

## OPEN SESSION

The Board of Assessors met on Wednesday, February 06, 2019 at approximately 6:05 PM. Present were Chairman Stephen McCarthy, Clerk Cheryl Smith, Member Paula Bunker and Principal Assessor John Donahue.

The Chairman announced to all in attendance that the meeting was being recorded by cable access television.

The Principal Assessor made the following announcements and requests to the Board:

- The 6:15 PM appointment with a taxpayer representative was cancelled at the request of the taxpayer representative;
- As of 5:50 PM the Principal Assessor had not received a confirmation call from a taxpayer representative scheduled to meet with the Board at 6:30 PM; and,
- The Head Administrative Secretary job opening was posted this morning. Approximately 75 job applications were received today. The Principal Assessor discussed the possibility of hiring the recently retired Head Administrative Secretary, on a consultant basis, for the purpose of continuing to train the Principal Secretary. The discussion took a turn in a direction that strayed away from the Principal Assessor's request for feedback; so, the discussion was placed on the table until the Board's next meeting.

The Board signed all warrants and bills payable as presented.

The Board reviewed and signed Motor Vehicle Tax Abatement/Exemption Reports/Certificates.


The Board reviewed and signed Applications for Statutory Exemption of Real Estate taxes and Exemption Certificates as presented.

A motion was made by Chairman McCarthy and seconded by Clerk Smith to enter Executive Session to discuss Applications for Abatement/Exemption, relative to Purpose 7 of the OML and also to review and discuss pending Appellate Tax Board litigation, relative to Purposes 3 and 7 of the OML; and not to reconvene in open session at the conclusion of the Executive Session. A roll call was taken as follows: Chairman McCarthy = affirmative, Member Bunker = affirmative. The Board adjourned its Open Meeting and entered Executive Session at approximately 6:25 PM.

Next meeting: February 20, 2019.

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,

  
Cheryl A. Smith, Clerk

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