

The Board of Assessors met on Wednesday, February 1, 2017 at 6:00 p.m. Present were Chairman McCarthy, Clerk Smith, Member Stetson and Principal Assessor Donahue.

The Board of Assessors reviewed the mail folder.

The Assessors signed the warrant in the amount of \$22.95.

The Board of Assessors signed the payroll sheets for the week ending 2/4/17.

The Board members reviewed and signed (2) Property Tax Exemption applications and certificates for FY17.

The Assessors signed (4) Real Estate abatement denial notices that were acted on at the meeting of January 18, 2017.

The Board of Assessors signed the Motor Vehicle Excise Tax warrants and commitments for the levy years of 2017 and 2016.

The Board signed the monthly list of Motor Vehicle abatements for January 2017.

The Board members signed the monthly lists of Property Tax and CPA abatements for January 2017.

The Board of Assessors held a discussion regarding the letter received from the Director of Elder Services that due to the recent increase of the minimum wage to \$11.00 per hour. The Director is requesting that the number of participants be increased to 37 seniors for 75 hours. Each participant that completes the 75 hours would receive \$825.00 dollars off their property taxes. The total amount for the Tax Work-Off program will be capped at \$30,525.00. A motion was made by Member Stetson to send a letter to the Board of Selectmen in favor of the request to set aside \$30,525.00 from the Assessor's overlay account for the Senior Tax Work-Off program. The motion was seconded by Clerk Smith. The vote was 3-0, all members were in favor.

The Assessors reviewed the FY18 Assessor's Budget. Member Stetson made a motion to approve and submit the FY18 Budget to the Board of Selectmen and the Finance Committee. The motion was seconded by Clerk Smith. The vote was 3-0, all members were in favor.

The Board members approved the vacation requests for the Principal Assessor and the Head Administrative Secretary.

The minutes of 1/18/17 were accepted and filed.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

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Cheryl A. Smith,  
Clerk

