

Minutes of the Board of Selectmen Meeting of Wednesday, December 15, 2021. Present were Anthony J. Kinahan, Chairman and Meredith L. Anderson, Vice Chairman. Also present was David L. Gagne, Town Administrator. The meeting convened at 6:30 p.m. in the Eldon F. Moreira Board of Selectmen Meeting Room.

Selectman Reyes participated remotely.

Also Present:

Alison Hatch, Treasurer/Collectors Office
Travis Francoeur, DPW Laborer

Chairman Kinahan called the meeting to order at 6:30 p.m.

Chairman Kinahan stated that the meeting would be recorded and that some or all parts of the meeting may be used by our local access company to be shown on local access along with internet feeds and clips which may be used separately from the video of the entire meeting. A full recording of the meeting will be posted on the West Bridgewater Community Access Video On Demand website at <https://wb-cam.org/vod/>.

The Board led the Pledge of Allegiance.

Chairman Kinahan stated first on the agenda was ratifying Alison Hatch's employment as the Assistant to the Tax Collector and Travis Francoeur's appointment as a DPW laborer.

Mr. Gagne stated there were several individuals who applied for the position. Mr. Gagne stated a screening committee comprised of the Treasurer/Collector and Assistant Town Administrator/HR Director conducted interviews and Ms. Hatch was their number one recommendation. Mr. Gagne stated he would like to disclose that Ms. Hatch did inform him that she is related to the Anderson family, however her skills and qualifications are what landed her the position. Mr. Gagne stated he recommends that the Board ratify her employment as the Assistant to the Tax Collector.

Ms. Anderson **MOVED** to ratify Ms. Hatch's employment at the Assistant to the Tax Collector, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

Mr. Gagne stated there were also several individuals who applied for the DPW Laborer position. Mr. Gagne stated a screening committee comprised of the DPW Director, Assistant DPW Director and Assistant Town Administrator/HR Director conducted interviews and Mr. Francoeur was their number one recommendation. Mr. Gagne stated he recommends that the Board ratify Mr. Francoeur's employment as a DPW Laborer subject to passing the scheduled drug test.

Ms. Anderson **MOVED** to ratify Mr. Francoeur's employment as a DPW Laborer, subject to passing the scheduled drug test, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

Ms. Hatch and Mr. Francoeur exited the meeting room.

Chairman Kinahan stated next on the agenda was voting on Maureen Adams' vacation carry over.

Ms. Anderson **MOVED** to approve Ms. Adams' vacation carry over request, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

Chairman Kinahan stated next on the agenda was voting on the West Bridgewater Senior Citizen Property Tax Work-Off Abatement Program for Calendar Year 2022.

Mr. Gagne stated the only change before the Board is the increase to minimum wage, per State law.

Ms. Anderson **MOVED** to approve the West Bridgewater Senior Citizen Property Tax Work-Off Abatement Program for Calendar Year 2022 as presented, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

Chairman Kinahan stated next on the agenda was voting on Southeastern Regional Services Group Services Award for 2/1/22 – 1/31/23.

Ms. Anderson **MOVED** to approve the Southeastern Regional Services Group Services Award for 2/1/22 – 1/31/23, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

At 6:36 p.m. Chairman Kinahan opened the Public Comment Period.

Chairman Kinahan stated next on the agenda was the Town Administrator's Report.

Mr. Gagne stated the first item on his report was regarding PFAS. Mr. Gagne stated despite the Board's request to receive weekly PFAS updates from the Water Department, the office has not been receiving them. Mr. Gagne stated the office staff reached out to the Water Superintendent who replied saying there was no update at this time.

Mr. Gagne stated he approved a request submitted by the Girl Scouts to conduct a cookie booth on Saturdays and Sundays throughout January and February, in the Town Hall Parking lot.

Mr. Gagne stated he would like to aim for May 9, 2022 for this year's Annual Town Meeting. Mr. Gagne stated several of the panel members have confirmed the day works for them and he would like to lock that date in with the Board members as well.

The Board agreed that they would be available on May 9, 2022.

Mr. Gagne stated that lastly he would like to recognize the residents on River Street for the beautiful light display at War Memorial Park. Mr. Gagne stated it looks fantastic and is a great display in Town.

At 6:37 p.m. Ms. Anderson **MOVED** to adjourn, Ms. Reyes seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Kinahan, yes; Ms. Anderson, yes; Ms. Reyes, yes.

The meeting adjourned at 6:37 p.m.

Respectfully submitted by Lorna J. Carroll, Executive Assistant.

- *List of Documents in the December 15, 2021 Meeting Packet:*
- *Alison Hatch's Employment Letter*
 - *Alison Hatch's Resume*
- *Travis Francoeur's Employment Letter*
 - *Travis Francoeur's Resume*
- *Maureen Adams' Vacation Carry Over Request*
- *West Bridgewater Senior Citizen Property Tax Work-Off Abatement Program*
- *SERSG DPW Services Awards for 2/1/22 – 1/31/23*
- *Email from Water Superintendent re: PFAS Update*
- *Request to Use Town Hall Parking Lot and/or Grounds re: Girl Scouts Cookie Booth*
 - *Letter Explaining Girl Scout Cookie Booth Request*