



Office of the
Town Administrator

Town Hall
65 North Main Street
West Bridgewater, MA 02379
508-894-1267

MEMORANDUM

TO: All Boards, Committees, Commissions
FROM: David L. Gagne, Town Administrator *DLG*
DATE: March 16, 2020
RE: COVID-19-Advisory # 2

With the aim to thwart the spread of the Coronavirus On March 12, 2020 Governor Baker signed an Executive Order suspending certain provisions of the Open Meeting Law (OML).

This Order greatly expanded remote participation. In addition, it allows the Board to interact with the public through the use of technology, thereby eliminating the public's physical access to the meeting.

I am strongly recommending that all Boards, Committees and Commissions that do not have to meet, to please cancel your meetings until further notice. For those that do meet, I highly recommend conducting your meetings remotely. One option is "Freeconferencecall.com" or other free conference call websites such as "join me" or "zoom" etc. You must write the telephone number and access code information on the top of your agenda (see sample Board of Selectmen) so the public can remote in. Board members should attend the meetings remotely as well, although it is up to the individual member. If multiple Board members are present, Board members must respect the 6' rule from each other in order to prevent the spreading of the Coronavirus. During this Pandemic, the public is not allowed physical access to the meeting.

At the beginning of the meeting, you must announce which Board Members are present, which ones and participating remotely, and announce anyone else in the room (such as staff). All votes are taken by Roll Call. The Chairman does not have to entertain any questions from the public, it is at the Chairman's discretion. If a Public Hearing, those participants involved in the hearing must be allowed to address the Board. Any other residents that would like to be heard pertaining to the Public Hearing must be allowed to speak, as well.



Board of Selectmen

65 North Main Street
West Bridgewater, MA 02379
Telephone (508) 894-1267
Fax (508) 894-1269

Open Session Agenda
Wednesday, March 18, 2020
Selectmen's Meeting Room – 2nd Floor
7:00 p.m.

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items may, in fact, be discussed and other items not listed may be brought up for discussion to the extent permitted by law. This meeting may be recorded for use on the internet.

Due to the increasing concern surrounding the Coronavirus pandemic, this meeting will be open to the public through remote participation only. If you would like to listen live, please dial 425-436-6316 and enter code: 718124 to join the live teleconference. Please be advised, the Chairman may not allow questions from the audience.

PUBLIC HEARINGS

APPOINTMENTS

1. Warrants/Board of Selectmen Business:

- a. Ratify Above and Beyond LLC's Town Hall and Fleet Center Cleaning Contract
- b. Ratify FY21 Non-Union Personnel Contract:
 - i. Vehicle Maintenance Superintendent
- c. March 30, 2020 Special Town Meeting
 - i. Discuss/Vote Continuing/Cancelling Special Town Meeting
 - ii. Recommendations on Articles and Approve Motions
 - iii. Assign Readers to Motions
- d. 7:15 p.m. Budget Hearings:
 - i. 3000 Education
- e. 7:45 p.m. Budget Hearings:
 - i. 4215 Public Works
 - ii. 4230 Public Works Snow Removal
 - iii. 4240 Public Works Street Lighting
 - iv. 4330 Waste Disposal
 - v. 4940 Tree Warden