Birr stated that the conference was scheduled to be held 28 Feb – 1 March at the Chula Vista in the Wisconsin Dells. There was discussion about who might be interested in attending the event. Miller is interested in going. If any other Board members are interested they should contact Birr soon so we can get early registration rates.

**Board member and staff report(s): conference, seminar, convention, and/or webinar reports:** Zaug opened the floor to any reports. He stated that there was a two-part webinar series hosted by Andy Phillips about Supervisors and social media. He thought the first one was on 24 January – check your emails. There were no other meetings discussed.

**Recycling Coordinator’s Report:**

- a. **Education Outreach:** Birr spoke about updating the website, distributing brochures, and doing a mailing soon (March/April).
- b. **Program Updates:** Birr reported that she submitted a few reports to the DNR- Unwanted Prescription Drug Report, Agriculture Hazardous Waste Report, and Household Hazardous Waste Report. Touched on GFL dumpster swap project.

**PTF Supervisor Update:** Barden talked about the GFL dumpster swap project. He stated that it was part of the deal with GFL when they wanted to swap out the rear-load dumpsters for front-loaders. He stated that GFL would provide the new dumpsters and return the old ones to the PTF for disposal, as they are County property. The PTF is starting to slow down for winter.

**Director Report:** Francis talked about the ongoing Courthouse Building Survey and that he has met with the planners a couple of times, as they have been gathering information to come up with a plan. He said they are approaching the design of the Parks/Solid Waste/Land and Water area in a similar manner as they did for the Finance suite that is supposed to start construction early this year. He encouraged everyone watch the meeting where the plans are being talked about to keep up to speed with the project.

**Upcoming Meetings:** The next regularly scheduled meeting will be 12 February 2024 at 3:30 pm.

**Adjourn:** Motion by Van Dyke to adjourn.

The meeting adjourned at 4:17 pm

Submitted by,

John D Francis  
Solid Waste Director