

APPLICATION FOR RESIDENTIAL OCCUPANCY AND UTILITY SERVICE



200 E. Fourth St
Wentzville, MO 63385
(636) 327-5102

Check all that apply: ___ Existing House ___ New House ___ Apartment

Requested Utility Start/Stop (circle one) Date: _____

I am the: ___ Owner ___ Renter ___ Agent/Management Company

Complete all fields-use N/A if not applicable. Please Print Legibly

Applicant Name: _____ Cell/Home Phone: _____

Applicant Name (2): _____ Cell/Home Phone: _____

Property Address: _____ City: _____ Zip: _____

Mailing address (if different than above): _____

Current/Previous Wentzville Address: _____

Birthdate: _____ Driver's License #: _____

Email: _____ Bill sent via email? ___ Yes ___ No

Stories: ___ **Square Footage:** ___ **# of Bedrooms:** ___ **# of Bathrooms:** ___

Number of persons occupying this address: Adults ___ **Children** ___

If this property is rented complete the following information:

Owner Name: _____ **Phone:** _____

Owner Address: _____ **City:** _____ **Zip:** _____

City provided Utilities include Water, Sewer and Trash Service (**BILLED MONTHLY**). If desired you may choose additional options beyond regular service. Check all that apply.

- ___ Solid Waste w/96 gallon cart or ___ 64 gallon cart (If available) & Recycling cart \$15.00/per month
- ___ Solid Waste w/private can & Recycling w/cart \$13.50/per month
- ___ Yard Waste Service w/cart \$11.00/per month (March-December)
- ___ Yard Waste Service w/private can \$ 9.00/per month (March-December)
- ___ Senior Discount (62 or over) \$0.50/credit per month
- ___ Round Up (Bill rounds to nearest dollar. All donations go to Senior Meals on Wheels Program)

I understand that:

- The City is not responsible for any deficiencies or defects on the premises. It is unlawful to occupy these premises without an occupancy inspection and verification of occupants. Occupancy permits are valid for 3 months from the date issued.
- No part of these premises may be used for business purposes without a Home Occupation registration from City Hall.
- A new occupancy permit will be required should utility service be disrupted for non-payment or unfit for human occupancy per the Property Maintenance code.

Signature of Applicant

Date

Office Use Only **TRANSFER DEPOSIT**

OCCUPANCY

UTILITIES

Occupancy Paid Date: _____

Deposit Paid Date: _____

Receipt #: _____

Receipt #: _____

Check #: _____

Check #: _____

Insp. date/time: _____

Account #: _____

Date Approved: _____

SO#: _____

Int: _____ OP# _____

Staff: _____

SERVICE FEES

OCCUPANCY \$ _____

ON/OFF FEE \$ _____

BILL DEPOSIT \$ _____

**NO DEPOSIT
WITH GOOD HISTORY**

TOTAL \$ _____