

OPEN SESSION

The Board of Assessors met on Wednesday, February 7, 2024. The meeting was called to order at 6:01 pm. Present were Chairwoman Paula Bunker, Clerk Cheryl Smith, Member Deborah Cauley, Principal Assessor Daniela Nilsson, and Secretary Deborah Taylor. A video recording of the meeting was documented by Community Access Television.

The Board reviewed the Open Session meeting minutes of January 17, 2024. Clerk Smith made a motion to accept the minutes as presented. The motion was seconded by Member Cauley. Voted 3-0-0.

The Chairwoman stated that there were no appointments or correspondence to review and began the ratification of Employment for Daniela Nilsson, Principal Assessor. She stated that Ms. Nilsson had earned all necessary certifications and completed the application and interview process for the Principal Assessor position, which was vacant after the retirement of former Principal Assessor, Ann Williams. A motion to accept Daniela Nilsson as the Principal Assessor was made by Clerk Smith and seconded by Member Cauley. Voted 3-0-0, and the contract was signed.

The chairwoman stated that a new secretary would now need to be found for the department.

As there was no old business, the board moved on to new business to review contracts for the Fiscal Year 2025. The Principal Assessor stated that there was a small increase in the contracts for Kyocera and CAI Technologies. A 5-year contract for Patriot Properties will have a set increase of \$2000 every year for each of those five years. The three contracts were presented for review and signatures. The Chairwoman stated that in order to give the members time to fully review the contracts, they will be signed during the next meeting.

Member Nilsson spoke to the changes in the budget for Fiscal Year 2025, reporting that there was an overall increase of 5.09%. The increase was a result of postage increases, the increases discussed for the contracts, and the increase in the costs of training classes. A motion to accept the budget as presented was made by Clerk Smith and seconded by Member Cauley. It was so voted 3-0-0.

There were no comments during the Public Comment period.

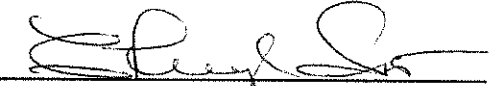
Chairwoman Bunker made a motion to adjourn Open Session and enter into Executive Session (not to reconvene into Open Session) for the purpose of reviewing and discussing pending Appellate Tax Board Cases relative to Purpose 7, MGL CH 59, Section 60 and to review and discuss applications for Real Estate Abatements and Exemptions relative to Purpose 3 and 7 MGL CH 59, Section 60. A vote was taken as follows: Clerk Smith = affirmative, Member Cauley = affirmative, Chairwoman Bunker = affirmative. The Board

adjourned Open Session at approximately 6:09 pm.

Next Meeting: February 21, 2024

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cheryl Smith", written over a horizontal line.

Cheryl Smith, Clerk
Prepared by Secretary, Deborah Taylor

Documents referenced during the meeting:

- *Bills Payable, Fiscal Year 2025 Contracts, Draft of Fiscal Year 2025 budget, Principal Assessor Contract, Minutes of January 17, 2023, and any miscellaneous administrative documents referenced during the meeting*