

Town of Winterport Planning Board Meeting
Winterport Town Office
December 21, 2023

The Town of Winterport Planning Board met on Thursday, December 21, 2023 at 7:00 p.m. at the Winterport Town Office. Members present were: Chair Jim Gilbert, Lew Aurelio, John Coggeshall, Livia Davis, Vice Chair Kate Grossman and Carol Worster.

Board Secretary Gloria Aurelio and Land Surveyor Darrell Ginn were also in attendance.

1. Planning Board Meeting: Preliminaries

a. Call to Order

Chair Gilbert called the meeting to order at 7:01 p.m.

b. Determination of a Quorum

All six members of the Board were in attendance, indicating a quorum.

c. Approval of Minutes of October 19, 2023

Coggeshall moved, Aurelio seconded, and the Board voted unanimously to approve the minutes of October 19, 2023.

d. Changes to the Agenda

None.

e. Chair's Report

Chair Gilbert reported on the new Town of Winterport website. Future plans include accessibility of all records. One thing that may happen is elimination of the map required with sketch plans, as those are available at the Waldo County office.

2. Old Business

a. Additional Discussion on Thibodeau Subdivision Proposal

Surveyor Darrell Ginn requested that Mr. Thibodeau would like to cut trees in the right of way to the property, before severe winter weather. After discussion, it was decided that cutting could be done once the corrected deed for the right of way was recorded in the Waldo County Registry of Deeds.

Surveyor Ginn added that an update on progress for the Thibodeau Subdivision Proposal will likely be available for the Board's February meeting.

3. New Business

a. Davis Subdivision Proposal Sketch Plan 2023-08

Surveyor Ginn presented an updated sketch. The only thing not in at this time is the well. The owner proposes to build another house on lot #2, the lot being 2.3 acres in size.

Vice Chair Grossman asked about, and Surveyor Ginn clarified the locations of the leach fields.

Surveyor Ginn advised that there are no waivers requested at this time. There is a shared driveway.

Worster moved to accept the previous site plan visit; Grossman seconded, and the Board voted unanimously in favor. Motion carried.

Chair Gilbert indicated that this being a new proposal, fees will need to be paid.

b. Other

None.

John Coggeshall asked about proposed ordinance revisions that were previously discussed. Vice Chair Grossman advised that the Board needs to give the town a date for a public hearing on the proposed Land Use Ordinance. She has asked the firm of Farrell, Rosenblatt & Russell if they could they take on this case, but did not get a response. She also informed that the Town of Winterport is looking to retain new town attorneys. She will ask if they are waiting on the Planning Board.

Chair Gilbert advised that he would like to separate the application process, copies, etc. from the actual application, site plan, etc. The Board could informally adopt a different application procedure.

4. Adjourn

At 7:16 p.m. Coggeshall moved, Grossman seconded, and the Board voted unanimously to adjourn.