

OPEN SESSION

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The Board of Assessors met on Wednesday, August 1, 2018 at approximately 6:00/PM. Present were Chairman Stephen McCarthy, Clerk Cheryl Smith, Member Paula Bunker and Principal Assessor John Donahue. The following members of the public were in attendance: Deborah Cauley, Selectman Denise Reyes, John Cruz, Mark McCloud and Daniel Reyes.

The Chairman announced to all in attendance the meeting was being recorded.

The Principal Assessor made the following announcements to the Board:

- The Massachusetts Chapter of the International Association of Assessing Officers (IAAO), Inc. is offering IAAO Course 331, Mass Appraisal Practices and Procedures, October 1-5 in the MA Public Safety Training Room in Andover, MA
- The Board is in receipt of Town's Policy on Purchasing Recycled Products
- The Board is in receipt of the DOR's 2018 List of Corporations Subject to Taxation
- The Board is in receipt of a Memorandum from the Town Administrator regarding Reasonable Accommodation Pertaining to ADA Compliance and Open Meeting Law
- The Board is in receipt of the annual Division of Unemployment Assistance Board of Assessors Report, pursuant to MGL CH 59, section 51

The Principal Assessor also reported that Ms. Deborah Cauley requested to meet with the Board to discuss the Board's responses to her Open Meeting Law Complaints filed May 21, 2018 and June 18, 2018, respectively. The Board agreed to meet with Ms. Cauley in Executive Session at its next meeting, scheduled for August 15th.

The Board reviewed the minutes of the Planning Board's meetings of June 6th and June 20th.

The Board signed all warrants and bills payable as presented.

The Board reviewed & signed MV/Trailer/Boat Excise Abatement Certificates/Denials.

The Board reviewed & signed Property Tax Abatement/Exemption Certificates/Denials.

The Board reviewed and signed monthly MV/Trailer/Boat Excise warrants.

Motion made by Clerk Smith and seconded by Chairman McCarthy to accept and approve the minutes of the June 20th regular meeting. Voted unanimously (3-0-0).

Prior to entering Executive Session, Clerk Smith expressed her concern about certain misrepresentations made by Selectman Reyes during the July 11th Board of Selectmen's meeting regarding the Chairman of the Board of Assessors' conduct during the Board of Assessors' June 20th meeting and also regarding allegations about a family

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member(s) of the Board of Assessors, which resulted in an opinion letter being issued by Town Counsel and, consequently, an ADA Compliance Memorandum issued by the Town Administrator at the direction of the Board of Selectmen. Clerk Smith requested that the matter be placed on the Board's Agenda for its August 15th meeting and stated that she planned to draft a response to Attorney Gay's opinion letter, for presentation to the Board of Selectmen, which she will ask the Board of Assessors to endorse.

Chairman McCarthy made a motion to enter Executive Session to discuss Applications for Abatement, relative to Purpose 7 of the Open Meeting Law; Pending Appellate Tax Board Litigation relative to Purposes 3 and 7 of the Open Meeting Law; and to accept and/or approve any qualified Executive Session Minutes, relative to Purpose 7 of the Open Meeting Law; and not to reconvene in open session at the conclusion of the Executive Session. The motion was seconded by Member Bunker. A roll call was taken as follows: Chairman McCarthy = affirmative, Clerk Smith = affirmative. Member Bunker = affirmative. The Board entered Executive Session at approximately 6:14 PM.

The next meeting will be held on August 15, 2018.

The Board adjourned at approximately 6:30 PM.

I certify that the minutes of this meeting are true and accurate to the best of my recollection.

Respectfully submitted,


Cheryl Smith, Clerk

BOAMIN 08-01-2018