

OPEN SESSION

The Board of Assessors met on Wednesday, April 7, 2021, at approximately 6:05 PM. Present were Chairman Steve McCarthy, Member Paula Bunker, and Principal Secretary Daniela Nilsson. Clerk Cheryl Smith and Principal Assessor John Donahue were unable to attend. Due to the COVID-19 pandemic the meeting was closed to the public. However, the public was allowed to listen to the meeting via teleconference and to view a recording of the meeting via community access television.

The Principal Secretary read aloud the Board of Assessors' State of Emergency Public Access Notice from the publicly posted Agenda stating that, due to the increasing concerns surrounding the Coronavirus pandemic, the meeting would be open to the public through remote participation only. The remote access information was also read aloud.

The Principal Secretary announced that although Town Hall was scheduled to reopen on April 5<sup>th</sup>, it remains closed due to the increase in COVID-19 cases but is open by appointment when needed. The Chairman was surprised to hear that Town Hall was closed.

Bills Payable, Payroll, Payroll Change Form for Principal Secretary Daniela Nilsson, Lien Releases for Haseotes formerly Chapter 61A properties, and Statutory Exemption applications were presented for signatures.

The Chairman asked how things were going without the Principal Assessor in the office. The Principal Secretary stated things were going well and that the office staff had been in touch with the Principal Assessor on occasion. The Chairman stated the staff was doing a great job. The Principal Secretary stated that the Principal Assessor had an upcoming appointment and would have a better idea of when he would be able to return to the office.

The Chairman asked how things were going with the Abatement applications. The Principal Secretary stated there were only a handful left to process and the next deadline to meet was April 22<sup>nd</sup>.

A **motion** was made by Chairman McCarthy to adjourn the Open Session and not to enter into Executive Session. The motion was seconded by Member Bunker. A **roll call vote** was taken as follows: Chairman McCarthy = affirmative, Member Bunker = affirmative. The Board adjourned Open Session at approximately 6:10 P.M.

Next Meeting: April 21, 2021

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,

  
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RECEIVED  
TOWN CLERK  
2021 AUG -5 AM 9:49  
TOWN CLERK  
WEST BRITAIN, MA

Cheryl Smith, Clerk  
Prepared by Principal Secretary, Daniela Nilsson

*Documents referenced during the meeting:*

- *Bills Payable, Payroll, Payroll Change Form, Lien Releases, Statutory Exemption applications, and other administrative documents referenced during the meeting*