

**WAUPACA COUNTY GENERAL CODE OF ORDINANCES**  
**Chapter 41**  
**Establishing Filing Deadline in Register of Deeds**

- 41.01** Pursuant to Sec. 59.20(3)(c) Wis. Stats. the Waupaca County Register of Deeds shall establish a deadline for receipt of a document to be filed in the office no later than 3:00 p.m. Monday through Friday, excluding legal holidays that fall on a week day.
- 41.02** The Register of Deeds shall provide notice to the public that the deadline for filing documents in the office shall be no later than 3:00 p.m. each business day.
- 41.03** The Waupaca County Register of Deeds shall not accept for recording any conveyance as defined in Sec. 706.01(4) of the Wisconsin Statutes, of any interest in real estate that does not contain the parcel identification number.
- 41.04** A person recording a conveyance for a newly created parcel for which a parcel identification number has not yet been assigned shall provide the parcel information number for the parcel from which the newly created parcel was formed.
- 41.05** This ordinance shall become effective upon passage by the County Board of Supervisors for Waupaca County.

Enacted June 16, 1998

Amended September 26, 2006

Amendment approved by Legislative, Judicial, Ethics, Safety & Security on July 10, 2013 & approved by County Board on July 16, 2013