

## OPEN SESSION

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The Board of Assessors met on Wednesday, January 3, 2018, at approximately 6:00 PM. Present were Clerk Cheryl Smith, Member Paula Bunker and Principal Assessor John Donahue. Clerk Smith conducted the meeting as Acting Chairman. The following members of the public were in attendance: Daniel and Denise Reyes.

The Acting Chairman announced to all in attendance the meeting was being recorded.

Acting Chairman Smith made a motion to accept and approve the minutes of the Board's open session meeting of December 20<sup>th</sup>. Member Bunker seconded the motion for the purpose of discussion. Member Bunker sought resolution of two items:

1.) To clarify that the motion which authorized the Principal Assessor to electronically sign forms in the DOR's Gateway system on behalf of the Board of Assessors pertained only to the Chairman's signature and the Clerk's signature, because Member Bunker had voted in the negative; and, 2.) That all Applications for Chapter Land Classification which were reviewed and signed by the Board at its meeting of December 20<sup>th</sup> had, in fact, been granted by the Board of Assessors (as opposed to any other form of action). The Principal Assessor confirmed the Board had only voted to allow him to electronically sign the Chairman's signature and the Clerk's signature in the DOR Gateway system, and not Member Bunker's signature. The Principal Assessor also explained that the minutes of this meeting (January 3, 2018) would note that the Applications for Chapter Land Classification reviewed and signed by the Board at its December 20<sup>th</sup> meeting had all been granted by the Board. The minutes were accepted and approved by a vote of 2-0-0.

The Principal Assessor made the following announcements to the Board:

- Plymouth County Assessors Association (PCAA) 6<sup>th</sup> Annual Legislative Breakfast, 01/05/18 from 9:30 AM to 11:30 AM at Duxbury Senior Center
- The Massachusetts Association of Assessing Officers (MAAO) will conduct an Executive Director Search Committee informational meeting on Wednesday, January 17<sup>th</sup> from 10:00 AM to 12:00 PM at the Wellesley Free Library

The Board reviewed minutes of the Planning Board's meetings of December 6<sup>th</sup> & 20<sup>th</sup>.

The Board signed all warrants as presented.

The Board reviewed and signed several Motor Vehicle Excise Abatement Certificates.

The meeting was adjourned at approximately 6:15 PM. Next meeting is January 17<sup>th</sup>.

I certify that the minutes of this meeting are true and accurate to the best of my recollection. Respectfully submitted,

  
Cheryl Smith, Clerk/Acting Chairman