

## OPEN SESSION

2021 MAR -3 AM 8:07

The Board of Assessors met on Wednesday, December 1, 2021, at approximately 6:03 PM. Present were Chairwoman Cheryl Smith, Member Steve McCarthy, Principal Assessor John Donahue, Principal Secretary Daniela Nilsson, Town Administrator David Gagne, Attorney Thomas Gay, Jr., and Principal Secretary Marianne Pierce. Clerk Paula Bunker was unable to attend. Due to the COVID-19 pandemic, the meeting was open to the public via remote participation only. A video recording of the meeting was documented by community access television.

The Principal Assessor announced that the meeting was being recorded by community access television and he read aloud the State of Emergency Public Access Notice from the agenda.

The Principal Assessor informed the Board Members that they were invited to a holiday party hosted by Mike White and Azu Etoniru on Friday, December 3, 2021.

Warrants/Bills Payable, Motor Vehicle Excise Abatement Certificates, Motor Vehicle Monthly Lists, Statutory Exemption Applications, Senior Work Off Program Overlay Release, and Chapter Land Rollback Taxes for 223 Matfield Street, were presented for signatures.

The Principal Assessor stated the Open Session meeting minutes for September 22, 2021, October 13, 2021, and November 3, 2021 had been previously submitted for the Board of Assessors' review. Member McCarthy made a **motion** to approve the Open Session meeting minutes from September 22, 2021, October 13, 2021, and November 3, 2021. Seconded by Chairwoman Smith. Voted 2-0-0.

The Board discussed the Authorization of Senior Work Off Program Payroll from the Assessor's Overlay Account. The Principal Assessor stated the amount for Fiscal Year 2021 was \$20,000.00 and the program included twenty (20) participants this year. Member McCarthy inquired if any amount had been determined for Fiscal Year 2022. The Principal Assessor stated a Cost of Living Adjustment (state minimum wage) could trigger a change in the amount for next year. Member McCarthy inquired about the fact there were only twenty (20) participants. The Principal Assessor stated that the COVID-19 pandemic kept participation lower than previous years.

A **motion** was made by Chairwoman Smith to adjourn the Open Session and to enter into Executive Session in order to Review Applications for Abatement/Exemption/Classification relative to Purpose 7, MGL CH 59, section 60; to review and discuss strategy of pending Appellate Tax Board Cases relative to Purpose 3 and 7, MGL CH 59, section 60 - because to do so in open session could be detrimental effect on the Board's litigating position; and to review a complaint by Mr. Richard Frattalone against the Principal Assessor relative to Purpose 1, MGL CH 59, section 60; and, not to reconvene in Open Session at the conclusion of the Executive Session. The motion was seconded by Member McCarthy. A **roll call vote** was taken as

follows: Chairwoman Smith = affirmative, Member McCarthy = affirmative. The Board adjourned Open Session and entered Executive Session at approximately 6:10 P.M.

Next Meeting: December 15, 2021

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,



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Paula Bunker, Clerk

Prepared by Principal Secretary, Daniela Nilsson

*Documents referenced during the meeting:*

- *Warrants/Bills Payable, Motor Vehicle Excise Abatement Certificates, Motor Vehicle Monthly Lists, Statutory Exemption Applications, Overlay Release, Chapter Land Rollback Taxes and any miscellaneous administrative documents referenced during the meeting*