



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

**Open Session Agenda
Wednesday, April 6, 2016
MacDonald/Brown Conference Room
1st Floor**

The listing of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items may, in fact, be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

- 7:00 p.m. Dedication MacDonald/Brown Conference Room
- 7:10 p.m. Ryan Byrnes - Candidate to serve as an Alternate on the Conservation Commission
- 7:15 p.m. John Duggan – Strategic Planning Update

Budgets

- 7:20 p.m. 3200 Southeastern Regional
- 7:35 p.m. 4210 DPW Administration
- 4220 DPW Highway
- 4230 DPW Snow Removal
- 4240 DPW Street Lighting
- 4330 Waste Disposal
- 4600 Vehicle Maintenance
- 7:55 p.m. 2440 Sealer of Weights
- 1140 Moderator
- 6910 Historical
- 9100 Benefits
- 1930/9300 Insurances

1.) Warrants/Board of Selectmen Business:

Approve minutes of March 2, 2016

Accept for review minutes of March 9, 2016

Accept for review minutes of March 16, 2016

Review Annual Town Report

Report on Paperless Meetings

Release Executive Session Minutes for the following dates:

- June 17, 2015, Aug 12, 2015, Sept 23, 2015 and Dec 3, 2015
- January 6, 2016
- Approve and Release Minutes of March 2, 2016

Possible revocation of Chili Head BBQ Liquor License, 320 West Center Street

Strategic Planning

Approve temporary rate increase for Asst. Town Accountant

Review Town Administrator Performance Evaluation

Act on Town Administrator Contract

Act on non-union personnel contracts:

- Executive Administrative/ Assistant Town Manager
- Administrative Assistant
- Fire Chief
- Treasurer Collector
- Forestry Superintendent
- Building Inspector
- Elder Services Director

Affirm Executive Decision by Chairman Maloney to allow canning at the Transfer Station on Saturday, April 2, 2016 in support of the Quinn Family

2.) Communication and Reports from Boards, Commissions and Town Officials:

Announcement from the Water Department they will be changing to Quarterly Billing and notification of rate increase.

Letter of recommendation from Agricultural Commission to appoint the following candidates:

Amy Murphy
Clinton Howard, Jr.
Tim Hay

Announce Annual Nunckatesset Greenway Rally

3.) Correspondence from the Public to Determine a Course of Action:

Act on request from Epicure Restaurant to open on Sunday, May 8 for Mother's Day from 9:00 a.m. to 6:00 p.m.

Act on request from Northeast Race Management to hold Crush Cancer 5 K Road Race on Sunday, April 24th.

Act on request from the Lions Club for a One Day Liquor and Entertainment License for April 23rd at Saint Anne's from 7:00 p.m. to 10:00 p.m.

4.) Public Comment Period

5.) Town Administrator's Report:

Update on West Bridgewater Business Spotlight

Capital Budget Report

Update on Municipal Electric Aggregation

Open Session Will Not Reconvene

Adjourn



West Bridgewater Conservation Commission



65 North Main Street
West Bridgewater, MA 02379
Phone: 508-894-4073
Fax: 508-894-1210

March 23, 2016

Honorable Board of Selectmen
Town of West Bridgewater
65 North Main St.
West Bridgewater, MA 02379

RE: Appointment of Alternate Member
Conservation Commission

Dear Board Members:

At its March 15, 2016 meeting, Ryan Byrnes appeared before the Commission and expressed an interest in the Alternate position that is currently open on the Commission. He was interviewed by them and they voted at that meeting to recommend him to your Board for appointment to that position.

Please let us know when his consideration for appointment to that position will be on your agenda.

Very truly yours,

John W. DeLano
Conservation Agent

Candidates Name and Address:
Ryan Byrnes
291 South Street
West Bridgewater, MA 02379

VOLUNTEER INFORMATION FORM

Name: Ryan Byrnes Date: 2/28/2016

Address: _____

Phone: _____ II)

Email: _____

Occupation: Project Manager/Engineer

Board/Committee for which you are applying: Agricultural Commission

Second Choice of Board/Committee, if any: Conservation Commission

Please outline any relevant experience for the appointment sought:

Agricultural: I grew up with gardens and fruit trees. Agriculture is something I have always found interesting and is an important part of society. However, it is slowly disappearing (especially in this part of the country) and steps need to be taken to ensure it can remain. While I have no formal training in the subject area, years of engaging in agriculture as a hobby as well as information I learned growing up from both my parents and grandparents have helped me to have an appreciation of agriculture.

Conservation: I have always been an 'outdoorsy' person and taken great interest in protecting the environment. Wetlands are of particular importance because of the diversity of plants and animals they support. While my education is in engineering and business, I have always been one to read up on my own regarding local plants and wildlife.

Please outline any education, or training that may be relevant to the appointment sought:

I have a B.S. in Management Engineering from W.P.I. It is a combined Finance and Engineering degree. While neither is directly applicable to the subject matter for either committee, I would certainly use what I have learned towards the cause. I have been involved in the construction of Water Desalination plants so I have some experience in water treatment as well. Regarding training, I have gone to numerous lectures over the years regarding growing techniques of produce as well as native flora and fauna.

Please list any prior volunteer experience or service on Town Boards:

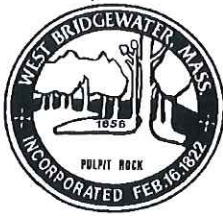
I have volunteered in the past at the Charity Guild in Brockton. I have no prior service on any Town Boards.

Please list special skills or talents pertinent to the appointment sought:

I have been around gardening my entire life and I am an avid 'backyard' naturalist for local flora and fauna.

Please explain why you are applying for this position:

I would like to become more involved in the town and this is a subject (agricultural and/or conservation) which I am both interested in and feel both my knowledge from years of experience and educational background in business and engineering could perhaps be an asset. Additionally, both areas are important to preserve for future generations.



Town of West Bridgewater

OFFICE OF TREASURER-COLLECTOR

TOWN HALL

65 NORTH MAIN STREET

WEST BRIDGEWATER, MA 02379

TEL. (508) 894-1203 FAX (508) 894-1205

April 6, 2016

To: The Honorable Board of Selectmen

From: Treasurer John Duggan

Re: Update on Strategic Planning Goal 4
Inter-municipal sewer agreement

I am writing to give the Board an update on Goal 4 of the Strategic Planning Committee - Inter-municipal sewer agreement with the City of Brockton in the Manley Street area.

On Friday March 18th, 2016, committee members Dave Flynn, Wayne Parks, Rob Casper, Ann MacNaughton and myself met with State Representative Michelle DuBois for a tour of the Brockton Waste Water Treatment Plant. Also in attendance from West Bridgewater were Water Department employees Andrew Rosenfield and Ken Aviero.

This tour was fascinating and extremely informative and helped the committee members in assessing the needs of West Bridgewater in the area of waste water treatment for the Manley St. area. At the end of the tour, committee members were given the chance to ask questions of Veolia (the operator of the plant) and Dave Norton, Water/Sewer Administrator for the City of Brockton.

There was agreement that there is capacity for the Treatment Plant to take in additional sewerage and that there is a possibility for West Bridgewater to enter into an Inter-municipal agreement with Brockton for waste water treatment. However, the problem is that the City is still awaiting approval for the NPDES permit from DEP, which will determine exactly how many gallons a day in discharge that the Treatment Plant can process.

In going forward, committee members feel that they will need more direction from the Board of Selectmen on this goal. There are many complicated issues that need to be addressed and they feel that a Selectmen joining this group would be instrumental in getting this goal achieved.

Respectfully submitted,

John Duggan

						16-Mar-16			
					*****	*****			
		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(Prior 2)	(Prior 1	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
	DEPARTMENT/description	FY 2014	FY 2015)	FY 2016	12/17/15	FY 17			
	SOUTHEAST REGIONAL VOC. SCHOOL 3200								
5782	Regional School		375,701	445,681	221,979	500,282	54,601	12.3%	
	SE Reg.Voc.Tech.3200	0	375,701	445,681	221,979	500,282	54,601	12.3%	

[illegible]

		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015	FY 2016	12/15/15	FY 17			
	P.W. HIGHWAY 4220								
5201	Roadside Snow and Ice Repair	444	907	300	107	300	0	0.00%	Roadside edge damage from plows
5242	Vehicle Repairs/Maint	11,210	13,414	11,000	6,546	11,000	0	0.00%	For vehicles
5243	Equip Repairs/Maint	18,263	13,813	10,000	4,562	10,000	0	0.00%	For large commercial vehicles
5251	Asphalt & Bit Concrete	12,159	10,127	14,000	1,599	14,000	0	0.00%	
5252	Street Signs & Markings	8,207	5,083	11,030	6,791	11,030	0	0.00%	
5253	Beacons/Traffic Signals	7,537	11,364	6,000	1,809	6,000	0	0.00%	Traffic Lights inop
5270	Equipment Hire	2,881	3,717	7,000		7,000	0	0.00%	Catch basin cleaning
5300	Engineering services		-	-	-	-	0	#DIV/0!	
5530	Sand, Gravel & Loam	761	379	1,500	913	1,500	0	0.00%	
5531	Drainage Supplies	5,459	5,225	6,000	2,696	6,000	0	0.00%	Drainage repairs/line plugged
5532	Bridges & Railings	-	2,860	4,820	222	4,820	0	0.00%	
5533	Tools & Supplies	3,734	3,214	5,000	1,732	5,000	0	0.00%	Shovels/Rakes
5889	Equipment Replacement	-		1,000	-	1,000	0	0.00%	2 way radio/scanner
5962	Transfer-Police Details	4,964	5,510	7,000	3,245	7,000	0	0.00%	
	PW HGWY 4220	75,618	75,613	84,650	30,223	84,650	0	0.00%	

		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015	FY 2016	12/15/15	FY 17			
	P.W. SNOW REMOVAL 4230								
5113	Labor (Town employees)	80,005	107,696	22,800		22,800	0	0.00%	
5243	Equipment Repairs/Maintenance	29,656	28,207	2,000	25,343	2,000	0	0.00%	
5270	Equipment Hire (Independent Contractors)	76,457	110,483	21,500	-	21,500	0	0.00%	
5341	Advertising for Contractors	-		100	-	100	0	0.00%	
5398	Contractual Services		-	-	-	-	0	#DIV/0!	
5480	Gasoline	24,955	14,174	2,000		2,000	0	0.00%	
5533	Tools & Supplies	408	276	1,400	369	1,400	0	0.00%	
5534	Sand & Salt	145,232	186,864	39,000	48,579	39,000	0	0.00%	
5536	Liquid Calcium/Ice Ban Magic	5,778	4,007	1,500	-	1,500	0	0.00%	
5889	Equipment Replacement	-	334	500	42	500	0	0.00%	
5962	Police details			500		500	0	0.00%	
	PW Snow Removal 4230	362,491	452,041	91,300	74,334	91,300	0	0.00%	

		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015	FY 2016	12/15/15	FY 17			
	P.W. ST LIGHTING 4240								
5211	Electricity	68,016	74,645	67,700	18,488	67,700	0	0.00%	
	PW St.Lighting 4240	68,016	74,645	67,700	18,488	67,700	0	0.00%	

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		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015	FY 2016	12/15/15	FY 17			
	VEHICLE MAINTENANCE 4600								
5111	Vehicle Maintenance Superintendent								
5111	Assistant Vehicle Maintenance Supt.	63,405	64,675	66,615	30,002	68,613	1,998	3.0%	
5140	Longevity	-	-	-		-	0	#DIV/0!	
5190	Allowances & Stipends	2,900	2,989	2,900	1,900	2,900	0	0.0%	
5192	In-Service Training	6,133	5,950	5,500	450	5,500	0	0.0%	Vehicle OEM Training
5240	Property Maintenance	12		700	-	700	0	0.0%	Exterior doors
5242	Vehicle Repair	207	687	450	124	450	0	0.0%	Service Truck
5243	Equipment Repairs/Maintenance	962		3,000	-	3,000	0	0.0%	Lifts
5293	Hazardous Waste Disposal	660	1,037	1,350	633	1,350	0	0.0%	Oil, brake fluid etc.
5340	Telephone	-	746	609		609	0	0.0%	Cell phone
5420	Office Supplies	1,273	1,520	336	291	336	0	0.0%	
5430	Parts & Supplies	334	2,131	4,000	1,223	4,000	0	0.0%	Brake cleaner/fuses etc..
5480	Gasoline	535	1,144	1,000		1,000	0	0.0%	
5533	Tools & Supplies	6,301	753	1,200	484	1,200	0	0.0%	Tool repacement, fllor jack etc..
5889	Equipment Replacement	-	1,102	800	-	800	0	0.0%	Air compressor etc.
	Vehicle Maintenance 4600	82,721	82,733	88,460	35,106	90,458	1,998	2.3%	

SEALER OF WEIGHTS & MEASURES 2440

		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(prior 2) FY 2014	(Prior 1) FY 2015	Approved FY 2016	Spent to 12/15/15	REQUEST FY 17	Y/Y	Y/Y	EXPLANATIONS
5111	Appointed Official	5,137	4,560	5,397	2,699	5,397	0	0	
5420	Office Supplies	218	33	210	-	210	0	0	
5710	Travel	230	-	230	-	230	0	0	
5730	Dues & Meetings	140		150		150	0	0	
5889	Equipment Replacement	-	-	100	-	100	0	0	
	Slr Wgts/Msrs 2440	5,725	4,593	6,087	2,699	6,087	0	0	

						10-Feb-16			
		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(Prior 2)	(Prior 1	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015)	FY 2016	12/17/15	FY 17			
	MODERATOR 1140								
5110	Moderator	338	338	338	169	338	0	0.0%	
5342	Printing	-	-	-	-	-	0	#DIV/0!	
5730	Dues & Meetings	20		100	-	100	0	0.0%	
5889	Equipment Replacement	-		150	-	150	0	0.0%	
	Moderator 1140	358	338	588	169	588	0	0.0%	

					10-Feb-16				
					*****	*****			
		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(Prior 2)	(Prior 1	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015)	FY 2016	12/17/15	FY 17			
	HISTORIC COMMISSION 6910								
5341	Advertising	-	-	-	-	-	0	#DIV/0!	
5342	Printing & Stationary	94		500	-	500	0	#DIV/0!	
5420	Office Supplies	833	893	750	766	750	0	0.00%	
5730	Dues and Meetings				-		0	#DIV/0!	
	HISTORIC COMMISSION 6910	927	893	1,250	766	1,250	0	0.00%	

						1-Apr-16			
					*****	*****			
		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(Prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015)	FY 2016	12/17/15	FY 17			
	BENEFITS 9100								
5170	Contributory Retirement	1,334,877	1,481,589	1,634,328	1,603,379	1,765,074	130,746	8.00%	
5171	MIIA - Wrkrs Comp	60,755	60,724	79,500	59,848	83,475	3,975	5.00%	
5172	Health/Accident-Police	8,955	9,059	18,000	9,127	18,000	0	0.00%	
5173	Unemployment Charges	2,928	4,319	7,500	960	10,500	3,000	40.00%	
5174	Health Insurance	2,015,235	2,082,981	2,445,677	1,124,503	2,690,245	244,568	10.00%	
5175	Life Insurance	6,524	6,851	8,000	3,536	8,000	0	0.00%	
5176	Medicare/FICA	213,068	227,517	265,000	99,511	285,000	20,000	7.55%	
5177	Health/Accident-Fire	8,304	8,730	11,500	8,565	11,500	0	0.00%	
5193	Sick/Vacation BuyBk	83,334	18,444	93,000	51,788	100,500	7,500	8.06%	
	BENEFITS 9100	3,733,981	3,900,214	4,562,505	2,961,217	4,972,294	409,789	8.98%	

						17-Feb-16			
					*****	*****			
		ACTUAL	ACTUAL	FY 2016	FY 2016	Department	\$ +/-	% +/-	
		(Prior 2)	(Prior 1)	Approved	Spent to	REQUEST	Y/Y	Y/Y	EXPLANATIONS
DEPARTMENT/description		FY 2014	FY 2015)	FY 2016	12/17/15	FY 17			
9300									
INSURANCES 1930									
5740	Fleet Insurance	54,199	64,937	70,540	50,239	75,125	4,585	6.5%	
5742	School Buildings-Insurance	46,100	51,620	64,267	46,230	68,444	4,177	6.5%	
5744	GenGovt Bldgs Insurance	21,609	26,842	25,655	22,226	27,323	1,668	6.5%	
5745	Prof. Liability Insurance	37,059	37,357	41,675	37,372	44,384	2,709	6.5%	
5747	Law Enforcement Liability	6,749	10,121	13,538	11,639	14,418	880	6.5%	
	Insurances 1930	165,715	190,877	215,675	167,706	229,694	14,019	6.5%	

Minutes of the Board of Selectmen Meeting of Wednesday, March 2, 2016. Present were Eldon F. Moreira, Vice Chairman; Jerry D. Lawrence, Clerk. Nancy J. Maloney, Chairman, arrived at 7:11 p.m. Also present was David L. Gagne, Town Administrator. The meeting convened in the Selectmen's Meeting Room in Town Hall at 7:07 p.m.

Also present at this time were:

Town Accountant Ann MacNaughton

Sgt. Chris Werner, Liquor License Agent

Mr. Steven Wong, owner of Cape Cod International, LLC

Mr. Shor'ty Billups, proposed co-owner of Cape Cod International, LLC dba Chili Head BBQ

Ms. Hattie Barrett, proposed manager, Chili Head BBQ

Ms. Shellie Karol-Chik, President, Old Bridgewater Historical Society

Ms. Lynne Martin, Old Bridgewater Historical Society

Ms. Norma Callahan, Old Bridgewater Historical Society

The Board led the meeting with the Pledge of Allegiance. Mr. Moreira served as Acting Chairman.

At 7:07 p.m., Mr. Lawrence **MOVED** to open the Public Hearing to consider the liquor license application for transfer of ownership, transfer of stock and change of manager for Cape Cod International, LLC, dba Chili Head BBQ. Seconded by Mr. Moreira and so voted. Maloney, absent; Moreira, yes; Lawrence, yes.

Mr. Moreira noted that Chairman Maloney wanted to be a part of the discussion on this public hearing and that the Board would continue with the agenda until Chairman Maloney arrived, at which point they would return to the Public Hearing.

Mr. Lawrence stated that members of the Old Bridgewater Historical Society were in attendance to introduce themselves as the group has had new leadership. Ms. Shellie Karol-Chik introduced herself as the President of the Old Bridgewater Historical Society. She said the Society has been quiet for a couple of years and that she is working to revitalize it with lectures, meet and greet events, and expanded hours for the museum. Ms. Karol-Chik said that were seeking volunteers and to partner with the Town and school groups to be involved and participate.

At 7:11 p.m., Chairman Maloney entered the room.

Mr. Lawrence asked if the new website was up and running. Ms. Karol-Chik said it is and that there are two sections, one for visitors and one for members. Ms. Karol-Chik said that potential volunteers could stop by the Old Bridgewater Historical Society.

At 7:12 p.m., Mr. Lawrence **MOVED** to take a brief recess. Seconded by Mr. Moreira and so voted. Maloney, abstain; Moreira, yes; Lawrence, yes.

The Board reconvened at 7:13 p.m. Present at this time were Ms. MacNaughton, Sgt. Werner, Mr. Wong, Mr. Billups, Ms. Barrett, Ms. Karol-Chik, Ms. Martin, and Ms. Callahan.

Chairman Maloney read the public hearing notice for the transfer of stock, transfer of license and change of manager for Cape Cod International, LLC, dba Chili Head BBQ.

Mr. Wong said that he is currently the owner of Chili Head BBQ. Mr. Wong discussed how he is interested in maintaining good relations in the community and that partnering with an individual who was familiar with the Chili Head BBQ and part of the music community would work well for his business.

Sgt. Chris Werner, Liquor License Agent, said he conducted an inspection upon the receipt of the application and interviewed the new partner, Mr. Shor'ty Billups. He said Mr. Wong was not available to be interviewed as he was out of the country. Sgt. Werner said that Ms. Hattie Barrett is the proposed manager with 0% interest in the company. He said the business is in a great deal of debt and not doing well. He said the business owes payments to all of the liquor distribution companies which means the business was not able to purchase alcohol. Sgt. Werner said that Mr. Billups told him during the interview that the previous owner had left a large stock of alcohol so that there was no need to purchase any. Sgt. Werner said that that was improbable and he conducted an inspection on the premises at which he found numerous liquor license violations. He said in that inspection he noticed a price tag on a bottle of tequila, meaning that it was purchased from a retail store and not a licensed distributor. Sgt. Werner said that last purchase made was from October 2015 and was for several kegs of beer but that he found beer with born-on dates of November 2015 and twelve pack cases of Corona that would not come from a liquor distributor. Sgt. Werner recommended that Mr. Billups and Ms. Barrett not be held responsible for these violations, but that Mr. Wong should receive a strong reprimand. Sgt. Werner said Mr. Billups told him during the interview that the Insurance Certificate and the Certificate of Good Standing from the Department of Revenue had been submitted to the Selectmen's Office. Sgt. Werner said he recommended that the Board approve the transfer but issue a strong reprimand to Mr. Wong and direct the Board of Health to conduct an inspection of the premises as he found dirty and moldy keg lines. Sgt. Werner said state law requires tap lines to be cleaned every three months and that Mr. Billups was unable to provide receipts of that.

Discussion continued regarding the Certificate of Good Standing and the Certificate of Insurance not being received by the office. Ms. Mallory Aronstein, Executive Administrative Assistant, stated that she emailed Mr. Wong for these documents with no response. She said she called the insurance companies herself to secure the certificates and was only able to produce the Liquor Liability. Ms. Aronstein said the agent informed her that the Workers Compensation Insurance had been cancelled as of December 26, 2015.

Chairman Maloney asked if Mr. Wong had received the email from Ms. Aronstein. Mr. Wong said that he did. Chairman Maloney asked why he did not respond. Mr. Wong said he did not feel the need to respond as he followed up on his end and thought the documents had been forwarded to the office. Chairman Maloney said there has been a pattern of not receiving information from Mr. Wong and his not being cooperative. Mr. Lawrence said that there was no communication during the renewal process either.

Ms. Hattie Barrett, proposed manager of Chili Head BBQ, said Mr. Wong forwarded her the email and that she contacted the insurance company to send the Certificate of Insurance. Ms.

Aronstein stated that she had not received it and therefore called herself. Ms. Aronstein said she received the certificate for liquor liability but not Worker's Compensation.

Mr. Gagne said Mr. Wong and the other owner separated their ways at some point in 2015 and Mr. Wong failed to report the ownership change to the Board. He said the manager left in August of 2015 and the Board was extremely patient waiting for the proper paperwork. Mr. Gagne said the Board called in Mr. Wong to a meeting in January to begin the six-month revocation process. He said he has asked the Board of Health to conduct an inspection which was completed today. Mr. Gagne reminded the applicant that the six month revocation process is ongoing and that the Board is empowered to revoke the license. Mr. Gagne recommended that the Board continue the hearing for two weeks to give the applicants time to produce the Certificate of Good Standing and the Workers Compensation Certificate of Insurance.

Mr. Lawrence **MOVED** to continue the public hearing to 7:00 p.m. on March 16, 2016 and to issue a letter of reprimand. Seconded by Mr. Moreira and so voted unanimously.

At 7:40 p.m., Sgt. Werner, Mr. Wong, Mr. Billups, Ms. Barrett, Ms. Karol-Chik, Ms. Martin, and Ms. Callahan left the room.

Town Accountant Ann MacNaughton presented budget 1350 Town Accountant. She said her budget is level funded with the changes being in the clerical salary and longevity lines. She said those changes are contractual.

Mr. Moreira **MOVED** to forward the budget to the Finance Committee for their review. Seconded by Mr. Lawrence and so voted unanimously.

At 7:43 p.m., the Board took a brief recess and reconvened at 7:45 p.m. Present at this time was Ms. Mary Graf, Elder Services Director.

Ms. Graf presented budget 5410 Council on Aging. She said the only difference in the budget is salaries. She said most of her employees are non union so they negotiate for increases. Ms. Graf said that the Outreach department assisted 97 seniors in changing over their health insurance when Tufts stopped coverage of certain doctors. She said they saved people over \$60,000 in benefits, fees, premiums and the like. Ms. Graf said the Council on Aging also received a \$10,000 grant from the Howard Foundation and that the grant has only one stipulation. She said it must be used for fun.

Mr. Moreira **MOVED** to forward budget 1510 Council on Aging to the Finance Committee. Seconded by Mr. Lawrence and so voted unanimously.

At 7:51 p.m., Ms. Graf left the room. At this time, Fire Chief Leonard Hunt and Deputy Chief Kenny May entered.

Fire Chief Leonard Hunt and Deputy Chief Kenny May presented budget 2200 Fire Department. Chief Hunt said that there were few increases. He said he increased property maintenance from \$5300 to \$7000 as the building is eight years old and a few areas need replacements. Chief Hunt

said he increased the Fuel Depot Maintenance line as well. He said it is four years old and used by every department in Town. He said he requested a \$250 increase in that line. Chief Hunt said the ambulances are all connected through computers so he increased that line by \$250. He said the largest increase is ambulance supplies. He said he is requesting a \$5000 increase. Chief Hunt said the majority of calls are advanced life support and the materials are expensive. He said he also increased the Dues and Meetings line by \$300 because the organizations increased the cost of attendance at these meetings. He said the total increase is 1.5%.

Mr. Moreira **MOVED** to forward budget 2200 Fire Department to the Finance Committee. Seconded by Mr. Lawrence and so voted unanimously.

At 7:58 p.m., Chief Hunt and Deputy Chief May left the room. At this time, Mr. Scott Cray, Cable TV Committee liaison, and Ms. Ellen Snoyenbos, Library Director, entered.

Ms. Ellen Snoyenbos, Library Director, presented budget 6100 Library. She said she is seeking to bring staff salaries closer in alignment with other libraries. She said library work has become more technical and she is working to make technology a larger part of the budget and of the types of library services available to the community. Ms. Snoyenbos said she had built a new website and that she is currently seeking to increase the internet speed at the library.

At 8:04 p.m., Mr. Warren Turner and Mr. David Church, Library Trustees, entered the room.

Ms. Snoyenbos said the Appointed Official salary line item is down as she is a new employee. She said she added a line in the budget for technology to pay for a subscription for internet services. She said public internet lines must be their own dedicated line for security. Ms. Snoyenbos said the Books, Periodicals, and Materials line is increased by 18% to maintain accreditation and to qualify for state aid. She said she increased the Sails network line in accordance with the network's assessment.

Discussion continued regarding salaries for the library employees. Ms. Snoyenbos said she provided for a 4% increase for all workers to begin on their respective anniversary dates of hire. She said these increases will provide much better parity with other towns.

Mr. Lawrence **MOVED** to forward budget 6000 Library to the Finance Committee for their review. Seconded by Mr. Moreira and so voted unanimously.

Mr. Warren Turner, Library Trustee, discussed the issues the library was facing with Comcast supplying internet services.

The Board agreed to send a letter to Comcast to support the Library Board of Trustees request for installation of sufficient equipment.

At 8:19 p.m., Ms. Snoyenbos, Mr. Turner and Mr. Church left the room.

Mr. Gagne presented budget 1965 Economic Development Commission to the Board. He said the Commission was requesting a level funded budget of \$4300.

Mr. Moreira **MOVED** to forward budget 1965 Economic Development Commission to the Finance Committee. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Gagne presented budget 1510 Town Counsel. He said this was a level funded budget at \$80,000.

Mr. Gagne presented budget 5430 Veterans. He said that the Veterans Agent was requesting a 3% increase and that the budget includes increases for the clerical staff per the Clerical Union contract.

Mr. Scott Cray, Cable TV Committee liaison, presented budget 1560 Cable TV Committee. He said he was requesting a level funded budget of \$1100. He said this budget pays for having the meetings filmed. He said once this money is spent, the Comcast budget is used to continue services.

At 8:24 p.m., Mr. Cray left the room.

Mr. Gagne presented budget 1750 Planning Board. He said the Planning Board had a level service budget that included a contractual increase for the clerical staff. He said that line is also increased to accommodate additional hours as they are holding more and more meetings.

Mr. Gagne presented budget 1760 Board of Appeals. He said that the Zoning Board of Appeals was also seeking to increase hours for the clerical staff for that Board and the budget reflects that increase. He said that the Board would be setting her hourly rate at the end of the budget season.

Mr. Gagne presented budgets 1850 Rent Control Board, 1920 ADA Compliance Committee, 1945 Municipal Building Needs Committee, and 1955 CWRMP Committee. He said there was no increase requested for any of these budgets and they were all seeking to be level funded.

Mr. Moreira **MOVED** to forward budgets 1510 Town Counsel, 5430 Veterans, 1560 Cable TV Committee, 1750 Planning Board, 1760 Board of Appeals, 1850 Rent Control Board, 1920 ADA Compliance Committee, 1945 Municipal Building Needs Committee, and 1955 CWRMP Committee to the Finance Committee for review. Seconded by Mr. Lawrence and so voted unanimously.

The Board reviewed bid results for printing the Town Report and the Finance Committee Report and Budget Recommendations. Mr. Gagne said there was a lower bidder by about \$200 but that it is in the best interest of the Town to stay with the same vendor as the Town is under time constraints to publish these documents. He said there is still a savings of \$500 from last year and therefore the projects should come under budget.

Mr. Moreira **MOVED** to award the printing project to Allegra Print and Imaging in the amount of \$1,629.78 for the Town Report and \$521.52 for the Finance Committee Handbook. Seconded by Mr. Lawrence and so voted unanimously.

The Board reviewed the list of those who died in West Bridgewater during 2015 to determine the Town Report dedication.

Mr. Lawrence **MOVED** to dedicate the Town Report to Ms. Dotty English and Ms. Leah Benson, and to create an In Memoriam page for Mr. Forrest Barber, Mr. Thomas Chisholm, Mr. Richard Colvin, Mr. George Kyller, Ms. Joanne MacNeill, Mr. Kevan Sullivan, and Ms. Virginia Michaels. Seconded by Mr. Moreira and so voted unanimously.

The Board discussed setting a date for Annual Town Meeting. Mr. Moreira **MOVED** to schedule Annual Town Meeting for Monday, June 13 at 7:00 p.m. at the Middle/Senior High School Auditorium. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Lawrence stated that the Vic Flaherty Senior Civic Award Committee would soon be meeting to select this year's recipient. He requested that the office reach out to remind the Committee that the current Chairman will serve on the Committee and that the next Chairman after the April election will present the award at Town Meeting, as there had been some confusion in the past.

Mr. Lawrence **MOVED** to open the Warrants for Annual and Special Town Meeting. Seconded by Mr. Moreira and so voted unanimously.

Mr. Gagne said that the staff recommends that the Annual Town Meeting Warrant be closed on Friday, April 8 at 12:00 p.m. and that the Special Town Meeting Warrant be closed on Friday, May 6 at 12:00 p.m.

Mr. Moreira **MOVED** to close the Annual Town Meeting Warrant on Friday, April 8 at 12:00 p.m. and to close the Special Town Meeting Warrant on Friday, May 6 at 12:00 p.m. Seconded by Mr. Lawrence and so voted unanimously.

The Board reviewed the minutes of February 17, 2016. Mr. Gagne said that there was an error on the Agenda and that these minutes should be accepted for review.

Mr. Moreira **MOVED** to accept for review the minutes of February 17, 2016. Seconded by Chairman Maloney and so voted. Maloney, yes; Moreira, yes; Lawrence, abstain.

Mr. Lawrence **MOVED** to accept for review the minutes of February 25, 2016. Seconded by Mr. Moreira and so voted unanimously.

During the Public Comment Period, Mr. Lawrence said that the dedication of the MacDonald-Brown Meeting Room has been rescheduled to April 6 so that both families can be in attendance.

Mr. Gagne gave the Town Administrator's Report. He said that the Town heard back regarding their Community Compact Agreement application and was approved for two of the requested items. He said the Town was approved for assistance in securing a sewer connection and to install sidewalks but was not approved for assistance to place a light on East and East Center

Streets. Mr. Gagne said the Lieutenant Governor will be reaching out to the Town to schedule a signing ceremony.

Mr. Gagne said that he is requesting two capital budgets on behalf of the Board. He said the first is to install GPS systems on all highway, forestry and inspector vehicles. He said not only will the technology assist for insurance reasons but will also enable Superintendents to know exactly where the vehicles are at all times. He said he was still securing votes but that the cost is estimated at \$25,000.

Mr. Moreira **MOVED** to support the GPS installation as a capital budget item. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Gagne said the second request he prepared was to install blue tooth technology in each car. He said difficulties could arise as some vehicles are from the 1990s. He said that the price should be around \$5000 and that he would secure price quotes.

Mr. Moreira **MOVED** to support the installation of blue tooth technology in Town-owned vehicles. Seconded by Mr. Lawrence and so voted unanimously.

Due to the absence of Forestry and Parks Superintendent Christopher Iannitelli, Mr. Gagne presented budget 2940 Public Property and Trees. He said that the only changes were contractual. Mr. Gagne also presented budget 4940 Tree Warden. He said Mr. Iannitelli was requesting a level-funded budget at \$400.

Mr. Lawrence **MOVED** to forward budgets 2940 Public Property and Trees and 4940 Tree Warden to the Finance Committee for their review. Seconded by Mr. Moreira and so voted unanimously.

At 8:41 p.m., the Board **MOVED** to enter into Executive Session pursuant to MGL Chapter 30A, Section 21 (a) Exception 2 to conduct Strategy Sessions in preparation for negotiations with nonunion personnel, specifically regarding the Town Accountant. Open Session will not reconvene. Roll Call vote showed: Maloney, yes; Moreira, yes; Lawrence, yes.

Eldon F. Moreira, Vice Chairman

Respectfully submitted by Mallory E. Aronstein, Executive Administrative Assistant.

List of documents in Agenda Packet - March 2, 2016

- *Public Hearing Notice for Chili Head BBQ regarding their application for Change of Manager, Transfer of License and Transfer of Stock*
- *Liquor License Agent Report concerning the Transfer of License, Transfer of stock and Change of Manager transactions*

- *Health Inspection Report*
- *Application from Chili Head BBQ for Transfer of License, Transfer of stock and Change of Manager transactions*
- *Budgets 1350 Town Accountant; 5410 Council on Aging; 2200 Fire Department; 2940 Public Property and Trees; 4940 Tree Warden; 6100 Library; 1965 Economic Development Commission; 1510 Town Counsel; 5430 Veterans; 1560 Cable TV Committee; 1750 Planning Board; 1760 Board of Appeals; 1850 Rent Control; 1920 ADA Compliance Committee; 1945 Municipal Building Needs Committee; 1955 CWRMP*
- *2016 Bid Results for Town Report and FinCom Handbook printing*
- *West Bridgewater Death List 2015*
- *Minutes of February 17, 2016*
- *Minutes of February 25, 2016*
- *Email regarding the Compact Community Agreement*
- *Memorandum from the Town Administrator requesting two capital budget items*

Minutes of the Board of Selectmen Meeting of Wednesday, March 9, 2016. Present were Nancy J. Maloney, Chairman; Eldon F. Moreira, Vice Chairman; and Jerry D. Lawrence, Clerk. Also present was David L. Gagne, Town Administrator. The meeting convened at 7:00 p.m. in the Selectmen's Meeting Room in Town Hall.

Also present at this time were:

Police Chief Donald Clark

Det. Jon Craven

Ms. Janice Underhill of 307 West Center Street

Mr. Anthony Kinahan of 169 Turnpike Street

The Board began the meeting with the Pledge of Allegiance.

Chairman Maloney made a statement about withdrawing her nomination for re-election to the Board of Selectmen. She said that the decision was not taken lightly but that her job responsibilities include out of town travel and it is difficult to schedule those needs around Selectmen's Meetings. She said she cannot give the position the focus it deserves.

Chairman Maloney then requested that Mr. Gagne discuss the process of the Police Chief Assessment Center. Mr. Gagne said this meeting is the culmination of a nine-month long process to replace the current Police Chief upon his retirement. Mr. Gagne said that the Board voted to use an outside vendor to assess and evaluate the candidates for Police Chief, which was completed in consultation with the Civil Service Unit of the Human Resources Division. He said the Town hired Public Safety Consultants, LLC to conduct the Assessment Center which was a rigorous, intensive day the candidates went through. He said the candidates had to react to real world situations and also had to complete written assessments. Mr. Gagne said Public Safety Consultants, LLC, generated the scoring and sent them to HRD for certification. He said the Civil Service Unit vetted the scores and allowed for an appeals process, which none of the candidates filed. Mr. Gagne said the Board will interview the candidates in the ranking they received based on their scores.

At 7:12 p.m., Lt. Victor Flaherty entered the room.

Chairman Maloney welcomed Lt. Flaherty and asked him to describe himself and why he wanted to be the Police Chief. Lt. Flaherty said he has worked with the West Bridgewater Police Department for 28 years in April. He said during his career he has held almost every position and as such he is aware of how each position functions, what it takes to do them and what it takes to supervise them.

At 7:13 p.m. Officer Richard Flaherty entered the room.

Lt. Flaherty said in the last six years as Lieutenant, he has had the opportunity to begin programs which benefits the Department in two ways. He said these extra duties enable the officers to get over the daily grind by serving on the bike patrol, SWAT, or as a K-9 Officer, and that they also allow the Department to be more community-based. Lt. Flaherty said as Lieutenant he has tried

to mentor the officers and build future leaders. He said he started the FBI Leadership program which has been quite successful. Lt. Flaherty said he is well-versed in the Department's functions and how to move it forward.

Mr. Moreira asked if Lt. Flaherty had anything he would like to see in the Department in the future. Lt. Flaherty said he leads by a team effort and tries to build a team atmosphere. He said he asks the officers during Roll Calls for suggestions in how to improve the department. He said one of those programs is the Citizens Police Academy which is an eight-week program. Lt. Flaherty said when you have 22 professional officers, there are a lot of good ideas.

Mr. Lawrence asked what Lt. Flaherty's major steps would be during his first month on the job and how he would communicate his message to the officers. Lt. Flaherty said that him and the current Chief have been operating as a team so there are not any major changes anticipated. He said that should he be appointed, there would be a lot of jockeying for the Lieutenant position and he would observe the department and the officers' actions. Mr. Lawrence asked what types of actions Lt. Flaherty would take to pass along commendations and to maintain positive morale. Lt. Flaherty said that he is seeing that the Sergeants are improving and that he is getting better at recognizing people. He said you can see how much it means to someone when you give them an extra pat on the back. Lt. Flaherty said Sgt. Christopher Werner has put an award package together of three or four awards. He said the Department will be going back to implementing that award presentation and recognizing the officers. He said he is also doing a better job of recognizing the officers on a daily basis and on a personal level.

Chairman Maloney asked how Lt. Flaherty's membership in the FBI Law Enforcement Executive Development Association would help him in the role of Police Chief. Lt. Flaherty said that two years ago he spoke with the Board about the importance of mentoring the officers. He said at that time he went to a conference held by the FBI for a three-week program that involved three classes: executive, supervisory and command. He said he completed the program, becoming a Trilogy Recipient, and then instituted a program where every supervisor in the Department would attend these courses and earn this distinction as well. He said there is only one other Department in the state where every supervisor is a Trilogy Recipient. Chairman Maloney asked what Lt. Flaherty saw as his biggest challenge. Lt. Flaherty said the Department is very young and he has a shorter period of time to mentor and develop the next administration should he be appointed Police Chief. He said he wants to make sure that the next individuals sitting in front of the Board for this position or others are ready.

At 7:24 p.m. Sgt. Mike Winkler entered the room.

Chairman Maloney invited Lt. Flaherty to make closing statements. Lt. Flaherty thanked the Board and the previous Selectmen that gave him the opportunity to be a leader in the Police Department. He said he was thankful for the opportunity to mentor and build the Department.

At 7:28 p.m., Lt. Flaherty left the room. At this time, Det. Sgt. Timothy Nixon entered the room.

Chairman Maloney welcomed Det. Sgt. Nixon and asked him to describe himself and why he wanted to be the Police Chief. Det. Sgt. Nixon thanked the Board for the opportunity to

interview for this position. He said he has not served as the face of the Department in a patrolman's uniform. He said part of the role of an investigator is to be everyone's bad day. Det. Sgt. Nixon said he can seem rigid as he deals mostly with suspects or victims and that he would have to bring more of his private self in the role. He said his private self is extremely dedicated to family and being involved in the community. Det. Sgt. Nixon said he would merge his private self into his professional self and that serving as Police Chief would be an inherently different role for him.

Mr. Moreira said Det. Sgt. Nixon had done a great job with the youth. He asked if he planned to expand any of his roles and what ideas he would implement as chief. Det. Sgt. Nixon said that he would increase the Department's role in educating the students and educate them earlier. He said as Police Chief he would expand on that. Mr. Moreira asked if there were any other areas that Det. Sgt. Nixon would expand. Det. Sgt. Nixon said he would like to see an increase in manpower but understands that the Department has to operate within the confines of a budget. He said in that case, he would expand regionalization and mutual aid agreements to expand the Department. Mr. Moreira asked if Det. Sgt. Nixon would increase the number of officers that speak a language other than English. Det. Sgt. Nixon said it would not be his prime focus but that it would have a beneficial impact. He said that with the hiring of Officer Gerard Julian-Suarez the other officers are already learning different phrases solely because of his presence.

Mr. Lawrence asked Det. Sgt. Nixon what his major steps would be during his first month as Police Chief and how he would communicate his message to the officers. Det. Sgt. Nixon said he would sit back and observe the members of the Department. He said that should he be appointed there would be a shift in positions and that he would have to work out the dynamic of the people left in the command staff. Det. Sgt. Nixon said he would rely heavily on Lt. Flaherty's experience and would have to develop combined goals for the Department. Mr. Lawrence asked what steps Det. Sgt. Nixon would implement to insure that the officers receive deserved recognition and if he thought that was an important aspect of leading the Department. Det. Sgt. Nixon said that he felt recognizing officers was important on an incremental level but not as a large scope. He said that many officers are embarrassed by the praise and that a low-key, inter-departmental recognition goes a long way too. Det. Sgt. Nixon said currently there are positive write-ups that the supervisors complete when an Officer goes above and beyond. He said there have been award ceremonies in the past but that he did not want to commit to a program that may celebrate mediocrity.

Chairman Maloney acknowledged Det. Sgt. Nixon's receipt of a Certificate of Outstanding Performance, Operation Thunder Road. Chairman Maloney asked Det. Sgt. Nixon to explain that. Det. Sgt. Nixon said that the New England Narcotics Enforcement Officers Association have a conference each year. He said Operation Thunder Road was a Department of Justice case that spilled over into Brockton. Det. Sgt. Nixon said the case became too big and it needed additional resources. He said the Town is part of a Task Force that is very active and therefore knew the area better than the DOJ. Chairman Maloney asked how that experience would assist Det. Sgt. Nixon in his role as Chief should he be appointed. Det. Sgt. Nixon said he has made connections that are not typical of other people. He said there would be issues that came up that he would not know how to respond but that he had a network of people that he could rely on to assist him through these associations and task forces. He said he was also a member of the

Southeast Mass. Detectives and has also been familiar with the inner workings of other departments. Chairman Maloney asked what Det. Sgt. Nixon thought his biggest challenge would be. Det. Sgt. Nixon said the longevity of the position would be taxing. He said there is a current culture shift regarding how Police Officers are being appreciated and that anticipating the next cultural swing will be his biggest challenge.

Chairman Maloney invited Det. Sgt. Nixon to make some closing comments. Det. Sgt. Nixon said that he was thrilled to have the opportunity to interview for the position. He said it is uncommon for someone of his years and age to be able to do so.

At 7:46 p.m., Det. Sgt. Nixon left the room. At this time Sgt. Russell Regan entered.

Chairman Maloney welcomed Sgt. Regan and asked him to describe himself and why he wanted to be the Police Chief. Sgt. Regan said he grew up in West Bridgewater and has served as a Police Officer for 11 years. He said he is a great opportunity and privilege to interview for Police Chief.

Mr. Moreira noted that Sgt. Regan is the Field Training Officer. Mr. Moreira asked how his experience as Field Training Officer would contribute to his role as Police Chief if he were to be appointed. Sgt. Regan said that training is important and crucial for the professional conduct of officers. He said training sets a standard of professionalism in the Department and it should be a primary focus. Mr. Moreira asked if there were any policies that Sgt. Regan would like to implement or add to how the Department is being run now. Sgt. Regan said the professionalism and standards that currently exist in the Police Department is a testament to the current leadership. He said he would continue to move in that direction should he be appointed Police Chief. He said policing has changed dramatically over the last ten years and that it is more about helping people with drugs and alcohol issues, and serving the community rather than issuing citations and arresting people. Sgt. Regan said there is a terrible problem with opiates and that the Department has taken a community approach to combating it. He said he would focus on that. Sgt. Regan said as Chief he would listen to the needs of the community and serve the public. He said he would promote police involvement in the academic community, elderly community and business world.

Mr. Lawrence asked what steps Sgt. Regan would take during his first thirty days as chief and how he would go about implementing change, making his message clear to the Department. Sgt. Regan said that he would promote formal education amongst his officers. He said he would not take any drastic steps in the first thirty days because it would fracture the Department. Sgt. Regan said he would sit with his superior officers as well as patrol and detectives to inspire a collaborative effort to maintain objectives and standards. Mr. Lawrence asked how Sgt. Regan would implement steps to forward letters of commendation and recognition to the officers. Sgt. Regan said he does that currently. He said he tells the officers he supervises verbally of a job well done and then follows up with a written commendation. He said he tells them that it does not go unnoticed. He said when an officer does a good job it should be highlighted.

Chairman Maloney asked Sgt. Regan to discuss his position as the Project Lifesaver International Department Coordinator. Sgt. Regan said the program where people with cognitive impairments

or those suffering from Alzheimer's Disease get help alleviating the stress of wandering. He said participants are outfitted with a frequency device that would send a signal so that the person could be tracked and found quickly. He said that he would like more participation in the program and would like to promote it especially to serve people with Alzheimer's and children with autism. Chairman Maloney asked how Sgt. Regan's experience with this program would help him in a role as Police Chief. Sgt. Regan said that it exhibits his community care approach in law enforcement and that he would promote more of that. Chairman Maloney asked Sgt. Regan what his biggest challenge would be as Police Chief. Sgt. Regan said there are political challenges and several entities that would make it a challenging job. He said he possesses the skill set necessary to lead the officers in the Department and would have a great relationship with other Town department.

Chairman Maloney invited Sgt. Regan to make closing comments. Sgt. Regan thanked the Board for the opportunity to interview. He said regardless of the outcome he is dedicated to the Town.

At 7:59 p.m., Sgt. Regan left the room.

Chairman Maloney said that the Board had the ranking of the candidates. The Board agreed to appoint one of the candidates at this meeting. Chairman Maloney asked to hear the Police Chief's recommendation. Chief Clark said he did have recommendation for the Board and that he recommended the appointment of Lt. Victor Flaherty to succeed him as Police Chief.

At 8:01 p.m., Lt. Flaherty, Det. Sgt. Nixon, and Sgt. Regan entered the room.

Chief Clark said that he is very proud, as Chief, to have people of this caliber to be interviewed in front of the Board. He read his letter of recommendation to the Board. Chief Clark recommended Lt. Flaherty to be appointed Police Chief, effective the date of his retirement.

Mr. Moreira **MOVED** to follow the recommendation of the Police Chief and the ranking of the Assessment Center to appoint Lt. Victor Flaherty. Seconded by Mr. Lawrence.

The Board agreed that all three candidates were of high caliber.

The Board voted unanimously in favor of the motion.

At 8:06 p.m., Mr. Lawrence **MOVED** to adjourn the meeting. Seconded by Mr. Moreira and so voted unanimously.

Eldon F. Moreira, Vice Chairman

Respectfully submitted by Mallory E. Aronstein, Executive Administrative Assistant.

List of documents in Agenda Packet - March 9, 2016

- *Certified ranking of Police Chief Assessment Center*
- *Resume for Lt. Victor Flaherty*
- *Resume for Det. Sgt. Timothy Nixon*
- *Resume for Sgt. Russell Regan*
- *Recommendation for appointment of Police Chief from Chief Donald Clark*

Minutes of the Board of Selectmen meeting of Wednesday, March 16, 2016. Present were Nancy J. Maloney, Chairman; Eldon F. Moreira, Vice Chairman; Jerry D. Lawrence, Clerk. Also present was David L. Gagne, Town Administrator. The meeting convened at 7:07 p.m. in the Selectmen's Meeting Room in Town Hall.

Also present at this time were:

Mr. Steven Wong, owner, Chili Head BBQ

Mr. Shor'ty Billups, owner, Chili Head BBQ

Ms. Hattie Barrett, manager, Chili Head BBQ

Building Inspector Steve Solari

The Board led the meeting with the Pledge of Allegiance.

The Board reconvened the Public Hearing that was continued to this meeting from March 2, 2016 regarding the application of Cape Cod International, dba Chili Head BBQ, 320 West Center Street, for a transfer of liquor license, transfer of stock and a change of manager.

Chairman Maloney said there were a few documents missing from the application on March 2, including a Workers' Compensation Certificate of Insurance, a Certificate of Good Standing from the Department of Revenue and the return receipts from the US Post Office proving hearing notices were sent to abutters. Ms. Hattie Barrett, proposed manager of Chili Head BBQ, stated that she had the documents in question. Ms. Barrett presented them to Mr. Gagne. Chairman Maloney said the letter sent to Mr. Wong regarding the violations at the establishment and the missing documentation specified that the documents were to be in prior to March 14. She asked why they were not presented prior to the meeting. Mr. Wong said dealing with bureaucracy has been challenging. He said Ms. Barrett and Mr. Billups were only able to obtain the documents by personally visiting the offices in Boston. Chairman Maloney said this was the first time she has heard of such a long delay for a business to get required documentation during her six years of service with the Board of Selectmen. Mr. Lawrence said these specific challenges have arisen due to Mr. Wong being an absentee owner. He said he is happy that there will now be a local owner.

Chairman Maloney said the Board also needed to discuss the violations found at the establishment by Liquor License Agent Christopher Werner and Health Agent Robert Casper.

Mr. Lawrence **MOVED** that a letter of reprimand be sent to the applicant regarding the violations found by Liquor License Agent Christopher Werner and Health Agent Robert Casper. Seconded by Mr. Moreira and so voted unanimously.

Ms. Barrett stated that her mother had passed away recently. She said she has been trying to get all of these documents but she should have been spending time with her mother.

Mr. Lawrence said that it is a standard procedure to issue a letter of reprimand due to infractions at liquor license establishments.

Discussion continued regarding the Health Agent's follow up inspection from the March 2 inspection. Mr. Gagne said that there were two violations found on March 2. He said one was addressed and the other is in the process of being addressed. Mr. Gagne said the Health Agent requested that the Board allow the establishment more time to rectify the violation.

Mr. Moreira **MOVED** to approve the application subject to final inspection by the Health Inspector. Seconded by Mr. Lawrence.

Mr. Gagne said he recommends that the Board provide a deadline. Mr. Billups said that within three weeks the tap lines should be cleaned by a vendor.

Mr. Wong discussed previous inspections conducted by the Building and Health Inspectors. Chairman Maloney said that the Board will defer to the inspectors' reports for the information.

The Board voted on the motion made by Mr. Moreira unanimously in favor.

Mr. Gagne said to Mr. Wong, Mr. Billups and Ms. Barrett that the amendments to the liquor license have been approved by the Board but contingent upon a favorable inspection by the Health Agent. He said should the violations not be fixed, the Board will move to revoke the license.

At 7:25 p.m., Mr. Lawrence **MOVED** to close the hearing. Seconded by Mr. Moreira and so voted unanimously.

At this time, Mr. Lawrence **MOVED** to take a brief recess. Seconded by Mr. Moreira and so voted unanimously.

The Board reconvened at 7:27 p.m. Present at this time were Building Inspector Steve Solari and Network Administrator Ed Sarro.

Building Inspector Steve Solari presented budgets 1940 Town Hall, 2410 Building Inspector, 2420 Gas and Plumbing Inspector and 2450 Electrical Inspector. He said he was requesting slightly less for budget 1940 Town Hall this year.

There was brief discussion regarding the Town Hall heating system. Mr. Solari said one boiler was replaced two years ago and the other two boilers were in good shape at the time. He said he regularly checks them and drains the air that gets in the lines.

Mr. Solari said he increased his salary by 2.5% in budget 2410 Building Inspector and increased clerical staff salary per the Clerical Union contract. He said other than that the budget is level funded. Mr. Solari said he increased the stipends for the Gas and Plumbing and Electrical Inspectors by 2% which provides for a minor increase in both budgets.

Mr. Moreira **MOVED** to accept budgets 1940 Town Hall, 2410 Building Inspector, 2420 Gas and Plumbing Inspector, and 2450 Electrical Inspector and to forward them to the Finance Committee for their review. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Solari then discussed the proposed Vacant Building/Disrepair by law. He said the by-law would present challenges for some buildings as it can be difficult to discern if certain units are vacant or not. He said that buildings waiting to be leased or sold fall into a different bracket that fall under different regulatory guidelines. Mr. Solari said some vacant buildings are being repaired now due to roof cave-ins. He discussed some businesses that would be moving to West Bridgewater shortly. Mr. Solari said as the Zoning Enforcement Officer he currently has no

mechanism to force someone to address cleanliness or fix their lawn. He said most of the regulations for blight fall under the purview of the Board of Health.

At 7:41 p.m., Mr. Solari left the room.

Mr. Ed Sarro, Network Administrator, presented budget 1550 Data Processing. He said he budgeted for a 3% salary increase while keeping everything mostly the same. He said HUB Technical has an increase this year and that he increased the internet connection line due to the changes over the last year.

Mr. Lawrence **MOVED** to accept budget 1550 Data Processing and forward it to the Finance Committee for their review. Seconded by Mr. Moreira and so voted unanimously.

Chairman Maloney noted that Mr. Sarro had a request to transfer funding from the Finance Committee Reserve Fund. Mr. Gagne said that the Town had an interruption in network service in January. He said Mr. Sarro had to replace a new internet switch costing \$13,035.08. He said Mr. Sarro was requesting a transfer of funds from the Finance Committee Reserve Fund to cover this unexpected cost.

Mr. Lawrence **MOVED** to approve the request for a transfer of funds. Seconded by Mr. Moreira and so voted unanimously.

At 7:44 p.m., Mr. Sarro left the room. At this time, Superintendent of Schools Dr. Patty Oakley, School Committee Chairman Sue Sullivan, School Business Manager Sarah Smith and School Committee member Jim Holden entered the room.

Ms. Sue Sullivan, School Committee Chairman, presented budget 3000 Education. She said that the total school budget is \$13,626,140, of which the School Department is funding \$1,999,662. She said that figure is comprised of school choice money at \$1,325,828, grants at \$358,946 and revolving accounts of \$314,888. Ms. Sullivan said this is an increase of \$504,786 from FY16.

Discussion continued regarding the federally and state mandated spending by the School Department.

There was discussion regarding the district transportation line. Ms. Sullivan said that this is the third year of the contract with Lucini Bus Lines. Ms. Sarah Smith, School Business Manager, said the school will go out to bid for transportation prior to the end of FY17. Chairman Maloney asked how fuel is paid for. Ms. Smith said there is a fuel adjustment clause.

Discussion continued regarding full-day kindergarten and how it is partially funded through school choice funds.

There was discussion regarding the high cost of tuition for students attending the agricultural school and Independence Academy. Dr. Patty Oakley said it costs \$22,000 per year plus the cost of transportation to send a student to the agricultural school. Dr. Oakley said Independence Academy is a high school for students in recovery. She said the state pays half of the tuition while the school must pay the other half at about \$10,000 per student.

Chairman Maloney noted that school choice funds make up 60% of the school department's contribution to the budget. She asked how much space exists for future school choice students. Dr. Oakley said that since the school system is successful, many people want to come here and fewer students are transferring to private high schools. She said the freshman class has just one student applying for private school whereas it used to be around 45 students each year. She said she has over 100 applications for school choice and can only take 20 students.

Discussion continued regarding adding special education staff due to the needs of the students in the program.

At 8:02 p.m., Town Clerk Anne Iannitelli entered the room.

Dr. Oakley said due to the needs of the students coming up through the school system from kindergarten, the School Department needs to hire an Instructional Assistant and increase the number of behavioral specialists at the Howard School.

There was discussion regarding the proposed School Resource Officer. Chairman Maloney asked if the School Committee had any further discussion on the matter to devise a way to help fund the position. Dr. Oakley stated that the School Department was under the impression the cost of the School Resource Officer would be included in the Police Department budget and therefore did not account for the position in the budget.

Mr. Moreira asked if there were any retiring teachers. Ms. Smith said that there are six retirees coming in FY17.

Mr. Moreira asked how much money is raised under the 2.5% annual increase the Town is allowed to raise. Mr. Gagne said that the figure is about \$500,000 before local aid figures are added.

There was discussion regarding local aid through Chapter 70 which is earmarked for school funding. Dr. Oakley said the Governor's budget proposes \$518,000 for Chapter 70 state aid and that the School Department is requesting \$504,000.

Discussion continued regarding how much of the Town's entire budget is comprised of the school. Dr. Oakley said the school budget is about 43% of the entire budget. Mr. Gagne said the school budget does not include any of the debt that the school has accumulated nor any costs associated with benefits or insurance.

Discussion continued regarding placing solar panels on the Middle/Senior High School roof.

Discussion continued regarding the cost of utilities in the new Middle/Senior High School.

Mr. Lawrence **MOVED** to accept budget 3000 Education and forward it to the Finance Committee for their review. Seconded by Mr. Moreira and so voted unanimously.

At 8:18 p.m., Ms. Sullivan, Mr. Holden, Ms. Smith and Dr. Oakley left the room.

Town Clerk Anne Iannitelli presented budgets 1610 Town Clerk, 1630 Elections and Registration, and 6920 Veterans and Memorial Day. She said budget 1610 Town Clerk

decreased. She said she put in a raise for herself and accommodated a step increase for her clerical staff. She said budget 1630 Elections/Registration increased as there are three elections scheduled during FY17. She said she also increased the budget to accommodate for a potential audit after the presidential election in November. Mrs. Iannitelli said the audit would be run like a recount.

At 8:20 p.m., Mr. Steve McCarthy, Chairman of the Board of Assessors, entered the room.

Mrs. Iannitelli said there was an increase for equipment as the Accuvote machines are no longer being supported and are no longer able to fix easily. Mr. Lawrence asked how old the current machines are. Mrs. Iannitelli said that she spoke with former Town Clerk Marion Leonard who estimated they were at least 18 years old. She said she is currently researching purchasing new machines.

At 8:22 p.m., Principal Assessor John Donahue entered the room.

Mrs. Iannitelli discussed budget 6920 Veterans and Memorial Day. She said it is West Bridgewater's turn to host the Tri-Town Parade and the budget reflects a \$1000 increase for that cost.

Mr. Moreira **MOVED** to accept budgets 1610 Town Clerk, 1630 Elections and Registration, and 6920 Veterans and Memorial Day and to forward them to the Finance Committee for their review. Seconded by Mr. Lawrence and so voted unanimously.

At 8:23 p.m., Mrs. Iannitelli left the room.

Chairman of the Board of Assessors Steve McCarthy presented budget 1410 Assessors to the Board. He said the Board of Assessors are interested in converting the Principal Assessor from part time to full time. He said the Principal Assessor's hours were increased last year from 18 to 24 hours. Mr. McCarthy said with a full time position, the Principal Assessor will take on some of the duties that the vendor is doing in order to save funds in other lines. He said the Principal Assessor would now attend court hearings that will save Mr. McCarthy from attending all of them himself. He said the Board of Assessors are proposing a starting salary of \$68,500 which is commensurate with surrounding towns.

Mr. Lawrence asked if the Board of Assessors while converting the position to full time status would also declare the position the Department Head. Mr. McCarthy said the Board of Assessors acts as the Department Head.

There was brief discussion regarding the benefits of placing the property record cards and maps online for taxpayers to see and search.

Mr. Lawrence **MOVED** to accept budget 1410 Assessors and to forward it to the Finance Committee with the Board's recommendation that the Principal Assessor serve as the Department Head. Seconded by Mr. Moreira and so voted unanimously.

Mr. Moreira **MOVED** to sign the Annual Town Election Warrant. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Moreira **MOVED** to approve the minutes of February 3, 2016. Seconded by Mr. Lawrence and so voted unanimously.

Chairman Maloney **MOVED** to approve the minutes of February 17, 2016. Seconded by Mr. Moreira and so voted. Maloney, yes; Moreira, yes; Lawrence, abstain.

Mr. Lawrence **MOVED** to approve the minutes of February 25, 2016. Seconded by Mr. Moreira and so voted unanimously.

Mr. Moreira **MOVED** to accept for review the minutes of March 2, 2016. Seconded by Mr. Lawrence and so voted unanimously.

At 8:36 p.m., Police Chief Donald Clark and Lieutenant Vic Flaherty entered the room.

The Board reviewed the recommendation of the Open Space and Recreation Committee to appoint Mr. Kevin Parker to the Committee.

Mr. Moreira **MOVED** to appoint Mr. Kevin Parker to the Open Space and Recreation Committee effective immediately. Seconded by Mr. Lawrence and so voted unanimously.

Discussion continued regarding the volunteer work Mr. Parker has contributed for various projects in Town.

Mr. Moreira **MOVED** to send a letter of thanks to Mr. Parker recognizing him for his volunteerism with Town projects. Seconded by Mr. Lawrence and so voted unanimously.

The Board reviewed a letter from the West Bridgewater Middle/Senior High School Guidance Department to hold their annual Toll Road fundraiser on Saturday, May 7 from 8:00 a.m. to 10:00 a.m. at the intersection of Howard and Spring Streets, and from 8:00 a.m. to 12:00 p.m. at the Transfer Station.

Mr. Lawrence **MOVED** to approve the request. Seconded by Mr. Moreira and so voted unanimously.

The Board reviewed an invitation from the WBYAA to attend their annual Little League Opening Day Celebration on Saturday, April 30, 2016 at 10:30 a.m.

The Board then reviewed a letter from Mr. Frank Nelson requesting to hold the Annual Christopher's 5K Run & Walk for Diabetes on Monday, May 30 at 11:00 a.m. and for use of the Council on Aging building.

Mr. Lawrence **MOVED** to approve the request. Seconded by Mr. Moreira and so voted unanimously.

Mr. Lawrence asked Police Chief Donald Clark if the Pan Mass Challenge organizers contact him each year. Chief Clark said that they do. Mr. Lawrence requested that Chief Clark pass along the correspondence as they tend to leave their signage up for exorbitant periods of time.

The Board reviewed a letter from the Disabled American Veterans to hold their annual Poppy Drive from September 16 through September 18 at Market Basket.

Mr. Lawrence **MOVED** to approve the request. Seconded by Mr. Moreira and so voted unanimously.

The Board then reviewed a request from Mr. Tom Reed to hold the annual Turkey Trot Race on Saturday, November 19 at 10:00 a.m.

Mr. Moreira **MOVED** to approve the request. Seconded by Mr. Lawrence and so voted unanimously.

At 8:41 p.m., Ms. Cheryl Cambria, Chairman of the Community Preservation Committee.

Ms. Cambria discussed the projects that the Community Preservation Committee approved during their annual hearing. She said the Town Clerk is continuing the process of records preservation and that the Board of Assessors are also preserving records. Ms. Cambria said the director of the Pleasant Hill Cemetery requested funds to help with the damage caused by the cemetery vandalism. She said though it is not town-owned property, CPA funds are still available to use for this case. Ms. Cambria said the Conservation Commission is interested in purchasing a lot of land on River Street that is across from the Keith House for a canoe launch or community garden. She said the Conservation Commission would contribute \$45,000 and they would request \$75,000 from Community Preservation funds. Ms. Cambria said the Firefighters Union has requested \$60,000 for improvements to the 911 Memorial Park.

Mr. Lawrence asked if the Community Preservation Committee had voted to support these projects. Ms. Cambria said that the Committee voted to support all of these projects. She said there were two dissenting votes on purchasing the land but the majority vote approved it. She said these items will be up for discussion at the Annual Town Meeting.

Discussion continued regarding the land purchase.

There was discussion regarding the preservation of records by the Town Clerk and whether she was increasing the amount of records to be preserved due to the increase in funds requested.

Mr. Lawrence **MOVED** to accept the projects and forward them to the Finance Committee for their review with the Board's recommendation of passage. Seconded by Mr. Moreira and so voted unanimously.

At 8:47 p.m., Ms. Cambria left the room.

There were no comments during the Public Comment Period.

Mr. Gagne gave the Town Administrator's Report. Mr. Gagne discussed the Capital Budget proposals submitted by various Departments and Committees. He said all of the requests totaled at just over \$600,000 and that the Town will not be able to accommodate every request. He said he recommends that capital budget items be paid for with cash.

Discussion continued regarding the projects being requested. Mr. Gagne said the Board would vote on these items specifically during the Board's votes on Town Meeting warrant articles.

Lieutenant Victor Flaherty presented budget 2100 Police Department. He said there is a difference between him and the current chief, who is retiring mid year, of \$61,000 and that those funds are included in the Permanent Salaries line. He said the budget includes a School Resource Officer at about \$54,340 which is also included in the Permanent Salaries line. Lt. Flaherty said the budget without the School Resource Officer only increased 2.6%. He said he increased the overtime lines by small percentages to align with the percentage increases per the Patrolmen Association union contract. He said the longevity and stipends are contractual increases. Lt. Flaherty said he decreased gasoline. He said he increased training expenses and equipment replacement to reflect actual spending. Lt. Flaherty said if the Department saves money in other lines, the leftover funds are usually provided for training opportunities.

Chief Clark noted that sending patrolmen to the academy is a major expense that comes out of the training line and can quickly deplete available funds.

Vic said the budget accommodates for the reorganization of the department with promotions to lieutenant and sergeant.

Mr. Moreira **MOVED** to accept budget 2100 Police Department and forward it to the Finance Committee for their review. Seconded by Mr. Lawrence.

Mr. Lawrence asked if the proposed School Resource Officer would be an internal appointment before hiring from outside the department. Lt. Flaherty said the position would be posted like all positions and that he would make the decision with Dr. Oakley to decide the best candidate. He said an internal candidate would serve as the School Resource Officer and then he would hire a new Patrolman to fill the roster at the Department. Mr. Lawrence asked if School Resource Officers were typically funded through Police budgets. Lt. Flaherty said he has seen it done both ways.

The Board voted on the motion unanimously in favor.

Lt. Flaherty presented budget 2920 Animal Control. He said there are no changes included in this budget since last year. He said he will be going out to bid for this service this spring.

Mr. Lawrence **MOVED** to accept budget 2920 Animal Control and forward it to the Finance Committee for their review. Seconded by Mr. Moreira and so voted unanimously.

At 9:08 p.m., Chief Clark and Lt. Flaherty left the room.

Mr. Gagne presented budget 1220 Board of Selectmen. He said there was an increase in the appointed officials line due to contractual obligations. He said additionally the Executive Administrative Assistant will be taking maternity leave in the summer for three months and that he budgeted funds to cover a temporary replacement if the Board decides to do that.

Mr. Moreira **MOVED** to accept budget 1220 Board of Selectmen and forward it to the Finance Committee for their review. Seconded by Mr. Lawrence and so voted unanimously.

Mr. Gagne presented budget 1290 Town Administrator. He said this budget is mostly level funded with a contractual increase for the Appointed Official line. He said he has also included \$5,000 to implement an internship for a graduate student.

Mr. Lawrence **MOVED** to approve budget 1290 Town Administrator and to forward it to the Finance Committee. Seconded by Mr. Moreira and so voted unanimously.

Mr. Gagne presented budget 1310 Finance Committee. He said it was a level funded.

Mr. Moreira **MOVED** to approve budget 1310 Finance Committee and forward it to the Finance Committee for their review.

Mr. Gagne presented budget 1320 Finance Committee Reserve. He said it was a level funded.

Mr. Moreira **MOVED** to approve budget 1320 Finance Committee Reserve Fund and forward it to the Finance Committee for their review.

Mr. Gagne presented budget 8200 State/County Assessments. He said this budget includes local aid estimates from the state. He said part of the Governor's Budget includes a 10.5% increase in local aid from the state. He said these figures are likely to change as the Budget continues through the approval process in the House and Senate.

Mr. Gagne said that Mr. Hugh Hurley, Chairman of the Planning Board, was supposed to be at the meeting to discuss a potential Zoning By Law but that due to a conflict he had to cancel. Mr. Gagne said this discussion would be held at a later date.

At 9:14 p.m., the Board **MOVED** to enter into Executive Session pursuant to MGL Chapter 30A, Section 21 (a) Exception 2 to conduct Strategy Sessions in preparation for negotiations with nonunion personnel, specifically regarding the Administrative Assistant and Executive Administrative Assistant; and to conduct Contract Negotiations with non-union personnel, specifically the Town Administrator. Open Session Will Not Reconvene. Roll call vote showed: Maloney, yes; Moreira, yes; Lawrence, yes.

Eldon F. Moreira, Vice Chairman

Respectfully submitted by Mallory E. Aronstein, Executive Administrative Assistant.

List of Documents in Agenda Packet - March 16, 2016

- *Form 43 for Cape Cod International Chili Head BBQ for change of manager, transfer of license and transfer of stock*
- *Letter sent to Steven Wong regarding status of his license and noncompliance*
- *Budgets for 1940 Town Hall, 2410 Building Inspector, 2420 Gas and Plumbing, 2450 Electrical Inspector, 1550 Data Processing, 3000 Education, 1610 Town Clerk, 1630 Election/Registration, 6920 Veterans Memorial Day, 1410 Assessors, 2100 Police Department, 2920 Animal Control,*

1220 Board of Selectmen, 1290 Town Administrator, 1310 Finance Committee, 1320 Finance Committee Reserve, 8200 State/County Assessments

- *Annual Town Election Warrant*
- *Minutes of February 3, 2016*
- *Minutes of February 17, 2016*
- *Minutes of February 25, 2016*
- *Recommendation of appointment for Kevin Parker to the Open Space and Recreation Committee from John DeLano, Secretary, Open Space and Recreation Committee*
- *Request from Guidance Department to hold toll road fundraiser on May 7 at Howard and Spring Street and the Transfer Station*
- *Invitation to the WBYAA Little League Parade*
- *Request from Frank and Ilda Nelson to hold Annual Christopher's 5K Run and Walk for Diabetes*
- *Request from Disabled American Veterans to hold Poppy Drive in September*
- *Request from Tom Reed to hold the Annual Turkey Trot*
- *Request for transfer from Finance Committee Reserve Fund from Ed Sarro, Network Administrator*
- *Spreadsheet of requested capital budget items*



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

ANNUAL REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen hereby submits its 194th Annual Town Report.

In 2015, Jerry D. Lawrence was re-elected for his 4th term on the Board of Selectmen. Under reorganization, Nancy J. Maloney was voted Chairman and Eldon F. Moreira, Clerk.

The Town began the year recovering from a very snowy winter. However, due to increased local aid funds and FEMA reimbursement funds in response to the record snowfall, the Town was able to repave those roadways most affected by the weather and cover costs related to snow removal. Through these efforts as well as Governor Charlie Baker's fulfilled campaign promises of increasing local aid to municipalities, West Bridgewater bolstered its financial stability. Selectmen also worked with state officials to share concerns about local governance, the result of which was Governor Baker's Municipal Modernization Act. This legislation specifically aims to increase efficiency in local government and revises laws so that they are more aligned with the use of modern technology in the public sector.

The Town also modernized itself at a local level. In August, Board of Selectmen meetings went paperless, saving multiple reams of paper in just the first few months of implementation. Selectmen retrieve their packets, which have been posted on the website, on iPads during the meeting. The only paper documents prepared for the Selectmen are those that they have to sign. Additionally, a new website was designed in the Fall and is set to debut in February 2016. The new website address is www.westbridgewaterma.org. The site is intended to provide information in an organized manner while also allowing for increased resident participation in local government. The website features more information available for residents as well as prospective businesses.

In 2015, the Town underwent significant changes, beginning with construction in the Center of Town that plagued traffic in the area for months. The roadwork began in 2014 and was delayed in the spring due to the lasting snowfall that came well into March. By July, state crews were able to complete the reconfiguration, installing dedicated turning lanes, sidewalks, pedestrian crossings, and a bike lane. The new traffic light system includes SmartLoop technology that changes the lights based on real-time traffic so as to provide the most effective traffic flow. Minimal work will continue into 2016, but will not impact traffic.

The Town also saw the completion of the new Middle/Senior High School, a state of the art facility that brings 21st century learning to our students. The demolition of the old school was greeted with great fanfare by the community. Graduated classes held reunions and the School Committee hosted a gala and celebration in the old gym, allowing graduates and alumni a last look at their old stomping grounds. Selectmen continued their efforts to control operating costs in spite of this needed project by using free cash to pay for all capital budget items, rather than borrowing, for the second year in a row. Additionally, Selectmen raised revenues at 1.5% rather than the allowed 2.5% to lessen the tax burden on our residents.

Selectman Nancy Maloney instilled new vigor into Strategic Planning, naming five new Selectmen-approved goals to advance the Town. These goals include revising and updating the Master Plan, developing a brand for the Town, reviewing the need for sidewalks, trails and pedestrian crossings town-wide, developing an intermunicipal sewer agreement with the City of Brockton, and updating the Open

Space and Recreation Plans. Strategic Planning encourages resident participation in local government and the Board was pleased with the amount of volunteers for this next session.

Selectman Jerry Lawrence and Town Administrator David Gagne began negotiations with the Brockton Casino Developers in September upon being designated as a surrounding community. The Town was unable to reach an agreement before the end of the year and will continue into arbitration in 2016. Selectman Lawrence also led an initiative to rename the large meeting room in Town Hall the MacDonald-Brown Meeting Room after two women who served the Town. Ms. Marjorie MacDonald was the first female Selectman, serving from 1959-1974 and Ms. Anna Brown was the first female Town Clerk, serving from 1949-1988. An official dedication ceremony will be held in the Spring of 2016.

Selectman Eldon Moreira was honored in November with a street naming ceremony for the newly christened Eldon Moreira Way, which connects the Highway Department to North Main Street. Employees, residents, and friends and family of Selectman Moreira joined together for a small ceremony as the street sign was installed. Selectman Moreira was recognized for more than 34 years of service as a Selectman. A video documenting this ceremony can be found on the Town's website under "Selectmen in the News".

The Town celebrated the retirements of many long-term employees: Paul Golder, Nancy Morrison, Charlie Bunker, Beth Roll Smith, and Linda Dubin. The Selectmen wish them all a happy, healthy retirement with sincere thanks for their service to the Town. Various employees joined the ranks in the Town of West Bridgewater as well. The Town welcomes Brandon Fillipini to the Highway Department, Ellen Snoyenbos as Library Director, Gregory Paul as Assistant Wiring Inspector, Patricia Ingargiola and Andrew Rosenfield to the Water Department, Gerard Julian-Suarez to the Police Department, Sharon Ledin to the Town Clerk's Office, and Connor Duffy and Justin Raulino to the Fire Department. The Selectmen also voted on various promotions throughout the year. Shawn Anderson was promoted to Foreman of the Highway Department and Michael Winkler was promoted to Sergeant in the Police Department. The Selectmen thank them all for their willingness to serve the Town and look forward to working with them!

The Board wishes to thank our office staff, Mallory Aronstein and Jacqueline Flaherty, for their continued hard work and dedication to the Town. The Board also extends its thanks to Town Administrator David Gagne for his many contributions toward the Town.

Respectfully submitted,

Nancy J. Maloney, Chairman, nmaloney@wbridgewater.com
Eldon F. Moreira, Clerk
Jerry D. Lawrence, jlawr99851@aol.com

To contact our office by email:

David Gagne, Town Administrator, dgagne@wbridgewater.com
Mallory Aronstein, Executive Administrative Assistant, mcole@wbridgewater.com
Jacqueline Flaherty, Administrative Assistant, jlee@wbridgewater.com

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<https://www.facebook.com/Town-of-West-Bridgewater-292870527395216/>

Follow us on Twitter! <https://twitter.com/wbridgewaterwn>

			Report on Paperless Selectmen Meetings				
		Mtg Date	Pages in Packet				
	2015	12-Aug	118				
		2-Sep	65				
		23-Sep	40				
		7-Oct	67				
		21-Oct	42				
		4-Nov	65				
		2-Dec	44				
		16-Dec	103				
	2016	6-Jan	65				
		20-Jan	59				
		3-Feb	44				
		17-Feb	78				
		2-Mar	63				
		16-Mar	61				
			Total Pages	Not copying 4 packets	Reams Saved		
	TOTALS	14 mtgs	853	3412	6.824		



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

March 18, 2016

Mr. Steven Wong
Mr. Shor'ty Billups
Ms. Hattie Barrett
Chili Head BBQ
320 West Center Street
West Bridgewater, MA 02379

Dear folks,

As you are aware, the Board of Selectmen at their meeting of March 16, 2016 approved your application for change of manager, transfer of license and transfer of stock. This approval is contingent upon successful completion of a final health inspection for the violations found on March 2, 2016 by Health Inspector Robert Casper.

The Board will take this matter up again at their April 6, 2016 meeting unless this office receives a favorable finding from the Health Inspector prior to our meeting. Should your establishment once again fail the health inspection, the Board will continue to consider the revocation of your license and may rescind their previous vote to approve the application.

As a reminder, the Board was displeased by the liquor violations that the Liquor License Agent discovered during his interview and inspection on February 24, 2016. Subsequent violations will not be tolerated in the future.

Sincerely,

David L. Gagne
Town Administrator

/ma

CC: Health Inspector Robert Casper (*via email*)
Liquor License Agent Chris Werner (*via email*)
Board of Health
Board of Selectmen



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

Pursuant to MGL Chapter 41, Section 11, the Board shall appoint Ms. Sue Kent, Assistant Town Accountant, on a temporary basis to perform the duties of the Town Accountant position, including signing the weekly warrant and the payroll warrant.

Ms. Kent's compensation will increase by \$6.00 per hour for the twenty (20) hours per week that she serves in this capacity. Ms. Kent is entitled to overtime should she need to work more than twenty (20) hours per week to fulfill these duties at the rate of 1.5 times her hourly rate.

This appointment shall be retroactive to March 29, 2016.

Signed by we, THE BOARD OF SELECTMEN, on April 6, 2016.

Nancy J. Maloney, Chairman

Eldon F. Moreira, Vice Chairman

Jerry D. Lawrence, Clerk

Transition Plan while Town considers Town Accountant options
4/1/16

Additional duties for Sue Kent to perform in the absence of a full-time Accountant
Additional hourly stipend to be \$6.00

1. Prepare and submit the monthly phone bill, dividing it by departments as the Town Accountant was doing.
2. Thoroughly review the warrant and solve as many problems as would normally be sent up to the Town Accountant for resolution – up to and including rejecting bills for payment based on incomplete submittals. And presenting department heads with a form notifying them of what is missing in the submittal. Any issues unable to resolve would then be brought to Town Administrator's attention.
3. Sign the weekly warrant.
4. Review the Town Accountant's mail and dispose of accordingly:
 - a. process bills that are attributed to the Accountant's department
 - b. throw away junk mail
 - c. Notify Town Administrator of any other mail that needs to be addressed
5. Prepare revenue reports
6. Recording warrant payables
7. Assist the auditors if requests are received that fall within your capabilities of producing the appropriate reports.
8. Spin off receipts entered by Town Clerk, Treasurer/Collector, Assistant Treasurer and Assistant Collector.
9. Reconcile these receivables with and Assistant Tax Collector.



David Gagne <dgagne@wbridgewater.com>

Quarterly Billing

1 message

Wayne Parks <wparks@wbridgewater.com>

Tue, Mar 15, 2016 at 9:44 AM

To: David Gagne <dgagne@wbridgewater.com>, John Duggan <jduggan@wbridgewater.com>, Kerry Buckley <kbuckley@wbridgewater.com>

Hi David and John

At the Water Commissioners meeting on Monday March 14, 2016 the Water Commissioners voted unanimously to change to Quarterly billing. The Water Commissioners also voted unanimously to increase the water rates as we are required by law to have a fully funded water department budget.

Letters will be sent to our customers in their March 2016 water bill informing them of the rate increase and of the quarterly billing change, and dates. Our new billing dates will be July 1, October 1, January 1, and April 1.

Thanks,

Wayne Parks

West Bridgewater Agricultural Commission

March 4, 2016

The Agricultural Commission, at its' March 2, 2016 meeting, voted unanimously to accept the nomination of the following three (3) candidates to join our commission:

Amy Murphv

West Bridgewater, MA 02379

Clint Howard

West Bridgewater, MA 02379

Tim Hay

West Bridgewater, MA 02379

We look forward to their participation following your decision.

Sincerely submitted,

Dan Howard

Vicki Benea

Will Gibson III

Marcy Tannenbaum



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

VOLUNTEER INFORMATION FORM

Name: Amy Murphy Date: 3/1/16

Address: 111 Garrison

Phone: _____ Email: _____

Occupation: retired

Board/Committee for which you are applying: agricultural

Second Choice of Board/Committee, if any: conservation

Please outline any relevant experience for the appointment sought:

I was brought up on a farm
and I live locally

Please outline any education, or training that may be relevant to the appointment sought:

I drove an eighteen wheeler for thirty
five over the road as far north as
Buffalo N.Y. and as far south as Virginia

Please list any prior volunteer experience or service on Town Boards:

on committee for Bever Cemetery
in East Brid

Please list special skills or talents pertinent to the appointment sought:

Multi lingual and sing and play the
guitar.

Please explain why you are applying for this position:

I have become aware of sludge
in and on farm land in this town
and I am concerned with the toxins

Please save the completed form and send via email to: mcole@wbridgewater.com or jlee@wbridgewater.com. This form will serve as your official application for a volunteer position. You may also attach a resume to the email. We will confirm receipt of your application and let you know if an interview by the Board of Selectmen is required. You may also fax your completed form to 508-894-1269 or mail the form to Board of Selectmen, 65 North Main Street, West Bridgewater, 02379. Thank you for your desire to serve the Town.



NUNCKATESSETT GREENWAY

nunckatesettgreenway.org

ANNUAL NUNCKATESSETT GREENWAY RALLY

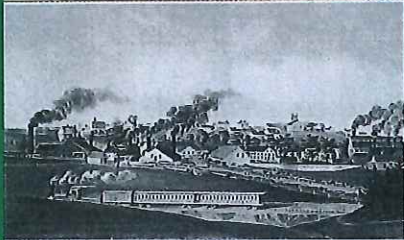
APRIL 14, 2016

5PM - 7PM

**DANA MOHLER-FARIA SCIENCE AND
MATHEMATICS AUDITORIUM**

BRIDGEWATER STATE UNIVERSITY

The Nunckatesett Greenway is a network of land and water trails connecting to the Town River and the Bay Circuit Trail in West Bridgewater and Bridgewater.



Guest Speaker:

Dan Briemann
Hiking the Bay Circuit Trail

**Land & Water Trail Announcements
and Updates**

**Refreshments will be served
Come network with us!**

**Parking is located
in the
Parking Garage on
Great Hill Drive, BSU**





Mallory Cole <mcole@wbridgewater.com>

epicure

Tue, Mar 22, 2016 at 12:54 PM

To: Mallory Cole <mcole@wbridgewater.com>

Good afternoon Mallory,

We would like the ok from the selectmen to open epicure on Sunday May 8, 2016 for Mother's Day. We are looking to open on this one Sunday only and are not seeking to change our regular hours.

We would like to take reservations between 9am and 6pm for a pre-fixed menu. We will not have any live entertainment on this day.

Thank you for your assistance.

Northeast Race Management, LLC
PO Box 320
Bridgewater, MA 02324
508-205-9050

March 24, 2016

Town of West Bridgewater
65 North Main Street
West Bridgewater, MA 02379



Attn: David Gagne, Town Administrator
Re: Proposal to hold the Crush Cancer 5K charity road race

Dear Mr. Gagne,

I hope this letter finds you well. I am reaching out to you in regards to a charity road race that we would like to hold in the Town of Bridgewater, which will utilize two roads in West Bridgewater. My company, Northeast Race Management, has been organizing road and trail races in and around the South Shore since 2012. We currently have six events on our 2016 calendar ranging from a 5K up to a Half Marathon in East Taunton, Fall River, Westport, Milford and Raynham. This past summer, my wife and I bought a home in Bridgewater and wanted to become active in our new community. Naturally our first thought was to hold a race. For the past three years we have held the Crush Cancer 5K charity road race, which benefits the Dana-Farber Cancer Institute, on the grounds of Taunton State Hospital and have been able to donate over \$12,000. Between deteriorating conditions and limited space, we feel this race needed a new venue and course. It seems like the most natural fit to bring this event to our new home town for its 4th annual running.

Our goal is to hold the 4th Annual Crush Cancer 5K and 3K Family Fun Run in Bridgewater on Sunday, April 24th at the Bridgewater-Raynham Regional High School. We have already received approval from the school system to use the property for this event, as well as town officials to conduct this race on public roads. I am now reaching out to the Town of West Bridgewater as a portion of the 5K course we wish to use would utilize two roads in your town. I have included a course map, turn-by-turn course description with highlights of the roads in West Bridgewater, sample of the event liability insurance coverage we will obtain for all parties and the course and safety plan. Please let me know if you need any more information.

The map and course description are detailed, but I want to highlight and address the roadways we would like to utilize in the Town of West Bridgewater. Our race will start promptly at 9:00am at the Bridgewater-Raynham Regional High School and Bridgewater PD will detour the limited Sunday morning traffic from travelling on North Street (at Birch Street) towards West Bridgewater for approximately 20 minutes. Runners will exit the school's property through the rear exit, turning right onto North Street. Approximately 1.14 miles and 8 minutes into the race, runners will cross the town line where North Street becomes South Street. With this being already over a mile in, runners will be thinned out based on their varying speeds and running single file. We will have marshals on the side streets reminding runners to remain on the right in single file. The last participants will reach this point at approximately 9:18am. The course continues past Milebrook Road and turns right onto Aldrich Street approximately 1.46 miles and 10.5 minutes in, with the final participants reaching this point by 9:22am. We can create a single file channel of safety cones for the participants to run on the inside of while taking the corner. We will also place "Caution Runners in Road" signs on the approaching streets. From here, the course will continue back across the town line, exiting West Bridgewater on Aldrich Street approximately 1.77 miles and 12.5 minutes in, with the final participants reaching this point at 9:27am. In total, we would expect runners to be on the roads of West Bridgewater for a total time of approximately 20 minutes.

At this point our projections for the 5K participants will be between 225 and 250 people. With these participation numbers and knowing the varying degree of skill for the participants, we would like to offer a Water and Aid Station on the course. The safest location for runners and volunteers at an appropriate distance would be the intersection with Milebrook Road on Aldrich Street at approximately mile 1.67. The table could be set up on the eastern edge of Milebrook Road, recessed enough away from Aldrich to allow volunteers to hand out water while allowing the runners to maintain their single file lane on the right hand side of the road. We will have bins for runners to dispose of their cups on the go and we will also have the Water and Aid Station volunteers police the area on Aldrich Street to ensure we leave no trace of the event behind. Let me know if this would be acceptable and if you have any questions.

I believe that sums up what we are looking to do. We are really excited about this opportunity and I look forward to hearing back from you. I will be glad to attend any meetings and discuss more details as needed. Thank you for your time.

Cheers,

A handwritten signature in black ink, appearing to read 'D. R. L.', with a long horizontal stroke extending to the right.

Dan Lamoureux
Race Director

dan@northeastracers.com

Crush Cancer 5K and 3K Family Fun Run

Safety and Course Management

Event Details:

Name: Crush Cancer 5K
Date and time: April 24, 2016 with a start time of 9:00AM
Benefits: Dana-Farber Cancer Institute
Staging Area: Bridgewater-Raynham Regional High School
415 Central Street, Bridgewater, MA 02324
Parking: 415 Central Street, Bridgewater, MA 02324

Event Management Team:

Race Director: Dan Lamoureux
Course Captain: Rob Rood
Finish Line Captain: Lauren Lamoureux

Course Safety:

Police Details: 2 officers with third shift officer assisting at one location for approx. 15 minutes.
Course Marshals: Minimum of 10 marshals
Road Closures:

We would ask for northbound traffic to be temporarily detoured at the intersection of North Street and Birch Street, to allow 5K runners to turn right onto North Street at approximately 9:02am and the final runner to reach the right turn on Aldrich Street at approximately 9:24am, for no more than approximately 22 minutes. Simultaneously, we would ask for southbound traffic to be held at the main entrance to BRRHS to allow 3K runners to turn right onto Central Street at approximately 9:02am for no more than a 5 minute duration.

Course Direction: Both the 5K and 3K will be open courses with runners using the right hand side of the road, proceeding in a clockwise manner on the map, with all right turns finishing at Bridgewater-Raynham Regional High School.

Communications: Course marshals will utilize two-way radios for communications with a cell phone 'calling tree' as back-up. In case of emergency, all marshals will be instructed to call 911 before notifying the Event Management Team.

Sweepers: One vehicle will be on course at all times to patrol the course and assist runners, marshals and public safety officers.

Water and Aid Stations: There will be one water and aid station on course located at approximately mile 1.67 (Milebrook Road, West Bridgewater), as well as one at the Start/Finish Line.

Insurance: This will be a sanctioned and fully insured event through USA Track and Field. Northeast Race Management, the Town of Bridgewater, the Commonwealth of Massachusetts, the Bridgewater-Raynham Regional School System, the Town of West Bridgewater and all other third party entities will be included on the policy.

Crush Cancer SK	Intersection	Approx	Approx	Intersecting Street Entering/Crossing Course			Type of Intersecting Street		Course Public Safety, Staff, Signage and Safety Equipment					
Course and Intersecting Streets	Number	Mile	Direction	Left	Right	Crossing	Thru Street	Side Road	Marshal	Police	Water/Aid Stop	Signage	Cones	Barricade
Bridgewater-Raynham Regional HS	Start	0	west						X				X	X
Right turn onto North St	1	0.42	north	X	X		X		X	X**		X	X	
North St and Cedar Crest Dr	2	0.52	north		X			X				X		
North St and College Rd	3	0.58	north	X				X				X		
North St and Amherst Ave	4	0.59	north		X			X				X		
North St and Harvard St	5	0.64	north	X				X				X		
North St and Northfield Dr	6	0.66	north		X			X				X		
North St and Tami Ct	7	0.98	north		X			X				X		
North St becomes South St in W Bridgewater	8	1.14	north											
South St and Milebrook Rd	9	1.27	north		X		X					X		
Right turn onto Aldrich Rd	10	1.46	east		X			X	X			X	X	
Aldrich Rd and Bedford St	11	1.53	east	X				X				X	X	
Aldrich Rd and Milebrook Rd	12	1.67	east		X		X				X	X		
Aldrich Rd and Columbus Ave	13	1.77	east	X				X				X		
Aldrich Rd becomes Aldrich Rd in Bridgewater	14	1.77	east											
Aldrich Rd and Princess Pine Ln	15	1.85	east	X				X				X		
Aldrich Rd and Aldrich Pl	16	2.12	east	X				X				X		
Right turn onto High St	17	2.29	south	X	X		X		X			X	X	
High St and Mary Ln	18	2.47	south	X				X				X		
High St and Heather Ln	19	2.62	south	X				X				X		
High St and Mt Prospect St	20	2.68	south	X			X					X	X	
Right turn onto BRRHS entrance	21	2.78	west		X				X	X		X	X	
Bridgewater-Raynham Regional HS	Finish	3.1	west						X		X		X	X

* West Bridgewater roads utilized

** BPD to detour traffic at Birch and North

**CRUSH**
CANCER
5K



CERTIFICATE OF INSURANCE

DATE: 2/25/2016

CERTIFICATE NUMBER: 20151106385173

AGENCY:

ESIX 3 LLC
d/b/a Entertainment & Sports Insurance eXperts (ESIX)
d/b/a Entertainment and Sports Insurance Agency (California)
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Telephone)
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Northeast Race Management
132 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co.
INSURER B: Philadelphia Indemnity Ins. Co.

EVENT INFORMATION:

5 Miles Home (11/8/2015 - 11/9/2015)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK1403938	11/1/2015 12:01 AM	11/1/2016 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB517449	11/1/2015 12:01 AM	11/1/2016 12:01 AM	AGGREGATE (Applies Per Event) \$10,000,000
					EACH OCCURRENCE \$10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured as required by written contract or written agreement, but only for liability arising out of the negligence of the Named Insureds per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01).

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

Town of Raynham
558 South Main Street
RAYNHAM MA 02767

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:



Board of Selectmen

Town of West Bridgewater

Commonwealth of Massachusetts

Number:

Fee:

TOWN OF WEST BRIDGEWATER

This is to Certify that

The Lions Club

Location of Event

103 North Main Street

IS HEREBY GRANTED A LICENSE

For a One Day Liquor License and Entertainment License for April 23rd to be held at Saint Anne's Parish from 7:00 p.m. to 10:00 p.m.

**This License is granted in conformity with the Statutes and ordinances relating thereto,
and**

Expires on April 23, 2016 unless sooner suspended or revoked.

April 6, 2016

Nancy J. Maloney , Chairman

Eldon F. Moreira, Vice Chairman

WB Business Spotlight

As you may be aware, the Town has accounts both on Facebook and Twitter. We would like to allow our local business owners the opportunity to highlight their businesses on these pages. If interested, please fill out this form and return it with you renewal paperwork.

Please list at least three week-long periods that you'd like to be highlighted. Each business will receive one week, but we will try to accommodate your requested date. You'll be notified of your date.

_____	_____
_____	_____

Your promotional advertisement: (Please write what you'd like to appear on our page.)

Are you providing a special or discount as part of your advertising? _____ Y _____ N

If yes, describe it here so that we can include it:

Do you have a Facebook or Twitter Account? If yes, please list it here so that we can tag you in our post.

Send any photos you'd like to be shared to mcole@wbridgewater.com .

Department	Project Request	Amount of Request	Recomm. Amount	Members:									Financing:				Water Surplus	Footnotes
				M. McCarthy	J. Holden	M. Anderson	J. Screnci	P. Oakley	J. Duggan	S. Smith	J. Lawrence	D. Gagne	Free Cash	Stabiliz.	Borrow.	Raise & Approp.		
Police Dept	Portable radio	45,971.00	45,971.00	Recommended unanimously									x					
Fire Dept.	Replace radio equip	80,000.00	n/r															1
	Lucas Compression	14,000.00	14,000.00	Recommended unanimously									x					
	SCBA bottles (13)	11,000.00	n/r															2
	SCBA (2)	14,200.00	14,200.00	Recommended unanimously									x					
Library	Painting interior	5,800.00	5,800.00	Recommended unanimously									x					
	Wifi & Internet upgrade	8,323.00	8,323.00	Recommended unanimously									x					
Town Clerk	2 Optical Scanners	14,000.00	14,000.00	Recommended unanimously														
	Renovation of mailroom	5,000.00	7,500.00	Recommended unanimously														
Data Processing	Upgrade wiring/switches	40,330.00	40,330.00	Recommended unanimously									x					
	Disaster Recovery	50,970.00	n/r															3
Town Hall	Roof replacement	66,000.00	66,000.00	Recommended unanimously												x		
	Renovate Building Dept and storage closet	50,000.00	50,000.00	Recommended unanimously												x		
School	Phone system upgrade	153,377.00	125,000.00	Y	Y	Y	Y	Y	Y	Y	Y	N				X		
Selectmen	GPS	25,000.00	25,000.00	Y	Y	N	Y	Y	N	Y	Y	Y	X					
	Hands Free Technology	5,000.00	5,000.00	Recommended unanimously									x					
Forestry	Wright Stander	6,939.00	6,939.00	Recommended unanimously									x					
	Hydro Walk	5,302.00	n/r															4
TOTAL		595,910.00	428,063.00															
Footnotes:																		
1	Reconsider once grant is determined.																	
2	Refer to department budget for expenditure																	
3	Refer to Computer Study Comm for further study																	
4	Refer to department budget for expenditure.																	

Old Colony Planning Council



Lee Hartmann
President

70 School Street
Brockton, MA 02301-4097

Pasquale Ciaramella
Executive Director

Telephone: (508) 583-1833

Fax: (508) 559-8768

Email: information@ocpcrpa.org

Website: www.ocpcrpa.org

FOR IMMEDIATE RELEASE
March 30, 2016

CONTACT: Pat Ciaramella
508-583-1833
Mark Cappadona
508-485-5858

COLONIAL POWER GROUP SELECTED AS AGGREGATION CONSULTANT BY OLD COLONY PLANNING COUNCIL

BROCKTON, MA – The Old Colony Planning Council (OCPC) has announced the selection of Colonial Power Group of Marlborough, Massachusetts as its chosen consultant and broker to assist its 17 member communities in moving forward to implement locally controlled municipal programs for the aggregation of electricity.

Municipal electric aggregation was enabled by the 1997 Massachusetts Utility Deregulation Act in order to put more competition into the marketplace. To date, approximately 80 communities have taken the necessary steps to operate aggregation services for the benefit of its residents and small businesses. With municipal aggregation, cities and towns enter into the competitive marketplace of electric service to secure the availability of more stable and generally lower cost rates for those residential and business electricity consumers that utilize the utility company's default basic service program.

Municipal aggregation has multiple benefits for local residents by providing a consumer-oriented program of choice that is locally controlled and professionally managed to maximize cost savings and price stability. Cities and towns can use aggregation to enhance economic development and leverage an increase in the development of renewable energy and local energy management.

"We are excited by the myriad of opportunities that aggregation opens up to our member communities," said OCPC Executive Director Pat Ciaramella. "It's great to be able to help our communities help their residents and small business owners in bringing electricity costs under control."

Colonial Power Group has been in the municipal aggregation business since 2002 and currently serves 42 municipalities in Massachusetts.

"Municipal aggregation is what we do," said Mark Cappadona, President of Colonial Power Group, Inc. "It's a program that we believe in because it gives a city or a town a tool to help its residents get price stability and cost savings. We also are proud of what we've been able to implement in addressing other public policy goals related to energy and the environment. We are very excited to be working for and with Old Colony Planning Council, one of the premier regional planning agencies in the state."

Colonial Power Group currently serves nearly fifty Massachusetts municipalities making it the leader in community choice municipal aggregation within the state.

"We serve some of the smallest towns of the state as well as the fourth largest, the City of Lowell," said Cappadona, "and we customize our product to the goals of each community we serve, regardless of its size."

"We were pleased to choose Colonial Power as our selected consultant after a competitive process," said Eric Arbeene, AICP, Senior Community Planner at OCPC, and the lead staff member on this project. "They bring extensive knowledge of the energy market, a focus of customizing programs for each community based upon the identified needs of each municipality, consulting partners that know and understand municipal government and community education, experience using aggregation to achieve local energy initiatives, and a history of success and results."

A number of Old Colony communities have already adopted the statutory language to become a municipal aggregator. Other communities will be taking up the matter at Town Meetings this spring. The second part of the process will be the adoption of local aggregation plans before regulatory filings are made with the state Department of Energy Resources and the Department of Public Utilities. It is expected that municipalities taking each one of these steps and receiving the required approvals will be securing lower and more stable electric rates by next winter.

Ciaramella is excited to see the program moving forward.

"We expect that this aggregation program has the opportunity to save the residents of our communities millions of dollars, and that's money that can go back into the local economy," he said. "This is the type of project that keeps on giving."