

**Town of Winterport Planning Board Meeting  
Victoria Grant Center  
September 15, 2022**

The Town of Winterport Planning Board met on Thursday, September 15, 2022, at 7:00 p.m. at the Victoria Grant Center. Members present were: John Coggeshall, Kate Grossman and Carol Worster.

Jim Gilbert and Lew Aurelio were excused. Secretary Gloria Aurelio was not in attendance. Minutes of this meeting are transcribed from a voice recording.

Vice Chair Coggeshall called the meeting to order at 7:03 p.m.

1. Preliminaries

a. Determination of a Quorum

Three members of the Board were in attendance, indicating a quorum.

b. Approval of Minutes of August 18, 2022

Minutes of August 18 were not available; they will be read for approval at the next regular meeting of the Board.

c. Chair's Report

In Chair Gilbert's absence, Ms. Grossman reported on the initial meeting of the Land Use Ordinance Revision Committee. Work has begun on revision of the Land Use Ordinance, to be presented for approval at next year's Winterport AnnualTown Meeting.

Vice Chair Coggeshall called to order the Public Hearing on Oak Hill Subdivision. He distributed a document to interested audience members showing an updated lot plan, as part of the original property has been sold off to abutters.

Public comment and questions were addressed.

Vice Chair Coggeshall then reopened the Planning Board Meeting.

2. Old Business

a. Oak Hill Subdivision Completeness Review

Ms. Grossman recited the list of requirements for completeness. All applicable items were provided and complete. A site visit confirmed that the subdivision is as depicted on the site plan.

Grossman moved, Worster seconded, to accept the application as complete according to ordinance.

Worster then moved, Grossman seconded, and the Board voted unanimously to approve the application.

Board members then signed and dated the approved application with supporting documents.

### 3. New Business

Vice Chair Coggeshall asked if anyone in attendance would be interested in serving on the Planning Board.

Ms. Grossman announced that the Land Use Ordinance Revision Committee meets on the first and fourth Wednesdays of the month at the Victoria Grant Center.

### 4. Adjournment

At 7:36 p.m. Grossman moved, Worster seconded, and the Board voted unanimously to adjourn.