

The Board of Assessors met on Wednesday, February 3, 2016 at 6:00 p.m. Present were Chairman McCarthy, Clerk Smith, Member Stetson and Head Secretary, Jean Upton was also present. Principal Assessor Donahue was not in attendance as he was on vacation.

The Board of Assessors reviewed the mail folder.

The Assessors signed the warrant in the amount of \$25.82.

The Board signed the monthly list of MV/Boat Excise Tax for January 2016.

The Assessors signed the monthly list of Statutory Exemptions/Deferrals for January 2016.

The Board also signed the monthly list of Property Tax/CPA abatements for January 2016.

The Board of Assessors signed several FY16 Exemption/Deferral applications & certificates.

The Assessors signed (1) Property Tax abatement certificate.

The Board denied (1) Abatement application for FY16 and the Board members will sign the denial letter at the meeting of 2/17/16.

The Board of Assessors reviewed the email received from the Principal Assessor with his recommendations for several FY16 Abatement applications. Member Stetson stated that he agrees with the recommendations but as they have three months to act on the applications they will wait to the February 17th meeting to act on them. All members were in agreement.

The Assessors reviewed the letter from Attorney David Gay to the Appellate Board requesting a short continuance in the PelleVerde Capital, LLC case. Chairman McCarthy wants the Principal Assessor to contact Attorney Gay to request that this ATB case be continued until September 2016.

Jean Upton, Head Secretary informed the Board members of the schedule for the FY17 Budget hearings with the Selectmen and Finance Committee. The Board will be meeting with the Selectmen on March 16th at 8:25 p.m. and with the Finance Committee on March 17th at 8:25 p.m. Also informed the Board of the rollover of Patriot Database with the guidance from Patriot Properties and Head Administrative Secretary Donna Cotter.

Member Stetson informed the Board that he will not be in attendance of the meeting for March 16, 2016.

The minutes for 1/6/16 were accepted and filed.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Cheryl Smith,
Clerk