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TOWN CLERK

OPEN SESSION

2023 JAN -6 AM 10:30

The Board of Assessors met on Wednesday, December 7, 2022, at approximately 6:02 PM. Present were Chairwoman Paula Bunker, Clerk Cheryl Smith, Member Deborah Cauley, MA Principal Assessor Ann Williams and Secretary Daniela Nilsson. A video recording of the meeting was documented by Community Access Television.

The Board discussed the Council on Aging Senior Tax Relief Program for Fiscal Year 2023. The Principal Assessor stated that approval would be made by the Board of Selectmen but noted that there was a proposed increase in the figures and wanted to make the Board of Assessors aware since the program is funded through the Assessor's Overlay account.

The Board signed Bills Payable/Warrants, Chapter Land Applications, Senior Work-Off Payment Authorization, Statutory Exemptions, and Real Estate Abatements.

The Board reviewed the Open Session meeting minutes of November 15, 2022. Member Cauley made a **motion** to accept the minutes. Seconded by Clerk Smith. Voted 3-0-0.

There were no comments during the Public Comment period.

The Principal Assessor noted that two board members are unable to attend the next meeting scheduled for December 21, 2022. The Chairwoman suggested holding a different meeting date, in case a meeting needed to be held that week. She also stated that the Board of Assessors will continue to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month in the MacDonald/Brown Conference Room in 2023.

A **motion** was made by Clerk Smith to adjourn the Open Session. Seconded by Member Cauley. A **vote** was taken as follows: Chairwoman Bunker = affirmative, Clerk Smith = affirmative, Member Cauley = affirmative. The Board adjourned Open Session at approximately 6:07 P.M.

Next Meeting: January 4, 2023

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,



Cheryl Smith, Clerk

Prepared by Secretary, Daniela Nilsson

*Documents referenced during the meeting:*

- *Bills Payable, Chapter Land Applications, Statutory Exemptions, Real Estate Abatements, Senior Work-Off Program Payment Authorization, Council on Aging Program Proposal FY23, and any miscellaneous administrative documents referenced during the meeting*