

OPEN SESSION

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The Board of Assessors met on Wednesday, November 6, 2019 at approximately 6:02 P.M. Present were Chairman Stephen McCarthy, Clerk Cheryl Smith, Member Paula Bunker, Principal Assessor John Donahue, and Principal Secretary Daniela Nilsson. The following members of the public were in attendance: Denise Reyes, Marcie Lee, Neil Conley, and Deborah Cauley.

The Chairman announced that the meeting was being recorded by community access television.

The Principal Assessor made the following announcements

- The Classification Hearing is November 20, 2019 at 7:00 P.M. with the Board of Selectmen
- There is an upcoming Annual Holiday Party sponsored by Mike White at Barrett's in Bridgewater

The Principal Assessor stated that The Board of Assessors Policy 2019-03 regarding clerical staff vacation leave and other requests for leave was discussed with the Union shop steward to ensure it followed all union guidelines and it was approved by the shop steward. Member Bunker would like to compare the policy to the contract to make sure the wording is all correct. The Chairman suggested they review the policy and discuss it at the next meeting.

The Principal Assessor discussed The Board of Assessors Policy 2019-04 regarding recording the minutes of the Board of Assessors meetings. Member Bunker believes that there should be a cap on the amount of time someone taking the minutes should be allowed. The Principal Assessor stated that the Board could do what they want but the meetings vary in length so the the time taking minutes would also vary in relation. The Chairman and The Principal Assessor are in agreement that the minutes and recording of the meetings must be tracked and an average can be established but The Chairman did not feel a cap was needed since the meetings vary in length. The Chairman made a motion to accept the policy. The motion was seconded by Clerk Smith. The Board voted favorably 2-1-0.

The Board reviewed the minutes from June 19, 2019 and October 16, 2019. Clerk Smith made a motion to accept the minutes. Member Bunker accepted the June minutes but needed more time to review the October minutes. The Board voted favorably on the June 19, 2019 minutes 3-0-0.

Member Bunker asked if a grievance is filed, would the Board of Assessors be told. The Principal Assessor stated that he believes if a grievance is filed, the intent of the contract is that it should be attempted to be worked out on the first level, between the Principal Assessor and the employee. If the employee is not satisfied, it would be elevated to the Board of Assessors

but not until it has reached that point. It could also be elevated to the Board of Selectmen if the employee is unhappy with the Board's decision.

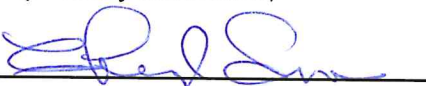
Warrants and bill payables were presented for signatures.

A **motion** was made by Chairman McCarthy, to enter Executive Session to discuss Applications for Abatement/Exemption, relative to Purpose 7 of the OML, in compliance with MGL CH 59, section 60, and also to review and discuss pending Appellate Tax Board litigation, relative to Purpose 3 and 7 of the OML, because to do so in open session could have a detrimental effect on the litigating position of the Board of Assessors, and not to reconvene in open session at the conclusion of the Executive Session. A **roll call vote** was taken as follows: Chairman McCarthy = affirmative, Clerk Smith = affirmative, Member Bunker = affirmative. The Board adjourned Open Meeting and entered Executive Session at approximately 6:22 P.M.

Next Meeting: November 20, 2019

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,



Cheryl Smith, Clerk

Prepared by Principal Secretary, Daniela Nilsson

Documents referenced during the meeting:

Board of Assessors Policy 2019 - 03

Board of Assessors Policy 2019 - 04

Bills payable and other administrative documents referenced during the meeting