

The Board of Assessors met on Wednesday, May 4, 2016 at 5:30 p.m. Present were Chairman McCarthy, Clerk Smith, Member Stetson and Principal Assessor Donahue.

The Board members reviewed the mail folder.

The Board of Assessors met with the property owner of Map 54 Lot 038 regarding his FY16 Real Estate abatement application. After a discussion, the Board members took the information under advisement.

The Assessors met with the property owner of Map 32 Lot 056 and Attorney Ethan Schaff regarding the Real Estate abatement application for FY16.

The Board members signed (2) warrants in the amount of \$57.99 and \$47.50.

The Board of Assessors signed 2 Real Estate denial letters and 7 Real Estate abatement certificates from the abatement applications that the Board members acted on at their meeting of April 20, 2016.

The Board of Assessors signed the monthly list of Motor Vehicle abatements for the month of April.

The Board signed the monthly list of Property Tax/CPA abatements for the month of April.

A Motion was made to support the Principal Assessor to be named Department Head, contingent upon Town Meeting approval of full time status. The vote was 3-0 as all members were in favor of the motion.

The Assessors reviewed and approved the MDM-1 for submission to the Department of Revenue.

The Board of Assessors approved 3 abatement applications for FY16 and the Board members will sign the certificates at the meeting of 5/18/16.

The minutes of 4/20/16 were accepted and filed.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

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Cheryl A. Smith,  
Clerk

