

Refund Policy

Applies to all summer programming with the exception of Camp Will and Athletics camps. Please refer to information regarding those specific programs for the correct policy details.

Credits or Transfers will be processed upon written request in accordance with the following policy:

Should you need to cancel registration in an activity, program, or trip, you must notify the department contact no later than 1 week prior to the start of the program. **No credits or transfers will be processed less than 1 week before the date the program is scheduled to begin.**

Whether you choose to cancel your registration in advance of the 1-week period; or if WCPR cancels the program that you or your child is registered in, you will be given the option of receiving a credit to your WCPR account or transferring your payment to another registration of the same value (or less). Due to State Auditing/Fund Regulations, any On-line Processing Fees cannot be credited or refunded.

CREDITS: After providing a written request with a WCPR staff member regarding the cancellation of your registration, they can credit your WCPR account the amount of the activity fee. Credits are immediately effective once in your WCPR account and can be used towards any future WCPR activity registration/payment. Processing fees will apply.

TRANSFERS: A WCPR staff member will work with you to transfer your canceled registration towards a future activity of the same value (or less). If you choose an activity with a higher fee, processing fees will apply and it will be your responsibility to enroll your child.

*Refunds for special considerations must be submitted in writing to management staff

Program Contacts:

Recreation	Evan Smith	615-790-5719 ext. 2028
Arts & Crafts	Liz Friend	615-790-5719 ext. 2020
Children's Theatre	Alison Worden	615-786-0186 ext. 2513
Rhythm & Spirit	Brittney Williams	615-786-0200 ext. 2117
Athletic Camps	Adrian Ludwig	615-786-0200 ext. 2416
Nature	Michael Culbreth	michael.culbreth@williamsoncounty-tn.gov
Therapeutics	Traci Hamby	615-790-5719 ext. 2021