

OPEN SESSION

The Board of Assessors met on Wednesday, March 24, 2021, at approximately 6:14 PM. Present were Chairman Steve McCarthy, Clerk Cheryl Smith, Member Paula Bunker, Principal Assessor John Donahue, and Principal Secretary Daniela Nilsson. Due to the COVID-19 pandemic the meeting was closed to the public. However, the public was allowed to listen to the meeting via teleconference and to view a recording of the meeting via community access television.

The Chairman announced that the meeting was being recorded by community access television. The Principal Assessor read aloud the Board of Assessors' State of Emergency Public Access Notice from the publicly posted Agenda stating that, due to the increasing concerns surrounding the Coronavirus pandemic, the meeting would be open to the public through remote participation only. The remote access information was also read aloud.

The Principal Assessor stated no taxpayer representative would be in tonight. He also announced applications for Statutory Exemption are due April 1st.

The Principal Assessor stated his employment agreement is on the agenda for Executive Session but, if it was approved, the Board should reconvene in Open Session to ratify the agreement. He also stated the minutes from August 19, 2020 were sent previously to the Board for review and approval. The Chairman made a **motion** to approve the minutes from August 19, 2020. Seconded by Clerk Smith. Voted 3-0-0.

Payroll and Real/Personal Tax Abatement/Exemption Applications, Certificates, or Denials were presented for signatures.

A **motion** was made by Chairman McCarthy to adjourn the Open Session and to enter into Executive Session in order to Review Applications for Abatement/Exemption/Classification, relative to Purpose 7, MGL CH 59, section 60, to review and discuss strategy of pending Appellate Tax Board Cases, relative to Purpose 3 and 7, MGL CH 59, section 60, to discuss the Principal Assessor's Employment Agreement relative to Purpose 2, MGL CH 59, section 60 and to reconvene in Open Session at the conclusion of the Executive Session. The motion was seconded by Clerk Smith. A **roll call vote** was taken as follows: Chairman McCarthy = affirmative, Clerk Smith = affirmative, Member Bunker = affirmative. The Board adjourned Open Session and entered Executive Session at approximately 6:20 P.M.


A **motion** was made by the Chairman to reconvene in Open Session at approximately 6:45 P.M. Seconded by Clerk Smith. Voted 3-0-0. A **motion** was made by the Chairman to approve the Principal Assessor's employment contract. Seconded by Clerk Smith. Voted 2-1-0, Member Bunker opposed and stated she felt the wording of the contract was not in the best interest of the Town. A **motion** to adjourn was made by the Chairman. Seconded by Clerk Smith. Voted 3-0-0. The meeting concluded at approximately 6:47 P.M.

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Next Meeting: April 7, 2021

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Cheryl Smith', written over a horizontal line.

Cheryl Smith, Clerk

Prepared by Principal Secretary, Daniela Nilsson

Documents referenced during the meeting:

- *Payroll, Real/Personal Tax Abatement Applications, Certificates, and Denials, The Principal Assessor's Fiscal Year 2021 Employment Agreement and other administrative documents referenced during the meeting*