

Minutes of the Board of Selectmen Meeting of Wednesday, March 3, 2021. Present were Denise R. Reyes, Chairman; and Anthony J. Kinahan, Vice Chairman. Also present was David L. Gagne, Town Administrator. The meeting convened at 6:15 p.m. in the Selectmen's Meeting Room in Town Hall.

Selectman Anderson participated remotely.

Also participating remotely:

Alan McPhee, Council on Aging
Michael White, Building Commissioner
David Bentley, Electrical Inspector
Ed Sarro, IT Director
Chris Iannitelli, DPW Director
Cheryl Cambria, Community Preservation Committee
Victor Flaherty, Police Chief

Chairman Reyes stated due to the Coronavirus pandemic, this meeting will remain closed to the public. Chairman Reyes stated there are no scheduled Public Hearings and there will be no public comment period. Chairman Reyes stated live video and audio of the meeting will be aired on Comcast local channel 9 and a recording of the meeting will be posted on the West Bridgewater Community Access Video on Demand website at <https://wb-cam.org/vod/>.

The Board led the Pledge of Allegiance.

Chairman Reyes called the meeting to order at 6:15 p.m.

Chairman Reyes stated the following "I would entertain a motion to enter into executive session for the purpose of conducting a strategy session pertaining to contract negotiations with Union personnel, specifically the Fire Union and DPW Union. The Board will return to Open Session at the conclusion of Executive Session. The Board anticipates it will conclude Executive Session at approximately 6:30 p.m. as noted on the agenda. Please note this is an estimate only."

The Board entered into Executive Session at 6:17 p.m.

The Board returned to Open Session at 6:29 p.m.

Chairman Reyes stated the Board would first vote to ratify the Union Collective Bargaining Agreements for the Fire Union and DPW Union.

Mr. Kinahan **MOVED** to ratify both the Fire Union and DPW Union Collective Bargaining Agreements, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was accepting the meeting minutes of January 19, 2021 for review.

Mr. Kinahan **MOVED** to accept the meeting minutes of January 19, 2021 for review, Ms. Anderson seconded and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was voting to sign the Annual Town Election Warrant.

Mr. Kinahan **MOVED** to sign the Annual Town Election Warrant, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next the Board would vote to ratify Mr. McPhee's employment as the Council on Aging Kitchen Manager/Cook.

Mr. Kinahan **MOVED** to ratify Mr. McPhee's employment as the Council on Aging Kitchen Manager/Cook, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was discussing and voting on the Annual Town Report dedication.

Mr. Gagne stated there is a list of three individuals who have served the Town in some capacity and have recently passed away. Mr. Gagne suggested dedicating the Town Report to former Selectman, Charles Pickering. Mr. Gagne suggested also recognizing the other two individuals, Poll Worker, Janet Gallasch, and Veteran's Memorial Day Committee member, Richard McMahon, on the "In Memoriam" page of the Town Report.

Ms. Anderson **MOVED** to dedicate the Annual Town Report to former Selectmen, Charles Pickering, and to list Poll Worker, Janet Gallasch, and Veteran's Memorial Day Committee member, Richard McMahon, on the "In Memoriam" page of the Town Report, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda were the Budget Hearings.

Mr. Gagne presented budgets 1610 Town Clerk, 1630 Election/Registration, 6920 Veterans/Memorial Day.

Mr. Kinahan **MOVED** to forward the presented budget to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. White and Mr. Bentley presented budgets 2410 Building Inspector, 2420 Gas/Plumbing, 2450 Electrical Inspector, and 1940 Town Hall.

Ms. Anderson **MOVED** to forward the presented budgets to the Finance Committee, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Sarro presented budget 1550 Data processing.

Mr. Kinahan **MOVED** to forward the presented budget to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chris Iannitelli presented budgets 4215 Public Works, 4230 Public Works Snow Removal, 4240 Public Works Street Lighting, 4330 Waste Disposal, and 4940 Tree Warden.

Mr. Kinahan **MOVED** to forward the presented budgets to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes asked Mr. Iannitelli to speak about the issues surrounding the Matfield Street/Sandy Hill Road intersection.

Mr. Iannitelli stated many people speed through the Matfield Street/Sandy Hill Road intersection. Mr. Iannitelli stated there is not enough clearance prior to the intersection to post a stop sign. Mr. Iannitelli stated he is requesting that the Board approve the installation of “Caution: Children at Play” signage, one sign facing each direction.

Mr. Kinahan **MOVED** to approve the installation of “Caution: Children at Play” signage, one facing each direction, at the Matfield Street/Sandy Hill Road intersection, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Ms. Cambria presented the Community Preservation Committee budget.

Ms. Anderson **MOVED** to forward the presented budget to the Finance Committee, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chief Flaherty presented budgets 2100 Police Department and 2920 Animal Control.

Ms. Anderson **MOVED** to forward the presented budgets to the Finance Committee, Mr. Kinahan seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Gagne presented budgets 1220 Board of Selectmen, 1310 Finance Committee, and 1320 Finance Committee Reserve.

Mr. Kinahan **MOVED** to forward the presented budgets to the Finance Committee, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Chairman Reyes stated next on the agenda was the Town Administrator's Report.

Mr. Gagne provided the Board with a COVID-19 update. Mr. Gagne stated there are currently nine active COVID-19 cases in West Bridgewater. Mr. Gagne stated COVID-19 testing was offered at the Fire Station this past weekend and 17 tests were administered. Mr. Gagne stated the local CVS will be offering vaccinations. Mr. Gagne stated people can make appointments at CVS.com. Mr. Gagne stated the Health Agent met with the store manager and was informed that CVS does not receive much notice as to when they will receive a shipment of vaccinations.

Mr. Gagne stated the Library has opened with short, staggered hours, to service up to ten individuals at a time. Mr. Gagne stated the Council on Aging will remain closed for the foreseeable future. Mr. Gagne stated some Town Halls have opened to the public and some still remain closed. Mr. Gagne stated West Bridgewater Town Hall has been operational, offering all services, but has remained closed to the public. Mr. Gagne stated Town employees have been accommodating individuals who need further assistance by appointment. Mr. Gagne stated he would like to wait and observe the trends in active cases over the next few weeks and make a determination about reopening the Town Hall, hopefully sometime in April. Mr. Gagne stated residents who are having trouble reaching departments or are not having their requests met, should notify our office.

Mr. Gagne stated the Traffic Signal construction at the Route 106 and Howard Street intersection began in the fall of 2020. Mr. Gagne stated the control mechanisms are scheduled to be installed by the end of the week, weather dependent. Mr. Gagne stated soon after the arms will come in, the intersection will begin signalization, starting with blinking, and then the intersection will be paved.

Mr. Gagne stated the Town hired Greenman Pedersen Inc. for the engineering services for the East Street/Route 106 intersection. Mr. Gagne stated after conducting the work, the services have come in under budget, and Greenman Pedersen, Inc. has presented the Town with an amended contract, reflecting the lesser amount, which is before the Board for approval.

Mr. Kinahan **MOVED** to approve the contract amendment as presented, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

Mr. Gagne read the State of the Town Address.

The Board commended Mr. Gagne and all Town employees for their hard work and efforts during 2020

At 8:05 p.m. Mr. Kinahan **MOVED** to adjourn, Ms. Anderson seconded, and so voted unanimously.

ROLL CALL VOTE: Chairman Reyes, yes; Mr. Kinahan, yes; Ms. Anderson, yes.

The meeting adjourned at 8:05 p.m.

Respectfully submitted by Lorna J. Carroll, Confidential Secretary.

- *Alan McPhee's Appointment Letter*
- *Agreement between Town of West Bridgewater and West Bridgewater Permanent Firefighter's Association Local 2610, IAFF July 1, 2020 – June 30, 2023*
- *Wage Schedule July 1, 2020 – June 30, 2023*
- *Agreement between Town of West Bridgewater and Local Union 1700, State Council 93, American Federation of State, County and Municipal Employees, AFL-C10 Highway, Forestry and Water Departments July 1, 2020 through June 30, 2023*
 - *Memorandum of Agreement between the Town of West Bridgewater and the Local Union 1700*
- *Annual Town Election Warrant*
- *Memo re: 2020 Town Report Dedication*
- *Meeting Minutes of January 19, 2021*
- *Budget 1610 Town Clerk*
- *Budget 1630 Election/Registration*
- *Budget 6920 Veterans/Memorial Day*
- *Budget 2410 Building Inspector*
- *Budget 2420 Gas/Plumbing*
- *Budget 2450 Electrical Inspector*
- *Budget 1940 Town Hall*
- *Budget 1550 Data Processing*
- *Budget 4215 Public Works*
- *Budget 4230 Public Works Snow Removal*
- *Budget 4240 Public Works Street Lighting*
- *Budget 4330 Waste Disposal*
- *Budget 4940 Tree Warden*
- *Community Preservation Budget*
- *Budget 2100 Police Department*
- *Budget 2920 Animal Control*
- *Budget 1220 Board of Selectmen*
- *Budget 1310 Finance Committee*
- *Budget 1320 Finance Committee Reserve*

- *Emails re: Matfield Street and Sandy Hill Road*
- *Coronavirus – Advisory #20*
 - *Update #45*
 - *Update #46*
 - *Letter from the Fire Chief's Association of Massachusetts to the Executive Office of Health and Human Services re: COVID-19 Vaccination*
 - *Letter from MMA to Governor Baker re: COVID-19 Vaccinations*
 - *Letter from Senator Timilty to Health and Human Services Secretary Sudders re: COVID-19 Vaccinations*
 - *Letter to Representative Dubois re: COVID-19 Vaccinations*
 - *Letter to Senator Timilty re: COVID-19 Vaccinations*
 - *Amendment No. 1 to Engineering Service Agreement Relative to the Design, Bidding and Construction Services for the Signalization of West Center Street and Howards Street*
- *State of Town Address*