



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

Open Session Agenda Wednesday, April 7, 2021 Eldon F. Moreira Board of Selectmen Meeting Room – 2nd Floor 6:30 p.m.

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items may, in fact, be discussed and other items not listed may be brought up for discussion to the extent permitted by law. This meeting may be recorded for use on the internet.

Due to the Coronavirus pandemic, this meeting will remain closed to the public. There are no scheduled Public Hearings and there will be no public comment period. Live video and audio of the meeting will be aired on Comcast local channel 9. Additionally, a recording of the meeting will be posted on the West Bridgewater Community Access Video On Demand website at <https://wb-cam.org/vod/>.

PUBLIC HEARINGS

APPOINTMENTS

- 6:30 p.m. Application for Garage Repair License for Spitshine Motorcycle Shop, located at 104 Turnpike Street Unit 5R (p. 3-9)
- 6:35 p.m. Application for Transfer of Common Victualler License for Om Elnoor, Inc. dba Star Pizza, located at 43 North Main Street, formerly Saint Angelos, Inc. dba Star Pizza (p. 10-26)

Warrants/Board of Selectmen Business:

- a. Vote on FY22 Budget (p. 27-31)
 - i. Vote on using Esser II Grants to Reduce the Town's Assessment with Southeastern Regional (p. 32-35)
- b. Vote to approve Full Circle Technologies E-Permitting Software Contract (p. 36-67)
- c. Vote on Antique/Second Hand License Renewals (p. 66)
- d. Approve Meeting Minutes of February 3, 2021 (p. 69-74)
- e. Accept Meeting Minutes of February 17, 2021 for Review (p. 75-82)
- f. Lay Out the Following Roads, Vote/Discuss the acceptance of the following as Town Roads:
 - i. B.C. Way (p. 83-89)
 - ii. Meadow Spring Drive (p. 90-95)
 - iii. Elm Terrace (p. 96-100)
 - iv. Copper Beech Circle (p. 101-106)
 - v. Oakwood Lane
 - vi. Sycamore Lane
- g. Vote to Approve Vacation Carry Over Request:
 - i. Daniela Nilsson (p. 107)
 - ii. Tom Souza (p. 108-109)

- h. Vote on Sick Time/Vacation/Longevity Benefits for Town Accountant
 - i. Discuss Future In-Person Meetings
- 2. Communications and Reports from Boards, Commissions and Town Officials:**
- a. Report from the By Law Study Committee (p. 110-112)
- 3. Correspondence from the Public to Determine a Course of Action:**
- 4. Public Comment Period:**
- 5. Town Administrator's Report:**
- a. COVID-19 Update (p. 113-127)
 - b. Outfront Media LLC Purchase and Sale & Escrow Agreement Amendments (p. 128-139)
 - c. Municipal Opt-Out of Mosquito Spraying (p. 140)
 - d. Request to Campaign at the Transfer Station:
 - i. Robyn Dragonetti – March 27 (p. 141-142)
 - ii. Donna Hulme – March 27 & April 10 (p. 143-146)
 - iii. Sue Sullivan – March 27 & April 10 (p. 147-150)
 - iv. Linda Cunningham – April 3 (p. 151-152)
 - v. John Cunningham – April 3 (p. 153-154)
- 6. Adjourn:**

Town of West Bridgewater

Licensee General Information Form

License Number: BR 22Business Name: Spitshine Motorcycle ShopBusiness Address: 104 Turnpike Street, unit 512 West Bridgewater 02379

Business Mailing Address: _____

Days/Hours of Operation M-F 9-5 Saturday 10-3Name of Licensee: Scott A. Garby Phone Number _____

Home Address: _____

Email (*Required): Spitshine2013@yahoo.com

If different from above,

Name of Manager: _____ Phone Number () _____

Address: _____

Circle One:

In the last year, have you changed Manager? Yes

No

In the last year, have you changed ownership? Yes

No

In the last year, have you changed hours of operation? Yes

No

***If you have answered yes to any of these questions, you must: 1) include a copy of approval for; or 2) file appropriate paperwork with the Selectmen's office and the Alcoholic Beverages Control Commission. Failure to do so may result in revocation of license.



Board of Selectmen

65 North Main Street
West Bridgewater, Ma
508-894-1268

The Commonwealth of Massachusetts

Town of West Bridgewater Application for Garage Repair License

No.:

Fee: 50.00

Business Premises Location Information

To the Licensing Authorities:

The undersigned hereby applies for a License in accordance with the provisions and Statutes and By-Laws relating thereto a Garage Repair License

Applicant Name:

Scott A. Greenberg

Address:

Applicant's Email:

spitshine2013@yahoo.com

Current Owner:

Scott A. Greenberg

Current Business Name:

Spitshine Motorcycle Shop

Number of Cars for Repair:

10

Number of Employee Spaces:

2

Number of Vehicles not to exceed:

10

State clearly purpose for which license is requested:

motorcycle cycle repair & detailing

**Are you repairing vehicles that have incurred major damage resulting from Collision, accident, theft vandalism, etc.

Yes



or



No

If so then you must be licensed by the Division of Standards.

*Repair Shop Number:

issued by Division of Standards for

Auto Body Work. (Please attach copy of license)

Have you been refused a license in any city or town at any previous time
(If yes please explain)

Yes



or



No

Hours and Days of Operation: M-F 9-5 Sat 10-3

Do you own ☐ lease ☒ the premises? If leasing please provide a copy of the lease agreement. Purchase and Sales Agreement (if purchasing and existing business.)

Legal Name of Business: (If a Corporation names must be exactly as filed with the Secretary of State's Office.)

Spartan Motorcycle Shop

Corporate Officers, Partners and Stockholders (Please attach Articles of Organization from Secretary of State's Office)

Last Name:

First Name:

Title:

% stock owned:

Home Address:

City/ State/Zip Code:

Last Name:

First Name:

Title:

% stock owned:

Home Address:

City/ State/Zip Code:

Last Name:

First Name:

Title:

% stock owned:

Home Address:

City/ State/Zip Code:

(Please be advised any change in ownership or corporation must be filed with the Board of Selectmen's Office)

Business Address: 104 Turnpike St. unit 5R

City/State: West Bridgewater, MA

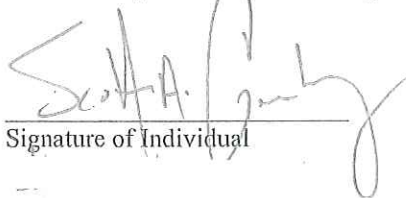
Business Telephone Number: 508.588.7748

Home Address:

City/State:

Home Telephone Number:

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State Tax Returns and paid all state taxes required under law.


Signature of Individual

By Corporate Officer

Social Security or
Federal ID Number

This license will not be issued unless this certification clause is signed by the applicant.
Gentlemen:



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Spiritshine Motorcycle Shop

Address: 184 Turnpike Street, unit 5R

City/State/Zip: West Bridgewater, MA 02379 Phone #: 508-548-7748

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☒ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☒ Other Repair Shop & Detail Shop

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 3.25.21

Phone #: 508-548-7748

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

May's Tires & Accessories LLC

104 Turnpike St.

West Bridgewater, Ma 02379

508-586-6957

Tenancy at Will Agreement

March 30, 2021

Landlord: Doris G May
104 Turnpike St
West Bridgewater Ma 02379
508-586-6957

Tenant: Spitshine
Scott Greenberg

I Doris G May, property own / landlord, hereby agrees to rent to Scott Greenberg, of Spitshine, the end unit / Bay 5R, consisting of roughly 1250 Sq. ft.
1 Handicap parking, 6 Customer parking, 2 employee / tenant parking and area for ten motorcycles to be serviced.

Rent to be paid the first on every month and keep it clean.

Sincerely Yours,



Doris G May



TOWN OF EASTON
TOWN OF WEST HINGEWATER

not striped

handicap customer parking
15 16 13 14 15 16

Area for 10 Motorcycles
To be repaired

Spitshine

New Tires

PLOT 6

12' TURNPIKE
SIDEWALKS 12' 12' 12'
300' 164' 16' 16' 16'
NEW TIRE SHED
12' 12' 12' 12' 12' 12'
12' 12' 12' 12' 12' 12'
12' 12' 12' 12' 12' 12'
12' 12' 12' 12' 12' 12'

REMOVE EXISTING CURB

REMOVE EXISTING DOLLARS (12')

EAST. WALL
TO REMAIN

REMOVE EXISTING 12' 12' 12'

REMOVE EXISTING
FENCE AND REBUILD
TO PROPERTY LINE

REMOVE EXISTING
FENCE AND REBUILD
TO PROPERTY LINE

TURNPIKE STREET

2021

Town of West Bridgewater

New Licensee General Information Form

License Number: _____

Business Name: Star Pizza

Business Address: 43 N. Main St W. Bridgewater

Business Mailing Address: 43 N. Main St W. Bridgewater

Days/Hours of Operation Monday : Sunday 10:00 am To 10:00 pm

Name of Licensee: Star Pizza Phone Number: (508) 588-5706

Home Address: _____

Email (*Required): Starpizza1234@yahoo.com

If different from above,

Name of Manager: Ashraf Nakhla Phone Number: _____

Address: _____

The Commonwealth of Massachusetts

Town of West Bridgewater
Application for Common Victualler License

No. _____

Fee 50.00

Business Premises Location Information

To the Licensing Authorities:

The undersigned hereby applies for a License in accordance with the provisions and Statutes relating thereto Star pizza

State clearly purpose for which license is requested: Transfer of
Common Lic License

Hours and Days of Operation: 10:00 am To 10:00 pm Monday
To Sunday

Have you been refused a license in any city or town at any previous time? No

What other business, if any, is to be conducted on the premises for which this license is requested? _____

Is the business to be conducted under cafeteria style? _____ dining style _____
counter style? X

Seating capacity contemplated? 24

Are you acquainted with the rules and regulations of the West Bridgewater Board of Health concerning Common Victualler Licenses? No

Serve Safe Certificate in place? Yes
(must supply copy with license application)

Do you own (lease) the premises? If leasing please provide copy of lease agreement. Purchase and Sales Agreement (if purchasing an existing business.)

Legal Name of Business: (If a Corporation names must be exactly as filed with the Secretary of States Office.) OM ELNOOR DBA Star Pizza

Corporate Officers, Partners and Stockholders (Please attach Articles of Organization from Secretary of State's Office)

Last Name Kalleny First Name I. Bram MI MI

Title Officer % stock owned 50

Home Address _____ City and State _____ Zip Code _____

Last Name Nakhle First Name Ashraf MI MI

Title President % stock owned 50

Home Address _____ City and State _____ Zip Code _____

Last Name _____ First Name _____ MI _____

Title _____ % stock owned _____

Home Address _____ City and State _____ Zip Code _____

(Please be advised any change in ownership or corporation must be filed with the Board of Selectmen's Office)

Business Address: 43 N. Main St

City/State: W. Bridgewater ^(number/street) MA 02379

Business Telephone Number: 508-588-5706

Home Address: _____

City/State: _____ ^(number/street)

Home Telephone Number: _____

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State Tax Returns and paid all state taxes required under law.

[Signature]
Signature of Applicant

[Signature]
By Corporate Officer

Social Security or Federal ID Number

This license will not be issued unless this certification clause is signed by the applicant.

Certification of Corporate Vote

Right to Apply

&

Appointment of Manager

To the Board of Selectmen of the Town of West Bridgewater:

Request is hereby made for the approval of the following individual as manager of this corporation in accordance with the formal vote stated below:

This is to certify that at a meeting of the Board of Directors of:

OM ELNOOR INC DBA Star Pizza
(Name of Corporation)

at its offices at 43 N. main st, West Bridgewater, MA, held on
(address)
03-21-21, it was voted to appoint
(date)

IBRAM KALLENY
(Name of Individual)

[Signature]
(address)

[Signature]
(Date of Birth)

a citizen of the United States, as Manager of said corporation, with as full authority and control of the
licensed premises and of the conduct of all business therein relative to a common vic as the
(license type)
License itself could in any way have and exercise if it were a natural person resident in the
Commonwealth; and further to approve the application herewith for a common vic
(license type)

liquor license.

The foregoing statements are made under the penalty of perjury.

4/24/21
(date)

[Signature]
(signature of Clerk of Corporation)

This statement must be filed with the West Bridgewater Board of Selectmen immediately upon the appointment of any person as Manager



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

Identification Number: 001492909

ARTICLE I

The exact name of the corporation is:

OM ELNOOR INC

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

ARTICLE III

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding Num of Shares
		Num of Shares	Total Par Value	
CNP	\$0.00000	10,000	\$0.00	1,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ARTICLE V

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

ANY SHAREHOLDER, INCLUDING THE EXECUTORS, ADMINISTRATORS, HEIRS, AND DEVISEES OF A DECEASED STOCKHOLDER, DESIRING TO SELL OR TRANSFER STOCK SHALL FIRST OFFER IT TO THE BOARD OF DIRECTORS IN WRITING, ALONG WITH THE PRICE AT WHICH H E/SHE IS WILLING TO SELL OR TRANSFER AND THE NAME OF ONE ARBITRATOR. THE DIRECTORS SHALL, WITHIN 30 DAYS, EITHER ACCEPT THE OFFER OR SHALL NOTIFY THE SHAREH

OLDER AND SUBMIT THE NAME OF A SECOND ARBITRATOR. THE TWO ARBITRATORS SHALL NAME A THIRD; AND IT SHALL THEN BE THE DUTY OF THE ARBITRATORS TO SET A VALUE FOR THE STOCK. THE DIRECTORS SHALL HAVE 30 DAYS TO PURCHASE THE STOCK AFTER THE VALUE IS SET BY THE ARBITRATORS AND THE DIRECTORS ARE SO NOTIFIED IN WRITING. IN THE EVENT THAT THE DIRECTORS SHALL FAIL TO PURCHASE THE STOCK WITHIN SUCH TIME, THEN THE OWNER OF THE STOCK SHALL THEN BE AT LIBERTY TO DISPOSE OF THE STOCK IN ANY MANNER HE/SHE DEEMS FIT. NO SHARES OF STOCK SHALL BE TRANSFERRED OR SOLD UNTIL THIS PROVISION HAS BEEN COMPLIED WITH, BUT THE DIRECTORS, IN ANY PARTICULAR INSTANCE, MAY WAIVE THIS REQUIREMENT. THE ARBITRATION SHALL BE CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE AMERICAN ARBITRATION ASSOCIATION.

ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the 90th day after the articles are received for filing.

Later Effective Date: Time:

ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:

Name: ASHRAF NAKHLA
No. and Street: 43 N MAIN ST,
City or Town: WEST BRIDGEWATE State: MA Zip: 02379 Country: USA

c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	ASHRAF NAKHLA	
TREASURER	IBRAM KALLANY	413 MARKET ST 70 US
SECRETARY	ASHRAF NAKHLA	
DIRECTOR	ASHRAF NAKHLA 15	KING ST SA
DIRECTOR	IBRAM KALLANY	413 MARKET ST

d. The fiscal year end (i.e., tax year) of the corporation:

December

e. A brief description of the type of business in which the corporation intends to engage:

RESTAURANT

f. The street address (*post office boxes are not acceptable*) of the principal office of the corporation:

No. and Street: 43 N MAIN ST,

City or Town: WEST BRIDGEWATE

State: MA

Zip: 02379

Country: USA

g. Street address where the records of the corporation required to be kept in the Commonwealth are located (*post office boxes are not acceptable*):

No. and Street: 43 N MAIN ST,

City or Town: WEST BRIDGEWATE

State: MA

Zip: 02379

Country: USA

which is

☐ its principal office

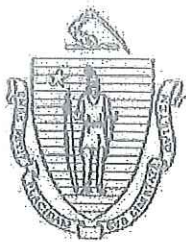
☐ an office of its transfer agent

☐ an office of its secretary/assistant secretary

☒ its registered office

Signed this 9 Day of March, 2021 at 10:40:37 AM by the incorporator(s). (*If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.*)

ASHRAF NAKHLA



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

FORM MUST BE FILLED
OUT COMPLETELY

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: OM ELNOR INC DBA Star Pizza

Address: 43 N. Main St

City/State/Zip: West Bridgewater Phone #: 508-588-5706

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 2 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____

Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature]

Date: 3-21-21

Phone #: 508-588-5706

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____

Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____

Phone #: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodcome Insurance Agency 166A Hamilton Street Leominster MA 01453		CONTACT NAME: Alan R. Piro, CISR, CPIA PHONE (A/C, No, Ext): (978) 840-4700 FAX (A/C, No): (978) 840-0440 E-MAIL ADDRESS: apiro@woodcome.com	
INSURED Om Elnoor, Inc., DBA: Star Pizza 43 N. Main Street West Bridgewater MA 02379		INSURER(S) AFFORDING COVERAGE INSURER A: AmTrust Insurance Co INSURER B: Wesco Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15954 25011	

COVERAGES

CERTIFICATE NUMBER: 21-22 Liability

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			To Be Determined	03/24/2021	03/24/2022	EACH OCCURRENCE \$ 1,000,000	
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000					
			MED EXP (Any one person) \$ 5,000					
			PERSONAL & ADV INJURY \$ 1,000,000					
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$	
							BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$	
							AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			To Be Determined	03/24/2021	03/24/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$	
B							E.L. EACH ACCIDENT \$ 100,000	
							E.L. DISEASE - EA EMPLOYEE \$ 100,000	
							E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of West Bridgewater
65 N. Main Street

West Bridgewater

MA 02379

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

door

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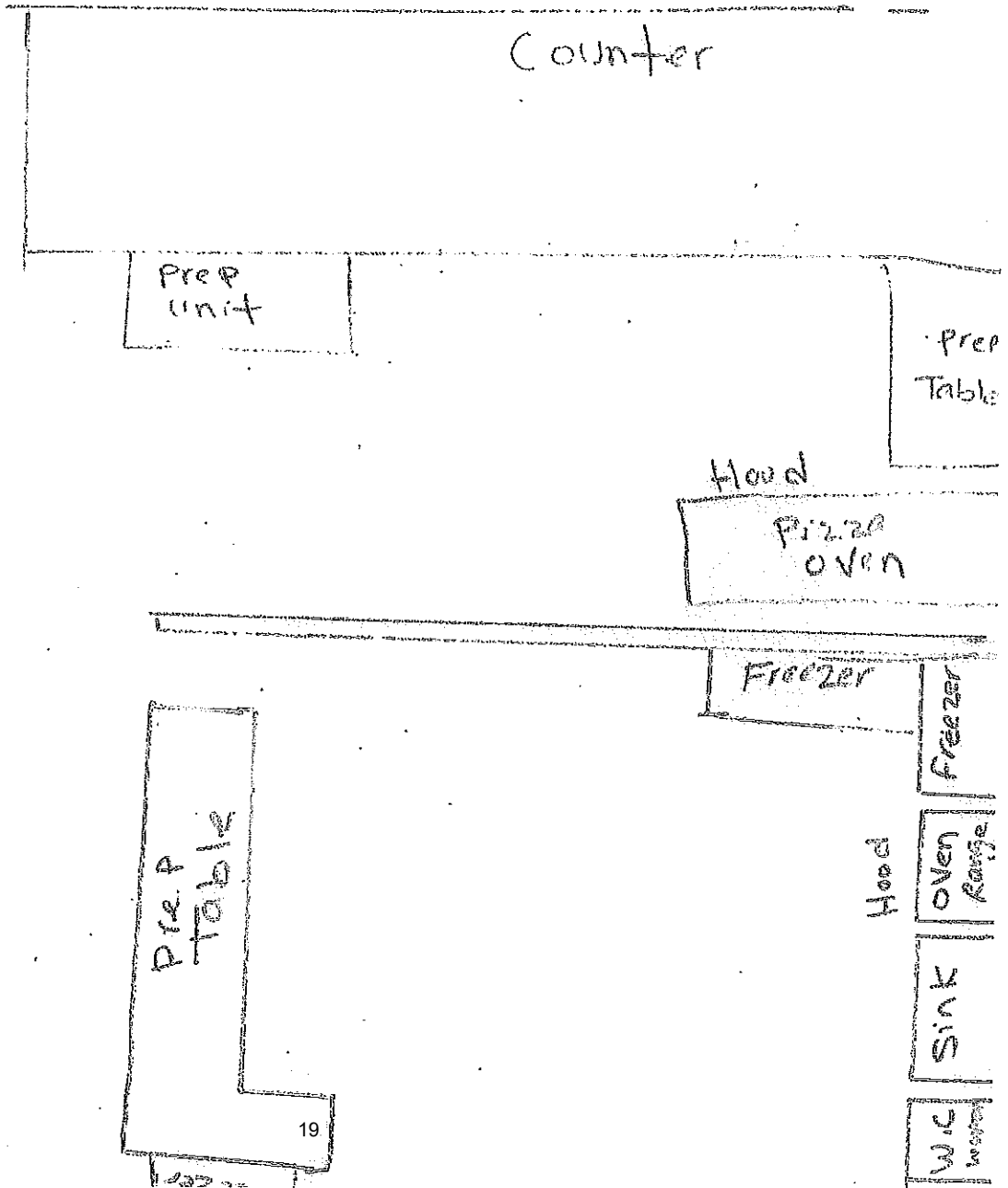
Table

Table

Table

Bevage
Cooler

1
2
3
4
5
6
7



Hood

Prep
Table

STAR PIZZA

Always Good,
Always Fresh!

All Day
Delivery!

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Check us Online & Call to Order:
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\$10 Minimum For Credit Cards

Store Open Hours:

Monday through Saturday 11:00 am - 10:00 pm



GIFT CERTIFICATES AVAILABLE!

Special Deals!

Buy 3 Pizzas, Get a 4th (sm or lg)
Cheese Pizza FREE!!

2 Large Cheese Pizzas \$14.99 +tax
Cannot be Combined w/ Any Other Offers

43 North Main Street, West Bridgewater Mass.

Appetizers

LOADED CHEESE FRIES	7.95	8.95
<i>(The Local Favorite smothered w/ melted cheese then topped w/ bacon bits & served w/ a ranch dipping sauce. With jalapenos add 0.50)</i>		
FRENCH FRIES	2.95	4.60
STEAK FRIES	2.95	4.60
CURLY FRIES	3.30	4.80
ONION RINGS	2.95	4.60
JALAPENO POPPERS (Stuffed w/ Cheddar Cheese)	7.75	9.75
MOZZARELLA STICKS	7.75	9.75
CHICKEN FINGERS	7.75	9.75
BUFFALO FINGERS	8.00	10.00
CHICKEN WINGS	8.00	10.00
HOT BUFFALO WINGS	8.00	10.50
CHICKEN FINGERS w/ Fries	9.25	
CHICKEN WINGS w/ Fries	9.25	
GARLIC BREAD W/ CHEESE	3.00	
BREADSTICKS	7.00	10.50

Quesadillas

VEGGIE (Onion, Pepper, Mushroom, Broccoli & Cheese)	8.50
GRILLED CHICKEN (w/ Cheese)	8.50
BUFFALO CHICKEN (w/ Cheese)	8.75
BBQ CHICKEN (w/ Cheese)	8.75
STEAK (w/ Cheese)	8.75
STEAK TIP (w/ Cheese)	9.75

All Served w/ Sour Cream & Salsa

Salads

Salads Served w/ Pita Bread & Choice of Dressings: Greek • Regular Italian • Light Italian • Creamy Italian • Caesar • Bleu Cheese • Oil & Vinegar • French • Ranch • Parmesan Peppercorn • Our House Dressing is our Greek Dressing

TOSSED SALAD	6.00	TURKEY SALAD	7.75
CAESAR SALAD	6.25	CHICKEN SALAD	7.75
GREEK SALAD	6.75	TUNA SALAD	7.75
GRILLED CHICKEN W/ FETA	8.50	SEAFOOD SALAD	7.75
ANTIPASTO			8.50
<i>(Provolone Cheese, Genoa Salami Cooked, Salami, Mortadella & Feta Cheese)</i>			
ROAST BEEF SALAD			8.25
DRY TUNA SALAD (All White Meat)			8.25
CHEF SALAD (Ham, Turkey, Provolone Cheese & Hard Boiled Eggs)			8.50
TUNA & EGG SALAD			8.50
GRILLED CHICKEN SALAD			7.75
GRILLED CHICKEN CAESAR SALAD			7.75
STEAK TIP SALAD			9.50
CHICKEN FINGER			7.75
BUFFALO FINGER			8.25
BBQ CHICKEN			8.25
EXTRA DRESSING (Package 50¢ • 4oz cup \$1.00) ■ EXTRA CHEESE 0.75			

Anything on the side will be charged extra.

Gourmet Pizzas

	Small 10"	Large 16"
VEGGIE	10.95	17.75
Broccoli, Onion, Peppers, Mushrooms & Black Olives		
MEDITERRANEAN	10.95	17.75
Spinach, Fresh Garlic, Feta Cheese, & Pizza Cheese		
MYKONOS	10.95	17.75
Tomato, Feta Cheese, Black Olives, & Red Onions		
FAJITA PIZZA	10.95	17.75
Buffalo Chicken, Onions, Jalapeno Peppers & Red Roasted Peppers		
STAR'S FAVORITES	10.95	17.75
Red Roasted Peppers, Chicken, & Fresh Garlic		
FAVORITE NUMBER TWO	10.95	17.75
Chicken, Broccoli & Garlic		
TACO	10.95	17.75
Hamburger, Onions, Tomatoes & Jalapeno Peppers		
SPECIAL PIZZA	11.75	18.95
Hamburger, Sausage, Pepperoni, Onion, Peppers, Mushrooms, & Anchovies		
VILLA POLLO	11.75	18.95
Grilled Chicken, Broccoli w/ Alfredo Sauce		
MEAT LOVERS	11.75	18.95
Pepperoni, Sausage, Meatball, Linguica & Bacon		
HOUSE STEAK	11.75	18.95
Peppers, Onions, Mushrooms, & Steak		

Pizza

	Small 10"	Large 16"
CHEESE	6.50	10.50
WHITE PIZZA	6.50	10.50
EXTRA CHEESE	1.50	3.50
SLICE OF CHEESE PIZZA	2.75	
SLICE OF 1-TOPPING PIZZA	3.25	
NEW AT STAR PIZZA:		
HALF SHEET PIZZA	14.95	
FULL SHEET PIZZA	22.95	
All toppings available, prices will vary		

Choice of Toppings... sm 1.25 lg 2.25
 Anchovies ■ Black Olive ■ Broccoli ■ Fresh Garlic ■ Ham ■
 Jalapeno Peppers ■ Linguica ■ Mushrooms ■ Onions ■
 Pepperoni ■ Roasted Red Peppers ■ Fresh Green Peppers ■
 Pineapple ■ Salami ■ Fresh Tomato ■ Spinach

BACON	8.50	16.50
HAMBURGER	8.50	16.50
SAUSAGE	8.50	16.50
EGGPLANT	8.50	16.95
CHICKEN	9.25	16.95
GREEK	9.25	17.75
HAWAIIAN	9.25	17.75
MEATBALL	9.50	17.75
CHICKEN & BROCCOLI	9.75	17.75
BBQ CHICKEN	9.75	17.75
BUFFALO CHICKEN	9.75	17.75
GOLDEN CHICKEN	9.75	17.75
STEAK .. 23.	10.50	17.75

Dinners

All Dinners Served w/ Rice-Pilaf or French Fries, & Salad

STEAK TIPS	12.50
GRILLED CHICKEN	10.75
CHICKEN WINGS	10.75
BUFFALO WINGS	11.50
CHICKEN FINGERS	10.75
GRILLED CHICKEN TERIYAKI	11.50
BUFFALO FINGERS	11.50
BBQ FINGERS	11.50

Add \$1.00 for curly

Platters

BURGER PLATE Burger served w/ French Fries on a Bun	8.95
Includes Lettuce, Tomatoes, Mayo, Onion, Pickles, Mustard & Ketchup	

Wraps

GRILLED CHICKEN	7.25	GREEK	7.25
CHICKEN CAESAR	7.25	BUFFALO CHICKEN WRAP	8.00
CHICKEN STIR FRY	8.00	ROAST BEEF	8.00
BLT	8.00	STEAK & CHEESE	8.00
ITALIAN	7.25	HOUSE STEAK	8.50
HAM & CHEESE	7.25	Onions, Peppers & Mushrooms	
TUNA	7.25	PASTRAMI	8.50
CHICKEN SALAD	7.25	STEAK TIP	10.00
SEAFOOD SALAD	7.25	TURKEY COBBLER	9.00
VEGGIE	7.25	Turkey Stuffing, Cranberry Sauce & Mayo	

Regular or Wheat Wraps

Calzones

	Small	Large
VEGETARIAN	8.50	16.25
THREE CHEESE (Feta, American & Cheddar)	8.50	16.25
SPINACH & FETA	8.50	16.25
STEAK & CHEESE	8.50	16.25
ITALIAN & CHEESE	8.50	16.25
HAM & CHEESE	8.50	16.25
PEPPERONI & CHEESE	8.50	16.25
CHICKEN CUTLET (Cheese & Sauce)	8.50	16.25
MEATBALL (Cheese & Sauce)	8.50	16.25
CHICKEN BROCCOLI (Marinara Sauce)	8.50	16.75
BUFFALO CHICKEN (Blue Cheese or Marinara Sauce)	9.00	17.25
BBQ CHICKEN	9.00	17.25
GOLDEN CHICKEN	9.00	17.25
HOUSE STEAK (Mushrooms, Onions, Peppers & Cheese)	9.00	17.25
CHICKEN BROCCOLI (Alfredo Sauce)	9.50	17.25

Subs or Pockets

	Sm.	Md.	Lg.		Sm.	Md.	Lg.
GRILLED CHEESE				ROAST BEEF	5.25	6.25	7.50
SUB	5.25	6.25	7.50	TUNA	5.25	6.25	7.50
ITALIAN	5.25	6.25	7.50	(Cheese is Extra)			
AMERICAN	5.25	6.25	7.50	TURKEY			
HAM &				BREAST	5.25	6.25	7.50
CHEESE	5.25	6.25	7.50	(98% Fat Free, All White Meat)			
SEAFOOD	5.25	6.25	7.50	CHICKEN			
(Cheese is Extra)				SALAD	5.25	6.25	7.50
GENOA				(All White Meat, Homemade, Cheese is Extra)			
SALAMI	5.25	6.25	7.50				
TURKEY CLUB	6.00	7.00	8.00				
(Bacon, Lettuce, Tomatoes & Mayo)							
TURKEY COBBLER	6.00	7.00	8.00				
(Stuffing, Cranberry Sauce & Mayo)							
CHICKEN STIR FRY	6.00	7.00	8.00				
(Onion, Peppers, Mushrooms)							
GRILLED CHICKEN SUB	6.00	7.00	8.00				
(Lettuce, Tomatoes & Creamy Greek Dressing)							
CHICKEN TERIYAKI	6.00	7.00	8.00				
Cheese is extra to all of the above							
CHICKEN CUTLET	5.50	6.50	7.50				
EGGPLANT PARMESAN	5.50	6.50	7.50				
LINGUICA	5.50	6.50	7.50				
VEAL CUTLET	5.50	6.50	7.50				
MEATBALL	5.50	6.50	7.50				
SAUSAGE SUB	5.50	6.50	7.50				
MEATBALL & SAUSAGE	6.00	7.00	8.00				
CHICKEN FINGERS	6.00	7.00	8.00				
BUFFALO FINGERS	6.00	7.00	8.00				
From the Grill	Sm.	Md.	Lg.				
VEGETARIAN	5.50	6.50	7.50				
(Onion, pepper, Mushrooms, Broccoli & American Cheese)							
B.L.T. (Lettuce, Tomato & Mayo)	6.00	7.00	8.00				
CHEESEBURGER	6.00	7.00	8.00				
BACON CHEESEBURGER	6.50	7.50	8.50				
PASTRAMI	6.50	7.50	8.50				
STEAK & CHEESE	6.00	7.00	8.00				
STEAK ONION	6.25	7.25	8.25				
STEAK & PEPPERS	6.25	7.25	8.25				
STEAK & MUSHROOMS	6.25	7.25	8.25				
HOUSE STEAK	6.50	7.50	8.50				
(Mushrooms, Onions, Peppers, & Cheese)							
STEAK & PASTRAMI	6.75	7.75	8.75				
STEAK TIP (Cheese is Extra)	7.50	8.50	9.50				
Egg Subs Cheese is Extra							
EGG SALAD	5.25	6.75	7.75				
BACON & EGG	5.25	6.75	7.75				
PEPPER & EGG	5.25	6.75	7.75				
HAM & EGG	5.25	6.75	7.75				
SAUSAGE & EGG	5.25	6.75	7.75				
LINGUICA & EGG	5.25	6.75	7.75				
STEAK & EGG	6.70	7.50	8.50				
WESTERN (Ham, Peppers, & Onions)	6.70	7.50	8.50				

All Pockets Available Lg Size Only

W/ Choice of: Mayo, Ketchup, Honey Mustard, Onions, Pickles, Lettuce, Tomato • Anything on the side will be charged extra

EXTRA CHEESE ON SUB	0.50	0.75	1.00
(American, Provolone & Swiss)			
EXTRA BACON ON SUB	1.00	1.25	1.50

Individual Pasta Plates

All Pasta comes w/ Melted Cheese Unless Otherwise Requested
& Served w/ Garlic Bread or Bread & Butter

Spaghetti or Ziti

SAUCE	6.75	EGGPLANT	8.50
SAUSAGE	8.50	CHICKEN BROCCOLI	
CHICKEN CUTLET	8.50	ALFREDO	10.95
MEATBALLS	8.50	COMBO	10.95
VEAL	8.50	(Veal, meatball & sausage)	

Family Size Orders
serves 7-10 people

PASTA & SALADS

Spaghetti or Ziti

Pasta served w/ cheese unless requested otherwise

MARINARA SAUCE.....	1/2 Pan	21.95
MEATBALLS OR SAUSAGE		29.95
EGGPLANT PARMESAN		29.95
CHICKEN PARMESAN.....		29.95
CHICKEN BROCCOLI & ALFREDO SAUCE		32.95
ITALIAN COMBO (Veal, Meatball & Sausage)		29.95

Salads

GARDEN SALAD	1/2 Pan	18.00
w/ Grilled Chicken		25.00
CAESAR SALAD		20.00
w/ Grilled Chicken		26.00
GREEK SALAD.....		25.00
w/ Grilled Chicken		30.00

All salads come with 2-8oz cups of dressing

FOR EXTRA DRESSING ADD 2.50

Fried Food

35 PCS CHICKEN FINGERS.....	29.95
35 PCS CHICKEN WINGS	29.95
30 PCS MOZZARELLA STICKS.....	29.95
30 PCS BUFFALO WINGS	29.95
FRENCH FRIES.....	20.00

Beverages

WE OFFER AN ASSORTMENT OF
BEVERAGES 20 oz & 2LT BOTTLES

CHIPS, CHOCOLATE CHIP COOKIES AVAILABLE

CONSUMER ADVISORY WARNING FOR RAW FOODS
IN COMPLIANCE WITH THE DEPARTMENT OF PUBLIC HEALTH, WE ADVISE THAT EATING
RAW OR UNDERCOOKED MEAT, POULTRY, OR SEAFOOD POSES A RISK TO YOUR HEALTH.
TO ALL OUR CUSTOMERS

BEFORE PLACING YOUR ORDER, PLEASE INFORM YOUR SERVER
IF A PERSON IN YOUR PARTY HAS A FOOD ALLERGY

ADD STATE MEAL TAX TO ALL PRICES

PRICES, ITEMS, & OFFERS ARE SUBJECT TO CHANGE WITHOUT NOTICE

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EDDM Retail

*****ECRWSS*****

Local
Postal Customer



**Office of the
Town Administrator**

Town Hall
65 North Main Street
West Bridgewater, MA 02379

To: The Honorable Board of Selectmen
From: David L. Gagne, Town Administrator *DG*
RE: FY 2022 Budget – For Final Review
Date: April 6, 2021

Executive Summary

The following budget presentation is made reflecting 100% of all budget requests from Town, Water and School Departments. At the beginning of the budget cycle, the Board of Selectmen voted to request all Department Heads and Chairs to present a level funded budget.

Most departments presented budgets that were flat year over year or had extremely minimal increases. COVID-19 has created financial constraints, and therefore, the Board also asked that everyone in Town take a 0% raise. Credit must be given to the Town unions and non-union personnel who agreed to do that. It should be noted that some personnel were under contract, were due raises this year, and voluntarily amended their contract to the benefit of the Town.

The presented budget reflects no new hires or additional hours of staffing. However, it does take into account the reality of needing to fund additional nursing services. Currently, State/Federal money has been utilized to pay for the overage of what has historically been funded and what the actual amount of expenditures have been. Since the Town cannot guarantee that outside funds will always be available, it is prudent to increase the nursing line.

My proposed budget represents minimum increases in most departments and represents what each Department needs to maintain themselves.

Highlights

- Presented Budget is balanced assuming a raise of 2.5% in the tax levy.
- Operational Budget 1.92% year over year (Includes Water)

\$699,315 Y/Y increase

Major divers: \$444K increase in Local School
\$209K increase in Benefits

- Operational Budget 2.16% year over year (Excluding Water)

\$737,864 Y/Y increase

- For Town employees, presented Budget reflects 0% COLA raises, but where appropriate, does provide for contractually required step raises.
- School department employees, absent those in the Teacher's contract, reflect a 0% COLA raise as well.
- Presented Budget reduces the School department budget by \$222,000 – the equivalent of the COLA raise that is provided for in the CBA with the teachers
- Presented budget is absent any new hires or increases in staffing hours.
- Finance Committee Reserve Fund is fully funded at FY 21 level

Revenue

Property/Personal property tax collections continue at just a tick below historical norms. Net State Aid has increased by \$436K, but local receipts continue to trend lower. Realistically, it appears local receipts will be \$644,936 lower than actual receipts collected in FY 20 (last year that actuals exist for).

Summation

The proposed FY 2022 budget is a tight budget. After department adjustments are made, the FY 22 budget will be out of balance by approximately \$300K. Fortunately, under the latest Federal stimulus package, the Town will receive approximately \$359K. This amount will be used as a "General Fund Receipt" to balance the budget.

Budget Increase	-\$699,315
FY 22 Receipts Versus FY 20 Actual	-\$644,936
State Aid increases	\$436,361
2.5% Raise	\$590,943
Net Difference	-\$316,947

				4/1/2021					
		*****	*****						
		ATM	FY 2021	Department	\$ +/-	% +/-	TA	TA	BOS
		Approved	Spent to	REQUEST	Y/Y	Y/Y	Recommendation	\$ Difference	Approval
DEPARTMENT/description		FY 21	12/23/20	FY 22					
1140	Moderator	588	24	588	-	0.0%	588	-	
1220	Board of Selectmen	355,728	171,279	354,907	(821)	-0.2%	354,907	-	
1310	FinCom	3,100	204	3,100	-	0.0%	3,100	-	
1320	FinCom Reserve	67,000	-	67,000	-	0.0%	67,000	-	
1350	Accountant	111,754	42,843	111,904	150	0.1%	111,904	-	
1410	Assessors	238,677	107,977	247,152	8,475	3.6%	239,652	(7,500)	
1450	Treas./Coll.	319,513	136,577	322,175	2,662	0.8%	322,175	-	
1510	Town Counsel	87,000	16,289	87,000	-	0.0%	87,000	-	
1550	Information Systems	92,920	50,764	95,720	2,800	3.0%	95,720	-	
1580	Cable TV Committee	1,100	90	1,100	-	0.0%	1,100	-	
1610	Town Clerk	138,519	64,415	137,119	600	0.4%	137,119	-	
1630	Elections/Registration	35,500	26,082	25,116	(10,384)	-29.3%	25,116	-	
1710	ConCom	108,894	49,691	108,894	-	0.0%	108,894	-	
1715	OpenSpaceCom	950	-	950	-	0.0%	950	-	
1720	Agricultural Commission	600	-	600	-	0.0%	600	-	
1750	Planning Board	26,119	13,670	26,119	-	0.0%	26,119	-	
1760	Board of Appeals	5,901	6	5,901	-	0.0%	5,901	-	
1850	Rent Control Bd.	4,399	-	4,399	-	0.0%	4,399	-	
1920	ADA Commission	500	-	500	-	0.0%	500	-	
1930	Insurance	270,865	97,065	270,865	-	0.0%	270,865	-	
1940	Town Hall	66,625	28,921	67,025	400	0.6%	67,025	-	
1945	Municipal Building Needs Committee	1,486	-	1,486	-	0.0%	1,486	-	
1950	Wastewater Treatment Facilities	14,800	6,286	14,800	-	0.0%	14,800	-	
2100	Police Dept.	3,027,109	1,319,853	3,054,235	27,126	0.9%	3,054,235	-	
2200	Fire Dept.	2,377,491	1,038,746	2,407,691	30,200	1.3%	2,407,691	-	
2410	Building Inspector	172,297	72,913	172,488	191	0.1%	172,488	-	
2420	Gas/Piping Ins.	20,515	9,532	20,515	-	0.0%	20,515	-	
2440	Sir Wgts/Mrs	6,075	2,607	6,075	-	0.0%	6,075	-	
2450	Elect.Inspc.	20,715	9,652	20,715	-	0.0%	20,715	-	
2920	Canine Control	8,250	67	8,250	-	0.0%	8,250	-	
3000	Education	13,766,045	6,389,373	14,431,684	665,639	4.8%	14,209,684	(222,000)	
3200	SE Reg.Voc.Tech.	549,335	261,592	594,659	45,324	8.3%	594,659	-	
1215	DPW	1,149,027	557,160	1,157,621	8,594	0.7%	1,157,621	-	
1230	DPW Snow Removal	91,300	61,046	91,300	-	0.0%	91,300	-	
1240	DPW St.Lighting	85,700	41,828	85,700	-	0.0%	95,700	10,000	
1330	Waste Disposal	321,998	151,483	326,213	4,225	1.3%	326,213	-	
1920	Tree Warden	400	-	400	-	0.0%	400	-	
1110	Board of Health	167,923	73,625	167,923	-	0.0%	177,923	10,000	
1280	Womansplace Crisis Ctr	2,750	-	2,750	-	0.0%	2,750	-	
1270	Brockton Area Arc	250	-	250	-	0.0%	250	-	
1280	Old Colony Hospice	2,000	-	2,000	-	0.0%	2,000	-	
1410	Council on Aging	313,335	142,401	314,500	1,165	0.4%	314,500	-	
1430	Veterans	65,893	18,811	65,043	(850)	-1.3%	65,043	-	
1100	Library	479,146	223,342	479,146	-	0.0%	479,146	-	
1600	Ply.Cty.Ext.Ser.	200	-	200	-	0.0%	200	-	
1910	Historic Commission	1,750	-	1,750	-	0.0%	1,750	-	
1920	Vets/Mem Day	1,700	-	1,700	-	0.0%	1,700	-	
1100	Debt-Principal	1,926,509	813,945	1,926,547	38	0.0%	1,926,547	-	
1510	Debt-Interest	1,060,176	540,368	1,012,649	(47,527)	-4.5%	1,012,649	-	
1520	Shrt Trm Int	50,000	26,782	50,000	-	0.0%	50,000	-	
1100	Benefits	6,606,185	4,101,354	6,815,542	209,357	3.2%	6,815,542	-	
1500	Water Dept.	2,141,766	1,163,374	2,103,217	(38,549)	-1.8%	2,103,217	-	
		36,366,366	17,830,417	37,275,183	908,815	2.5%	37,085,683	209,500	-
							699,315	Y/Y Includes Water	(36,366,366)
							1.92%	Y/Y Includes Water	-100.00%
	Excluding Water	34,224,602		35,171,966			34,962,468		-
					209,500		737,864	Y/Y Excludes Water	737,864
							2.16%	Y/Y Excludes Water	2.16%

TA Recommendations - FY 22 Operating Budget					
	Department	Change	Comments	Reduction	Addition
1140	Moderator	No			
1220	Board of Selectmen	No			
1310	FinCom	No			
1320	FinCom Reserve	No			
1350	Accountant	No			
1410	Assessors	Yes	Consultant Line - Documentation Not Provided For Utility Assessment Requirements	\$7,500	
1450	Treas./Coll.	No			
1510	Town Counsel	No			
1550	Information Systems	No			
1560	Cable TV Committee	No			
1610	Town Clerk	No			
1630	Elections/Registration	No			
1710	ConCom	No			
1715	OpenSpaceCom	No			
1720	Agricultural Commission	No			
1750	Planning Board	No			
1760	Board of Appeals	No			
1850	Rent Control Bd.	No			
1920	ADA Commission	No			
1930	Insurances	No			
1940	Town Hall	No			
1945	Municipal Building Needs Committee	No			
1950	Wastewater Treatment Facilities	No			
2100	Police Dept.	No			
2200	Fire Dept.	No			
2410	Building Inspector	No			
2420	Gas/Plmbng Ins.	No			
2440	Slr Wgts/Msrs	No			
2450	Elect.Inspec.	No			
2920	Canine Control	No			
3000	Education	Yes	Reduced by Raises	\$222,000	
3200	SE Reg.Voc.Tech.	No			
4215	DPW	No			
4230	DPW Snow Removal	No			
4240	DPW St.Lighting	Yes	Increased - Budget Too Low		\$10,000
4330	Waste Disposal	No			
4920	Tree Warden	No			
5110	Board of Health	Yes	Increased Nursing Services		\$10,000
5260	Womansplace Crisis Ctr	No			
5270	Brockton Area Arc	No			
5280	Old Colony Hospice	No			
5410	Council on Aging	No			
5430	Veterans	No			
6100	Library	No			
6600	Ply.Cty.Ext.Ser.	No			
6910	Historic Commission	No			
6920	Vets/Mem Day	No			
7100	Debt-Principal	No			
7510	Debt-Interest	No			
7520	Shrt Trm Int	No			
9100	Benefits	No			
4500	Water Dept.	Yes	Adjusted for Retirement/Insurances (+		
			Sub-Total Reductions	\$229,500	
			Sub-Total Additions		\$20,000
			Net Total of Deductions and Subtractions	\$209,500	

**FY2021 Preliminary Cherry Sheet Estimates
West Badgewater**

PROGRAM	FY2020 Cherry Sheet Estimate	FY2021 Governor's Budget Proposal	FY2021 Governor's Revised Budget Proposal	FY2021 House Budget Proposal	FY2021 Senate Budget Proposal	FY2021 Conference Committee
Education Receipts:						
Chapter 70	4,058,306	4,207,062	4,157,054	4,157,054	4,157,054	4,157,054
School Transportation	0	0	0	0	0	0
Charter Tuition Reimbursement	2,614	3,887	26,808	34,621	33,362	34,621
Smart Growth School Reimbursement	0	0	0	0	0	0

Offset Receipts:						
School Choice Receiving Tuition	1,625,317	1,677,652	1,550,886	1,550,935	1,550,935	1,550,935
Sub-Total, All Education Items:	5,683,437	5,788,601	5,733,797	5,742,610	5,741,351	5,742,610

General Government:						
Unreimbursed Gen Govt Aid	694,397	713,840	694,397	694,397	694,397	694,397
Local Share of Road Taxes	0	0	0	0	0	0
Regional Public Libraries	0	0	0	0	0	0
Veterans Benefits	18,477	15,069	15,069	15,069	15,069	15,069
Exempt VBS and Elderly	45,145	57,854	57,854	57,854	57,854	57,854
State Owned Land	38,959	40,407	40,335	40,335	40,335	41,679

Offset Receipts:						
Public Libraries	10,724	10,846	10,849	10,813	13,019	13,019
Sub-Total, All General Government:	808,709	835,019	816,504	818,558	820,674	822,018

Total Estimated Receipts:	6,395,146	6,623,620	6,550,301	6,561,178	6,562,025	6,564,628
----------------------------------	------------------	------------------	------------------	------------------	------------------	------------------

6,564,628 940,375
6,395,146 802,367
189482 137865
31494

County Assessments:						
County Tax	24,850	25,574	25,574	25,574	25,574	25,574
Suffolk County Retirement	0	0	0	0	0	0
Sub-Total, County Assessments:	24,850	25,574	25,574	25,574	25,574	25,574

State Assessments and Charges:						
Retired Employees Health Insurance	0	0	0	0	0	0
Retired Teachers Health Insurance	530,349	576,738	576,738	576,738	576,738	576,738
Mosquito Control Projects	37,961	39,901	39,893	39,893	39,893	39,893
Air Pollution Districts	2,425	2,485	2,495	2,495	2,495	2,495
Metropolitan Area Planning Council	0	0	0	0	0	0
Old Colony Planning Council	2,692	2,778	2,778	2,778	2,778	2,778
RMV Non-Renewal Surcharge	11,120	9,720	9,720	9,720	9,720	9,720
Sub-Total, State Assessments:	584,547	631,632	631,624	631,624	631,624	631,624

Transportation Authorities:						
MBTA	38,611	39,071	39,071	39,071	39,071	39,071
Boston Metro Transit District	0	0	0	0	0	0
Regional Transit	9,951	10,165	10,165	10,165	10,165	10,165
Sub-Total, Transp Authorities:	48,562	49,236	49,236	49,236	49,236	49,236

Annual Charges Against Receipts:						
Multi-Year Repayment Program	0	0	0	0	0	0
Special Education	11,514	0	0	0	0	0
STRAP Repayments	0	0	0	0	0	0
Sub-Total, Annual Charges:	11,514	0	0	0	0	0

Tuition Assessments:						
School Choice Sending Tuition	85,228	107,447	95,322	95,322	95,322	95,322
Charter School Sending Tuition	47,595	48,659	138,619	138,619	138,619	138,619
Sub-Total, Tuition Assessments:	132,814	156,106	233,941	233,941	233,941	233,941

Total All Estimated Charges:	802,367	862,548	940,375	940,375	940,375	940,375
-------------------------------------	----------------	----------------	----------------	----------------	----------------	----------------

	5,582,759.00	5,764,072.00	5,611,928.00	5,620,803.00	5,621,650.00	5,624,263.00
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SOUTHEASTERN REGIONAL SCHOOL DISTRICT

250 Foundry Street, South Easton, Massachusetts 02375-1799

Phone: 508.230.1200 · Fax: 508.230.1215 · www.sersd.org

Brockton ~ East Bridgewater ~ Easton ~ Foxborough ~ Mansfield ~ Norton ~ Sharon ~ Stoughton ~ West Bridgewater

Felix G. Lopes, Ed.S.
Superintendent



Leslie L. Wickes
Principal

Patricia M. Hsley,
M.Ed.
Technical
Institute Director

March 25, 2020

Mr. Scott Golder, Treasurer/Collector
Town of West Bridgewater
65 North Main Street
West Bridgewater, MA 02379

Dear Mr. Golder:

In accordance with the provisions of Chapter 489, Acts of 1963, as amended, and of Section 16B, Chapter 71 of the General Laws, as amended January 2, 1982, and in consideration of the vote and action of the Southeastern Regional School District Committee as of March 23, 2021, whereby the budget for Fiscal Year 2022 was approved, I hereby certify that the amount to be apportioned to the Town of West Bridgewater for its share of capital and operating costs of the Southeastern Regional School District for the fiscal period beginning July 1, 2021, is \$623,610.

Additionally, the West Bridgewater Select Board can choose to apply \$29,838 from Southeastern's ESSER II Grant to reduce the Town's total assessment. Please note that the ESSER II aid is a one-time reduction from the federal government.

Please provide a copy of the vote by the Select Board to "authorize Southeastern apply \$29,838 from the ESSER II Grant towards the Fiscal Year 2022 Town of West Bridgewater's share of operating expenses and reduce the Town's assessment accordingly."

This assessment is to be paid in four equal quarterly installments due September 1, 2021; December 1, 2021; March 1, 2022; and June 1, 2022.

Yours truly,


Karen F. Jellog
District Treasurer

cc: Chair, Board of Selectman
Chair, Finance Committee
Town Administrator
Town Clerk

Certified Mail #70200090000148093755

Patrick H. Cleary
Technology Director

Mark P. Morris
Asst. Superintendent of
Finance & Administration

Initial Guidance on the Use of ESSER II Funds to Fund Local Contribution Increases in FY2022

March 3, 2021

Background

The Governor's House 1 Chapter 70 proposal allows cities and towns experiencing increases in their minimum local contributions (MLCs) to fund all or part of the increase using federal stimulus funds.

A municipality may deem an amount up to 75% of the total grant awarded to its local school district through the Elementary and Secondary Education Emergency Relief (ESSER) program enacted by the federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) on December 27, 2020 (also known as ESSER II) to fund any increase in its MLC requirement under Chapter 70, but not more than the increase in required local contribution in FY2022 relative to FY2021. In the case of a municipality's increased required contribution as a member of a regional school district, a municipality may deem a proportional share of 75% of the regional district's total ESSER II grant award, equal to the municipality's share of the district's total required contribution, to satisfy the increase in its required contribution; see the amounts posted in the Summary and Regional District Members worksheets in the Chapter 70 formula workbook. The \$10,000 set aside being made available to districts to support the delivery of mental health services through ESSER II is not included in the amount that can be used to fund MLC increases.

This proposal, if adopted in the final budget, will allow districts to use up to \$113.2 million of ESSER II funds to satisfy net school spending increases (NSS), which represents 17% of the total ESSER II funds awarded to school districts. It is important to note that these funds can only be used to meet FY2022 spending requirements and will not count toward meeting spending requirements carried forward from prior fiscal years. Of the 225 (out of 318) school districts with increased required local contributions in FY2022, 147, or 65%, are receiving sufficient ESSER II funding to offset 100% of the increase using between 1% and 75% of their total ESSER II awards. It is important to note, however, that many municipalities are voluntarily contributing much more funding above requirement than the amount eligible for substitution with ESSER II funding under this proposal.

Also, in calculating charter school tuition payments, the Department is excluding the per pupil amount of required MLCs that may be supported by each sending school district's ESSER II award, consistent with the fact that federal funds cannot be transferred to charter schools in district tuition payments. This exclusion results in a reduction in tuition payments to charter schools of \$7.5 million. Like districts, charter schools will be able to access their own ESSER II funding to make up for this tuition reduction. However, in cases where charter schools would otherwise need to use more than 75% of their ESSER II funding to offset the tuition reduction, the state will direct additional state payments to these schools totaling \$385,058 to make up the difference. In total, charters will be able to use \$7.1 million of their available ESSER II funding to offset for lost tuition revenue, which represents 11% of their total available ESSER II awards. Finally, municipalities will not lose the charter

tuition reduction if they decide not to apply any of their local or regional district's ESSER II funds to offset MLC increases.

It is important to note that House 1 is the first step in the budget process. Whether this proposal is included in the House, Senate or final budgets is unknown at this point. The Department is planning as if it will occur and is issuing this guidance to answer questions that both municipal and regional districts have asked about this provision.

General Guidance for All School Districts

The Department expects districts to work with their municipalities throughout the entire budget process to implement this provision. It is up to cities and towns to determine whether they would like the district to exercise this provision, not local education agencies. Communities should affirm this decision through a vote of the city council, board of selectmen, or town council. ESSER II funds, however, must remain in the control of the school committee and cannot be transferred to municipal accounts. It is up to school committees to decide how to allocate the district's ESSER II funds like any other federal grant, applying the funds to support the district's NSS, up to the allowable amount that they can be used to offset the city or town's or member municipality's MLC increase.

If this provision is included in the final state budget, districts will be required to report the portion of their ESSER II expenditures used to fund their NSS requirement on their FY2022 End of Year Report (EOYR). Also, if this option is exercised, the Department will treat ESSER II funds as being spent before local funds, in determining NSS compliance. The Department will closely monitor the amount of ESSER II funds that districts drawdown in FY2021 to ensure that there is enough funding left to satisfy the ESSER II provision in the Governor's Chapter 70 proposal.

Please be advised that similar to other federal grants, the district's management and expenditure of ESSER II funds will be subject to the Uniform Grant Guidance (UGG) outlined in 2 CFR Part 200 and EDGAR 34 CFR Part 76. In addition, ESSER II funding will be subject to both fiscal and programmatic compliance monitoring by the Department, including the audit requirements under the Single Audit Act. Please visit our Federal Grant Programs website for more information regarding ESSER II.

General Guidance for Regional School Districts

If a regional school district member municipality decides to exercise this provision the district must reduce that member's MLC by its ESSER II share in the calculation of that member's assessment. Regional school district members can only use a share of up to 75% of the district's total ESSER II award equal to their share of the district's total required contribution.

Member cities and towns should understand that if this provision is included in the final budget that using ESSER II funds to offset MLC increases represents one-time municipal relief. ESSER II funds used to offset MLC increases in FY2022 will not be deducted from member municipalities' preliminary contributions when setting FY2023 MLCs. Municipalities should be prepared to budget for any potential increase in their MLCs as a result.

We will be reaching out to all regional school district stakeholders as we work through this process, and this document will be updated as needed to respond to additional questions or provide more detailed information.

Please email sfinance@mass.gov if you have any questions.

Last Updated: March 3, 2021



Final Proposal and Compensation Sheet

Re

PermitEyes 20/20 E-Permitting Software Solution

for the

Town of West Bridgewater, MA

February 26th, 2021

Primary Contact:	Rajan P. Nanda
Email:	mail@fullcircletech.com
Address:	11 Beacon Street #340 Boston, MA 02108
Phone:	617-722-0100 617-722-0101

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Executive Summary

Full Circle Technologies, Inc. (hereinafter referred to as "Full Circle Technologies," "Full Circle," or "FCT") manages the PermitEyes Web Program and PermitEyes Accessory Tablet Program (the "Program," "System," "PermitEyes," or "PermitEyes 20/20") in all capacities including development, maintenance, and technical support.

The PermitEyes Program is a modular cloud-based system which allows the Town of West Bridgewater (also referred to as the "Municipality," "Community," or "Town") to electronically receive applications, collect electronic payments, conduct inspections, and issue permits. Various Departmental Modules as purchased by the Municipality are accessible on the Program website through a single point of entry.

Our Program is a customer-focused, cloud-based, permitting platform that provides applications, permits, and inspections for many types of permits and licences. PermitEyes forms are dynamically linked to an extract of the Town's assessor database which allows information from the assessor's record to automatically pre-fill as soon as the applicant selects a site address. This ensures accurate and up-to-date information on the application forms which will be in sync with Town's other records. Other important data such as a contractor's licenses, zoning, and other information can also be validated at the time of submission. Data related to a contractor, establishment, or other type of applicant user may autoflow into forms or be picked up directly from a dropdown list of known information.

Our PermitEyes Program also includes the option for a mobile Accessory Tablet Program for field personnel. These mobile programs are specifically designed for ease of use in the field and do not require internet connection at the point of inspection. On the tablet, an internet connection is only required to download the inspector's schedule for the day, and to upload the completed inspection results at the end of the day (i.e., you never need to worry about losing data in the field if the internet connection drops.)

PermitEyes provides a real-time status of all permits with sophisticated and versatile search capabilities for all users. The application review and sign off process is directly updated in the centralized database so all persons logged into the System can view updated records and events in real time from any location (e.g., as the inspector on the field uploads the report, the staff in the office can view the results of inspections at the same time.)

PermitEyes further facilitates communication and cooperation between the various parties across municipal departments and with applicants (such as contractors, homeowners, business owners, etc.). Transactional processing coupled with status-based organization allows the PermitEyes Program to handle the exchange of workflows and responsibilities across Town Hall. This ensures that the key departments/parties have access to, and input over, all application records when and as required. In doing so, the integrated workflow tools, as tailored to the Community's needs, allow the Town to translate existing procedures into an online best-practices solution for e-permitting and electronic record management.

Vendor Organization and Experience

About Us

Full Circle Technologies first started operations in 2001 as a GIS and CAD specialist, offering data development and online web mapping. We launched our internet-based permitting and licensing solution, PermitEyes, in 2008 and transitioned into focusing solely on online permitting and records management. We create online programs that help our municipal clients and their licensees to operate effectively, efficiently, and easily.

In 2017, we launched PermitEyes 20/20, a fully integrated Online Town Hall Program. PermitEyes 20/20 is a state-of-the art Permit and License Management Software based on the best practices model for streamlined land-use management. The Software is a fully functional cloud-based Program which allows multiple departments to track, manage, issue and run reports on Permits, Licenses, and Fines - all in an efficient and transparent manner. Some communities have reported a 70-80% drop in foot traffic and phone calls since utilizing our product.

PermitEyes is being used in more than 70 municipalities throughout New England currently. These communities range in size from the smallest of towns, to larger cities. For these communities and more, PermitEyes was often the solution of choice due to its simple but innovative technology, and FCT's reputation for outstanding Boston-based customer support.

Full Circle Technologies, Inc. is a privately-held corporation. We are a small but growing business, which affords us the opportunity to give each of our clients a focused and personal approach to their permitting and records management needs. We are dedicated to providing exceptional customer service, and work with each of our clients to provide a Program that has been customized to their specific needs. All of our project managers are intimately involved in both the software development and the communications with our municipal clients. The majority of customer support is filled by these managers such that a dedicated knowledge base can be curated for each individual client.

Good customer support has always been one of our top priorities and we believe that the merits of these practices can be ascertained by speaking with one of our many municipal clients.

We do not utilize any sub-consultants or sub-contractors for Program development, maintenance, technical support, or in any other capacity. All development and maintenance of our PermitEyes software products is performed by Full Circle Technologies and its employees.

Scope of Services

Application Software

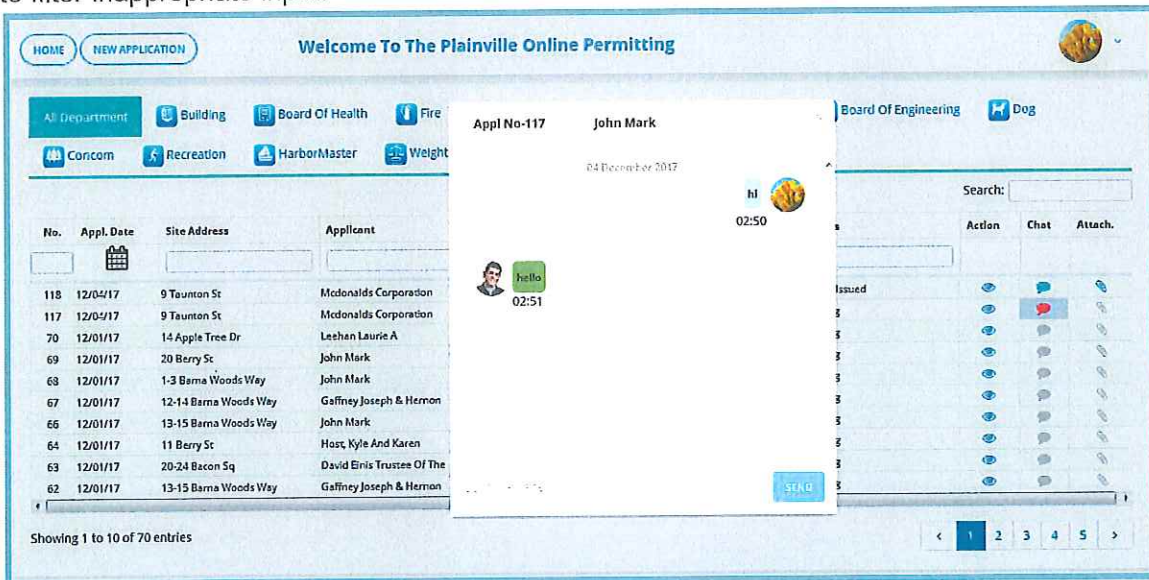
The PermitEyes 20/20 Program is a modular cloud-based system which allows the Town of West Bridgewater to electronically receive applications, collect electronic payments, conduct inspections, and issue permits. Various department modules, as purchased by the Municipality, are accessible on the Program website through a single point of entry.

Transparent processing of applications and issuing permits

Applicants utilize the user side of the Program to fill and submit permit/license applications. The applicant has the ability to:

- Register an account which will save contact information, business information, and license information to autoflow into all relevant applications
- View submitted applications and permits/licenses associated with their account on one homepage
- Save incomplete applications before submitting as needed
- Pay fees electronically through the Program utilizing an online payment processor of the Community's choosing
- Upload and submit attachments as needed to supplement an application
- Print issued permits/licenses after they are approved by the Municipality

PermitEyes performs a preliminary check on the data types as the user is typing the data in the form. For example, input boxes for telephone numbers will not accept alpha characters. The same can easily be extended for setback dimensions and all other text boxes that are required to filter inappropriate input.



The screenshot displays the 'Welcome To The Plainville Online Permitting' interface. At the top, there are navigation buttons for 'HOME' and 'NEW APPLICATION'. Below this, a grid of department icons is visible, including 'All Department', 'Building', 'Board Of Health', 'Fire', 'Concom', 'Recreation', 'HarborMaster', and 'Weight'. A central panel shows a chat window with a contact named 'John Mark' and a timestamp of '04 December 2017'. To the left of the chat, a table lists applications with columns for 'No.', 'Appl. Date', 'Site Address', and 'Applicant'. The table contains 10 entries, with the first one being '118 12/04/17 9 Taunton St McDonalds Corporation'. At the bottom of the table, it says 'Showing 1 to 10 of 70 entries'. On the right side, there is a search bar and a table with columns for 'Action', 'Chat', and 'Attach.'. The interface is clean and professional, with a light blue and white color scheme.

Figure showing applicant homepage with Chat window

The applicant has a homepage from which they can view and track the progress of their application as it goes through the Municipality's departmental internal approval process. This time-saving feature means that both the applicant and the Municipality can enjoy efficient and convenient communication, as the applicant can see exactly where their application is in real-time. Some communities have reported an 80% drop in foot traffic and phone calls since the full deployment of PermitEyes.

In addition, PermitEyes includes a chat feature which allows the applicant to leave messages or communicate with the department through their personal homepage. This feature also allows the Municipality to communicate with the applicant, and request, for example, additional plans, documents, payments, without needing to phone the applicant. All chat communications are stored directly against the particular application in question, creating a single, complete picture of the correspondence related to each project.

Electronic approval and issuance of permits / licenses

Municipality staff utilize the staff side of the Program for the approval and issuance of permits/licenses. This includes the ability to:

- Submit applications on behalf of applicants
- View submitted applications
- Edit applicant submitted forms
- Track the status of an application through a standard approval workflow
- Schedule and record inspections
- Calculate fees via built-in fee tables and calculators, view records of electronic payments, and record fees made by physical means (i.e., cash or check)
- Request and obtain Sign Offs from other departments as needed
- Generate various email notifications and chat with the applicant
- Generate supplemental documentation (e.g. renewal reminders)
- Upload attachments to an application
- Approve or deny submitted applications for permit/license issuance
- Select electronic signature of staff member responsible for permit/license issuance
- Print issued permits/licenses
- Process permits/licenses scheduled for renewal

- Continued on Next Page -

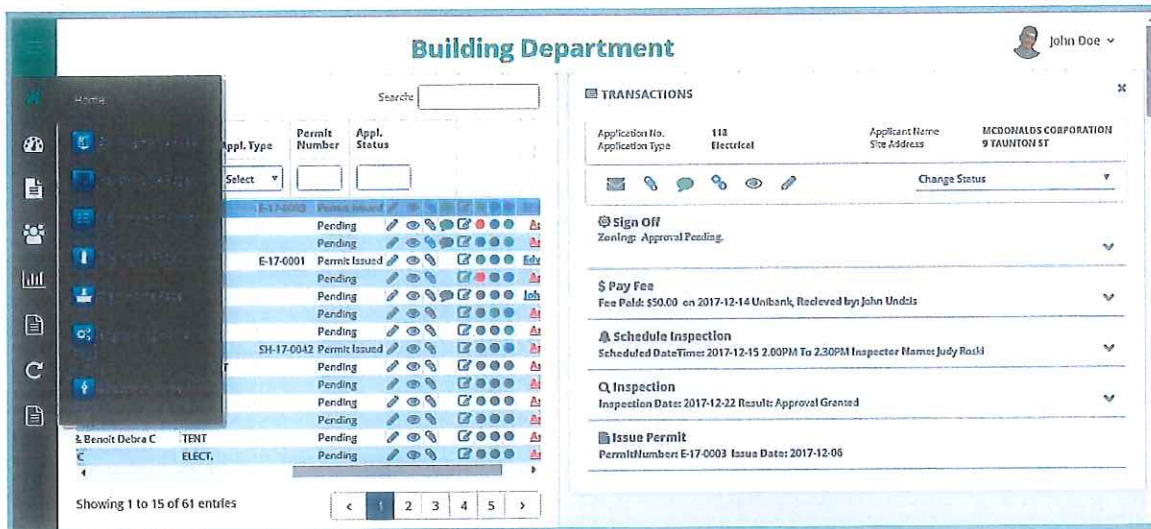


Figure showing the staff side homepage with complete overview of status of application

The department head can create unlimited users in the Program with varying rights depending on the input required from each user.







A smart progress indicator for each permit on the homepage makes it very easy for departmental staff to track permits that have fulfilled the criteria of a transaction. As an application is first received, it is automatically given a status (e.g. "pending"). As it then goes through the departmental approval process, the status may automatically change (e.g. "Waiting for Sign Offs," "Fee Paid," and "Permit Issued"). The status names and the checkpoints at which the status change occurs can be modified by the Municipality. Most of the statuses for each application type are fully automated, but other key statuses may be applied manually (e.g. when "Closing" a record or labeling as "Withdrawn").

PermitEyes has the facility to group or link together multiple applications. For example, Electrical, Plumbing and Gas applications under the same project / address can be linked to the related Commercial or Residential Building applications, creating a shortcut between the related forms for the same jobsite

Calculating and paying permit fees online

Fees are determined by a built-in fee calculator which is specific to the department and type of application. This may be automated according to certain rules or selections on the application form, or may be assessed by confirmations made by departmental staff depending on the application type and the rules of the Community.

Application No.	215	Applicant Name	Salamone robert I & Julianne d trustee
Application Type	Residential Building	Site Address	15 Blackthorne Ln







Change Status

Pay Fee

Fee Paid: \$1095.00 on 2017-12-20 Check, Received by: Judy Roski

Fee Calculator

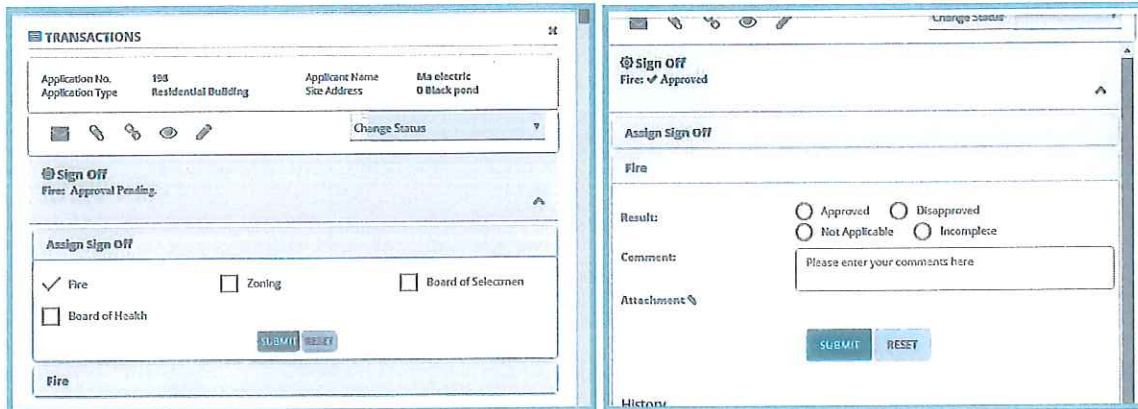
Title	Value	Description	Total
New Construction		\$10.00 Per \$1000 Valuation (Minimum Fee \$35)	35
Garage (Per Bay w/3 Bays Maximum)		X \$100 each bay	0
Construction Trailers	<input type="checkbox"/>	\$75.00	0
Certificate of Occupancy	<input type="checkbox"/>	\$50.00	0
Permit Renewal	<input type="checkbox"/>	\$100.00	0
Re-Inspection	<input type="checkbox"/>	\$50.00	0
Sign		X \$50.00 each	0
Temporary Sign	<input type="checkbox"/>	\$50.00	0
Temporary Occupancy - Residential	<input type="checkbox"/>	\$50.00	0
Temporary Occupancy - Commercial	<input type="checkbox"/>	\$100.00	0
Tent(s)		X \$75.00 each	0

Fee calculators for each permit type are built into the Program

The Program has the ability to link and integrate with an online payment provider of the Community's choosing through an API, thus further increasing the level of automation and convenience that is available to the residents and to the Municipality. With this integration, PermitEyes will connect invoices set against applications with the payment provider, allowing payments to be made in the third party payment provider and updated back to PermitEyes in real time. PermitEyes can connect with any third party software so long as it utilizes either standard API processes or have the facility to export and import the appropriate/related fields in the Software.

- Continued on Next Page -

Obtaining required approvals from municipal officials



The screenshot displays the 'Sign Off Process' in the PermitEyes system. The left pane, titled 'TRANSACTIONS', shows a list of applications with details such as Application No., Application Type, Applicant Name, Site Address, and Ma electric. Below this, the 'Sign Off' section indicates 'Fire: Approval Pending'. The 'Assign Sign Off' section includes checkboxes for 'Fire', 'Zoning', 'Board of Selectmen', and 'Board of Health'. The right pane, titled 'Sign Off', shows the 'Fire' section with radio buttons for 'Approved', 'Disapproved', 'Not Applicable', and 'Incomplete'. It also includes a 'Comments' field and an 'Attachment' section. Both panes have 'SUBMIT' and 'RESET' buttons at the bottom.

Sign Off Process

The design of PermitEyes is aimed at facilitating participation and collaboration between departments. Officials and departments whose Sign Off is required for the issuance of a permit, license or certificate can be assigned by administrative staff. The appropriate official may sign in to the Program, review the application, and complete the Sign Off process by selecting the appropriate response and, if desired, including any comments or necessary documentation.

Inter-departmental and intra-departmental communication is made easy through PermitEyes. Staff from any applicable department can, with configurable rights / clearance, see a complete picture of every application from their own workstation without having to leave their desk.

Generating reports

Staff may generate financial reports including a Monthly Report, a Summary Report configurable by date range, and a Common Report which is both configurable by date range and searchable by various data. Reports may be exported from the Program to Microsoft Excel (.xls) or PDF format. Additional reports may be built into the Program when requested by the Municipality.

- Continued on Next Page -

Building Department

Thomas Barry

FEES SUMMARY | SUMMARY REPORT

12/12/2017 - 01/10/2018

PERMITS	TRANSACTIONS	ISSUED	COST	FEES	CASH	CHECK	WAVED	UNPAID	REFUND
Residential Building Permit	24	3	\$118.00	\$2,832.00	\$1,180.00	\$1,154.00	\$35.00	\$97.00	\$0.00
Commercial Building Permit	6	0	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Electrical Permit	12	1	\$50.00	\$100.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00
Plumbing Permit	3	3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gas Permit	17	0	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00
Wood Sheds Permit	2	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tarp Permit	10	0	\$0.00	\$750.00	\$0.00	\$350.00	\$400.00	\$0.00	\$0.00
Street Maintenance Permit	3	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trench Permit	4	0	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00
Sign Permit	26	10	\$100.00	\$1,040.00	\$20.00	\$100.00	\$200.00	\$0.00	\$0.00
Certificate Of Inspection	49	49	\$0.00	\$157.00	\$0.00	\$0.00	\$157.00	\$0.00	\$0.00
Certificate Of Occupancy	2	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	161	63	\$0.00	\$7,170.00	\$1,280.00	\$510.00	\$695.00	\$117.00	\$0.00

Summary Report showing totals for each permit type for a specified date range

Incorporating municipal zoning bylaws and regulations

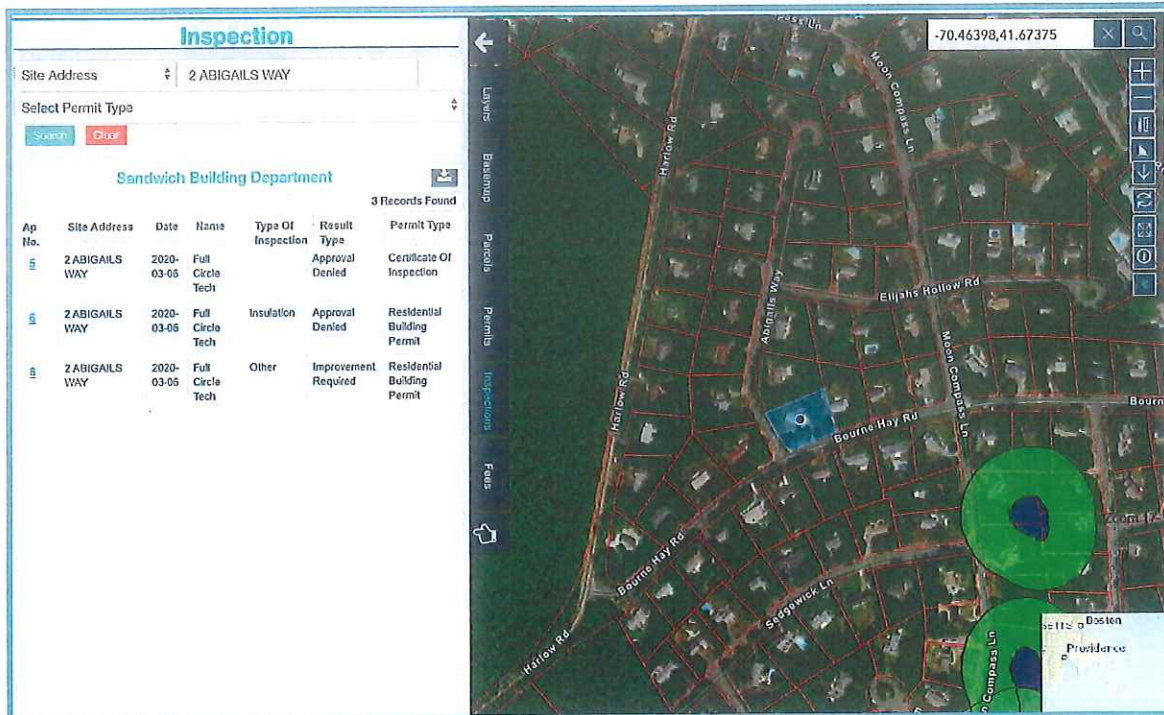
Bylaws and regulations can be built into the Program as configured by the Community. Compliance checks can be performed in several ways, from simple instructional documents provided on the application form, to built-in data checks performed by the Program itself. Upon detection of any potential zoning or regulation issues, the Software can be modified to take the appropriate actions, including setting flags, alerting the appropriate departmental staff, and / or requesting additional information from the applicant.

Easily incorporate GIS databases and assessor information

PermitEyes is directly connected to an extract of the Assessor's database / CAMA. When a user selects the site address, information from the Assessor's database, including the owner name, owner address, and Parcel ID or map/block/lot are automatically filled into the form. Updates to the assessor's database can be completely automated, with extracts being pulled automatically into PermitEyes at regular intervals, such as daily or weekly.

PermitEyes contains an optional GIS engine built into the Program. This tool can provide information such as abutters at various distances, zoning delineations, historic districts, flood zones, wetland buffers, and conservation restrictions. A number of basemaps are available here, as well as the key layers and services as provided by the Community, sourced from MassGIS, or as connected to a third party GIS vendor via API integration. Parcels can be located or searched, and will display related data from the integrated assessor DB / CAMA and other attribute tables as made available. Configured layers / services may be toggled on and off in the map view to show in reference to the parcel polygon layer and the parcel activity details

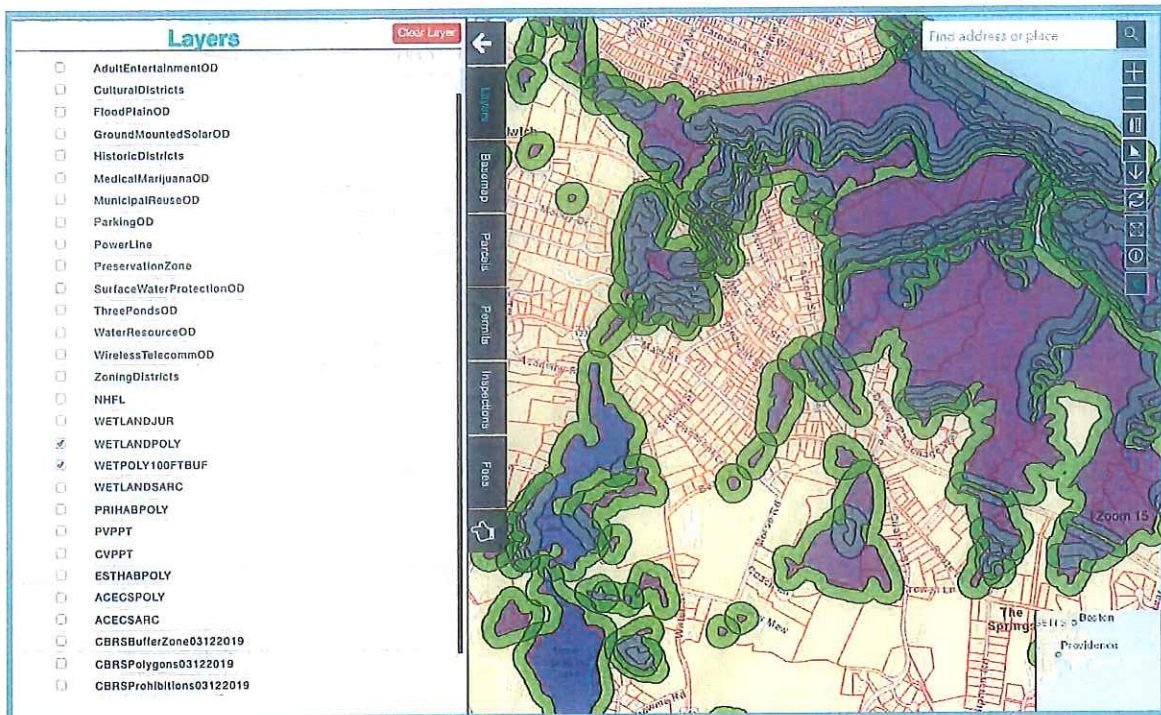
therein. All activity on parcels recorded in PermitEyes may show here against the parcel record. Applications listed at the selected address will be shown against each parcel, and may show details including application status, inspection records, fee records and more.



A selected address showing records on parcel within the PermitEyes GIS viewer .

PermitEyes connects to most databases directly. However in some cases where GIS data exists in proprietary formats, it may require conversion to a web-friendly format.

- Continued on Next Page -



Beyond map styles, various GIS layers can be toggled on and off.

Conduct In-Field Inspections with use of handheld devices

PermitEyes has a built-in inspection scheduling process with the capability to export schedules to Microsoft Outlook. The optional PermitEyes Accessory Tablet Program automatically synchronizes with the scheduled inspections in the Program by inspector, and is capable of recording inspections results even when not connected to the internet.

Applicant Name	Permit Number	Permit Type	Site Address	Phone	Date	Time	Status
Joseph S. Taylor Jr.		Residential Building Permit	23 SUMMIT CT		1-5-2013	08:30	Inspected
James J. Gory		Commercial Building Permit	85 125 RD. (HICKORY)		1-5-2013	8:30 AM - 8:30 AM	Scheduled
Louise Pedersen		Residential Building Permit	12 SUNSET AVE		1-5-2013	06:47	Uploaded
The Club Leno		Commercial Building Inspection	111 Police Avenue		6/10/2013	04:45	Uploaded

Tablet Program inspections

The Tablet Program will only ever need to be connected to the internet at two points : once when syncing all the schedules at the beginning of the day, and once when uploading the

results after the inspection is complete. On-site inspections can all be conducted without wifi or data service. Once uploaded, all the inspection results will be attributed to their corresponding permits for both staff and applicant to see.

If internet access is available in the field, the inspector can also send inspection reports or violation notices directly from the Tablet App via emailing a PDF of the completed form directly to the on-site representative or person in charge.

The screenshot shows a digital form titled 'Food Establishment Inspection Report 3.1.1'. It contains various input fields for inspection details. The 'Type of Operation(s)' section has checkboxes for Food Service, Retail, Residential Kitchen, Mobile, Temporary, and Catering. The 'Type of Inspection' section has checkboxes for Routine, Pre-Inspection, Follow-up Inspection, File Inspection, Suspect Illness, General Complaint, HACCP, and Other. Below these are sections for 'Non-compliance with', 'Violations Related to Foodborne Illness Interventions and Risk Factors (Red Items)', and 'FOOD PROTECTION MANAGEMENT'.

An example food establishment inspection form

As the inspector in the field uploads the report, the staff in the office can view the results of inspections in real time.

Technical Architecture

Hardware Peripherals

The PermitEyes Software requires only basic hardware in order to utilize the Platform:

- A desktop or laptop computer in good repair and normal working order with standard mouse and keyboard peripherals
 - Common supported OS including but not limited to:
 - Windows
 - Mac
 - Common supported browsers including but not limited to:
 - Google Chrome
 - Mozilla Firefox
 - Apple Safari
 - Microsoft Edge
 - Other supplemental software which may be required / desired including :

- Word processors (e.g., Microsoft Word, Google Docs, Apple Pages)
- Spreadsheet processors (e.g., Microsoft Word, Google Sheets, Apple Numbers)
- PDF viewers / editors (e.g., Adobe Acrobat)
- Routers and / or Modems
 - Providing uninterrupted internet connection with reasonable upload and download speeds
- Printers and Scanners
- Mobile tablet devices (optional)

For communities wishing to utilize the optional PermitEyes Accessory Tablet Program, mobile tablet hardware will also be required. The Accessory Tablet Program enables inspections to be performed in the field with “hybrid” functionality (which does NOT require internet connection at the time of the inspection, and will save inspection related data and attachments locally on the mobile device until ready for upload when connected to the internet.)

The Accessory Tablet Program is available for:

- Android OS devices
 - Popular models include Samsung Galaxy Tab “S” or “A” series devices
 - Application consists of an .APK file delivered to the Community for each related Departmental Module (as purchased.)
- Apple iPad Devices
 - Note : iPad support is available for select departmental modules only
 - Application consists of an .IPA file delivered to the Community for each related Departmental Module (as purchased.)

As a Cloud-based Solution, local / on-premise server(s) are only required in relation to PermitEyes if:

- A. Any specific integrations customized for the Community require an FTP interface for the automation of a specific import / export feature (e.g. if automatic integration is desired for the import of Assessor DB / CAMA into PermitEyes on a periodic basis.)
- B. Automatic GIS integration is desired via REST Services API to local GIS server (e.g. via ArcGIS Online)

* Please note that FCT develops and maintains the cloud-based PermitEyes Program and Accessory Tablet Software only. FCT does not seek to maintain, manage, and / or update any related supplementary or peripheral hardware which may be used by the community in conjunction with the PermitEyes Program, or the permitting process in general.

Third Party Integration

General Integration Requirements

The PermitEyes Software has the capacity to integrate with virtually any third party targets providing a minimum of standard requirements are met. Since the PermitEyes software is customized to the Community during the implementation process, there is significant room to tailor integrations with third party solutions being used by the Municipality for related or tangential tasks and functions.

Common types of integrations include, but are not limited to :

- Import of Assessor DB (CAMA) into PermitEyes
 - (e.g., Vision, Patriot, PK Systems, etc.)
- Export of custom report bridge files from PermitEyes for import into Assessor DB (CAMA)
- Import of GIS layers and services into PermitEyes GIS viewer / engine
- API integration with GIS via REST Services API
 - (e.g. through ESRI ArcGIS Online)
- Import of GIS MAT into PermitEyes
- Export of custom report bridge files from PermitEyes for import into GIS MAT
- Import of other GIS attribute tables into PermitEyes
 - (e.g., "yes" / "no" flags against parcel records for various qualities such as wetlands buffers, flood plains, historic districts, etc.)
- API connectivity with online Payment Providers
 - "POST" or "GET" method API integrated with configured postback URL (such that payments can be made in third party software and updated in real time in PermitEyes)
- Import of custom report bridge files from financial software into PermitEyes
 - (e.g., MUNIS)
- Export of custom report bridge files from PermitEyes for import into financial software
- Import of other supplemental DB into PermitEyes for the setting of various flags against parcel records
 - (e.g., Street opening moratoriums, unpaid taxes, open complaints and/or violations)

Integration Requiring Import into PermitEyes

Third party integration targets must have the capacity to export serviceable bridge files in an ad hoc and/or periodically scheduled autoscript function (as applicable to the criteria of the proposed integration).

Quality of data exported from third party integration targets must meet serviceable standards including but not limited to:

- Capture relevant and required data
- Contain well defined and labeled fields

- Text files must contain appropriate and consistent delimiter values
- All tables must contain headers and / or clear definitions for fields by character length for select industry standard formats (e.g., "B&T" txt files)
- Follow consistent organizational logic which meets the requirements of the proposed integration
- Include standard and well defined common identifiers for the matching of records. For example:
 - Map/Block/Lot values
 - GIS Loc ID
 - Invoice ID

Integration Requiring Export from PermitEyes

Proposed integration targets requiring an exported file from PermitEyes must be able to provide documentation which designates acceptable non-proprietary file type(s) and table structure. Fields required as part of an export from PermitEyes must be defined in such a way as to facilitate reasonable efforts to populate requested data by using data already captured in the PermitEyes Program in an objective fashion. (I.e., data points sourced from fields or selections which can be queried from data entry on application records, related transactions, related forms, and connected tables).

Third party integration targets must have the capacity to import bridge files in an ad hoc and/or periodically scheduled autoscript function (as applicable to the criteria of the proposed integration).

Integration Requiring API Connectivity with PermitEyes

Third party integration targets requiring API connectivity must have the capacity to send and receive request and response packets as a part of the proposed integration. Exchanged data is expected to be configured in an industry standard format such as:

- XML
- JSON
- TXT (ASCII)
- CSV

Any API supplied by a third party is expected to be accompanied by a white paper which provides clear instructions for any necessary setup, credentials, and configuration requirements.

Any and all integration which is specifically related to online payment requires that the API be provided by the payment provider themselves. Any API related to online payment must meet industry standards and be capable of exchanging all required fields to securely and effectively identify unique invoices and payments attributed to application records. "Post backs" returned to PermitEyes text logs as the result of an online payment must contain all fields required to attribute payments to a unique application and close the individual invoice.

These may include but are not limited to:

- Department / integration ID

- Invoice ID
- Application ID (encrypted value sent from PermitEyes, separate from front-end App ID)
- Payment status / confirmation number
- Invoice Amount
- Payment Amount
- Payment Method
- Payment Date / Time
- Customer Name

Any third party integration requiring that FCT develop a custom built API must provide a testing environment of the proposed target and reasonable instructions for desired fields to be exchanged as part of the integration. Any custom built APIs developed by FCT must be included in a written agreement or any addenda made thereto.

Implementation

General Implementation Approach

We try our best to design PermitEyes after the specific needs of the municipalities and the departments therein that utilize our Program. An assigned project manager begins by interviewing and coordinating with the staff that will be using the Program. Some important aspects of customization are discussed below for departments to understand the process and the resources they would need to facilitate a speedy implementation.

When customizing the forms, it is generally recommended to add any Municipality-unique fields to existing template applications during development and beta testing for departmental review. This will allow each department to dictate what to keep or remove from the template forms in order to both best match the Town's specific needs, as well as address recommended workflows/features for a more robust and considered application process.

Ultimately, the forms are integrated with close cooperation with each department to ensure all needs are met.

A "Standard Information Requirements" document is provided at the start of the design and implementation process which covers these items in more detail. These requirements will also be well communicated through scheduled conference calls with key personnel of each department as required.

- Municipality-specific data connection: PermitEyes needs to connect to the existing databases of the Municipality to ensure that the key data that exists with the Municipality auto flows into the Program/ forms. Some databases that are important are:
- Assessor database: This is a key database which needs to be linked to PermitEyes in order to autofill the owner information and contact details for each property. The linkage is

- preferably automated so that this updating can occur on an as needed basis (i.e., weekly, monthly or whatever time period is suitable for the Municipality).
- Fees: This includes the fee structure of the Municipality. The fee structure may be based on cost of construction, item based, or more complicated slabs. The rules of waiver, or minimum fees are all incorporated into the fee calculator so that the applicant would know the fees as they submit the application
 - Departments and Staff: The list of departments and the staff of the Municipality who are to be assigned access permissions have to be configured into the System. Although Full Circle Technologies does this as part of standard support, there are simple admin tools available for the Municipality administrator to do it themselves if they wish to do so. Unique user IDs and passwords will be assigned to each person to control their access permissions. The Municipality needs to prepare a list of all the staff members and their individual roles/privileges.
 - Template customization: PermitEyes allows the printing of documents directly from the System. For this reason, each community may want their own format to reflect on printed stationery including the town/city seal, address, instructions and water marks to be printed on permits, occupancy certificates and receipts. These are customized by PermitEyes as part of installation. The items that generally involve some customization are listed below. The Municipality should provide a blank and a filled-in copy of this type of a form for FCT to customize the print forms and create templates for the Municipality.
 - Application forms
 - Licenses and Certificates (Permits)
 - Receipts
 - Email notices for violations
 - Any other print documents that may be in use in the Municipality.
 - Alerts, validations, and auto triggers: FCT understands the importance of communication as part of the permitting process. It is very important for online users to make the permit application process both intuitive and simple. In order to make the application process user-friendly, FCT inserts alert messages and tooltips at all those places where logically the data types need to be controlled. For example,
 - for numeric fields and data fields
 - triggers for Sign Off, permit generation, inspection request, etc.
 - alert messages on the application form for compliance, violations, conditional approvals, etc.

Data Conversion Plan

Running Parallel Systems During Implementation

As applicable, for each Departmental Module, FCT recommends two (2) separate export/import events from any previous system(s) and/or database(s) into PermitEyes in order to more seamlessly bridge the gap between the transitional usage from one software to another.

Data mapping will take place during phase one, where serviceable databases will be mapped to parallel fields within native PermitEyes forms and data tables in order to best recreate imported

data in the PermitEyes Software as if originally entered therein. The bulk of the import “work” will take place during the phase.

During phase one of import, and up until a Module goes live, the Community will continue to input live data (as received through previous/existing channels) into the previous system(s) only.

Depending on the complexity of import and/or customizations, two separately named beta site URLs may be provided during the later stages of phase one. These may include:

1. A “sandbox” test site provided to the community for initial training and review purposes
2. An import-specific test site to receive real imported data (before going live)

In phase two, the data mapping will have been previously completed or in a state of near completion, with the previous extract already imported onto either a separately named beta site URL or the live site URL, as activated for the Staff Side only (i.e., pending activation of the public Applicant Side interface pursuant to a planned launch date).

During import phase two, a live date will have already been determined and plans otherwise set in motion to fulfill live roll-out of the Departmental Module in question.

Typically, the phase two export event will take place on a Friday afternoon preceding a designated target liveness date of the following Monday. In this way, as the final import is performed, the Community will stop using the previous system(s) related to the new Module on the Friday (before final export) and start using PermitEyes on the following Monday morning (with final export being imported into PermitEyes at that time).

Once phase two of the import is complete, the related Departmental Module is considered to be “live” at that time.

Determination of Serviceability re Files Proposed for Import

As applicable, related databases pertaining to a Departmental Module will be provided by the Community and reviewed by FCT for data integrity in relation to any import. Serviceable databases will be mapped to parallel fields within native PermitEyes forms and data tables. Any file, database, or folder proposed for import into the PermitEyes software must meet a minimum standard of eligibility requirements to be cleared for import. Files proposed for import will undergo scrutiny by FCT as delivered by the Community and may be subject to further discussions with key municipal staff in order to better interpret, map, and / or sanitize the data. This quality control on imported records helps to establish meaningful records and address better practices for long term record retention and data management.

The quality of data exported from any third party software or manually maintained records must meet certain eligibility standards including but not limited to :

- Capture relevant and required data directly related to the scope of services pursuant to a written agreement or addenda made thereto
- Contain well defined and labeled fields
 - Any TXT, CSV, or similar files must contain appropriate and consistent delimiter values
 - All tables must contain headers and / or clear definitions for fields by character length (for select file types, e.g., "B&T" TXT files)
- Follow consistent organizational logic which meets the requirements of the proposed integration
- Data contained in a particular field must not include any other datapoint designed to be captured in a separate field. Examples include, but are not limited to :
 - Text notes outside of designated "Note" or "Comment" fields
 - Address "Unit" values contained in "Street Name" fields where a separate "Unit" field exists
- Include standard and well defined common identifier values for the matching of records between separate tables, DBs, and/or systems. Examples include, but are not limited to:
 - Map/ Block/Lot values
 - GIS Loc ID
 - Application ID
 - Inspection ID
 - Invoice ID
- Common identifiers must be attributed to all relevant tables of any set of data in such a way as to facilitate reasonable efforts to map the database without other proprietary knowledge, tools, or infrastructure.
- Key fields must NOT contain a high frequency of erroneous, inconsistently defined, or null values
- Any attachment records (e.g., PDFs, JPGs, etc.) must be accompanied by serviceable indexing tables(s) which include
 - File name
 - Unique File ID
 - Some other reliable common identifier values to facilitate reasonable efforts to map attachment files to inspection, application, and / or parcel records

Infractions against these standards do not necessarily disqualify a file for import, providing that:

- A. Some significant part of usable data can be compiled through reasonable means
- B. No other key component of the Software and/or database(s) are compromised or otherwise negatively affected by poor data quality of imported files

Project Management

Overview

Our experienced Project Managers act as liaisons between the technical development of the Program and the specific needs of the Town. As a part of our standard implementation process, we take the time to confer with each department to not only facilitate community requests, but also to guide our communities into tactful e-permitting practices.

To best determine our capacity and assign the appropriate resources to our projects, we approach each of our clients with an individualized assessment that takes into account Town-specific bylaws, requirements, and existing IT structure, as well as each department's existing workflows, historical data, and other points of information.

Through PermitEyes, we seek to ensure the development and delivery of robust and sustainable software which will collect and process meaningful data for years to come.

Work Breakdown Structure

Provided on the next page is a Work Breakdown Structure for the successful deployment of PermitEyes 20/20.

- Continued on Next Page -

PermitEyes 20/20 Program Launch		
Core Configuration (Municipality-specific and program-wide info)	Scope of Work Assessment	
	Identify potential challenges that may complicate, delay, or negatively impact the delivery or functionality of the Program based on municipal-specific workflows, historical data integrity, etc.	
	Municipal Details & Design Elements	
Department Configuration (Customization of each departmental module)	Assessor's Database / Geographical Information	
	Obtain an extract of the database containing parcel ID, street name and number, owner name and address, and other details, which will auto-fill into forms whenever an address is selected in the Program.	
	Department's Existing Permitting Workflow	Historical Data Migration (optional)
Deployment / Deliverables	Collection and review of: – Application forms – Permit cards – Report generation needs – Fee schedule – Instructional text – Renewal letters – Workflow rules (steps to permit issuance) – Staff details for sign offs / rights assignment – Deadlines and dates in permitting procedure – Authorized staff signatures (for permit issuance)	A field-by-field import of existing databases allows for a searchable record of historical permits/licenses within PermitEyes.
	Delivery of Beta Site for each departmental module	Delivery of Live Site for each departmental module
	Delivery of APKs for Tablet App (by module) (optional)	Delivery of Public View (by module) (optional)
Testing	In-House QC of Customized Workflow	User Acceptance Testing
	We thoroughly test and ensure that any customization to the program conserves the dynamic nature of our forms. This includes information that flows from the user profile to application, and from application to fee schedule, permit card, reports, and more.	Performed by each department upon delivery of the beta site module(s), until the department elects to "go live." Further customization may occur at this time or after the live date.
	Pre-Build Departmental Demo	Remote Training (by module)
Enablement	Demo of prototype with department via phone call and screen-share to determine departmental needs during the implementation process.	Remote training via phone call and screen share of web application (per departmental module).
	Live Site Publishing	On-Site Training (by module)
	Link is published on municipality's website for applicant use. We assist IT in creating instructions for applicants during the transition from existing permitting procedures.	On-site training of web application and tablet program for department staff and interdepartmental users.
Annual Support	Program Updates / Change Requests	
	Updates to PermitEyes, change requests, updates to assessor's database / geographical information is included in annual support costs.	
	Help Desk Support	
	Help Desk support via phone, email, and ticketing system. Additional training as needed (remote training is included in annual support costs).	
	Cloud Hosting and Backups	
	The Program database is backed up by AWS in triplicate. FCT provides additional redundancy protection with an internal script-based process.	

Support and Maintenance

Support Overview

Annual support costs are dictated by the delivered / active Departmental Modules in a community. Each Departmental Module will constitute a portion of the annual support costs as indicated in the related quote(s) for work pertaining to a written agreement or addenda made thereto.

Support for PermitEyes includes technical assistance and best efforts to diagnose and resolve reported and reproducible errors. FCT will also respond to requests from the Municipality for additional customization of the Program.

Email and telephone support is provided between 9AM - 5PM Eastern Standard Time (EST), excluding weekends and holidays from our Boston office. Support calls themselves do NOT constitute any additional cost beyond the standard annual support and maintenance services for each Departmental Module (as indicated in related quotes for work and any subsequent agreement). Remote screen-sharing sessions are also available and may be utilized in conjunction with telephone communication. Full Circle will commence work on resolving reported issues upon notification. Full Circle will communicate a time frame for completion based on the complexity of the issue and the potential or actualized impact on productivity and usability of the Program.

In addition to email and telephone support, the Municipality may use the Change Request feature of PermitEyes for bug reporting and requests for updates, adjustments, or customization.

Change Management

Changes may be requested via phone, email, or the native Change Request (CR) ticketing system within any PermitEyes Module.

Support queries which do not require major workflow or database changes are usually completed within one to three business days. Support queries which require major workflow changes or database intervention must be requested no later than seven days before desired implementation date.

Most requests for changes WILL be covered under the standard annual support and maintenance policies and will NOT incur a separate cost to the community.

Outside of requested changes, standard maintenance is regularly performed by FCT as a measure to ensure the Software in working order. As a key component of standard maintenance, FCT makes all reasonable efforts to ensure compatibility with the latest updated versions of common browsers and OS. Back-end bug fixes and "across-the board" updates are regularly implemented as documented and scheduled through internal review processes organized by FCT's own project managers and software engineers.

Training

Overview

Full Circle Technologies provides training for each Departmental Module during the implementation process. Each department will receive training for the general use of all standard features of the PermitEyes Program, as well as tailored training for the department specific forms and transactions which may be included in the module.

Initial training can be provided on-site, with follow up training done remotely through third party screen-sharing software.

In-person and on-site training is included in our cost proposal as itemized. These sessions are generally done by department, as each module is customized for the Community and subsequently rolled out to the live site.

Additional remote training can be requested at any time, will NOT generally incur separate costs to the Community, and WILL be covered under standard annual support.

Additional in-person and on-site training can be requested at any time and WILL generally incur separate costs to the Community at the standard rate as reflected in the pricing tables. Additional in-person and on-site training is generally NOT covered under standard annual support.

Virtually unlimited informal training will also be provided as required via phone and remote screen-sharing as a part of the expected support calls during the early stages after going live with any new departmental module. Daily users of the Program will be able to reach out to FCT (phone and email support provided 9-5 on business days) and have the resources available to them for any training related questions.

PLEASE NOTE : All onsite training and / or client meetings are suspended until further notice pursuant to the current COVID-19 pandemic. Remote, “webinar” style training and client meetings will still continue as regularly scheduled.

PermitEyes 20/20 is easy to learn and easy to use. The project manager assigned to the Municipality will spend much time on remote screen-sharing sessions with those who will be using the Program most often, as well as any Municipal IT staff. By delivery of the beta site, our clients are often already familiar with the Program’s basic functions.

Once Municipal staff is trained, they will be better equipped to field questions from applicants (i.e., residents, contractors, and other outside users of the PermitEyes 20/20 Program.) PermitEyes 20/20 is easy to navigate; applicants with general computer literacy are able to use the Program with ease. Those without computer literacy are, however, often able to be guided through the process with step-by-step instructions.

FCT Cost Proposal by Module and Service

Proposed New Modules in the PermitEyes 20/20 Program for Town of West Bridgewater, MA	
The Program allows for the recording and processing of applications received by the corresponding department. Each module contains its own homepages and related features.	
Modules:	Permit types may include the following:
Building	<i>Residential Building, Commercial Building, Residential Short Form, Commercial Short Form, Electric, Gas, Plumbing, Sign, Sheet Metal, Solid Fuel, Tent, Fence, Mechanical, Trench, Shed, Sprinkler and Fire Alarm Systems, Certificate of Inspection (including 304), Certificate of Occupancy</i>
Fire Prevention	<i>Smoke and CO Certificates of Compliance, CO Technical, Dumpster, Fire Alarm and Sprinkler Modification, Cutting and Welding, Gas Station, Oil Tank Truck, Blasting, Fireworks, Flammable Fluids/Gases/Solids, Gunpowder, Combustible Material Storage, Propane/Oil Tank, Propane Tank for Special Event, Underground Tank Installation/Removal, Above Ground Tank Installation/Removal, Waste Oil Storage, Hazardous Materials, Fuel Supply Line, Tar Kettles</i> <i>*The Fire Module does NOT include forms or processes related to emergency response or incident reports.</i> <i>**The Fire Module does NOT include Open Burning forms or processes, as these are included in the separate Burning module with separate homepage design and workflow</i>
Open Burning	<i>Residential Burning, Agricultural Burning</i>

Pricing Summary

The first table in this section, "Selected PermitEyes Departmental Modules, Features, and Services" details the cost associated for each selected item.

The second table, "Costs by Type and Year (For Above Selected Options)" breaks down the selected items according to one time and annual cost, as well as totals the first year costs and costs each year thereafter.

The third table, "Other Additional Options NOT Included in Above Selected Options" details the pricing for additional options NOT included in the selected / purchased items that can be added on to the selected Module(s) or features. There is no obligation to purchase these features when purchasing any of the base Module(s).

Pricing for additional department modules can be provided by request. Any questions regarding these prices, or about the Program in general can be emailed to help@fullcircletech.com or we can be reached by phone at 617-722-0100.

Selected PermitEyes Departmental Modules, Features, and Services			
Item	Description	Itemized Price	
PermitEyes Program Building Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. <ul style="list-style-type: none"> Accept online requests, route through workflows, manage approvals, collect payments, and issue approvals as configured for the Department and Community. 	One Time	\$9,950
	Support & Maintenance <ul style="list-style-type: none"> All hosting & storage; standard updates & upgrades under normal conditions, phone & email support 	Annual	\$4,160
PermitEyes Program Fire Prevention Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. <ul style="list-style-type: none"> Accept online requests, route through workflows, manage approvals, collect payments, and issue approvals as configured for the Department and Community. 	One Time	\$7,160
	Support & Maintenance <ul style="list-style-type: none"> All hosting & storage; standard updates & upgrades under normal conditions, phone & email support 	Annual	\$3,000
PermitEyes Program Open Burning Module	Online, cloud based permitting and licensing solution. Unlimited staff and applicant users. <ul style="list-style-type: none"> Accept online requests, route through workflows, manage approvals, collect payments, and issue approvals as configured for the Department and Community. 	One Time	\$3,320
	Support & Maintenance <ul style="list-style-type: none"> All hosting & storage; standard updates & upgrades under normal conditions, phone & email support 	Annual	\$1,390
Online Payments	Integration with an online payment provider of the Community's choice through API to allow for applicants to pay for their applications online with credit card or EFT.	One Time	\$900
Assessor System Integration Option 2 : Automatic	Periodic update by fully automated script for assessor DB import into PermitEyes. This automatic import of the Assessors DB extract allows the address and property owner information to be kept up-to-date in PermitEyes without manual intervention.	One Time	\$2,700
		Annual	\$600
Public View Interface Read Only	Public View feature where members of the public can view permit data on a read-only basis and perform basic searches as needed. This is a third interface, separate from the staff and applicant "sides" of the Program. \$950 for the first module and \$500 per subsequent module.	One Time	\$1,450

x2	One time costs for this option are per each configured departmental module.		
Remote (Webinar) Departmental Staff Training	Expert assistance from a project manager during which time you will gain an expert understanding of the Software as you tailor the system to suit your Community.	Included	

Costs by Type and Year (For Above Selected Options)		
Item / Feature	One Time Setup Costs	Price Each Year *
PermitEyes Program Building Module	\$9,950	\$4,160
PermitEyes Program Fire Prevention Module	\$7,160	\$3,000
PermitEyes Program Open Burning Module	\$3,320	\$1,390
Online Payment Integration	\$900	N/A
Assessor System Integration Option 2 : Automatic	\$2,700	\$600
Public View Interface x2 for Bldg (\$950) and Fire(\$500)	\$1,450	N/A
Subtotals	\$25,480	\$9,150
Max. Total Year One *	\$34,630	
Total Each Year Thereafter	\$9,150	
Notes :	* Support is deemed to be in effect at the delivery of each departmental module and any costs associated with the first year of annual support are to be invoiced and paid upon delivery of each module.	

Other Additional Options NOT Included in Above Selected Options				
Item	Description	Itemized Price		Check to Select
PermitEyes Accessory Tablet Program APK for Building Module (Optional)	The Tablet Program is an application tailored for easy use in the field. Inspections are performed on a tablet device with specially designed features for mobile performance.	One Time	\$3,900	<input type="checkbox"/> Select
	Support & Maintenance - All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$1,170	
PermitEyes Accessory Tablet Program APK for Fire Module (Optional)	The Tablet Program is an application tailored for easy use in the field. Inspections are performed on a tablet device with specially designed features for mobile performance.	One Time	\$3,900	<input type="checkbox"/> Select
	Support & Maintenance - All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$1,170	
PermitEyes Program Building Complaints Sub-Module (Optional)	Record complaints and violations, receipt of fines, issuance of tickets, set global flags against parcels. The Building Complaints Sub Module cannot be purchased without also purchasing the Building Module	One Time	\$3,440	<input type="checkbox"/> Select
	Support & Maintenance •All hosting & storage • All standard updates & upgrades under normal conditions • Phone and email support	Annual	\$1,190	
PermitEyes Program Fire Complaints Sub-Module (Optional)	Record complaints and violations, receipt of fines, issuance of tickets, set global flags against parcels. The Fire Complaints Sub Module cannot be purchased without also purchasing the Fire Module	One Time	\$3,440	<input type="checkbox"/> Select
	Support & Maintenance •All hosting & storage • All standard updates & upgrades under normal conditions • phone and email support	Annual	\$1,190	
GIS Integration Option 1 : By Extract (Optional)	Import all GIS/location information from GIS/Master Address Table into PermitEyes "staff side"	One Time	\$1,900	<input type="checkbox"/> Select
	PermitEyes is capable of creating a dynamic link between permit records and imported GIS databases through a built-in GIS web viewer engine. This allows the software to highlight or mark the property for which the application is made, and pull in the selected layers relevant to parcel information as provided by the Community. Other features may include the generation of abutter lists and the identification of wetland and conservation restrictions. With GIS Option 1, the related GIS data will be hosted by Full Circle as provided by the Community and / or Mass GIS. Extracted data	Annual	\$550	

	<p>will be imported into PermitEyes manually as delivered by the Community for updates .</p> <p>GIS Options 1 and 2 are <i>either-or</i> options (if desired) and will pertain to all applicable departmental modules</p>			
GIS Integration Option 2 : Live Linkage to Third Party GIS Vendor or ESRI Server (Optional)	<p>PermitEyes can link GIS/location information from third party GIS software through FTP autscripts or API, such as the "Rest Services" API through ArcGIS Online.</p>	One Time	\$4,400	<input type="checkbox"/> Select
	<p>The built-in GIS web viewer engine on the "staff side" will sync to the Community's GIS server or published services in real time to pull in the relevant layers/services. Search functions are dynamically linked to the map and permit locations are updated dynamically on the map when the staff performs searches by location. As an application goes through its various stages, (eg. payment made, permit issued, inspection completed) these can in turn, trigger updates to be sent to some third party GIS software as configured/allowable there.</p> <p>With GIS Option 2, the related GIS data will be hosted by a third party vendor and fetched via API integration to be pulled into PermitEyes. Fetched data will be imported into PermitEyes automatically as triggered by a sync of the PermitEyes GIS interface with the configured set of services published by the third party.</p> <p>*Third party GIS software must have an API and / or be capable of import / export for this feature to be implemented. It is the responsibility of the Community to ensure that any agreements between the Community and any third party vendors allow and include the functionality required in the third party software for PermitEyes to integrate with accordingly.</p> <p>GIS Options 1 and 2 are <i>either-or</i> options (if desired) and will pertain to all applicable departmental modules</p>	Annual	\$1,250	
Historical Data Migration Option 1 : Tabulated Read-only Archival Links (Optional)	<p>Key fields from the historical data will be tabulated and presented in a read-only format accessible through a link in the toolbar menu of the related module.</p> <p>Imported data will be presented for reference only and will <u>not</u> allow imported records to be processed in the PermitEyes Program (for processing of imported records, see "Historical Data Migration Option 2" below.)</p> <p>Data Migration Options 1 and 2 are <i>either-or</i> options (if desired). One or the other may be selected per DB, but not both.</p> <p>Imports will be quoted for each database separately based on the organization and integrity of the data.</p>	One Time	By Review Only	<input type="checkbox"/> Select Qty : —
Historical Data Migration Option 2 : Field-by-field Import into PermitEyes Forms (Optional)	<p>Individual field-by-field import by manually mapping the two databases so that previous system data will become PermitEyes data with best possible match rate*</p> <p>Imported elements will be seen as if originally entered in PermitEyes, will be searchable, and <u>will</u> allow imported records to be processed in the PermitEyes Program.</p> <p>Data Migration Options 1 and 2 are <i>either-or</i> options (if desired). One or the other may be selected per DB, but not both.</p> <p>Imports will be quoted for each database separately based on the organization and integrity of the data.</p> <p>* We cannot guarantee that 100% of data will migrate effectively due to inherent design differences between softwares. Success is contingent on the quality and organization of data which is exported from the previous system.</p>	One Time	By Review Only	<input type="checkbox"/> Select Qty : —
On-Site Departmental Staff Training	<p>Expert assistance from a project manager during which time you will gain an expert understanding of the Software as you tailor the system to suit your community.</p> <p>\$950 per one (1) module per one (1) half-day session</p>	One Time	By Session	<input type="checkbox"/>

(Optional)	PLEASE NOTE : All onsite training and / or client meetings are suspended until further notice pursuant to the current COVID-19 pandemic. Remote, "webinar" style training and client meetings will still continue as regularly scheduled.			Select Qty : _____
Other API/FTP Autoscript Connectivity to Third Party Software (Optional)	Any other automated connectivity between PermitEyes and a third party software through the use of an API or bridge-files generated and passed through FTP between servers with an autoscript export/upload functionality Third party software must be capable of import and/or export for this feature to be implemented.	One Time	By Review Only	<input type="checkbox"/> Select

Payment Terms

For PermitEyes Departmental Modules :

- **One time costs**
 - 40% of the one time cost per item is to be invoiced and paid at connection of the Program to the Community's assessor database (or equivalent db) extract during development.
 - 40% of the one time cost per item is to be invoiced and paid upon delivery of the first beta site for each departmental module.
 - 20% of the one time cost per item is to be invoiced and paid upon delivery of the final URL site for each departmental module.
- **Recurring costs**
 - **Support is deemed to be in effect at the delivery of each departmental module** and any costs associated with the first year of annual support are to be invoiced and paid upon delivery of each module.
 - Each year, recurring costs associated with annual support are to be invoiced and paid for any and all PermitEyes Departmental Module(s) delivered on or before the date of the invoice.

For other services and products provided by Full Circle Technologies :

- **One time costs**
 - 100% of the one time cost per item is to be invoiced and paid upon delivery or performance of each service and / or product
- **Recurring costs**
 - **As applicable, support is deemed to be in effect at the delivery or performance of each service or product** and any costs associated with the first year of annual support are to be invoiced and paid upon delivery or performance.
 - As applicable, each year, recurring costs associated with annual support are to be invoiced and paid for any and all other services and / or products delivered or performed by Full Circle Technologies on or before the date of the invoice.

Pricing Disclaimer

Any update or revision of this document by FCT at the request of the Community which constitutes the provision of a new document, will render the information on this document void. If no replacement cost proposal document is issued, the pricing rates provided for the products and services presented in this document will be considered valid for a period of one (1) year from the document date, as indicated on the title page of the document. If no action is taken by the Community to procure products and / or services from Full Circle Technologies at the conclusion of the one (1) year period from the document date, the pricing contained in this document will be considered void. Updated pricing may be provided by FCT at that time, by request of the Community.

Signatures	
Full Circle Technologies, Inc	Authorized Agent for the Town of West Bridgewater, MA
 Rajan P. Nanda Director Date: 2/26/2021	Signed: _____ Print Name: _____ Title: _____ Date: _____

- End of Document -



**Office of the
Town Administrator**

Town Hall
65 North Main Street
West Bridgewater, MA 02379

MEMORANDUM

TO: Honorable Board of Selectmen
FROM: Lorna J. Carroll, Confidential Secretary
RE: Annual Antique/Second Hand License Renewals
DATE: April 7, 2021

Below please find information regarding the establishments before the Board for antique/second hand license renewals.

RECOMMENDATIONS:

My recommendation is that all antique/second hand licenses for the establishments listed below be renewed at this time subject to: 1) submission of any outstanding application materials; 2) collection of fees; and 3) final inspections.

ANNUAL LICENSE RENEWAL APPLICANTS:

Lamplight Shop
It's A Yard Sale
One Horse Shay Antiques
Attic Treasures (Dropping Sunday Hours - Monday – Saturday 10:00 a.m. – 5:00 p.m.)
Eclectic Collection
West Bridgewater Coin and Jewelry Buyers LLC (Adding Monday Hours -Monday – Saturday 10 a.m. – 5 p.m.)

Thank you.

Minutes of the Board of Selectmen Meeting of Wednesday, February 3, 2021. Present were Denise R. Reyes, Chairman; and Anthony J. Kinahan, Vice Chairman. Also present was David L. Gagne, Town Administrator. The meeting convened at 6:00 p.m. in the Selectmen's Meeting Room in Town Hall.

Selectman Anderson participated remotely.

Also present:

Eldon F. Moreira, 30 Grant Street
Madeline Moreira, 30 Grant Street

Also participating remotely:

Ken May, Fir Chief
Scott Golder, Treasurer/Collector
John Delano, Conservation Agent
John Cruz, Board of Health Chairman
Kelly Laramie, Johnson Golf Management, LLC.
Gianna Tiliakos, Gigi's House of Pizza
Family members of Mr. Moreira
David Gay, Town Counsel

Chairman Reyes stated due to the Coronavirus pandemic, this meeting will be conducted remotely. Chairman Reyes stated parties interested in addressing the Board during the Public Hearing are asked to email Confidential Secretary, Lorna J. Carroll, at lc Carroll@wbridgewater.com, for instructions on joining the remote meeting. Chairman Reyes stated additional public comments regarding non-public hearing agenda items will be recognized at the discretion of the Chairman. Chairman Reyes stated live video and audio of the meeting will be aired on Comcast local channel 9 and a recording of the meeting will be posted on the West Bridgewater Community Access Video on Demand website at <https://wb-cam.org/vod/>.

The Board led the Pledge of Allegiance.

Chairman Reyes called the meeting to order at 6:00 p.m.

Chairman Reyes welcomed Mr. & Mrs. Moreira and thanked them for attending the meeting. Chairman Reyes stated first on the agenda was the Eldon F. Moreira Board of Selectmen Meeting Room Dedication. Chairman Reyes stated the Board voted back in July of 2020 to name the Selectmen's meeting room the Eldon F. Moreira Board of Selectmen Meeting Room, in honor of Mr. Moreira. Chairman Reyes stated the Board wanted to recognize his many years of service to the Town and thanked Mr. Moreira for all his efforts on behalf of the Town over his 39 years as a Selectman.

Chairman Reyes pointed out the new lettering on the meeting room doors noting “Eldon F. Moreira Board of Selectmen Meeting Room”, as well as the plaque hung at the front of the room noting the meeting room dedication to Mr. Moreira.

Chairman Reyes read aloud a proclamation recognizing Mr. Moreira, his service to the Town of West Bridgewater, and announcing the official naming of the Eldon F. Moreira Board of Selectmen Meeting Room.

Mr. Moreira thanked the Board for the recognition and stated it was his pleasure serving the Town of West Bridgewater. Mr. Moreira stated he enjoyed working alongside the Town employees, as well as several different Selectmen and thanked everyone for their support throughout the years.

The Board and Town Administrator, Mr. Gagne, thanked Mr. & Mrs. Moreira and Mr. & Mrs. Moreira exited the meeting room.

Chairman Reyes stated next she would open the 6:30 p.m. public hearing and come back to the 6:20 p.m. appointment.

At 6:30 p.m. Chairman Reyes read the Public Hearing into the record.

Mr. Kinahan **MOVED** to open the public hearing, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Gagne stated Gigi’s House of Pizza took over the former Blooms Pizza location. Mr. Gagne stated Gigi’s House of Pizza is now applying for an On Premise Beer and Wine License.

Mr. Kinahan **MOVED** to approved Gigi’s House of Pizza’s On Premise Beer and Wine License, as presented, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Ms. Tiliakos thanked the Board and expressed gratitude to all of those in the community who have been supporting her new business. Ms. Tiliakos left the remote meeting.

At 6:35 p.m. Mr. Kinahan **MOVED** to close the public hearing, Ms. Anderson seconded, and so voted unanimously.

Chairman Reyes stated next on the agenda was the application to change DBA name for Johnson Golf Management, Inc. dba River Bend Golf Course, located at 250 East Center Street.

Ms. Laramée stated the golf course is currently referred to as the West Bridgewater Country Club, but does all official business under Johnson Golf Management, Inc. and would like the Liquor License to reflect so.

Ms. Anderson **MOVED** to approve Johnson Golf Management, Inc.'s change of dba request, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was the budget hearings.

Treasurer/Collector, Scott Golder, presented budgets 1450 Treasurer/Collector, 7100 Retirement of Debt, 7510 Debt-Interest, and 7520 Short Term Interest.

Mr. Kinahan **MOVED** to forward the budgets presented to the Finance Committee, Ms. Anderson seconded and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board thanked Mr. Golder and he exited the remote meeting.

Fire Chief, Ken May, presented budget 2200 Fire Department.

Mr. Kinahan **MOVED** to forward the budget presented to the Finance Committee, Ms. Anderson seconded and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board thanked Chief May and he exited the remote meeting.

Conservation Agent, John Delano, presented Budgets 1710 Conservation Committee, and 1715 Open Space Committee.

Ms. Anderson **MOVED** to forward the budgets presented to the Finance Committee, Mr. Kinahan seconded and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board thanked Mr. Delano and he exited the remote meeting.

Mr. Gagne presented budgets 1720 Agricultural Commission, 5260 Womansplace Crisis Center, 5270 Brockton Area ARC, 5280 Old Colony Hospice Care, and 6600 Plymouth County Extension Services.

Ms. Anderson **MOVED** to forward the budgets presented to the Finance Committee, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was accepting the meeting minutes of January 6, 2021 for review.

Mr. Kinahan **MOVED** to accept the meeting minutes of January 6, 2021 for review, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next the Board would discuss and vote on extending the Transfer Station sticker deadline to March 1, 2021.

Mr. Kinahan **MOVED** to extend the Transfer Station sticker deadline to March 1, 2021, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated Board of Health Chairman, John Cruz, will present budgets 1950 Wastewater Treatment Facilities, and 5110 Board of Health.

Mr. Cruz presented budgets 1950 Wastewater Treatment Facilities, and 5110 Board of Health.

Mr. Gagne and the Board thanked Mr. Cruz and the Board of Health Office for all of their hard work and efforts during the ongoing pandemic.

Ms. Anderson **MOVED** to forward the budgets presented to the Finance Committee, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated she spoke to the Water Superintendent, Wayne Parks, who informed her that over the next few days the water system should flush out and residents will see improvements in the discoloration of their water.

At 6:57 p.m. Chairman Reyes opened the public comment period.

Chairman Reyes stated next on the agenda was the Town Administrator's Report.

Mr. Gagne provided the Board with a COVID-19 update. Mr. Gagne stated as of yesterday there were only 26 active COVID-19 cases in Town. Mr. Gagne stated the State has begun to receive its weekly shipment of vaccines. Mr. Gagne stated the State is hoping to be able to administer approximately 130,000 vaccinations per week. Mr. Gagne stated the vaccinations will be dispersed in phases, and are currently in phase 2. Mr. Gagne stated he understands it is difficult to register for local vaccination sites and shares in the residents' frustrations. Mr. Gagne stated the Council on Aging is planning to utilize the senior workers to help answer inquiries regarding vaccination registration, and possible help assist residents with scheduling appointments online. Mr. Gagne stated the Council on Aging is also exploring the possibility of using their shuttle bus to transport individuals to their vaccination appointments. Mr. Gagne stated the West Bridgewater Fire Department has registered West Bridgewater as a site that can receive and administer vaccinations. Mr. Gagne stated there is no way to know how many doses of the vaccination the Town will receive. Mr. Gagne stated the Health Agent, Fire Department and Council on Aging are working together to work out the details of organizing a vaccination site.

Mr. Gagne stated in the meantime as the Town works on acquiring vaccinations, residents should utilize the state vaccination locations.

Mr. Gagne stated the Governors Local Aide budgets looks very promising. Mr. Gagne stated the Governor is projecting that the Town will receive a \$400,000 increase in local aid. Mr. Gagne stated this increase could help offset the decrease in local revenue. Mr. Gagne stated he does have some concerns in regards to the Governor's proposed budget and is concerned that after giving the long term effects of COVID-19 more thought, the Governor may not want to utilize as much of the Rainy Day fund as he first projected. Mr. Gagne also expressed concern regarding the Governor relying on funding produced from the legalization of gambling/sports betting.

Mr. Gagne stated he approved the Girl Scouts' request to sell cookies in the Town Hall parking lot, as they do every year.

Mr. Gagne stated the Town re-applied for a grant to build a sidewalk along River Street, from War Memorial Park all the way to the center of Town. Mr. Gagne stated the Town was awarded \$254,400 grant for the project. Mr. Gagne commended DPW Director, Chris Iannitelli, and Engineer, Jim Noyes for their efforts in applying for this grant.

Mr. Gagne also took a moment to recognize Mr. Iannitelli and Assistant DPW Director, Shawn Anderson, and a job well done through the pandemic and with managing the most recent winter storms.

Mr. Gagne stated West Bridgewater Cable Access Station Manager, Ben Smith, has informed him that the Board and Committee meeting recordings will now be posted to the West Bridgewater Cable Access Video on Demand website, succeeding the actual meeting. Mr. Gagne stated the videos will still be posted on YouTube at a later date.

Mr. Smith confirmed that moving forward they will be posting videos on the West Bridgewater Cable Access Video on Demand Website.

At 7:13 p.m. Chairman Reyes stated "I would entertain a motion to enter into executive session, not to return to open session, for the purpose of conducting a strategy session in preparation for negotiations with all non-union non-contractual employees under the direction of the Board of Selectmen"

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Open session adjourned at 7:13 p.m.

Meredith L. Anderson, Clerk

Respectfully submitted by Lorna J. Carroll, Confidential Secretary.

List of Documents included in the February 3, 2021 Meeting Packet:

- *Proclamation in Honor of Eldon F. Moreira*
- *Letter from Johnson Golf Management RE: Change of DBA*
 - o *Johnson Golf Management's Application to Change DBA*
- *Gigi's House of Pizza's Application for an On Premise Beer and Wine License*
- *Budgets:*
 - o *5410 Council On Aging*
 - o *4500 Water Department*
 - o *6100 Library*
 - o *1410 Assessors*
 - o *1350 Accountant*
 - o *1510 Town Counsel*
 - o *5430 Veterans*
 - o *1560 Cable Tv Committee*
 - o *1750 Planning Board*
 - o *1760 Board Of Appeals*
 - o *1850 Rent Control Board*
 - o *1920 Ada Compliance Committee*
 - o *1945 Municipal Building Needs Committee*
- *January 6, 2021 Meeting Minutes*
- *Email from Town Clerk re: Transfer Station Sticker Deadline Extension*
- *Coronavirus-Advisory #18*
 - o *Confirmed COVID-19 Cases in West Bridgewater Update #41*
 - o *Confirmed COVID-19 Cases in West Bridgewater Update #42*
- *FY2022 Preliminary Cherry Sheet Estimates*
- *Girl Scouts' Request to Use Town Hall Parking Lot*
- *Letter from MassDOT re: Shared Winter Street and Spaces Program Grant Award*
- *Email from Cable Access Station Manager re: Board/Committee Meeting Recording Postings*

Minutes of the Board of Selectmen Meeting of Wednesday, February 17, 2021. Present were Denise R. Reyes, Chairman; and Anthony J. Kinahan, Vice Chairman. Also present was David L. Gagne, Town Administrator. The meeting convened at 6:30 p.m. in the Selectmen's Meeting Room in Town Hall.

Selectman Anderson participated remotely.

Also participating remotely:

Victor Flaherty, Police Chief
Olivia Church, Police Department
Marilyn Mather, Elderly Services Director
Wayne Parks, Water Department
Rick Krugger, Water Commissioners
Art Cabral, Water Commissioners
Ellen Snoeyenbos, Library Director
Laura Williams, Assistant Library Director
Steve McCarthy, Chairman, Board of Assessors
Paula Bunker, Board of Assessors
John Donahue, Principal Assessor
Valentina Haddad, Finance Committee Secretary

Chairman Reyes stated due to the Coronavirus pandemic, this meeting will remain closed to the public. Chairman Reyes stated there are no scheduled Public Hearings and there will be no public comment period. Chairman Reyes stated live video and audio of the meeting will be aired on Comcast local channel 9 and a recording of the meeting will be posted on the West Bridgewater Community Access Video on Demand website at <https://wb-cam.org/vod/>.

The Board led the Pledge of Allegiance.

Chairman Reyes called the meeting to order at 6:30 p.m.

Chairman Reyes stated first on the agenda was appointing Valentina Haddad as Part-Time Finance Committee Secretary.

Mr. Gagne explained that the Board must ratify Ms. Haddad's appointment as the new Finance Committee Secretary. Mr. Gage stated she will start at tomorrow night's Finance Committee meeting.

Mr. Kinahan **MOVED** to ratify Ms. Haddad's appointment as the Finance Committee Secretary, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board thanked Ms. Haddad for filling the position and wished her the best of luck. Ms. Haddad left the remote meeting.

Chairman Reyes stated next on the agenda was appointing Permanent Intermittent Officer, Olivia Church, to Full Time Officer.

Chief Flaherty stated Ms. Church has been working as a Permanent Intermittent Officer and Dispatcher with the West Bridgewater Police Department. Chief Flaherty stated Ms. Church has proven herself over her time as a Permanent Intermittent Officer and he has been able to witness her grow within the Department. Chief Flaherty stated Ms. Church will be the first female appointed to the department since 1993. Chief Flaherty stated he has no doubt Ms. Church will do a great job moving forward and will be a great addition to the Department. Chief Flaherty stated if approved by the Board, Ms. Church will start the Police Academy on March 1, 2021.

Ms. Church introduced herself to the Board. Ms. Church stated she has been working with the West Bridgewater Police Department since June of 2020 and is now training new dispatchers at the Department. Ms. Church stated she will be taking time off from school to focus primarily on the Police Academy and then will return to finish her degree. Mr. Church stated she will be graduating from Bridgewater State University next fall, earning a Bachelor's in Criminal Justice with a minor in Psychology.

Ms. Anderson **MOVED** to appoint Olivia Church as a Full Time Police Officer, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board congratulated Ms. Church and wished her the best of luck.

Ms. Church thanked the Board and exited the remote meeting.

Chairman Reyes stated next on the agenda was setting the Annual Town Meeting Date.

Mr. Kinahan **MOVED** to hold the Annual Town Meeting on May 17, 2021 at 6:00 p.m., in the Middle/Senior High School Gymnasium.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was opening the Annual Town Meeting Warrant.

Mr. Kinahan **MOVED** to open the Annual Town Meeting Warrant, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was setting a closing date for the Annual Town Meeting Warrant.

Ms. Anderson **MOVED** to close the Annual Town Meeting Warrant on Friday, March 26, 2021 at 12 p.m., Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was reviewing and voting to approve the amended schedule of meetings and important dates for the first half of calendar year 2021, and discussing an additional meeting in March.

Mr. Gagne stated due to the Board aiming to host the Annual Town Meeting in May, there will be a need for an additional meeting on March 31st to finalize warrant articles. Mr. Gagne stated there may only be a need for one Board meeting in April, but that can be assessed at a later date. Mr. Gagne stated Juneteenth has been added to the calendar, as the Town Hall will be closed in recognition of the newly designated State holiday. Mr. Gagne stated a vote was not necessary if there were no objections to the dates presented.

Chairman Reyes stated next on the agenda was approving the meeting minutes of January 6, 2021.

Ms. Anderson **MOVED** to approve meeting minutes of January 6, 2021, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was accepting the meeting minutes of January 20, 2021 for review.

Mr. Gagne stated the meeting minutes of January 20, 2021 were not finalized yet.

Chairman Reyes stated accepting the meeting minutes of January 20, 2021 for review will be tabled until a future meeting.

Chairman Reyes stated next the Board would begin the budget hearings.

Ms. Mather presented budget 5410 Council on Aging.

Mr. Kinahan **MOVED** to forward the budget presented to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Gagne presented budgets 1350 Accountant, 1510 Town Counsel, 5430 Veterans, 1560 Cable TV Committee, 1750 Planning Board, 1760 Board of Appeals, 1850 Rent Control Board, 1920 ADA Compliance Committee, and 1945 Municipal Building Needs Committee.

Mr. Kinahan **MOVED** to forward the budgets presented to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated they would move on to ratifying contract amendments while they waited for the Water Superintendent and Water Commissioners to join the meeting.

Mr. Gagne stated there were three contract amendments before the Board reflecting 2% raises for FY21, 0% raises for FY22, and 2% raise for FY23, as requested by the Board.

Ms. Anderson **MOVED** to ratify the contract amendments as presented, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Gagne stated Confidential Secretary, Lorna Carroll's contract is tied to the Clerical Union pay scale. Mr. Gagne stated Ms. Carroll is entitled to a 2% raise for FY21 but has not received the entire raise because the Union has not settled contract negotiations. Mr. Gagne stated Ms. Carrol should have received the full raise on June 1, 2020 and does not think she should have to wait any longer, as she is not a union member. Mr. Gagne asked the Board to approve the increase, back dated to June 1, 2020.

Mr. Kinahan **MOVED** to approve Ms. Carroll's increase as presented, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated the Water Superintendent and Water Commissioners were ready to present their budget and the Board will now continue the budget hearings.

Mr. Parks presented budget 4500 Water Department.

Ms. Anderson asked why the Water Department is lowering their budget and no longer looking to hire a fifth laborer.

Mr. Parks explained that they are currently trying to fill a vacant laborer position and are not receiving any qualified applicants. Mr. Parks stated he wants to focus on filling this vacant position before working on hiring additional staff.

Chairman Reyes stated the vacancy was posted online and Assistant Town Administrator/HR Director, Linda Torres worked in conjunction with the Water Department and received about 400 applicants. Chairman Reyes asked why none of those applicants were considered.

Mr. Parks stated the applicants did not have the skill set they are looking for.

Chairman Reyes stated she would like a copy of the latest vacancy posting because she believes the posting she was presented is acceptable and will ultimately deter experienced individuals from applying.

Mr. Parks stated he did not believe she had the most recent posting. Mr. Parks stated he will send her the most recent job posting.

Mr. Kinahan **MOVED** to forward the budget presented to the Finance Committee, Ms. Andersons seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated she would be recusing herself from voting on the Library budget due to her affiliation with Teamsters Local 653.

Ms. Snoeyebos presented budget 6100 Library.

Ms. Anderson **MOVED** to forward the budget presented to the Finance Committee, Mr. Kinahan seconded, and so voted, two in favor, one abstained.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

The Board thanked Ms. Snoeyenbos and she exited the remote meeting.

Chairman Reyes stated while the Board waited for the Board of Assessors to join the meeting they would move to ratifying a new contract for the Police Chief.

Mr. Gagne stated the Police Chief's new contract notes a 0% raise for FY22, a 2% raise for FY23, and a 2% raise for FY24. Mr. Gagne stated they also modified the contract to note that vacation roll over request will come before the Town Administrator, to be consistent with other new contracts.

Mr. Kinahan **MOVED** to ratify the new three-year contract for the Police Chief, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated the Board of Assessors and Principal Assessor, John Donahue, are now ready to present their budget.

Mr. McCarthy and Mr. Donahue presented budget 1410 Assessors. Mr. McCarthy and Mr. Donahue noted a few last minute line item increases.

Ms. Bunker stated those last minute increases were not presented to the Board of Assessors when they voted on the budget and she would like to review the new budget with the rest of the Board of Assessors.

Chairman Reyes stated she noticed Mr. Donahue's salary line reflected an increase. Chairman Reyes stated other Department Heads and contractual employees are all taking a 0% due to the impact COVID-19 has had on the Town's revenue.

Mr. Donahue stated he is still in the process of negotiating his contract with the Board of Assessors. Mr. Donahue stated he may retire depending on the outcome of negotiations.

Mr. Kinahan **MOVED** to forward the budget presented to the Finance Committee, and requested that the Board receive an updated version once the Board of Assessors reviewed and voted on the new budget, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was reviewing and approving the SERSGE Inter-Municipal Agreement.

Chairman Reyes **MOVED** to approve the SERSG Inter-Municipal Agreement and read aloud the vote outlined on page 30 of the meeting packet, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was reviewing and voting on the Allegra quotes for the Annual Town Report and Finance Committee books.

Ms. Anderson **MOVED** to approve the Allegra quotes for the Annual Town Report and Finance Committee books, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was voting on Darlene Green's vacation carry over request.

Mr. Kinahan **MOVED** to approved Ms. Green's vacation carry over request, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was the Zoning Board of Appeals Special Permit Application for a Garage Repair and Class II Dealership located at 265 East Center Street.

Chairman Reyes stated she would like to request considerate lighting as to not to disrupt vehicle traffic traveling along Route 106. Chairman Reyes stated the hours of operation presented, Monday-Saturday 8 a.m. - 6 p.m. are acceptable.

Chairman Reyes stated next on the agenda was the Town Administrator's report.

Mr. Gagne provided the Board with a COVID-19 update. Mr. Gagne stated confirmed COVID-19 cases in Town continue to trend downward. Mr. Gagne stated the Town was hoping to be able to vaccinate residents. Mr. Gagne stated the Board of Health and Fire Department have been certified to administer vaccinations. Mr. Gagne stated the Commonwealth believes that sites capable of serving multiple communities should be the primary vaccination sites, which includes Gillette and Marshfield Fairgrounds. Mr. Gagne stated he believes it is unfair to ask residents of municipalities to travel far for vaccinations. Mr. Gagne stated he will continue to advocate for the Town in regards to obtaining vaccines to administer locally.

Mr. Gagne stated the Town has organized a drive thru COVID-19 testing site, located at the Public Safety building. Mr. Gagne stated the drive thru vaccination site will take place February 27 & 28 from 8 a.m. – 4 p.m. Saturday and 8 a.m. – 2 p.m. Sunday.

Mr. Gagne stated Plymouth County has provided an updated Mosquito Control Budget. Mr. Gagne stated the budget has increased by 4.3%.

Mr. Gagne stated Town Counsel has weighed in on the proposed PILOT with DeBartolo Development pertaining to road improvements on Route 106 and Lincoln Street. Mr. Gagne stated, unfortunately, Town Counsel determined that a PILOT was not a legal approach. Mr.

Gagne stated in the meantime the developer is asking to meet with DPW Director, Chris Iannitelli, Planning Board Chairman, Hugh Hurley, and Zoning Board of Appeals Chairman, Bill Lucini, to determine what the scope of the project will be moving forward. Mr. Gagne stated the PILOT Negotiation Committee will no longer be meeting.

Mr. Gagne stated there is no longer a need to go into Executive Session.

Mr. Kinahan **MOVED** to adjourn, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, abstained; Mr. Kinahan, yes; Ms. Anderson, yes.

The meeting adjourned at 8:27 p.m.

Meredith L. Anderson, Clerk

List of Documents Included in the February 17, 2021 Meeting Packet:

- *Valentina Haddad's Appointment Letter*
- *Olivia Church's Resume*
- *Amended Calendar for First Half of 2021*
- *Meeting Minutes of January 6, 2021*
- *Budget 5410 Council on Aging*
- *Budget 4500 Water*
- *Budget 6100 Library*
- *Budget 1410 Assessors*
- *Budget 1350 Accountant*
- *Budget 1510 Town Counsel*
- *Budget 5430 Veterans*
- *Budget 1560 Cable TV Committee*
- *Budget 1750 Planning Board*
- *Budget 1760 Board of Appeals*
- *Budget 1850 Rent Control Board*
- *Budget 1920 ADA Compliance Committee*
- *Budget 1945 Municipal Building Needs Committee*
- *Assistant Town Administrator/HR Director Contract Amendment*
- *Building Inspector Contract Amendment*
- *Elderly Services Director Contract Amendment*
- *Memo re: Lorna Carroll Increase*
- *Police Chief Contract*
- *SERSG Intermunicipal Agreement*
- *Allegra Quote for Finance Committee and Town Report*
- *Darlene Green Vacation Carry Over*
- *Special Permit Application – 265 East Center Street*

- *Coronavirus – Advisory #19*
 - *Update #43 Town of West Bridgewater COVID-19*
 - *Update #44 Town of West Bridgewater COVID-19*
 - *Letter from Town Administrator & Health Agent re: Local Vaccination Sites*
- *Letter from Secretary of Health and Human Services for the Commonwealth of Massachusetts re: COVID-19 Vaccinations*
- *Email re: Vaccine Appointment Booking for Individuals Ages 65+, Individuals with 2+ Certain Medical Conditions to Begin on February 18th*
- *West Bridgewater Drive Thru COVID-19 Testing Site Flyer*
- *Plymouth County Mosquito Control Budget*
- *Letter from Town Counsel re: Pilot Agreement – Private Taxable Entity/Our File #3593*



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
Town Administrator

From: West Bridgewater Planning Board

Re: Street Acceptance
B. C. Way

Date: March 25, 2021

At the Planning Board Public Hearing held on March 24, 2021, the Board voted to recommend that the above roadway be accepted at the next Town Meeting on May 10, 2021.

We are submitting the following:

Mylar,
Deeds, and
Letter of recommendation.

Once this has been accepted by the Town we respectfully request that the documents and plan be recorded at the Plymouth County Registry of Deeds. We have retained enough surety funds to pay the recording fees.

If you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD

WBPD:dc



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
From: West Bridgewater Planning Board
Re: B. C Way
Date: March 25, 2021

Please be advised that at a meeting held on Wednesday, March 24, 2021, the West Bridgewater Planning Board agreed, by Unanimous vote to approve the laying out of B. C. Way as prepared under the new Street Acceptance policy guidelines. The public hearing for the street acceptance was held on March 24, 2021, formally approved at the meeting of March 24, 2021, and endorsed at the same meeting.

In addition, the Planning Board recommends acceptance of B. C. Way as a public road and for it to be placed on the Warrant for acceptance at the next Town Meeting. Should you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD



Hugh R. Hurley, Chairman

WBPB:dc
Cc: Town Clerk

QUITCLAIM DEED

B.C. Way Realty, LLC, a Massachusetts limited liability company with a principal place of business at 10 Winter Street, Middleboro, MA 02346 ("Grantor") for consideration paid in the sum of One (\$1.00) Dollar,

grants to the Town of West Bridgewater ("Grantee"),

with *Quitclaim Covenants*,

that certain parcel of land described as follows:

A CERTAIN PARCEL OF LAND SHOWN AS B.C. WAY ON A PLAN ENTITLED "B.C. WAY ROADWAY AS-BUILT PLAN" IN WEST BRIDGEWATER, MASSACHUSETTS, DATED APRIL 20, 2018 AND REVISED AUGUST 27, 2018, BY PILLING ENGINEERING GROUP, INC., IS BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A COUNTY BOUND IN THE WESTERLY SIDELINE OF MANLEY STREET, SAID POINT BEING THE EASTERLY CORNER OF LOT 5 AND THE SOUTHEASTERLY CORNER OF THE HEREIN DESCRIBED B.C. WAY.

THENCE: BY THE SOUTHERLY SIDELINE OF B.C. WAY AND LOT 5, BY A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00' AND A LENGTH OF 43.89' TO A CONCRETE BOUND AT A POINT OF TANGENCY;

THENCE: STILL BY SAID LOT 5, N89°27'52"W 140.91' TO A CONCRETE BOUND AT A POINT OF CURVATURE;

THENCE: STILL BY LOT 5, BY A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00' AND A LENGTH OF 18.95' TO A CONCRETE BOUND AT A POINT OF REVERSE CURVATURE;

THENCE: AGAIN BY LOT 5 AND BY LOTS 4 & 3, BY A CURVE TO THE RIGHT HAVING A RADIUS OF 60.00' AND A LENGTH OF 307.88' TO A CONCRETE BOUND AT A POINT OF REVERSE CURVATURE;

THENCE: STILL BY LOT 3, BY A CURVE TO THE LEFT, HAVING A RADIUS OF 25.00' AND A LENGTH OF 30.79' TO A POINT OF TANGENCY AND THE SOUTHWEST CORNER OF LOT 2;

THENCE: BY LOT 2 S89°27'52"E, A DISTANCE OF 136.01' TO A CONCRETE BOUND AT A POINT OF CURVATURE;

THENCE: AGAIN BY LOT 2, BY A CURVE TO THE LEFT HAVING A RADIUS OF 25.00' AND A LENGTH OF 34.65' TO REBAR SET IN THE WESTERLY SIDELINE OF MANLEY STREET AND THE SOUTHERLY CORNER OF LOT 1;

THENCE: BY THE WESTERLY SIDELINE OF MANLEY STREET S11°07'30"W A DISTANCE OF 91.56' TO THE POINT OF BEGINNING.

TOGETHER WITH DRAINAGE EASEMENTS ON LOT 3, LOT 4 AND LOT 5, BOTH EASEMENTS ARE SHOWN ON THE ABOVE MENTIONED PLAN.

Meaning and intending to convey a portion of the premises conveyed by deed to grantor dated August 7, 2014, recorded with the Plymouth County Registry of Deeds in Book 44617, Page 105.

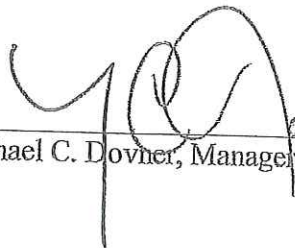
The grantor is not classified for the current taxable year as a corporation for federal income tax purposes.

Executed on this ____ day of October, 2018.

[Signature Page to Follow]

B.C. Way Realty, LLC

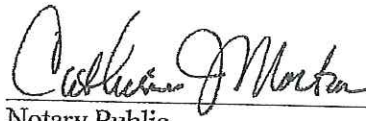
By:


Michael C. Dovner, Manager

COMMONWEALTH OF MASSACHUSETTS

Bristol, ss.

On this 12 day of October, 2018, before me, the undersigned notary public, personally appeared Michael C. Dovner, proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☒ personal knowledge of the undersigned, ☐ oath or affirmation of a credible witness, to be the person whose name is signed on the preceding or attached documents, and acknowledged to me that he signed it voluntarily for its stated purpose as Manager.


Catherine J. Morton

Notary Public

My commission expires:





RECEIVED
CLEAN
MAR -5 AM 8:08
FILE NO.
WEST BRIDGEWATER, MA
Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

TOWN OF WEST BRIDGEWATER

NOTICE OF PUBLIC HEARING

Notice is given pursuant to M. G. L. Chapter 41, Section 81K-81GG, and the Planning Board Rules and Regulations Section 3.3.10.2, the West Bridgewater Planning Board will hold public hearings on **Wednesday, March 24, 2021 at 7:00 p.m.** at the **Council on Aging** to discuss the Street Acceptance and the Release of Surety for the following:

**B.C. Way
Elm Terrace
Copper Beech Circle, Sycamore Lane and Oakwood Lane
Meadow Spring Drive**

Copies of the plans are available at the office of the Town Clerk for review.

All interested parties are invited to attend. Covid-19 regulations will be in effect.

West Bridgewater Planning Board
Hugh Hurley
Howard Anderson
Gerald Stetson
Anthony Kinahan
James Noyes

To be published in the Enterprise on March 9th, and March 16, 2021
and at ma.mypublicnotices.org

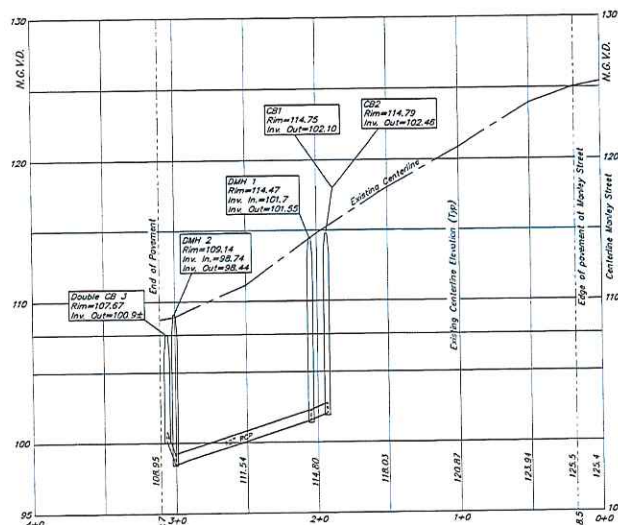
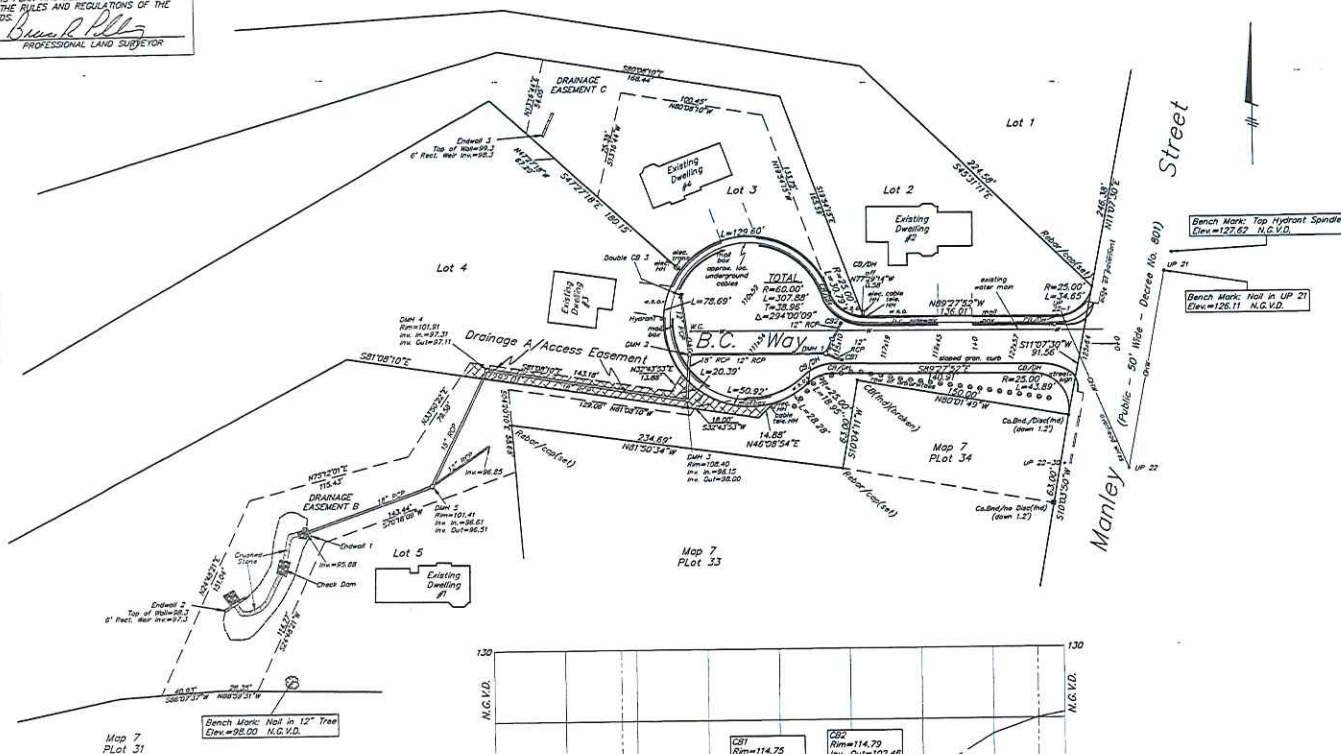
8.27.18 Don K. Kelly
DATE: PROFESSIONAL LAND SURVEYOR

REGISTRY USE

The location of underground utilities has been taken from the best available information. However, it is not warranted that the locations are correct, nor that all utilities are shown. It shall be the contractor's responsibility to notify Dig Safe for the location of all underground utilities prior to excavation.

RECEIVED
TOWN CLERK

19 SEP 13 PM12:16
REF ID: A61786



— ROADWAY PROFILE —

—LEGEND—

Existing Roadway Centerline ————

Scale: 1" = 40' Horizontal
1" = 4' Vertical

I HEREBY DECLARE THAT ALL THE SOUNDS SHOWN WERE FOUND AND THE LOCATIONS AND ELEVATIONS SHOWN ON THIS PLAN DEPICT "AS-BUILT" CONDITIONS AS OF APRIL 20, 2018.

IN ACCORDANCE WITH SECTION 3.B.5.a OF THE RULES & REGULATIONS GOVERNING THE SUBDIVISION OF LAND, I HEREBY DECLARE THAT ALL EASEMENTS, STREETS, SIDEWALKS, MONUMENTS, STORM DRAINS, WATER LINES, HYDRANTS, AND THEIR APPURTENANCES HAVE BEEN CONSTRUCTED IN SUBSTANTIAL CONFORMANCE WITH THE LINES & GRADES OF PLAIN ENTITLED "B.C.WAY" DEFINITIVE SUBDIVISION RECORDED IN PLAIN BOOK 43 PAGE 472-476, AND ARE ACCURATELY LOCATED AS SHOWN HEREON.



—Legend—

- | | |
|------------------|--------------------|
| ■ CB/DH | Concrete Bound Set |
| ■ D.H.(Ind) | Drill Hole(found) |
| ■ Rebar/cap(Ind) | Rebar/cap(Ind) |
| ◇ Hyd. | Hydrant |
| ▣ CS | Catch Basin |
| ○ DMH | Drain Manhole |
| ▣ UP 5 | Utility Pole |
| ■ WG | Water Gate |
| ■ W.S.O. | Water Shut Off |
| — W — | Water Main |
| 3+0 | Stationing |

Property line information taken from a plan entitled "B.C. Way" Definitive Subdivision dated Sept. 9, 2004 and revised through Dec. 7, 2004 by Silva Engineering Associates, P.C. recorded in Plan Book 49, Page 474.

I certify that this layout was received and a copy placed in the Town office on file in accordance with MGL ch 82C § 23
 Date 3/23/2011
 Signed [Signature]

TOWN OF WEST BRIDGEWATER PLANNING BOARD
STREET ACCEPTANCE BY THE WEST BRIDGEWATER
PLANNING BOARD IS RECOMMENDED

Walter R. White James R. Gyles
Charles S. Foster _____
Alvin K. Sinclair _____
March 24, 2021
DATE

TOWN OF WEST BRIDGEWATER BOARD OF SELECTMEN
STREET ACCEPTANCE BY THE WEST BRIDGEWATER
BOARD OF SELECTMEN IS APPROVED

_____ *A. Kister*

_____ DATE _____

B.C. WAY
ROADWAY AS-BUILT PLAN
WEST BRIDGEWATER
MASSACHUSETTS

SCALE: 1"=40'

DATE: APRIL 20, 2018

REV.: AUGUST 27, 2018
IN 10' STEEL

PILLING ENGINEERING GROUP, INC.
Civil Engineers & Land Surveyors
25R Depot Street, South Easton, MA 02375
(508) 297-1289 pilling@comcast.net

OWNER & SUBDIVIDER:
B.C. WAY REALTY, LLC
10 WINTER STREET
MIDDLEBOROUGH, MA 02345

SHEET 1 OF 1	JN 2553
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Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
Town Administrator

From: West Bridgewater Planning Board

Re: Street Acceptance
Meadow Spring Drive

Date: March 25, 2021

At the Planning Board Public Hearing held on March 24, 2021, the Board voted to recommend that the above roadway be accepted at the next Town Meeting on May 10, 2021.

We are submitting the following:

Mylar,
Deeds, and
Letter of recommendation.

Once this has been accepted by the Town we respectfully request that the documents and plan be recorded at the Plymouth County Registry of Deeds. We have retained enough surety funds to pay the recording fees.

If you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD

WBPD:dc



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
From: West Bridgewater Planning Board
Re: Meadow Spring Drive
Date: March 25, 2021

Please be advised that at a meeting held on Wednesday, March 24, 2021, the West Bridgewater Planning Board agreed, by Unanimous vote to approve the laying out of Meadow Spring Drive as prepared under the new Street Acceptance policy guidelines. The public hearing for the street acceptance was held on March 24, 2021, formally approved at the meeting of March 24, 2021, and endorsed at the same meeting.

In addition, the Planning Board recommends acceptance of Meadow Spring Drive as a public road and for it to be placed on the Warrant for acceptance at the next Town Meeting. Should you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD



Hugh R. Hurley, Chairman

WBPB:dc
Cc: Town Clerk

Meadow Spring Drive-Roadway Layout

Beginning at a concrete bound with a drill hole set on the southerly sideline of Spring Street and the easterly sideline of Meadow Spring Drive; thence
S $31^{\circ} 41' 58''$ W a distance of forty three and eighty-one hundredths feet (43.81') to a point, said point being marked by a concrete bound with a drill hole set; thence
S $41^{\circ} 36' 42''$ W a distance of one hundred ninety nine and thirty hundredths feet (199.30') to a point of curvature in Meadow Spring Drive, said point being marked by a concrete bound with a drill hole set; thence
By a curve to the right having a radius of sixty and zero hundredths feet (60.00'), a delta angle of $270^{\circ} 00' 00''$ and an arc length of two hundred eighty two and seventy-four hundredths feet (282.74') to a point of reverse curvature in Meadow Spring Drive, said point being marked by a concrete bound with drill hole set; thence
By a curve to the left having a radius of twenty and zero hundredths feet (20.00'), a delta angle of $90^{\circ} 00' 00''$ and an arc length of thirty one and forty-two hundredths feet (31.42') to a point of tangency in Meadow Spring Drive, said point being marked by a concrete bound with drill hole set; thence
N $41^{\circ} 36' 42''$ E a distance of sixty eight and forty-four hundredths feet (68.44') to a point of curvature in Meadow Spring Drive, said point being marked by a concrete bound with drill hole set; thence
By a curve to the left having a radius of eighty and zero hundredths feet (80.00'), a delta angle of $20^{\circ} 17' 55''$ and an arc length of twenty eight and thirty-four hundredths feet (28.34') to a point of tangency in Meadow Spring Drive, said point being marked by a concrete bound with drill hole set; thence
N $21^{\circ} 18' 48''$ E a distance of thirty four and five hundredths feet (34.05') to a point of curvature in Meadow Spring Drive, said point being marked by a concrete bound with drill hole set; thence
By a curve to the left having a radius of twenty five and zero hundredths feet (25.00'), a delta angle of $85^{\circ} 47' 32''$ and an arc length of thirty seven and forty-three hundredths feet (37.43') to a point in the southerly sideline of Spring Street, said point being marked by a concrete bound with drill hole set; thence
By a curve to the right along the southerly sideline of Spring Street having a radius of eight hundred seventy seven and eight hundredths feet (877.08'), a delta angle of $05^{\circ} 20' 54''$ and an arc length of eighty one and eighty-nine hundredths feet (81.89') to a point marked by a concrete bound with drill hole set; said point being the point of beginning.

Said Roadway parcel containing 20,222 square feet.

Above referenced Roadway being shown on a plan entitled "Roadway Acceptance Plan of Meadow Spring Drive, in West Bridgewater, (Plymouth County) Massachusetts", prepared for James Donato, Scale: 1"=40', Date: August 29, 2019 with a revision date of November 15, 2019, prepared by P.M.P. Associates.

Meadow Spring Drive Subdivision-Drainage Easement

Beginning at a point on the southerly side of Meadow Spring Drive, said point also being the common corner for Lots 2 and 3, thence:

S 61°33'21" W a distance of fifty and eighty-eight hundredths feet, (50.88') to a corner;
thence
S 14°22'07" W a distance of one hundred sixty five and zero hundredths feet, (165.00') to
a corner; thence
S 75°37'53" E a distance of thirty five and zero hundredths feet (35.00') to a corner;
thence
S 14°22'07" W a distance of twenty and zero hundredths feet (20.00') to a corner; thence
N 75°37'53" W a distance of thirty five and zero hundredths feet (35.00') to a point on the
line dividing Lot's 2 and 3; thence
N 75°37'53" W a distance of twenty and zero hundredths feet (20.00') to a corner; thence
N 14°22'07" E a distance of one hundred ninety three and seventy-four hundredths feet
(193.74') to a corner; thence
N 61°33'21" E a distance of forty seven and sixteen hundredths feet (47.16') to a corner
on Meadow Spring Drive; thence
Along Meadow Spring Drive by a curve to the left having a radius of sixty and zero
hundredths feet (60.00'), an arc distance of twenty three and seventy hundredths feet
(23.70') to a point, said point also being the point of beginning.

Said Drainage Easement containing 5,449 square feet.

Above referenced Drainage Easement being shown on a plan entitled "Roadway
Acceptance Plan of Meadow Spring Drive, in West Bridgewater, (Plymouth County)
Massachussetts", prepared for James Donato, Scale: 1"=40', Date: August 29, 2019 with
a revision date of November 15, 2019, prepared by P.M.P. Associates.



RECEIVED
CLEAN
2021 MAR -5 AM 10:00
FILE NO. _____
WEST BRIDGEWATER, MA

Planning Board

165 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

TOWN OF WEST BRIDGEWATER

NOTICE OF PUBLIC HEARING

Notice is given pursuant to M. G. L. Chapter 41, Section 81K-81GG, and the Planning Board Rules and Regulations Section 3.3.10.2, the West Bridgewater Planning Board will hold public hearings on **Wednesday, March 24, 2021 at 7:00 p.m.** at the **Council on Aging** to discuss the Street Acceptance and the Release of Surety for the following:

**B.C. Way
Elm Terrace
Copper Beech Circle, Sycamore Lane and Oakwood Lane
Meadow Spring Drive**

Copies of the plans are available at the office of the Town Clerk for review.

All interested parties are invited to attend. Covid-19 regulations will be in effect.

West Bridgewater Planning Board
Hugh Hurley
Howard Anderson
Gerald Stetson
Anthony Kinahan
James Noyes

To be published in the Enterprise on March 9th, and March 16, 2021
and at ma.mypublicnotices.org

DATE: 01/23/2020
TIME: 11:25 AM
PAGE: 1 OF 1

I CERTIFY THAT THIS LAYOUT WAS RECEIVED
AND A COPY PLACED ON FILE AT THE OFFICE
OF THE TOWN CLERK.

Andrew P. Javala
TOWN CLERK DATE

RESERVED FOR REGISTRY USE

I CERTIFY THAT I HAVE CONFORMED WITH THE
RULES AND REGULATIONS OF THE REGISTRY OF
DEEDS IN PREPARING THIS PLAN.

Edward P. Javala
REGISTERED PROFESSIONAL LAND SURVEYOR

01/23/2020
DATE

REVISIONS

NO.	DATE	DESCRIPTION
1	11/15/19	ADD NOTES
2	01/23/20	PER BOARD OF SELECTMEN

DRAWN BY: MPJ/TME
CHECKED BY: EPJ
DESIGNED BY: EPJ

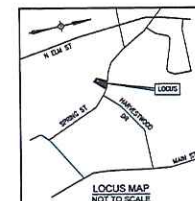
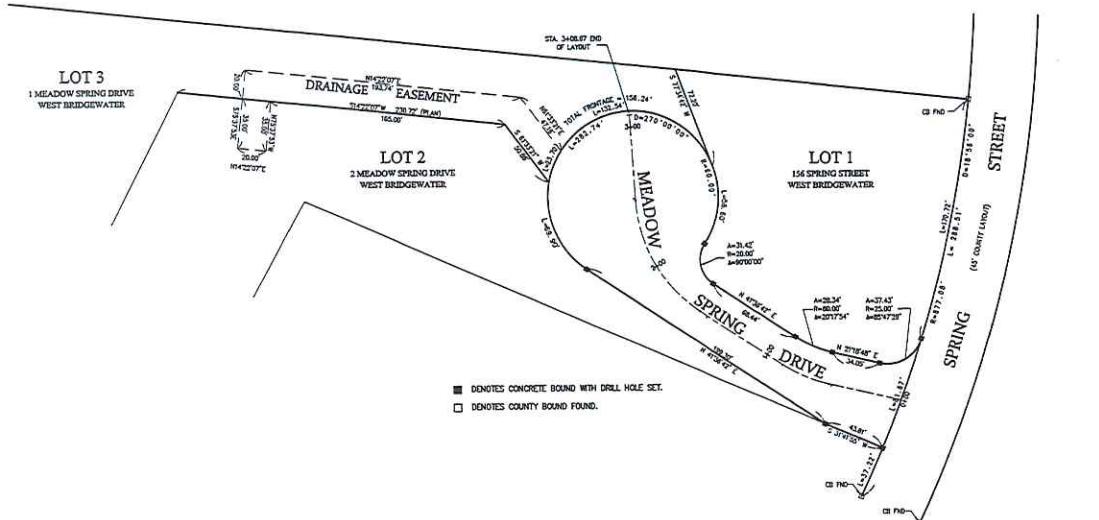
GENERAL NOTES:

1. ZONING DISTRICT: GENERAL RESIDENTIAL
FARMING
MINIMUM ZONING REQUIREMENTS:
MIN. LOT AREA = 30,000 S.F.
MIN. LOT FRONTAGE = 150'
MIN. BUILDING SETBACKS: FRONT = 35'
SIDE = 20' REAR = 35'
2. PLAN REFERENCE:
MEADOW SPRING SUBDIVISION - DEFINITIVE
PLAN OFF SPRING STREET IN WEST
BRIDGEWATER, PLYMOUTH COUNTY, MA.
PREPARED FOR JANE W. WOOD
PREPARED BY: E.T. ENGINEERING ENTERPRISES,
INC.
DATED: JAN. 31, 1997
REVISED THROUGH AUG. 6, 1997
BEING RECORDED IN PLAN BOOK 40 PAGE 270
AT THE PLYMOUTH COUNTY REGISTRY OF DEEDS.
3. COMMUNITY PANEL NUMBER 2502300180J
THE FLOOD INSURANCE RATE MAP DEPICTS THE
AREA AS ZONE X. AREA OUTSIDE THE DIST.
CHANCE ANNUAL FLOOD.

I CERTIFY THAT THIS PLAN SHOWS THE
PROPERTY LINES THAT ARE THE UNITS OF
EXISTING OWNERSHIPS, AND THE LINES OF
STREETS AND WAYS SHOWN ARE THOSE OF
PUBLIC OR PRIVATE STREETS OR WAYS ALREADY
ESTABLISHED, AND THAT NO NEW LINES FOR
DIVISION OF EXISTING OWNERSHIP OR FOR NEW
WAYS ARE SHOWN.

Edward P. Javala
REGISTERED PROFESSIONAL LAND SURVEYOR

01/23/2020
DATE



TOWN OF WEST BRIDGEWATER
APPROVED BY THE PLANNING
BOARD

James R. Harley
James Donato
John P. Dwyer

Feb 5, 2020
DATE

TOWN OF WEST BRIDGEWATER

I CERTIFY THAT THIS ROADWAY ACCEPTANCE
LAYOUT WAS APPROVED BY VOTE OF THE
AS WARRANT ARTICLE TOWN MEETING

TOWN CLERK DATE

MEADOW SPRING
SUBDIVISION
PREPARED FOR:
JAMES DONATO
1 MEADOW SPRING DRIVE
WEST BRIDGEWATER
MASSACHUSETTS
02379

PLAN OF
MEADOW SPRING DRIVE
IN THE TOWN OF
WEST BRIDGEWATER
MASSACHUSETTS
AS LAID OUT BY
THE PLANNING BOARD

SCALE: 1" = 40' DATE: AUGUST 29, 2019

0 40' 80'
SCALE: 1" = 40'

PMP

PMP Associates

200 North Bedford Street
East Bridgewater, Massachusetts 02333
Phone: 508-378-9443
www.pmpassoc.com





Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
Town Administrator

From: West Bridgewater Planning Board

Re: Street Acceptance
Elm Terrace

Date: March 25, 2021

At the Planning Board Public Hearing held on March 24, 2021, the Board voted to recommend that the above roadway be accepted at the next Town Meeting on May 10, 2021.

We are submitting the following:

Mylar,
Deeds, and
Letter of recommendation.

Once this has been accepted by the Town we respectfully request that the documents and plan be recorded at the Plymouth County Registry of Deeds. We have retained enough surety funds to pay the recording fees.

If you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD

WBPD:dc



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
From: West Bridgewater Planning Board
Re: Elm Terrace
Date: March 25, 2021

Please be advised that at a meeting held on Wednesday, March 24, 2021, the West Bridgewater Planning Board agreed, by Unanimous vote to approve the laying out of Elm Terrace as prepared under the new Street Acceptance policy guidelines. The public hearing for the street acceptance was held on March 24, 2021, formally approved at the meeting of March 24, 2021, and endorsed at the same meeting.

In addition, the Planning Board recommends acceptance of Elm Terrace as a public road and for it to be placed on the Warrant for acceptance at the next Town Meeting. Should you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD



Hugh R. Hurley, Chairman

WBPB:dc
Cc: Town Clerk

Elm Terrace – West Bridgewater
Description

BEING a 0.54-acre tract of land situated in the Town of West Bridgewater, County of Plymouth, Massachusetts. Being shown as Elm Terrace on plan titled "Subdivision Plan of Land, Elm Terrace, East Street in the Town of West Bridgewater, Massachusetts, Scale: 1"=40', Date: 05/06/04, Revised through: 02/21/17" prepared by Michael J. Koska & Associates, Inc., Recorded at the Plymouth County Registry of Deeds as plan 34702D with Certificate 43728.

BEGINNING at a concrete bound with a drill hole set at the point of intersection of the southerly right-of-way line of Elm Terrace with the westerly right-of-way line of Oak Street;

THENCE SOUTH $58^{\circ}20'30''$ WEST a distance of 163.72 feet to a drill hole found;

THENCE SOUTH $57^{\circ}26'20''$ WEST a distance of 47.00 feet to a drill hole found;

THENCE SOUTH $57^{\circ}26'20''$ WEST a distance of 90.64 feet to a point of curvature to the right having a radius of 60.00 feet;

THENCE northeasterly along said curve to the right, through a central angle of $286^{\circ}25'23''$, an arc distance of 299.94 feet to a concrete bound with drill hole set for the point of reverse curvature to the left having a radius of 30.00 feet;

THENCE northeasterly along said curve to the left, through a central angle of $75^{\circ}08'05''$, an arc distance of 39.34 feet to a concrete bound with a drill hole set for the point of tangency;

THENCE NORTH $57^{\circ}26'20''$ EAST a distance of 51.37 feet;

THENCE NORTH $58^{\circ}20'30''$ EAST a distance of 138.19 feet to a point of curvature to the left having a radius of 25.00 feet;

THENCE northeasterly along said curve to the left, through a central angle of $92^{\circ}13'25''$, an arc distance of 40.24 feet to a concrete bound with a drill hole set in the northerly right-of-way line of Elm Terrace and the westerly right-of-way line of East Street;

THENCE SOUTH $33^{\circ}52'55''$ EAST a distance of 15.90 feet to along the westerly right-of-way line of East Street;

THENCE SOUTH $31^{\circ}58'05''$ EAST a distance of 60.08 feet along the westerly right-of-way line of East Street to the point of BEGINNING.

Date of Preparation: 05/12/20
Prepared by: A. De Frias, S.I.T



Planning Board

75-17-ED
65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

FILE NO.
WEST BRIDGEWATER, MA

TOWN OF WEST BRIDGEWATER

NOTICE OF PUBLIC HEARING

Notice is given pursuant to M. G. L. Chapter 41, Section 81K-81GG, and the Planning Board Rules and Regulations Section 3.3.10.2, the West Bridgewater Planning Board will hold public hearings on **Wednesday, March 24, 2021 at 7:00 p.m.** at the **Council on Aging** to discuss the Street Acceptance and the Release of Surety for the following:

**B.C. Way
Elm Terrace
Copper Beech Circle, Sycamore Lane and Oakwood Lane
Meadow Spring Drive**

Copies of the plans are available at the office of the Town Clerk for review.

All interested parties are invited to attend. Covid-19 regulations will be in effect.

West Bridgewater Planning Board
Hugh Hurley
Howard Anderson
Gerald Stetson
Anthony Kinahan
James Noyes

To be published in the Enterprise on March 9th, and March 16, 2021
and at ma.mypublicnotices.org

RECEIVED
MAY 25 PM 3:46
TOWN OF WEST BRIDGWATER

I CERTIFY THAT THIS LAYOUT WAS RECEIVED AND A COPY
PLACED ON FILE AT THE OFFICE OF THE TOWN CLERK.
Michael J. Koska
TOWN CLERK
DATE 3/23/2021

TOWN OF WEST BRIDGWATER
APPROVED BY THE PLANNING BOARD
Angela R. Hickey
TOWN CLERK
DATE 3-24-2021

I CERTIFY THAT THIS ROAD ACCEPTANCE LAYOUT WAS APPROVED BY VOTE OF
THE TOWN MEETING AS WARRANT ARTICLE _____
TOWN CLERK _____
DATE _____

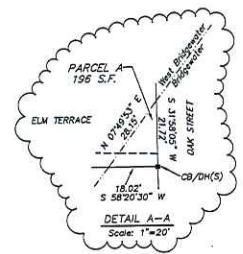
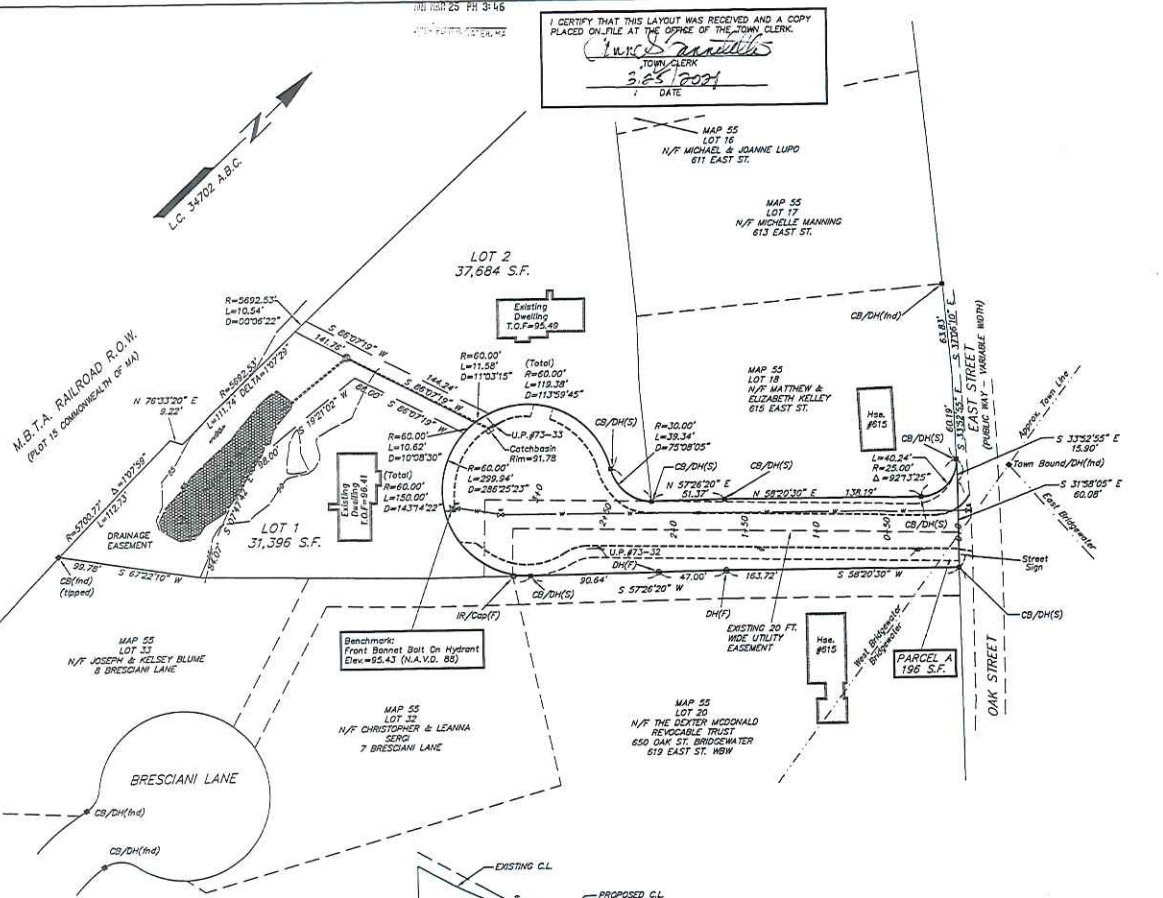
BOARD OF SELECTMEN

CHAIRMAN _____

VICE CHAIRMAN _____

CLERK _____

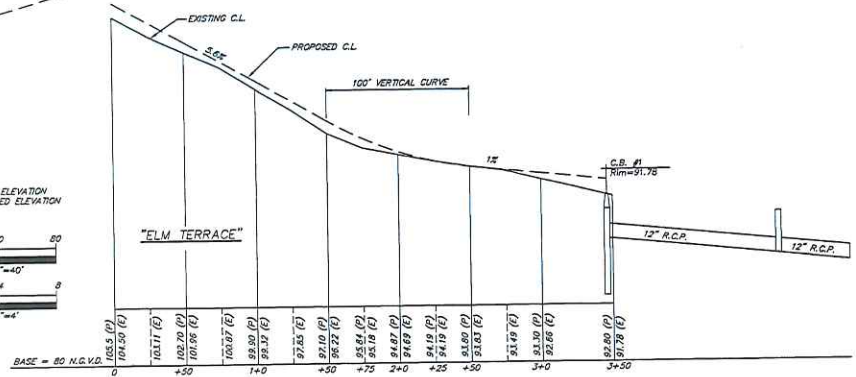
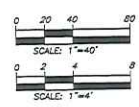
RESERVED FOR REGISTRY USE
I CERTIFY THAT THIS PLAN HAS BEEN
PREPARED IN CONFORMITY WITH THE
RULES AND REGULATIONS OF THE
REGISTERED PROFESSIONAL LAND SURVEYORS
OF THE COMMONWEALTH OF MASSACHUSETTS
Michael J. Koska
REGISTERED PROFESSIONAL LAND SURVEYOR
DATE 3/16/21



LEGEND

⊙	DRILL HOLE
■	EXISTING CONCRETE BOUND
—	EXISTING IRON PIPE
—	EXISTING UTILITY POLE
⊕	WATER GATE VALVE
□	EXISTING CATCH BASIN
⊙	EXISTING DRAIN MANHOLE
⊕	EXISTING FIRE HYDRANT
—	EXISTING DRAINAGE PIPE
—	PROPOSED 8" WATER LINE
—	EXISTING CONTOUR
55±5	EXISTING SPOT GRADE
—	STREET/STOP SIGN

NOTE:
E = EXISTING ELEVATION
P = PROPOSED ELEVATION



PLAN OF ELM TERRACE IN THE TOWN OF WEST BRIDGWATER
AS LAID OUT BY THE PLANNING BOARD, SCALE: 1"=40'
DATE: MAY 18, 2020

I CERTIFY THAT THIS PLAN SHOWS THE PROPERTY LINES
THAT ARE THE LINES OF EXISTING OWNERSHIPS, AND THE
LINES OF THE STREETS AND WAYS SHOWN ARE THOSE
OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY
ESTABLISHED, AND THAT NO NEW LINES FOR THE DIVISION OF
EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.
DATE _____ PROFESSIONAL LAND SURVEYOR

MICHAEL J. KOSKA & ASSOCIATES, INC.
REGISTERED CIVIL ENGINEERS & LAND SURVEYORS
98 BROAD STREET
BRIDGEWATER, MASS. 02324
TEL. (508) 697-7400 FAX
email: m.j.koska.associates@gmail.com

JOB#17-01 FILE#17-01
DWG# SHEET: 1 OF 1
SCALE: 1"=40'



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen
Town Administrator

From: West Bridgewater Planning Board

Re: Street Acceptance
Green Meadow Subdivision Roadway
Copper Beech Circle
Oakwood Lane
Sycamore Lane

Date: March 25, 2021

At the Planning Board Public Hearing held on March 24, 2021, the Board voted to recommend that the above subdivision roadways be accepted at the next Town Meeting on May 10, 2021.

We are submitting the following:

Mylar,
Deeds, and
Letter of recommendation.

Once this has been accepted by the Town we respectfully request that the documents and plan be recorded at the Plymouth County Registry of Deeds. We have retained enough surety funds to pay the recording fees.

Should you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD

WBPD:dc



Planning Board

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

To: Board of Selectmen

From: West Bridgewater Planning Board

Re: Green Meadow's Subdivision Streets:
Copper Beech Circle, Oakwood Lane and Sycamore Lane

Date: March 25, 2021

Please be advised that at a meeting held on Wednesday, March 24, 2021, the West Bridgewater Planning Board agreed, by Unanimous vote to approve the laying out of Copper Beech Circle, Oakwood Lane and Sycamore Lane as prepared under the new Street Acceptance policy guidelines. The public hearing for the street acceptance was held on March 24, 2021, formally approved at the meeting of March 24, 2021, and endorsed at the same meeting.

In addition, the Planning Board recommends acceptance of Copper Beech Circle, Oakwood Lane and Sycamore Lane as public roads and for it to be placed on the Warrant for acceptance at the next Town Meeting. Should you have any questions or concerns, please don't hesitate to contact us.

WEST BRIDGEWATER PLANNING BOARD



Hugh R. Hurley, Chairman

WBPB:dc
Cc: Town Clerk

RECEIVED
TOWN CLERK

2020 OCT 20 PM 1:08

FILE NO. _____
WEST BRIDGEWATER, MA

QUITCLAIM DEED

WHITE CRAIG, INC., a Massachusetts corporation, having its principal place of business at 32 Norfolk Avenue, South Easton, Massachusetts, for consideration of less than one hundred dollars, grants to the **TOWN OF WEST BRIDGEWATER** and its inhabitants, with QUITCLAIM COVENANTS, all right, title and interest of the grantor in those certain roadways known as Copper Beech Circle, Oakwood Lane and Sycamore Lane in the Town of West Bridgewater, County of Plymouth, Commonwealth of Massachusetts, being the following described parcels:

Certain parcels of land, situated in West Bridgewater, Plymouth County, Massachusetts bounded and described as Lot 24, Lot 25 and Lot 41 on Plan No. 4709C, as approved by the Court, filed in the Land Registration Office with Certificate of Title No. 362.

Said lots are subject to any rights acquired by the Town of West Bridgewater by reason of a taking, dated December 21, 1937 filed and registered as Document #14442.

Meaning and intending to convey a portion of the premises conveyed to White Craig, Inc. by deed of George N. Asack, Jr., Trustee of the Cynthia G. Asack Family Realty Trust dated June 8, 1999 and recorded with the Plymouth County Registry of Deeds in Book 17546, Page 195 and filed with the Plymouth County Registry District of the Land Court as Document No. 449605. See Plymouth County Registry District of the Land Court Certificate of Title No. 95575.

IN WITNESS WHEREOF the said White Craig, Inc. has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged and delivered in its name and behalf by Bisher I. Hashem, its President and Treasurer, this ____ day of October, 2020.

WHITE CRAIG, INC.

By: _____
Bisher I. Hashem, President and Treasurer

COMMONWEALTH OF MASSACHUSETTS

Bristol, ss.

On this ____ day of October, 2020, before me, the undersigned notary public, personally appeared Bisher I. Hashem, President and Treasurer as aforesaid, proved to me through satisfactory evidence of identification, which was his Massachusetts driver's license, to be the person whose name is signed on the preceding of attached document, and acknowledged to me that he signed it voluntarily for its stated purpose on behalf of White Craig, Inc.

Thomas John Filipek - Notary Public
My commission expires: April 19, 2024



Planning Board

RECEIVED
CLEAR
2021 MAR -5 AM 9:00
FILE NO.
WEST BRIDGEWATER, MA

65 North Main Street
West Bridgewater,
Massachusetts 02379
Telephone (508) 894-1200
Fax (508) 894-1210

TOWN OF WEST BRIDGEWATER

NOTICE OF PUBLIC HEARING

Notice is given pursuant to M. G. L. Chapter 41, Section 81K-81GG, and the Planning Board Rules and Regulations Section 3.3.10.2, the West Bridgewater Planning Board will hold public hearings on **Wednesday, March 24, 2021 at 7:00 p.m.** at the **Council on Aging** to discuss the Street Acceptance and the Release of Surety for the following:

**B.C. Way
Elm Terrace
Copper Beech Circle, Sycamore Lane and Oakwood Lane
Meadow Spring Drive**

Copies of the plans are available at the office of the Town Clerk for review.

All interested parties are invited to attend. Covid-19 regulations will be in effect.

West Bridgewater Planning Board
Hugh Hurley
Howard Anderson
Gerald Stetson
Anthony Kinahan
James Noyes

To be published in the Enterprise on March 9th, and March 16, 2021
and at ma.mypublicnotices.org

I CERTIFY THAT THIS LAYOUT WAS RECEIVED AND A COPY PLACED ON FILE AT THE OFFICE OF THE TOWN CLERK IN ACCORDANCE WITH THE MASSACHUSETTS GENERAL LAWS CHAPTER 82, SECTION 23.

TOWN CLERK: *[Signature]*
DATE: *3/25/2021*

RECEIVED
MAR 25 PM 3:42
TOWN CLERK

FOR REGISTRY USE ONLY

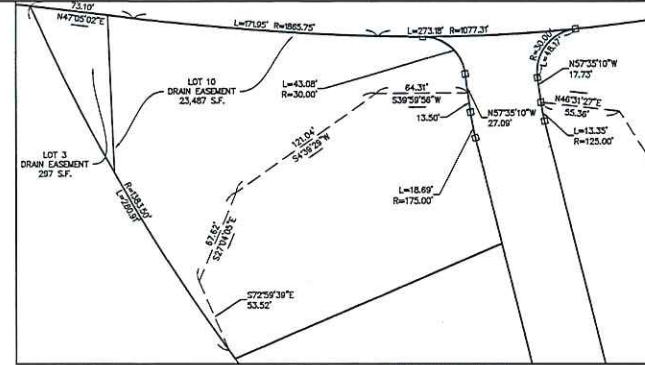
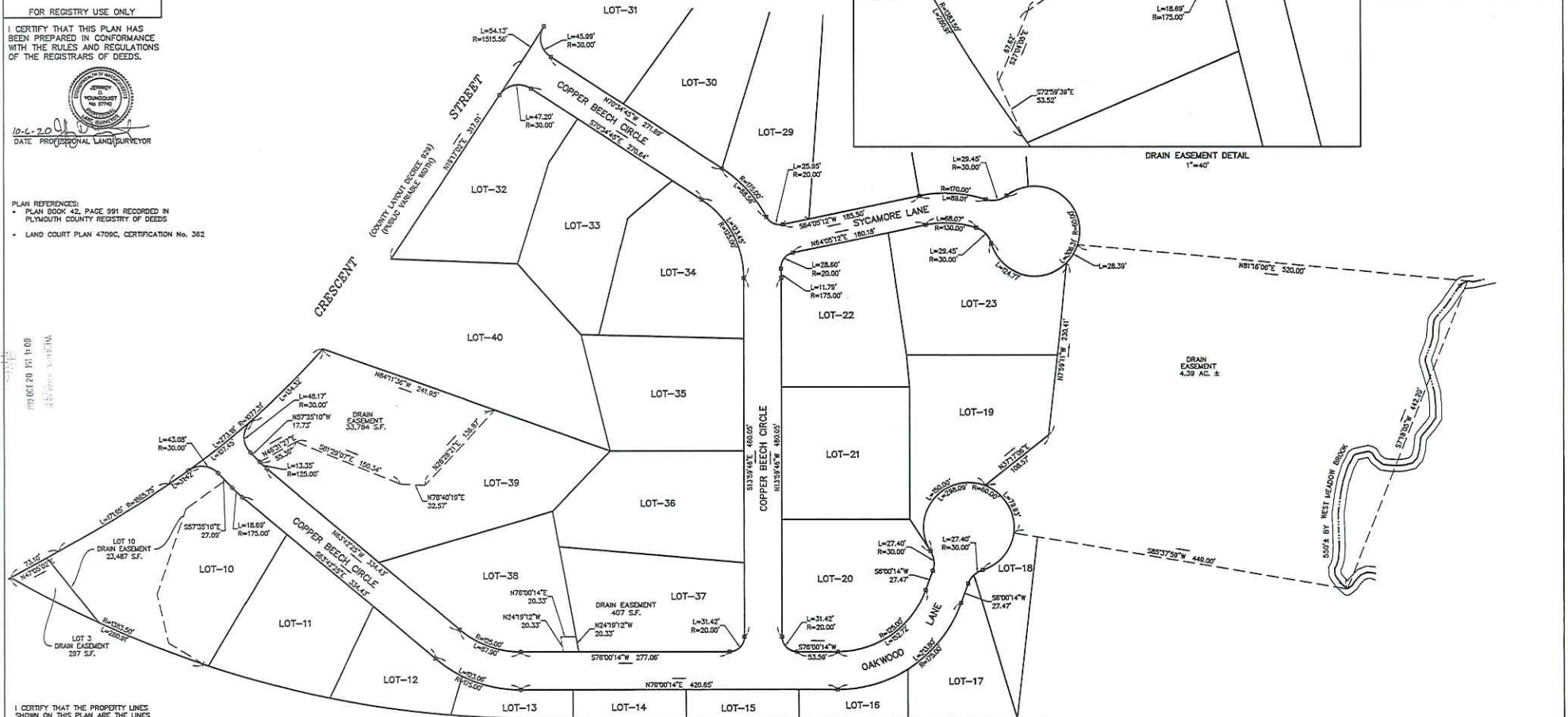
I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE REGISTRARS OF DEEDS.



10-6-2021
DATE PROFESSIONAL LAND SURVEYOR

PLAN REFERENCES:
• PLAN BOOK 42, PAGE 991 RECORDED IN PLYMOUTH COUNTY REGISTRY OF DEEDS
• LAND COURT PLAN 4709C, CERTIFICATION No. 362

10-6-2021 10:10:00
10-6-2021 10:10:00



TOWN OF WEST BRIDGEWATER APPROVED BY THE PLANNING BOARD

DATE: *March 24, 2021*

[Signature]
[Signature]
[Signature]

I CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



10-6-2021
DATE PROFESSIONAL LAND SURVEYOR

PLAN OF COPPER BEECH CIRCLE OAKWOOD LANE & SYCAMORE LANE

IN THE TOWN OF WEST BRIDGEWATER
AS LAID OUT BY THE PLANNING BOARD

SCALE 1"=60' AUGUST 27, 2020

SHEET 1 OF 5

OUTBACK ENGINEERING
165 EAST GROVE ST., MIDDLEBORO, MA

0' 60' 120' 180'

* I CERTIFY THAT THIS ROAD ACCEPTANCE LAYOUT WAS APPROVED BY VOTE OF THE TOWN MEETING AS WARRANT ARTICLE _____.

TOWN CLERK: _____

DATE: _____



Office of the
Principal Assessor

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269



Vacation Carry-Over Request Form

Please submit this form to the Principal Assessor at least two weeks prior to your anniversary hire date.

Employee: Daniela Nilsson

Position: Principal Secretary

Department: Assessor's Office

Number of Days requested: 5

Site Contractual Authorization: Article 10, Section 1; Vacation Rollover allowance of 5 days

Anniversary Date/Start of New Benefits Year: April 11, 2021

Date: 03/17/2021

Employee Signature: _____

Principal Assessor: _____

Board of Assessors: _____

Approved by: David Gagne, Town Administrator

Date: _____

cc: Board of Selectmen
Linda Torres, Assistant Town Administrator/HR Director
Scott Golder, Treasurer
Maureen Adams, Assistant Treasurer
Kathy Reed, Accountant

Effective June 5, 2019



Office of the Town

Administrator

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269

Vacation Carry-Over Request Form

Please submit this form to the Town Administrator at least two weeks prior to your anniversary hire date.

Employee: THOMAS A SOUZA

Position: Vehicle MAINTENANCE SUPERINTENDENT

Department: Vehicle MAINTENANCE

Number of Days requested: 8

Site Contractual Authorization: per contract (attached sheet)

Anniversary Date/Start of New Benefits Year: 3-21-2021

Employee Signature: Thomas A Souza

Date: 3-22-2021

Department Head Signature (if applicable):

Christopher Cannitella

Date: 3/22/21

Approved by: David Gagne, Town Administrator

Date: 3/22/21

cc: Board of Selectmen
Linda Torres, Assistant Town Administrator/HR Director
Scott Golder, Treasurer
Maureen Adams, Assistant Treasurer
Kathy Reed, Accountant

Effective June 5, 2019

3. **Compensation.** The Town shall pay Souza an annual salary of \$74,066 representing a 2% increase over his current rate of pay. The annual salary shall be paid in equal weekly installments on the same day as other employees of the Town are paid.
4. **Duties.** Souza shall perform faithfully, to the best of his ability, such duties and responsibilities as shall be assigned by the Board consistent with the position of Vehicle Maintenance Superintendent for the Town as specified in the position description referenced as if attached hereto.
5. **Hours of Work.** The basic workweek of Souza shall be forty (40) hours, scheduled on Monday through Friday from 7:30 a.m. to 4 p.m. with a half hour off for lunch. Souza shall be granted compensatory time off during his basic work week for any and all off-hour incidents it is necessary for him to be present at in his capacity as Vehicle Maintenance Superintendent. As part of his basic pay, Souza may be called in on an Emergency basis beyond his regularly scheduled hours by the DPW Director.
6. **Vacation.** Souza shall be entitled to four weeks of vacation during the term of this contract. In the event that Souza, through no fault of his own, is unable to take his allotted vacation time during any year of the term, he shall be permitted to carry over such unused vacation time for use in the succeeding year of the term upon written request to the Board of Selectmen. Souza shall be paid in a lump-sum for any unused vacation time he has to his credit at the time of the termination of his employment under this Agreement. Souza must notify the DPW Director in writing at least one week in advance of any vacation time he is requesting.
7. **Sick Time.** Souza shall be entitled to fifteen (15) days of sick leave with pay during each year of the term of this Agreement to be used when he is incapacitated for the performance of his duties by illness or injury. Sick leave which is not used shall accumulate and be available for use in succeeding years of the term of his employment, subject to a maximum accumulation of one hundred and fifty (150) days. In the event his employment is terminated by retirement in accordance with and under the provisions of the Plymouth County Retirement Association or by his death, he or his spouse or designated beneficiary, as the case may be, shall be paid in a lump-sum for up to one hundred and twenty (120) unused sick leave which has accumulated to his credit at the time of the termination of his employment.
8. **Personal Leave Days.** Souza shall be granted, annually, at the discretion of the Board, four (4) personal leave days to attend to personal matters that cannot reasonably be attended to outside of his regular workday. Personal leave days shall not be granted, except in cases of emergency, on the day before or the day after a holiday or a vacation period, or on a day on which he is not in a pay status. Requests for a personal leave day must be made in writing to the DPW Director at least 24 hours in advance of the day requested.

From: Paula Bunker <paula@consolidatedplumbing.com>
Date: Tue, Mar 16, 2021 at 11:51 AM
Subject: 2021 Bylaw Study Committee
To: David Gagne <dgagne@wbridgewater.com>

Hi David

2 bylaw recommendations were presented to the Committee.

1. John Delano - Driveways
Was withdrawn by John as issues could be addressed under the Storm Water Authority and no new bylaw needs to be created
2. Audrey Spiegelman - Single use plastic bag reduction
Board had several questions/concerns regarding this proposal and suggested it be tabled to allow Ms. Spiegelman an opportunity to address them then come back to us at a later date.

At this time we have nothing to put forth to the board of Selectmen

Thanks
Paula

2 Attachments

memo

By Law Committee

To: The Honorable Board of Selectmen

From: Paula Bunker, Clerk Secretary

CC: Hugh Taylor, Chairman

Date: 3/12/2021

Re: Driveway Bylaw Impassement

PDF

Driveway bylaw_...

memo

By Law Committee

To: The Honorable Board of Selectmen

From: Paula Bunker, Clerk Secretary

CC: Hugh Taylor, Chairman

Date: 3/12/2021

Re: Reduction of single use plastic bags - Audrey Spiegelman

PDF

Reduction of sing...

memo

By Law Committee

To: The Honorable Board of Selectmen
From: Paula Bunker, Clerk/Secretary
CC: Hugh Hurley, Chairman
Date: 3/12/2021
Re: Driveway Bylaw requirement(s)

Comments: John Delano, Con Com Agent for the Town of West Bridgewater presented a bylaw with stipulations and requirements for driveways in the town.

Members of the board discussed this at our meeting on March 2nd 2021 and March 9th.

This was also presented to the board in 2020 but was tabled for Mr. Delano to rework out some concerns of the committee.

Mr. Delano withdrew his request for this bylaw at the March 9th meeting as the major item of concern (completion of driveways being postponed due to weather) can be addressed under Storm Water and a surety for completion by the contractor(s) can be addressed there.

No further action is required by this board or the town at this time

memo

By Law Committee

To: The Honorable Board of Selectmen
From: Paula Bunker, Clerk/Secretary
CC: Hugh Hurley, Chairman
Date: 3/12/2021
Re: Reduction of single use plastic bags – Audrey Speigelman

Comments: Ms. Audrey Speigelman of West Bridgewater presented a new bylaw that would reduce the use of single usage plastic bags.

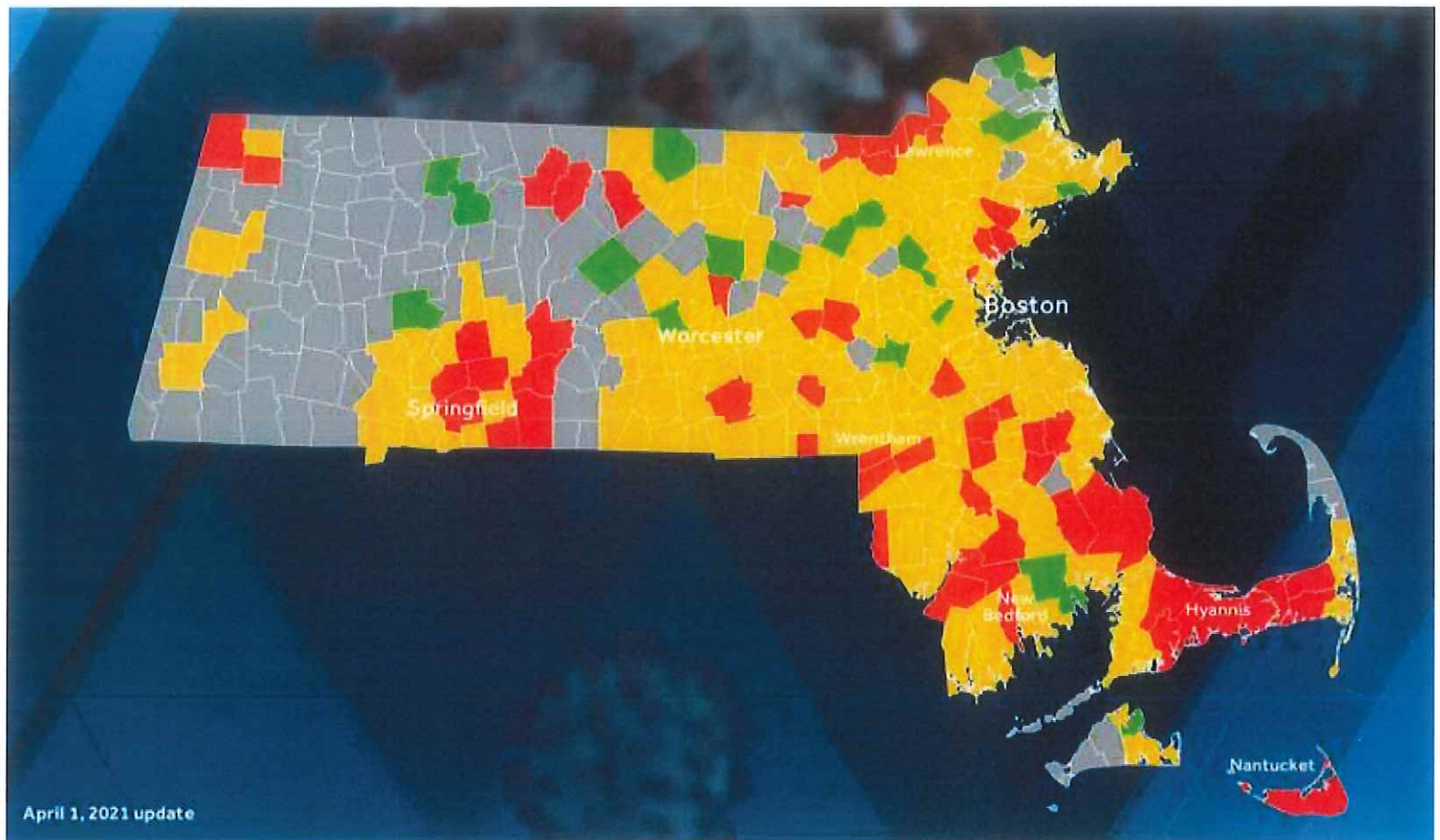
Members of the board discussed this at our meeting on March 2nd 2021 and March 9th.

Ms. Spiegelman's bylaw presented was copied from another town and presented a letter of support for this by the "Sierra Club" the board had several questions on how to actually make it work for our town.

Questions included but not limited to: Who would actually implement the "fines" and monitor who is using the bags (title of monitor was not a position in this town), what is the impact of all the paper bags now required, how do we determine what stores are affected and who wouldn't be, did she approach any of the larger stores and see if they are willing to do anything voluntarily to cut down on plastic bags. These are just a few of the questions presented by the board

We suggested that Ms. Spiegelman rework this bylaw and we would be table this proposal and revisit it at a later date with her.

No further action is required by this board or the town at this time





Office of the Town Administrator

Town Hall
65 North Main Street
West Bridgewater, MA 02379

TO: The Honorable Board of Selectmen
FROM: David Gagne, Town Administrator
DATE: April 7, 2021
RE: Coronavirus – Advisory #22

Please be advised, the following memos have been distributed regarding the Coronavirus since the last Board of Selectmen Meeting:

- **March 23, 2021**

- **COVID-19 Travel Advisory – Advisory #12**

- Governor Baker's Travel Order has been replaced with a Travel Advisory.
 - All visitors entering MA are advised to quarantine for 10 days upon arrival.
 - Travelers in the following categories are exempt from this quarantine advisory:
 - Travelers who receive a negative COVID-19 results on a test administered not more than 72 hours prior to arrival in MA.
 - Anyone entering MA for fewer than 24 hours
 - Anyone who is returning from MA after being out of State for fewer than 24 hours.
 - Workers entering MA to perform critical infrastructure functions during required commuting to or from work.
 - Fully vaccinated travelers.

- **Confirmed COVID-19 Cases in West Bridgewater Update #49:**

- Since the last update, 16 additional residents have tested positive for COVID-19
 - Residents, and those they have been in close contact with, are in isolation.

- Total number of residents in isolation is 23.
- Total number of residents who have tested positive for COVID-19 is 597.

● **March 30, 2021**

- **Confirmed COVID-19 Cases in West Bridgewater Update #50:**
 - Since the last update, 21 additional residents have tested positive for COVID-19
 - Residents, and those they have been in close contact with, are in isolation.
 - Total number of residents in isolation is 24.
 - Total number of residents who have tested positive for COVID-19 is 608.

● **April 6, 2021**

- **Confirmed COVID-19 Cases in West Bridgewater Update #50:**
 - Since the last update, 26 additional residents have tested positive for COVID-19
 - Residents, and those they have been in close contact with, are in isolation.
 - Total number of residents in isolation is 38.
 - Total number of residents who have tested positive for COVID-19 is 634.
- **Town Hall Closed to the Public Until Further Notice – Advisory #12:**
 - Town Hall, DPW, COA and Water Dept. will remain closed to the public until further notice.
 - Appointments are allowed and should occur when appropriate.



Office of the Town Administrator

Town Hall
65 North Main Street
West Bridgewater, MA 02379

TO: All Department Heads

FROM: Linda A. Torres/Assistant Town Administrator/HR Director

DATE: March 23, 2021

RE: Covid-19 Travel Advisory – Advisory # 12

As of March 22, 2021 Governor Baker announced the Massachusetts **Travel Order** will be replaced with a **Travel Advisory** all visitors entering Massachusetts, including returning residents, are advised to quarantine for 10 days upon their arrival. Travelers in the following categories are exempt from this quarantine advisory:

- Travelers who have received a negative COVID-19 result on a test administered not more than 72 hours prior to their arrival in Massachusetts. Travelers may also test out of the quarantine advisory after arrival in Massachusetts, as long as they quarantine until receiving a negative test result. Use the COVID-19 testing map to find a site near you at <https://www.mass.gov/covid-19-testing>.
- Anyone who is entering Massachusetts for fewer than 24 hours.
- Anyone who is returning to Massachusetts after being out of the State for fewer than 24 hours.
- Workers who enter Massachusetts to perform critical infrastructure functions (as specified by the Federal Cybersecurity and Infrastructure Security Agency) during required commuting to or from work and while at work.
- Travelers who are fully vaccinated (i.e. who have received two doses of either the Moderna or Pfizer COVID-19 vaccines OR who have received a single dose of the Johnson & Johnson vaccine, 14 days or more ago) and who do not have symptoms.

All travelers are encouraged to consult and follow the CDC's guidelines and requirements for travel at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>

For further information, please refer to the Massachusetts website for the most updated list of exemptions before traveling at <https://www.mass.gov/info-details/covid-19-travel-order>.

As a result of the Governor's Travel Advisory, the Town of West Bridgewater strongly discourages all employees from leisurely travel. All vacation requests for out of state travel must be approved by the Department Head, so that the Department Head may gather more information on the travel destination, and assess whether it is feasible for the employee to be out of work upon return as this might have a negative impact on Town services.

Department Heads must then notify Assistant Town Administrator/HR Director, Linda Torres, of all requests and approvals.

Additionally, all employees that must self-quarantine after travel must use vacation time or personal time to do so.

Any employees who have traveled and are exhibiting symptoms of Coronavirus should follow the procedure outlined in the attached memorandum dated **March 15, 2021**.

Please speak to your staff and share this information. Questions regarding this protocol can be direct to Assistant Town Administrator/HR Director Linda Torres, and all other questions relative to State safety guidelines can be directed to Health Agent, Rob Casper.

FOR IMMEDIATE RELEASE

Tuesday March 23, 2021

Update #49: Town of West Bridgewater COVID-19

WEST BRIDGEWATER — Town Administrator David L. Gagne and Board of Health Agent Robert W Casper Jr. wish to provide the community with regular updates about the town's response to the ongoing COVID-19 emergency.

Since the Town's last posted update on Tuesday (03/16/2021), the Town has been notified by the Massachusetts Department of Public Health (DPH) that **16** additional West Bridgewater residents have tested positive for COVID-19. Close contacts (defined as someone who has spent more than 15 minutes within six feet of a positive case) have been identified, contacted by health officials, and are adhering to DPH guidelines for self-quarantine. The individuals are currently in isolation per DPH orders. This brings the counts as follows:

Total number of residents who have tested positive for COVID-19: 597
Total number of residents who tested positive but have been removed from the list: 573
Total number of residents who tested positive that resulted in death: 1
Total number of residents who are currently under isolation orders: 23

West Bridgewater Board of Health Officials are involved and will continue to closely monitor the individual. In order to protect the residents' medical privacy rights, no additional information will be disclosed.

COVID-19, the illness caused by the novel coronavirus, has been declared a Global Pandemic by the World Health Organization and has moved Governor Charlie Baker to declare a State of Emergency in Massachusetts and President Donald Trump to declare a National Emergency. With increased testing capabilities and community spread of

COVID-19, having a positive case in town was extremely likely.

The Town of West Bridgewater and State and Federal Public Health Officials urgently encourage that all residents practice social distancing and remain at least six feet away from others while avoiding congregating in groups larger than 10.

Children and COVID-19

Parents should be sure to talk to their children about proper hygiene and prevention methods as well as the importance of social distancing until further guidelines are provided by state officials about the status of the virus.

- Families should not hold “play dates” and those in need of childcare should limit the number of families involved as much as possible.
- Practice social distancing techniques with children and have them practice among themselves.
- Clean and sanitize toys, video game controllers and all touch surfaces regularly.

Social distancing will help to minimize exposure among people, especially given that COVID-19 is highly contagious and people may be contagious prior to exhibiting symptoms.

As the weather continues to improve, outdoor gatherings are viewed as safer, but social distancing techniques should still be practiced. Walking in outdoor recreation areas in West Bridgewater is allowed, so long as social distancing practices are maintained.

Teens are included in this group, and activities like bike riding and hiking/ walking are viewed as safer alternatives to gathering indoors

Person-to-person spread

The situation is fluid and new information is being posted regularly by the CDC and the DPH. The CDC offers the following [guidance for how COVID-19 spreads](#):

- The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

Can someone spread the virus without being sick?

- People are thought to be most contagious when they are most symptomatic (the sickest).
- Some spread might be possible before people show symptoms; there have been reports of this occurring with this new coronavirus, but this is not thought to be the main way the virus spreads.

Spread from contact with contaminated surfaces or objects:

It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. As a precaution, it is recommended that residents clean things that are frequently touched (like doorknobs and countertops) with household cleaning spray or wipes.

COVID-19 Information Resources

Information about COVID-19 can be found on the [DPH website here](#) or the [CDC's website](#). The DPH website is updated regularly with the latest guidance concerning COVID-19, including printable fact sheets in multiple languages.

Residents can also call 211 or visit <https://mass211.org/> to live chat to receive more information. For specific questions, call the DPH Epidemiology Line at 617-983-6800, available 24/7.

Additional updates will be provided as information becomes available.

FOR IMMEDIATE RELEASE

Tuesday March 30, 2021

Update #50: Town of West Bridgewater COVID-19

WEST BRIDGEWATER — Town Administrator David L. Gagne and Board of Health Agent Robert W Casper Jr. wish to provide the community with regular updates about the town's response to the ongoing COVID-19 emergency.

Since the Town's last posted update on Tuesday (03/23/2021), the Town has been notified by the Massachusetts Department of Public Health (DPH) that **21** additional West Bridgewater residents have tested positive for COVID-19. Close contacts (defined as someone who has spent more than 15 minutes within six feet of a positive case) have been identified, contacted by health officials, and are adhering to DPH guidelines for self-quarantine. The individuals are currently in isolation per DPH orders. This brings the counts as follows:

Total number of residents who have tested positive for COVID-19: 608
Total number of residents who tested positive but have been removed from the list: 583
Total number of residents who tested positive that resulted in death: 1
Total number of residents who are currently under isolation orders: 24

West Bridgewater Board of Health Officials are involved and will continue to closely monitor the individual. In order to protect the residents' medical privacy rights, no additional information will be disclosed.

COVID-19, the illness caused by the novel coronavirus, has been declared a Global Pandemic by the World Health Organization and has moved Governor Charlie Baker to declare a State of Emergency in Massachusetts and President Donald Trump to declare a National Emergency. With increased testing capabilities and community spread of

COVID-19, having a positive case in town was extremely likely.

The Town of West Bridgewater and State and Federal Public Health Officials urgently encourage that all residents practice social distancing and remain at least six feet away from others while avoiding congregating in groups larger than 10.

Children and COVID-19

Parents should be sure to talk to their children about proper hygiene and prevention methods as well as the importance of social distancing until further guidelines are provided by state officials about the status of the virus.

- Families should not hold “play dates” and those in need of childcare should limit the number of families involved as much as possible.
- Practice social distancing techniques with children and have them practice among themselves.
- Clean and sanitize toys, video game controllers and all touch surfaces regularly.

Social distancing will help to minimize exposure among people, especially given that COVID-19 is highly contagious and people may be contagious prior to exhibiting symptoms.

As the weather continues to improve, outdoor gatherings are viewed as safer, but social distancing techniques should still be practiced. Walking in outdoor recreation areas in West Bridgewater is allowed, so long as social distancing practices are maintained.

Teens are included in this group, and activities like bike riding and hiking/ walking are viewed as safer alternatives to gathering indoors

Person-to-person spread

The situation is fluid and new information is being posted regularly by the CDC and the DPH. The CDC offers the following [guidance for how COVID-19 spreads](#):

- The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

Can someone spread the virus without being sick?

- People are thought to be most contagious when they are most symptomatic (the sickest).
- Some spread might be possible before people show symptoms; there have been reports of this occurring with this new coronavirus, but this is not thought to be the main way the virus spreads.

Spread from contact with contaminated surfaces or objects:

It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. As a precaution, it is recommended that residents clean things that are frequently touched (like doorknobs and countertops) with household cleaning spray or wipes.

COVID-19 Information Resources

Information about COVID-19 can be found on the [DPH website here](#) or the [CDC's website](#). The DPH website is updated regularly with the latest guidance concerning COVID-19, including printable fact sheets in multiple languages.

Residents can also call 211 or visit <https://mass211.org/> to live chat to receive more information. For specific questions, call the DPH Epidemiology Line at 617-983-6800, available 24/7.

Additional updates will be provided as information becomes available.

FOR IMMEDIATE RELEASE

Tuesday April 6, 2021

Update #51: Town of West Bridgewater COVID-19

WEST BRIDGEWATER — Town Administrator David L. Gagne and Board of Health Agent Robert W Casper Jr. wish to provide the community with regular updates about the town's response to the ongoing COVID-19 emergency.

Since the Town's last posted update on Tuesday (03/30/2021), the Town has been notified by the Massachusetts Department of Public Health (DPH) that **26** additional West Bridgewater residents have tested positive for COVID-19. Close contacts (defined as someone who has spent more than 15 minutes within six feet of a positive case) have been identified, contacted by health officials, and are adhering to DPH guidelines for self-quarantine. The individuals are currently in isolation per DPH orders. This brings the counts as follows:

Total number of residents who have tested positive for COVID-19: 634
Total number of residents who tested positive but have been removed from the list: 595
Total number of residents who tested positive that resulted in death: 1
Total number of residents who are currently under isolation orders: 38

West Bridgewater Board of Health Officials are involved and will continue to closely monitor the individual. In order to protect the residents' medical privacy rights, no additional information will be disclosed.

COVID-19, the illness caused by the novel coronavirus, has been declared a Global Pandemic by the World Health Organization and has moved Governor Charlie Baker to declare a State of Emergency in Massachusetts and President Donald Trump to declare a National Emergency. With increased testing capabilities and community spread of

COVID-19, having a positive case in town was extremely likely.

The Town of West Bridgewater and State and Federal Public Health Officials urgently encourage that all residents practice social distancing and remain at least six feet away from others while avoiding congregating in groups larger than 10.

Children and COVID-19

Parents should be sure to talk to their children about proper hygiene and prevention methods as well as the importance of social distancing until further guidelines are provided by state officials about the status of the virus.

- Families should not hold “play dates” and those in need of childcare should limit the number of families involved as much as possible.
- Practice social distancing techniques with children and have them practice among themselves.
- Clean and sanitize toys, video game controllers and all touch surfaces regularly.

Social distancing will help to minimize exposure among people, especially given that COVID-19 is highly contagious and people may be contagious prior to exhibiting symptoms.

As the weather continues to improve, outdoor gatherings are viewed as safer, but social distancing techniques should still be practiced. Walking in outdoor recreation areas in West Bridgewater is allowed, so long as social distancing practices are maintained.

Teens are included in this group, and activities like bike riding and hiking/ walking are viewed as safer alternatives to gathering indoors

Person-to-person spread

The situation is fluid and new information is being posted regularly by the CDC and the DPH. The CDC offers the following [guidance for how COVID-19 spreads](#):

- The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

Can someone spread the virus without being sick?

- People are thought to be most contagious when they are most symptomatic (the sickest).
- Some spread might be possible before people show symptoms; there have been reports of this occurring with this new coronavirus, but this is not thought to be the main way the virus spreads.

Spread from contact with contaminated surfaces or objects:

It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. As a precaution, it is recommended that residents clean things that are frequently touched (like doorknobs and countertops) with household cleaning spray or wipes.

COVID-19 Information Resources

Information about COVID-19 can be found on the [DPH website here](#) or the [CDC's website](#). The DPH website is updated regularly with the latest guidance concerning COVID-19, including printable fact sheets in multiple languages.

Residents can also call 211 or visit <https://mass211.org/> to live chat to receive more information. For specific questions, call the DPH Epidemiology Line at 617-983-6800, available 24/7.

Additional updates will be provided as information becomes available.



Office of the
Town Administrator

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267

TO: All Employees
FROM: David L. Gagne, Town Administrator
DATE: April 6, 2021
RE: Town Hall Closed to the Public Until Further Notice-Advisory # 12

Due to the number of increased COVID 19 cases in the State and the Town. The Board of Health and the Board of Selectmen both concur that the Town Hall, DPW, COA and Water Department will remain closed to the public until further notice.

Although the Town Hall is officially closed to the public, appointments are allowed and should occur where appropriate.

If you have any concerns or questions please contact me at 508-894-1267, ext. 7102 or Linda Torres, Assistant Town Administrator/HR Director, at 508-894-1267, ext. 7119.

Any health related questions or issues should be directed to Health Agent, Rob Casper, at 508-894-1209 or rcasper@wbridgewater.com.

PURCHASE AND SALE AGREEMENT

1. PARTIES. The Town of West Bridgewater, Massachusetts, a municipal corporation having an address of 65 North Main Street, West Bridgewater, Massachusetts 02379, hereinafter called the SELLER, agrees to sell, and Outfront Media LLC, having an address of 405 Lexington Ave., 14th Floor, New York, NY 10174, hereinafter called the BUYER, agrees to buy, upon the terms hereinafter set forth, the following described Premises.

2. PREMISES. The parcel of land located at Lot 2, 255 Walnut Street in West Bridgewater, Massachusetts, Assessors Parcel 15-13, containing 3.84 acres of land, more or less, more particularly described in the deed recorded with the Plymouth County Registry of Deeds in Book 38472, Page 285 (the "Premises"). See also Judgment in Tax Lien Case recorded with said Registry in Book 46373, Page 33.

3. BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES. Included in the sale as a part of said Premises are the buildings, structures, and improvements belonging to the SELLER now thereon, and the fixtures belonging to the SELLER and used in connection therewith, if any. Excluded from the sale are the existing billboard sign and all other structures and improvements (together, the "Billboard"), which are the property of the BUYER and are located on the Premises pursuant to a certain Perpetual Easements Agreement dated February 8, 2007 and recorded with the Plymouth County Registry of Deeds in Book 37848, Page 55-63.

4. TITLE DEED. Said Premises are to be conveyed by a quitclaim deed running to the BUYER, or to the nominee designated by the BUYER by written notice to the SELLER at least seven business days before the deed is to be delivered as herein provided, and said deed shall convey a good and clear record and marketable title thereto, free from encumbrances, except:

- (a) Provisions of existing building and zoning laws provided that the same do not prohibit or materially interfere with the BUYER's intended use of said Premises as a billboard sign site;
- (b) Existing rights and obligations in party walls which are not the subject of written agreement;
- (c) Such taxes for the then current year as are not due and payable on the date of the delivery of such deed.
- (d) Easements, restrictions and reservations of record, if any, so long as the same do not prohibit or materially interfere with the BUYER's intended use of said Premises as a billboard sign site.

5. PLANS. If said deed refers to a plan necessary to be recorded therewith the SELLER shall, at its sole cost and expense, prepare a survey plan in a form adequate for recording or registration.

6. TIME FOR PERFORMANCE; DELIVERY. Such deed is to be delivered at the Plymouth Registry of Deeds or other location agreed upon by the parties within fourteen (14) calendar days after the close of the Permitting Contingency Period, as defined in section 6A of this Agreement, unless otherwise agreed upon in writing (the "Closing Date"). If the closing date shall fall on a weekend or holiday on which the Registry of Deeds is closed, the closing shall take place the next business day thereafter. It is agreed that time is of the essence of this agreement.

6A. PERMITTING CONTINGENCY. The obligations of the BUYER under this

Agreement are expressly contingent upon the BUYER securing all permits, approvals and authorizations required to (i) convert BUYER's existing single static-face Billboard on the Premises to a Billboard with two (2) 14' x 48' digital sign faces, and (ii) remove all vegetation obstructing the view of the sign faces to the travelling public, collectively referred to as the "Approvals". The Approvals must be made in such form, on such terms and with conditions, if any, satisfactory to BUYER, and with all appeal periods expired and no appeal taken, or, if any appeals are taken, such appeals are fully and finally resolved in BUYER's favor with no further right of appeal.

BUYER shall diligently pursue all such Approvals following execution of this Agreement by both parties. In the event that BUYER is unable to secure all Approvals within One Hundred Eighty (180) days after the date of execution of this Agreement by both parties (the "Permitting Contingency Period"), then BUYER may elect to (i) proceed with the Closing; or (ii) terminate this Agreement by written notice to SELLER within five (5) days of the end of the Permitting Contingency Period. Notwithstanding the foregoing, BUYER shall be permitted to extend the Permitting Contingency Period for such additional period as may be reasonably necessary in order to obtain the Approvals.

If the Agreement is terminated pursuant to this section 6A of this Agreement, then the deposit shall be returned to the BUYER.

7. PURCHASE PRICE. The agreed purchase price for said Premises is the conveyance to the SELLER of One Hundred Thirty-Two Thousand (\$132,000.00) Dollars, of which:

\$ 1,000.00	has been paid to SELLER as a binder, to be credited to the deposit
\$ 12,200.00	will be paid as the balance of deposit upon the Parties' execution of an escrow agreement with the ESCROW AGENT (as hereinafter defined); and
\$ 118,800.00	are to be paid at the time of delivery of the deed by wire transfer
<u>\$ 132,000.00</u>	<u>TOTAL</u>

8. POSSESSION AND CONTROL OF PREMISES. Full possession of said Premises free of all tenants and occupants, except as herein provided, is to be delivered at the time of the delivery of the deed, said Premises to be then (a) in the same condition as they now are, reasonable use and wear thereof excepted, and (b) in compliance with provisions of any instrument referred to in Section 4 hereof. The BUYER shall be entitled personally to inspect said Premises prior to the delivery of the deed in order to determine whether the condition thereof complies with the terms of this clause.

9. EXTENSION TO MAKE TITLE OR PREMISES CONFORM. If the SELLER shall be unable to give title or to make conveyance, or to deliver possession of the Premises, all as herein stipulated, or if at the time of the delivery of the deed the Premises do not conform with the provisions hereof, then SELLER shall use reasonable efforts to remove any defects in title, or to deliver possession as provided herein, or to make the said Premises conform to the provisions hereof, as the case may be, in which event the SELLER shall give written notice thereof to the BUYER at or before the Closing Date, and thereupon the Closing Date shall be extended for a period of thirty calendar days. In no event, however, shall reasonable efforts require the SELLER to expend more than \$5,000.00, including attorneys' fees.

10. FAILURE TO PERFECT TITLE OR MAKE PREMISES CONFORM. If at the expiration of the extended time the SELLER shall have failed so to remove any defects in title, deliver possession, or make the Premises conform, as the case may be, all as herein agreed, then any payments made under this agreement shall be forthwith refunded and all other obligations of the parties hereto shall cease and this agreement shall be void without recourse to the parties hereto.

11. BUYER'S ELECTION TO ACCEPT TITLE. The BUYER shall have the election, on or before the Closing Date, to accept or reject such title as the SELLER can deliver to the said Premises in their then condition. If BUYER elects to accept title to the Premises, BUYER shall pay the purchase price, without deduction, in which case the SELLER shall convey such title. If BUYER elects to reject such title to the Premises, SELLER shall refund to BUYER all amounts paid by BUYER hereunder and this agreement shall terminate.

12. ACCEPTANCE OF DEED. The acceptance of a deed by the BUYER shall be deemed to be a full performance and discharge of every agreement and obligation herein contained or expressed, except such as are, by the terms hereof, to be performed after the delivery of said deed.

13. INSURANCE. Until the delivery of the deed, the SELLER shall maintain insurance on said Premises as presently insured.

14. ADJUSTMENTS. Water, sewer, fuel and other charges shall be adjusted as of the date of closing. A payment in lieu of taxes shall be paid in accordance with G.L.c.44, §63A as of the Closing Date of this agreement and the net amount thereof shall be paid in addition to the purchase price payable by the BUYER at the time of delivery of the deed.

15. ADJUSTMENT OF UNASSESSED AND ABATED TAXES. If the amount of said taxes is not known at the time of the delivery of the deed, they shall be apportioned on the basis of the taxes assessed for the preceding fiscal year.

16. ESCROW AGENT; DEPOSIT. Within thirty (30) days of full execution of this agreement, the parties shall enter into an escrow arrangement with Fidelity National Title Insurance Co. (the "ESCROW AGENT"). The binder shall be held in escrow by SELLER in a non-interest-bearing account and all other deposits made hereunder shall be held in escrow by the ESCROW AGENT in a non-interest-bearing account, subject to the terms of this agreement and shall be duly accounted for at the Closing Date of this agreement. In the event of any disagreement between the parties, the ESCROW AGENT may retain all deposits made under this agreement pending instructions mutually given by the SELLER and the BUYER.

17. BUYER'S DEFAULT; DAMAGES. If the BUYER shall fail to fulfill the BUYER'S agreements herein, all deposits made hereunder by the BUYER shall be retained by the SELLER as SELLER'S sole and exclusive remedy at law and equity for BUYER'S breach of this agreement.

18. LIABILITY OF TRUSTEE, SHAREHOLDER, BENEFICIARY, etc. If the SELLER or BUYER executes this agreement in a representative or fiduciary capacity, only the principal or the estate represented shall be bound, and neither the SELLER or BUYER so executing, nor any shareholder or beneficiary of any trust, shall be personally liable for any obligation, express or implied, hereunder.

19. WARRANTIES AND REPRESENTATIONS. SELLER represents and warrants:

- (a) The accuracy and completeness to the best of its knowledge of all due diligence information and any other information provided to BUYER in connection with the sale of the Premises to BUYER.
- (b) That it has the right to grant and does hereby grant to BUYER, its employees, agents and contractors full access to the Premises to inspect the Premises and to conduct such

- tests and assessments as BUYER deems reasonably necessary prior to closing.
- (c) The due performance by SELLER of each and every undertaking and agreement to be performed by SELLER hereunder and the material truth of each representation and warranty made by SELLER in this agreement as of the time that the same is made and as of the closing date.
 - (d) SELLER has all requisite power and authority to execute and deliver, and to perform all of its obligations under this agreement.
 - (e) The execution, delivery and performance by SELLER of this agreement and the consummation of the transactions contemplated hereby do not and will not violate any applicable law, rule, regulation, judgment, injunction, order or decree.
 - (f) The execution, delivery and performance of the agreement have been duly authorized and the person signing this agreement is duly authorized and empowered to enter into and bind SELLER to the terms and conditions of this agreement.
 - (g) SELLER has not been served with nor is it aware of any complaint that will adversely affect the Premises or BUYER's continued operation of its Billboard thereon.
 - (h) There are no actions, suits, investigations, planned public improvements, annexations, special assessments, re-zonings or other adverse claims or proceedings (or any basis therefore) before any court or arbitrator or any governmental body, agency or official or pending against, or to the knowledge of SELLER, threatened against or affecting the Premises.

20. MORTGAGE CONTINGENCY. Intentionally omitted.

21. BROKERS. BUYER and SELLER each represent and warrant to the other that each has not contacted any real estate broker in connection with this transaction and was not directed to the other as a result of any services or facilities of any real estate broker. BUYER and SELLER agree to defend, indemnify the other against and hold the other harmless, to the extent permitted by law, from any claim, loss, damage, costs or liabilities for any brokerage commission or fee which may be asserted against the other by any broker in connection with this transaction. The provisions of this paragraph shall survive the delivery of the deed.

22. CONTINGENCIES. The obligations of BUYER and/or SELLER are contingent upon the satisfaction of each of the following conditions:

- (a) BUYER shall have complied with the disclosure provisions of G.L. c.7C, § 38, and SELLER and BUYER agree to diligently pursue full compliance with said statute. SELLER shall prepare and file all required statements;
- (b) Compliance with the provisions of G.L.c.30B, §16; and,
- (c) Compliance with any other requirements of the Massachusetts General or Special Laws relative to the sale of the Premises by the SELLER.
- (d) BUYER shall have obtained all Approvals as set forth in section 6A of this Agreement.
- (e) Prior to the Closing, BUYER and SELLER shall negotiate and enter into a mutually agreeable mitigation agreement with regard to the conversion of BUYER's existing single static-face Billboard on the Premises to a Billboard with two (2) 14' x 48' digital sign faces, which agreement shall be in a form that is similar to other mitigation agreements that have been entered into between the Town and other owners/operators of digital billboard signs.

23. AFFIDAVITS. At the time of delivery of the deed, SELLER shall execute and deliver all the usual and customary affidavits required by BUYER'S attorney, including but not limited to a statement under oath to any title insurance company issuing a policy to BUYER and/or BUYER'S

mortgagee and/or the BUYER individually to the effect that: (1) there are no tenants, lessees or parties in possession of the Premises, except as noted herein; (2) that SELLER is not a foreign person subject to the withholding provisions of the Internal Revenue Code of 1986, as amended (FIRPTA).

24. HAZARDOUS MATERIALS. To the best of SELLER's knowledge, there has been no use, storage or release of "Hazardous Substances" (as hereinafter defined) in, on, from the Premises. To the best of SELLER's knowledge, there are no violations of Environmental Laws (as hereinafter defined) related to the Premises or the presence or release of Hazardous Substances on or from the Premises. The term "Environmental Laws" includes without limitation, the United States Clean Water Act, Resource Conservation and Recovery Act and Comprehensive Environmental Response, Compensation and Liability Act, and all other federal laws governing the environment as in effect on the date of this Agreement and as of the closing date, together with their implementing regulations and guidelines as of the date of this Agreement, and including all state, regional, county, municipal and other local laws, regulations and ordinances that are equivalent or similar to the federal laws recited above or that purport to regulate any substance, material or waste which is or becomes designated, classified or regulated as being "toxic" or "hazardous" or a "pollutant" or which is or becomes similarly designated, classified or regulated, including, without limitation, asbestos, petroleum and petroleum products (collectively "Hazardous Substances").

25. ASSIGNMENT. BUYER shall not assign this agreement or any of its rights hereunder without prior written consent of SELLER, which may be withheld in the SELLER'S sole and absolute discretion.

26. PROPERTY INSPECTION; CONDITION OF PREMISES. BUYER or BUYER'S agent(s) shall have the right, to enter the Premises, upon no less than forty-eight (48) hours written notice to SELLER, at BUYER'S own risk for the purposes of inspecting the Premises, provided that BUYER shall not conduct any subsurface tests without SELLER'S prior written consent, which shall not to be unreasonably withheld. BUYER shall indemnify, defend and hold SELLER harmless against any claim by BUYER or BUYER'S agents, employees or invitees for any physical harm to them arising from said entry not caused by SELLER's gross negligence or willful misconduct. In the event BUYER finds Hazardous Waste on the Premises in quantities that must be reported to the Department of Environmental Protection under the provisions of G.L. c. 21 E or the regulations thereunder, and informs SELLER of the same in writing prior to the closing date, this agreement shall be null and void and without recourse to the parties, unless SELLER, at SELLER'S sole and absolute discretion, gives written notice to BUYER within twenty (20) days of receiving BUYER'S notice of its intention to remediate such contamination and thereafter remediates such hazardous condition in full compliance with applicable law within a reasonable period of time, with SELLER paying all of the costs of remediation. Nothing herein shall require SELLER to remediate any contamination on the Premises. The provisions of this Section shall survive the delivery of the deed.

27. TITLE OR PRACTICE STANDARDS. Any matter or practice arising under or relating to this agreement which is the subject of a title standard or a practice standard of the Massachusetts Real Estate Bar Association at the time for delivery of the deed shall be covered by said title standard or practice standard to the extent applicable. It is understood and agreed by the parties that, without limitation, the Premises shall not be in conformity with the title provisions of this agreement unless:

- (a) no building, structure or improvement of any kind belonging to any person or entity encroaches upon or under the Premises from other Premises;
- (b) title to the Premises is insurable, for the benefit of the BUYER, by a title insurance company acceptable to the BUYER, in a fee owner's policy of title insurance at normal premium rates, in the American Land Title Association form currently in use;

- (c) all structures and improvements and all means of access to the Premises shall not encroach upon or under any property not within the lot lines of the Premises; and
- (d) the Premises shall abut a public way, duly laid out or accepted as such by the municipality in which the Premises are located, or have the benefit of a valid easement leading to public ways.

28. CLOSING. The deed and other documents required by this agreement are to be delivered to the ESCROW AGENT and the Purchase Price paid to the ESCROW AGENT on or before the Date and Time of Closing and at the Place of Closing. Unless the Closing takes place at the appropriate Registry of Deeds, all documents and funds are to be delivered to the ESCROW AGENT in escrow subject to prompt rundown of title and recording, which term shall include registration in the case of registered land. Unless otherwise agreed, ESCROW AGENT may disburse the funds if no report has been received by 5:00 p.m. of the next business day following the date of the delivery of the deed that the documents have not been recorded, due to some problem beyond the ESCROW AGENT's control. BUYER and SELLER shall split all escrow fees evenly.

29. BUYER'S WARRANTIES. BUYER hereby represents and warrants:

- (a) This agreement and all documents to be executed by BUYER and delivered to BUYER at the closing are, or at the time of the closing will be, duly authorized, executed and delivered by BUYER.
- (b) BUYER hereby acknowledges and agrees that, except for the representations and warranties of the SELLER expressly set forth in this agreement, the BUYER has not relied upon nor been induced by any representations, warranties, guarantees, promises or statements, whether written or oral, express or implied, or whether made by the SELLER or any employee or representative of the SELLER.

30. NOTICE. Any notice required or permitted to be given under this Agreement shall be in writing and signed by the party or the party's attorney or agent and shall be deemed to have been given upon the earlier of: (i) two business days after deposit with the United States Postal Service, if sent by registered or certified mail, return receipt requested, postage prepaid; (ii) one business day after deposit with an express courier service such as Federal Express; (iii) actual receipt, or (iv) confirmed facsimile transmission (provided such facsimile notice is promptly followed by other acceptable means of sending notice), addressed in the case of:

SELLER: Board of Selectmen
 Town Hall
 65 North Main Street
 West Bridgewater, MA 02379
 Tel: 508-894-1276
 Fax: 508-894-1269

With a copy to: David T. Gay, Esquire
 Gay & Gay, P.C.
 73 Washington Street
 P.O. Box 988
 Taunton, MA 02780
 Tel. 508-822-2071
 Fax. 508-880-2602

BUYER: Outfront Media LLC

179 Lincoln Street
Boston, MA, 02111
Attn: VP National Real Estate Group, Northeast Region

with a copy to: Law Offices of Tracy L. Lechner LLC
10050 East Crestline Avenue
Greenwood Village, CO 80111
Attn: Tracy L. Lechner, Esq.

By such notice, either party may notify the other of a new address, in which case such new address shall be employed for all subsequent deliveries and mailings.

31. CASUALTY AND CONDEMNATION. Notwithstanding anything herein to the contrary, in the event that all or a substantial part of the Premises is damaged or destroyed by fire, vandalism or other casualty (and such fire, vandalism or other casualty is not the result of the negligence of BUYER, or its agents, employees, contractors and invitees), or in the event of a taking of all or substantially all of the Premises by eminent domain by an entity other than the Town of West Bridgewater, then SELLER or BUYER, may, at its option, terminate this agreement, whereupon all deposits made by BUYER under this agreement shall be returned to BUYER. "Substantial part" shall be defined as that portion of the Premises which if damaged or taken by eminent domain would materially and adversely affect the use of the Premises for the purposes set forth herein.

32. DEFAULT. If the transaction herein provided shall not be closed by reason of SELLER's default under this agreement, then SELLER shall return to BUYER all amounts paid by BUYER hereunder and BUYER shall have available to it any and all remedies available to it at law or equity, including without limitation an action for specific performance or to file or record a Lis Pendens or a notice of pendency of action or similar notice against the Premises in connection with any default by SELLER under this agreement.

35. POST CLOSING COMPLIANCE AND ADJUSTMENTS. If any errors or omissions are found to have occurred in any calculations or figures used in the settlement statement signed by the parties (or would have been included if not for any such error or omission) and notice hereof is given within sixty (60) days of the date of the delivery of the deed to the party to be charged, then such party agrees to make a payment to correct the error or omission. This provision shall survive delivery of the Deed.

36. EXTENSIONS. BUYER and SELLER hereby authorize their respective attorneys (as the case may be) to execute on their behalf any extensions to the Closing Date and any change of location and/or time for delivery of the deed. BUYER and SELLER shall be able to rely upon the signature of said attorneys as binding unless they have actual knowledge before the execution or other consent to such extensions, that either party has disclaimed the authority granted herein to bind them. For purposes of this agreement, facsimile signatures shall be construed as original.

37. CONSTRUCTION. This instrument, executed in multiple counterparts, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and inures to the benefit of the parties hereto and their respective heirs, devisees, executors, administrators, successors and assigns, and may be canceled, modified or amended only by a written instrument executed by both SELLER and BUYER. If two or more persons are named herein as BUYER their obligations hereunder shall be joint and several. The captions and marginal notes are used only as a matter of convenience and are not to be considered a part of this agreement or to be used in determining the intent of the parties to it.

Signed by the parties as of this 20 day of March, 2019.

SELLER:

TOWN OF WEST BRIDGEWATER

By Its Board of Selectmen:


Anthony J. Kinahan, Chairman


Eldon F. Moreira, Vice Chairman


Denise R. Reyes, Clerk

BUYER:

OUTFRONT MEDIA LLC


By: **CHRIS STEINBACHER**
Its: **E.V.P REAL ESTATE**

ESCROW AGREEMENT AMENDMENT

THIS AMENDMENT to original ESCROW AGREEMENT, dated the 26th day of March, 2021, by and among The Town of West Bridgewater, Massachusetts, a municipal corporation (the “Seller”), Outfront Media LLC (the “Purchaser”), and Fidelity National Title Insurance Company (the “Escrow Agent”).

WHEREAS, the parties entered into an Escrow Agreement dated the 8th day of May, 2019; and

WHEREAS, the parties wish to amend the Escrow Agreement by extending the termination date.

NOW THEREFORE, in consideration of the mutual promises herein set forth and other good valuable and sufficient consideration, the receipt of which is hereby acknowledged by each of the parties hereto, the parties agree as follows:

Last paragraph of SPECIAL PROVISIONS section is hereby changed to read:

Unless otherwise stated above this Escrow Agreement shall terminate on **September 30, 2021**, at which time an extension will be necessary by way of an amendment to this Escrow Agreement or a new Escrow Agreement. If this Escrow Agreement terminates without an extension and consistent, written instructions are not provided as to final disbursement the Escrow Agent may interplead funds into a court of competent jurisdiction for West Bridgewater, Massachusetts.

NOTHING ELSE IN ORIGINAL ESCROW AGREEMENT IS HEREBY MODIFIED, AMENDED OR WAIVED.

IN WITNESS WHEREOF, the parties hereby have caused this Agreement to be executed by their duly authorized officers on the dates noted below. This document may be executed by counterparts and said counter parted signatures shall be considered as a whole. Facsimile signature of this Escrow Agreement, and any instructions, directions or requests, made among the parties hereto shall be deemed to be reliable, binding and enforceable upon said parties.

ESCROW AGENT:
Fidelity National Title Insurance Company

By: _____
Name: Walter A. Wilson, III
Its: VP & Commercial Underwriting Counsel

PURCHASER:
Outfront Media LLC

By: _____
Name: Chris Steinbacher
Its: E.V.P. Real Estate

SELLER:
Town of West Bridgewater
By: Its Board of Selectment:

By: _____
Name: Meredith Anderson
Its: Clerk

By: _____
Name: Denise R. Reyes
Its: Chairman

By: _____
Name: Anthony J. Kinahan
Its: Vice Chairman

255 Walnut Street

FOURTH AMENDMENT

THIS FOURTH AMENDMENT TO THE PURCHASE AND SALE AGREEMENT (the “Amendment”) by and between **The Town of West Bridgewater, Massachusetts**, a municipal corporation having an address of 65 North Main Street, West Bridgewater, Massachusetts 02379 (the “SELLER”) and **OUTFRONT Media LLC** (the “BUYER”) is made effective as of the **26th day of March, 2021** (the “Effective Date”).

RECITALS

WHEREAS, SELLER and BUYER (f/k/a CBS Outdoor Inc.) are parties to that certain purchase and sale agreement dated **March 20, 2019** as amended by that certain First Amendment dated September 13, 2019, that certain Second Amendment dated February 12, 2020, and that certain Third Amendment dated September 18, 2020 (together, the “Agreement”) pursuant to the terms of which SELLER agreed to sell and BUYER agreed to buy the parcel of land located at Lot 2, 255 Walnut Street in West Bridgewater, Massachusetts, Assessors Parcel 15-13, containing 3.84 acres of land, more or less, more particularly described in the deed recorded with the Plymouth County Registry of Deeds in Book 38472, Page 285 (the “Premises”);

WHEREAS, BUYER and SELLER now desire to amend the Agreement pursuant to the terms and conditions of this Fourth Amendment;

NOW, THEREFORE, for and in consideration of Ten and 00/100 (\$10.00) Dollars, the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto do hereby agree as follows:

WITNESSETH

1. **Recitals.** The Recitals above are hereby incorporated into this Amendment.
2. **Capitalized Terms.** All capitalized terms used herein, unless otherwise defined herein, have the same meanings ascribed to them in the Agreement.
3. **Amendments to the Agreement:**
 - a. The “**Permitting Contingency Period**”, as defined in Section 6A of the Agreement, is hereby extended through September 30, 2021.
4. **Amendment Controls.** Except as otherwise set forth herein, all of the terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict between the terms and conditions of this Amendment and the terms and conditions of the Agreement, the terms and conditions of this Amendment shall govern.
5. **Counterparts.** This Amendment may be executed in one or more counterparts and delivered by regular, certified, registered or electronic mail (in pdf format), each of which shall be deemed an original hereof and all of which together shall be deemed to be one and the same instrument.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be duly executed as of the date first set forth above.

SELLER:

TOWN OF WEST BRIDGEWATER

By Its Board of Selectmen:

Anthony J. Kinahan

Meredith Anderson

Denise R. Reyes

BUYER:

OUTFRONT MEDIA LLC

By: _____

Its: _____

From: DLS Alerts <dls_alerts@dor.state.ma.us>

Date: Fri, Mar 19, 2021 at 12:08 PM

Subject: DLS Alert: Municipal Opt-Out of Mosquito Spraying

To: <dgagne@wbridgewater.com>



Municipal Opt-Out of Mosquito Spraying

Executive Office of Energy and Environmental Affairs

In July 2020, Governor Baker signed into law legislation entitled *An Act to Mitigate Arbovirus in the Commonwealth* (M.G.L. Chapter 252, Section 2A), which requires the Executive Office of Energy and Environmental Affairs (EEA) to develop a process for the State Reclamation and Mosquito Control Board (SRMCB) to permit municipalities to opt out of mosquito control spraying, including aerial or other, conducted by the SRMCB.

Today, EEA is announcing the release of this opt-out process, which requires municipalities to secure approval to opt out via a certified vote by local the Select Board or City Council, and to submit an alternative mosquito management plan.

All Plans are subject to approval by EEA. Approval of a plan allows a municipality to opt out of spraying conducted by the SRMCB under M.G.L. Chapter 252, Section 2A through calendar year 2021. It does not extend to any spraying conducted by a mosquito control project or district of which a municipality may be a member.

Guidance and application information can be found at the following webpage, linked [here](#).

The application including a certified vote and alternative management plan are due as email attachments to EEAopt-out@mass.gov by May 15, 2021. If you have any questions, please direct them to EEAopt-out@mass.gov.

You are receiving this message through the [Massachusetts Department of Revenue's Division of Local Services](#) DLS Alerts system. These periodic notices include our City & Town e-newsletter, IGRs, Bulletins, Cherry Sheets and other municipal finance-related information. To unsubscribe to DLS Alerts and the City & Town e-newsletter, please email dls_alerts@dor.state.ma.us.

This email was sent to dgagne@wbridgewater.com

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Massachusetts Department of Revenue - Division of Local Services · 100 Cambridge Street · Boston, MA 02114 · USA



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269

Request to Use Town Hall Parking Lot and/or Grounds

Form must be submitted by requestor at least one week prior to the requested date of use.

Any entity requesting a one time use of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: Robyn Dragonetti

Address: _____

Telephone: _____

Ema: rdragonetti@comcast.net

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 3/27/2021

Requested Rain Date (if applicable): 4/3/2021

Requested Hours of Use: 730am - 430pm AM PM

Number of Guests: 12

Number of Vehicles: 4-5

Purpose of Use: Holding School Committee
campaign signs

It is further understood that Robyn Dragonetti shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of Campaigning including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Robyn Dragonetti

Date: 3/13/2021

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

R Dragonetti
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: [Signature]

Date: 2/15/21

Comments: Please Follow Guidelines Provided By DWS
Please park vehicles well off road, inside gate. Must
stand inside gate on grass.



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269

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Any entity requesting a **one time use** of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: DONNA HULME

Address: WINDHAM VILLAGE RD W3

Telephone: 508-894-1267

Email: donna.hulme@windhamvillage.com

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 3/27/2021

Requested Rain Date (if applicable):

Requested Hours of Use: 7:30 - 10:30

7 AM PM

Number of Guests: 4

Number of Vehicles: 3

Purpose of Use: HOLD CAMPAIGN SIGNS

It is further understood that DONNA HULME shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of HOLDING CAMPAIGN SIGNS including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Donna Hulme

Date: 3/18/2021

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

Donna Hulme
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: [Signature]

Date: 3/19/21

Comments: Please obey all guidelines



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269

Request to Use Town Hall Parking Lot and/or Grounds

Form must be submitted by requestor at least one week prior to the requested date of use.

Any entity requesting a **one time use** of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: Donna Hulme

Address: 1111 Main Street

Telephone: 508-894-1267

Email: dhulme@westbridgewaterma.org

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 4/10/2021

Requested Rain Date (if applicable): Redundant

Requested Hours of Use: 8:00 - 12:00 AM PM

Number of Guests: 5
DA

Number of Vehicles: 3

Purpose of Use: HOLD CAMPAIGN SIGNS

It is further understood that _____ shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of _____ including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Donna F. Hulme

Date: 3/18/2021

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

Donna F. Hulme
Applicant Signature

~~THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS~~

Town Approval by: [Signature]

Date: 3/19/21

Comments: Please see DPW binder



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269

Request to Use Town Hall Parking Lot and/or Grounds

Form must be submitted by requestor at least one week prior to the requested date of use.

Any entity requesting a **one time use** of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: Susan Sullivan

Address: _____

Telephone: _____

Email: _____

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 3/27/2021

Requested Rain Date (if applicable): _____

Requested Hours of Use: 7:30 - 10:30

Number of Guests: 4

AM ☒ PM ☒

Number of Vehicles: 3

Purpose of Use: hold campaign signs

It is further understood that Susan Sullivan shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of holding campaign signs including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Susan M. Sullivan

Date: 3/18/2021

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

Susan M. Sullivan
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: [Signature]

Date: 3/19/21

Comments: Per 815 ch 24 DW WIDEWES

Number of Vehicles: 5

Purpose of Use: Hold campaign signs

It is further understood that Susan Sullivan shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of holding campaign signs including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Susan Sullivan

Date: 3/18/2021

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

Susan Sullivan
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: De

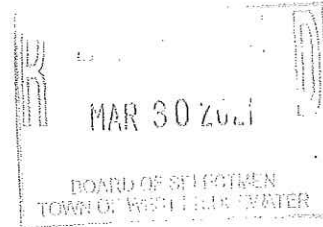
Date: 3/19/21

Comments: Please check the boundaries



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269



Request to Use Town Hall Parking Lot and/or Grounds

Form must be submitted by requestor at least one week prior to the requested date of use.

Any entity requesting a **one time use** of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: Ginda Cunningham

Address: 1000 Main St

Telephone: 508-894-1267

Email: LC

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 4/3/21

Requested Rain Date (if applicable): _____

Requested Hours of Use: 7th - 3pm

AM PM

Number of Guests: 2

Number of Vehicles: 2

Purpose of Use: Election Campaigning

It is further understood that _____ shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of _____ including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: Linda Cunningham

Date: 3/29/21

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

Linda Cunningham
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: [Signature]

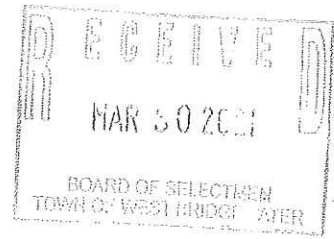
Date: 3/30/21

Comments: Must follow all DPW Transfer Station Rules and Regulations



Board of Selectmen

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267
Fax: 508-894-1269



Request to Use Town Hall Parking Lot and/or Grounds

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Any entity requesting a **one time** use of the Town Hall parking lot, grounds at the Transfer Station, and/or public roads for events such as road races, must first receive written approval of the Town Administrator (or the Assistant Town Administrator in the Town Administrator's absence).

Requestor/Applicant: JOHN CUNNINGHAM

Address: _____

Telephone: _____

Email: _____

For use of (check applicable):

- ☐ Town Hall Parking Lot*
- ☒ Transfer Station
- ☐ Public Roads (provide street names)

*Please note that Town Hall Gazebo, War Memorial Park, and Friendship Park requests are handled by the Department of Public Works.

Requested Date of Use: 4/3/21

Requested Rain Date (if applicable): _____

Requested Hours of Use: 7A - 3P

AM PM

Number of Guests: 3

Number of Vehicles: 1

Purpose of Use: CAMPAINING

It is further understood that John Cunningham shall indemnify and save harmless the Town of West Bridgewater against any and every claim, demand, right or cause of action, of whatsoever kind or nature arising directly out of or by reason of the operation of the said function of ELECTION CAMPAIGNING including, but not limited to, any and every said claim, demand, right or cause of action, of whatsoever kind or nature of agents, servants, employees and passengers of the applicant. If any action or other legal proceedings shall be brought or instituted against the town on account any such claims, the applicant will assume the defense thereof, and will indemnify and save harmless, the town all costs, expense, counsel fees and judgments resulting therefrom.

Signed by Requestor: [Signature]

Date: 3/29/21

ACKNOWLEDGEMENT:

Applicant acknowledges that they have received the rules for Events at the Transfer Station and understands they must be followed by all participants.

[Signature]
Applicant Signature

THIS PORTION IS TO BE FILLED OUT BY TOWN OFFICIALS

Town Approval by: [Signature]

Date: 3/30/21

Comments: Must Follow all DPW Transfer Station Rules and Regulations