

The Board of Assessor met on Wednesday, August 17, 2016 at 6:00 p.m. Present were Chairman McCarthy, Clerk Smith, Member Stetson and Principal Assessor Donahue.

The Board of Assessors reviewed the mail folder.

The Assessors reviewed and signed the warrant in the amount of \$3,844.59.

The Board of Assessors signed the payroll for week ending 8/20/16.

A motion was made by Member Gerry Stetson to clarify the Board of Assessor's action of June 23, 2016, by directing the Assessor's office clerical staff to perform their customary data entry duties, including the building permit data entry, based upon the clerical staff's past practices and their job descriptions. The motion was seconded by Chairman McCarthy. The vote was 3-0, all members were in favor.

The representatives of Matfield Woods Association attended the meeting to request to be placed on a future agenda. The Board took their request under advisement.

Principal Assessor Donahue expressed an interest in attending "What's New In Municipal Law" to be held on October 6, 2016 in Randolph, MA.

The Board members discussed upcoming ATB cases and will be meeting in Executive Session with Town Counsel David Gay on September 21, 2016 at 6:15 p.m. to discuss litigation strategy for pending ATB case(s).

The minutes of 6/1/16 and 8/3/16 were accepted and filed.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Cheryl A. Smith,
Clerk