

ANNUAL REPORT
TOWN OF WINTERPORT
FISCAL YEAR 2023-2024



ONE HUNDRED SIXTY FIRST
ANNUAL REPORT OF THE
MUNICIPAL OFFICERS
OF THE TOWN OF



TOGETHER WITH WARRANT FOR THE TOWN MEETING

VOTING – JUNE 10TH

TOWN MEETING – JUNE 12TH

INCORPORATED MARCH 12, 1860

ESTIMATED POPULATION ~ 4,000

2025 WINTERPORT ANNUAL REPORT DEDICATION



Susan Atwood

The 2025 dedication goes to Susan Atwood, who is retiring from the Winterport Memorial Library this June.

From an early age, Susan knew she wanted to follow in her parents' footsteps and pursue a career in education. Her mother taught home economics and sex education at Hampden Academy, where her father also taught. Susan attended the University of Maine at Farmington to earn her teaching degree and subsequently taught at various schools before settling at Leroy H. Smith School in Winterport. There, she taught kindergarten and third grade for many years before retiring early and transitioning into library work.

Susan began her library career at the Belfast Library before taking on a position at the Winterport Memorial Library in January 2020, during the height of the COVID-19 pandemic. She played a crucial role in ensuring access to the library for the community, keeping it open during challenging times. Beyond her commitment to accessibility, Susan has developed numerous programs and activities for all ages, maintaining the library's welcoming environment. With a nurturing touch, she has transformed the library into an inclusive home away from home, providing support and guidance to patrons. Her fierce advocacy for fairness and education has always placed patrons first, and she has been a reliable source of knowledge.

An avid reader with a deep passion for literature, Susan fostered this love in her two daughters, Elissa and Bethany, by reading to them from a young age and carefully bringing characters to life with her voice. She now enjoys sharing her love of reading with her five grandchildren: Ewan, Hazel, Archie, Hunter, and Hayden.

The Winterport community will undoubtedly miss Susan's presence at the library. However, her legacy of caring for neighbors, advocating for others, and sharing the joy of reading will not be forgotten. Words cannot fully express the gratitude this community holds for her.

Congratulations on a wonderful career, Susan! The best is yet to come.



Boston Post Cane

Jeannette "Jackie" Saucier El-Hajj, is our recipient again this year. "Jackie" was born in Island Falls, Maine and will be 95 in August 2023. She moved to Winterport with her parents and sister in 1945. Jackie studied business at Husson College and then worked at Kirstein's and Sons in downtown Bangor. She met her husband, Sonny, and married in 1953. Jackie and Sonny raised eight children in Winterport.

While raising the children she worked at the family grocery store and volunteered at the Winterport Memorial Library. Jackie's interests include reading, quilting and town history. She has enjoyed living in Winterport for 78 years and looks forward to many more!

Some Previous Boston Post Cane Holders:

Helen Faust, Oscar Nickerson, Emma Kelley, Victoria Grant, Stanley Verrill, Mildred Wing, Charles Sugden, Charles Hunting, Katharine Woodward, Teddy Weston, Eva Clark, Charles David, Harry Woodman, Ernest Tuttle, Alfreda Littlefield, Annie Clapp, Lewis Stubbs, Edwina Fletcher, Teddy Weston, Abbie Stover.



ELECTED OFFICIALS AND EMPLOYEES

Winterport Town Council

Maggie English – Chair
Tammy Higgins – Vice Chair
Ann Ronco – Councilor
Stephen Cooper – Councilor
Corey Ginn – Councilor

Employees

Casey Ashley – Town Manager
Maureen Black – Town Clerk
Marie Chausse – Deputy Town Clerk
Wendy Wallace – Deputy Town Clerk
Jeff Anderson – Public Works Director
Jason Holmes – Public Works
Randy Kenneson – Transfer Station Manager
Jay Temple – Transfer Station
Al Barton – Public Works Employee / Recreation Director
Travis Gould – Assessing Agent
Dylan Lajoie – Code Enforcement Officer
Phil Foley – Fire Chief

Elected Officials

Board of Assessors

Marc Berlin
Ellie Jordan
Susan Rioux



ELECTED OFFICIALS AND EMPLOYEES

Budget Committee

Paula Cole – Chair

Ethan Tremblay

Matt Williams

Kevin Kelley

Kathy Moran

Ellie Jordan

RSU 22 Board of Directors

Brooke Miller

John Holmes

Kristin Peet

Scott Cuddy



MEMBERS OF BOARDS, COMMITTEES, COMMISSIONS

Cemetery Board

Ed Russell – Chair

Gloria Aurelio

Tammy Higgins

Barbara Carter

Paul Weaver

Internet Broadband Committee

Ethan Tremblay – Chair

Matt Williams

Kevin Kelley

Phil Higgins

James Woods

Conservation Commission

Lily Calderwood – Chair

Kelsey Sullivan - Vice Chair

Mary Anne Royal – Secretary

Alan Cohen - Member

Jeremy Paxton – Member

Marisa Monroe – Member

Maddie Eberly - Member

Shannon O'Brien – Associate

Land Use Ordinance Review Committee

Kate Grossman – Chair

Carol Worster

Darrell Ginn

Jim Gilbert

Medal of Honor Memorial Committee

Matt Williams – Chair

Kevin Kelley

Phil Higgins

Sean Kearns

Derek Chase



MEMBERS OF BOARDS, COMMITTEES, COMMISSIONS

Planning Board

Jim Gilbert – Chair

Kate Grossman

Gloria Aurelio

Lewis Aurelio

Brian Kresge

Kevin O’Kelly

Kenneth Latham

Nathan Fennelly

Charter Commission

Sean Kearns – Chair

Ethan Tremblay – Vice Chair

Matt Williams – Secretary

Kevin Kelley

Kevin O’Kelly

Dana Edwards

Mary Anne Royal

Tammy Higgins

Nathan Gould

Solid Waste and Recycling Committee

Alan Cohen – Chair

Mary Anne Royal

Nancy Gause

Kim Berry-Lee

Kevin O’Kelly

Board of Appeals

Mary Anne Royal

Thomas Pierpont

Rob McMullen

Town Manager Report

As we reflect on the work accomplished and the sense of community that defines Winterport, we want to take a moment to express our heartfelt gratitude to all those who contribute to the vitality and well-being of our town.

First and foremost, thank you to the residents of Winterport. Your civic pride, support for local initiatives, and everyday kindness help shape our town into a welcoming and vibrant place. Whether you've attended a town meeting, supported a neighbor, or simply taken part in the daily life of Winterport, your presence matters and makes a difference.

To our many volunteers, thank you. From helping at community events and supporting local services, to maintaining our shared spaces and stepping up when needed, your generosity of time and spirit reflects the very best of small-town values. Winterport thrives because of people like you, who give freely to make our community stronger.

We also extend deep appreciation to the numerous committees that work behind the scenes to ensure our town runs smoothly. These groups handle everything from infrastructure and planning to recreation, and recycling, often with little fanfare. Your commitment and thoughtful service are vital to our continued progress.

A special and sincere thank you goes to the Charter Commission. Your hard work, dedication, and countless hours of review, discussion, and community engagement are truly commendable. Reviewing and updating the town charter is no small task, it requires diligence, patience, and a deep understanding of the community's values and needs. Your service ensures that Winterport's government remains responsive, transparent, and effective for years to come.

Together, the people of Winterport, residents, volunteers, committee members, and leaders, create a community that is not only beautiful in its setting, but strong in its spirit. Thank you for all you do.

With gratitude,

Casey Ashley

Town Manager

INDEPENDENT AUDITOR'S REPORT

Members of the Town Council
Town of Winterport, ME 04496

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of The Town of Winterport, Maine (the Town) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information for the Town of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibility under those standards is further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town, and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension and other post-employment benefit disclosure schedules, on pages 4-8, 35, and 36-37 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to

the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully Submitted,

James W. Wadman, CPA

James W. Wadman, CPA
Ellsworth, Maine
March 4, 2025

TOWN OF WINTERPORT
STATEMENT OF NET POSITION
JUNE 30, 2024

Exhibit A

<i>Assets</i>	<u><i>Governmental Activities</i></u>
Cash and Equivalents	2,717,794
Investments	192,838
Receivables	
Taxes	158,253
Tax Liens	44,258
Tax Acquired Property	48,163
Prepaid Expenditures	
Due from Other Governments	54,598
Capital Assets:	
Land	585,342
Other Capital Assets, Net of Depreciation	3,244,374
<i>Total Assets</i>	<u>7,045,620</u>
 <i>Deferred Outflows of Resources</i>	
Related to Other Post-Employment Benefits	7,267
<i>Total Deferred Outflows of Resources</i>	<u>7,267</u>
 <i>Total Assets and Deferred Outflows of Resources</i>	<u><u>7,052,887</u></u>
 <i>Liabilities</i>	
Accounts Payable	105,875
Accrued Salaries	8,619
Long-term Liabilities:	
Net Post Employment Benefits Obligation	26,033
Due Within One Year	103,347
Due in More Than One Year	59,720
<i>Total Liabilities</i>	<u>303,594</u>
 <i>Deferred Inflows of Resources:</i>	
Related to Other Post-Employment Benefits	21,478
Property Taxes Collected in Advance	18,923
<i>Total Deferred Inflows of Resources</i>	<u>40,401</u>
 <i>Net Position</i>	
Net Investment in Capital Assets	3,666,649
Restricted	1,079,116
Unrestricted	1,963,127
<i>Total Net Position</i>	<u>6,708,892</u>
 <i>Total Liabilities, Deferred Inflows of Resources, and Net Position</i>	<u><u>7,052,887</u></u>

The notes to financial statements are an integral part of this statement.

**TOWN OF WINTERPORT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024**

Exhibit B

<u>Functions/Programs</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Position</u>
	<u>Fees, Fines, and Charges for Services</u>	<u>Operating Grants</u>	
<u>Primary Government</u>			
<u>Governmental Activities</u>			
General Government	609,458		(609,458)
Public Safety	453,461	682	(452,779)
Public Health	362,455	36,738	(325,717)
Public Works	1,134,047	58,428	(1,075,619)
Public Assistance	1,960		(1,960)
Cultural and Recreation	70,197	660	(69,537)
Miscellaneous	68,029		(68,029)
Assessments	3,966,301		(3,966,301)
Debt Service	7,358		(7,358)
Capital Outlay	30,000		(30,000)
<u>Total Governmental Activities</u>	<u>6,703,266</u>	<u>38,080</u>	<u>(6,606,758)</u>
<u>Total Primary Government</u>	<u>6,703,266</u>	<u>38,080</u>	<u>(6,606,758)</u>
<u>General Revenues:</u>			
Taxes			
Property			5,004,190
Auto Excise			870,505
Boat Excise			4,444
Intergovernmental Revenues			922,195
Other Local Sources			166,805
<u>Total Revenues, Special Items and Transfers</u>			<u>6,968,139</u>
<u>Changes in Net Position</u>			<u>361,381</u>
<u>Net Position - Beginning</u>			<u>6,347,511</u>
<u>Net Position - Ending</u>			<u>6,708,892</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WINTERPORT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2024

Exhibit C

<i>Assets</i>	<i>General Fund</i>	<i>ARPA Funds</i>	<i>Other Governmental Funds</i>	<i>Total</i>
Cash and Equivalents	2,717,794			2,717,794
Investments	192,838			192,838
Receivables				
Taxes	158,253			158,253
Tax Liens	44,258			44,258
Tax Acquired Property	48,163			48,163
Prepaid Expenditure				-
Due from Other Funds	-	428,929	413,554	842,483
Due from Other Governments	54,598			54,598
Total Assets	3,215,904	428,929	413,554	4,058,387
Liabilities				
Accounts Payable	104,853			104,853
Accrued Salaries Payable	8,619			8,619
Due to Other Funds	843,505			843,505
Total Liabilities	956,977	-	-	956,977
Deferred Inflows of Resources:				
Property Taxes Collected in Advance	18,923			18,923
Unavailable Property Taxes	209,355			209,355
Total Deferred Inflows of Resources	228,278	-	-	228,278
Fund Balances				
Nonspendable		-	1,100	1,100
Restricted	635,474	428,929	13,613	1,078,016
Committed	274,970		397,690	672,660
Assigned	1,500	-	1,151	2,651
Unassigned	1,118,705			1,118,705
Total Fund Balances	2,030,649	428,929	413,554	2,873,132
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	3,215,904	428,929	413,554	4,058,387

Amounts reported for governmental activities in the Statement of Net Position are different because:

Total Fund Balance	2,873,132
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds, net of accumulated depreciation of \$3,829,716	3,829,716
Deferred outflows of resources related to Other Post-Employment Benefits	7,267
Deferred inflows of resources related to Other Post-Employment Benefits	(21,478)
Certain long-term assets are not available to pay for current fund liabilities and, therefore, are deferred in the funds:	
Unavailable Property Taxes	209,355
Certain long-term liabilities are not due and payable from current financial resources and, therefore, are not reported in the funds:	
Net Post Employment Benefit Obligation	(26,033)
Long Term Debt	(163,067)
Net Position of Governmental Activities	6,708,892

The notes to financial statements are an integral part of this statement.

TOWN OF WINTERPORT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2024

Exhibit D
Page 1 of 2

	<i>General Fund</i>	<i>ARPA Funds</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	5,848,004			5,848,004
Intergovernmental Revenues	950,623	-	30,000	980,623
Other Local Sources	193,805	7,273	3,792	204,870
Total Revenues	6,992,432	7,273	33,792	7,033,497
Expenditures				
Current:				
General Government	572,896			572,896
Public Safety	440,276		-	440,276
Public Health	358,802		-	358,802
Public Works	1,442,607		-	1,442,607
Public Assistance	1,960			1,960
Cultural and Recreation	68,834			68,834
Miscellaneous	68,029			68,029
Assessments	3,966,301			3,966,301
Debt Service	103,348			103,348
Capital Outlay			30,000	30,000
Total Expenditures	7,023,053	-	30,000	7,053,053
Excess of Revenues Over (Under) Expenditures	(30,621)	7,273	3,792	(19,556)
Other Financing Sources (Uses)				
Transfers from Other Funds	-		146,000	146,000
Transfers to Other Funds	(146,000)	-	-	(146,000)
Total Other Financing Sources (Uses)	(146,000)	-	146,000	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	(176,621)	7,273	149,792	(19,556)
Fund Balance - July 1	2,207,270	421,656	263,762	2,892,688
Fund Balance - June 30	2,030,649	428,929	413,554	2,873,132

(Continued)

The notes to financial statements are an integral part of this statement.

**TOWN OF WINTERPORT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024**

**Exhibit D
Page 2 of 2**

Net change in fund balances - total governmental funds	(19,556)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	646,169
Depreciation expense	(388,746)
Bond proceeds proved current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
General obligation bond principal payments	95,990
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Transfer to fiduciary funds	15
Other Post-Employment Benefits Plans (Deferred Outflows, Net OPEB Liability)	(3,626)
Unavailable Property Taxes	31,135
	<hr/>
Change in net position of governmental activities	<u><u>361,381</u></u>

The notes to financial statements are an integral part of this statement.

TOWN OF WINTERPORT
STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2024

Exhibit E

	<i>Private Purpose Trust Fund</i>
	<i>Hall Trust</i>
	<hr/>
Assets	
Due From Othe Funds	1,022
	<hr/>
Total Assets	1,022
	<hr/> <hr/>
 Liabilities and Net Position	
 <i>Liabilities</i>	
Due to Other Funds	<hr/>
 <i>Total Liabilities</i>	<hr/> -
 <i>Net Position</i>	
Restricted	1,000
Unrestricted	22
	<hr/>
<i>Total Net Position</i>	1,022
	<hr/> <hr/>
Total Liabilities and Net Position	1,022
	<hr/> <hr/>

The notes to financial statements are an integral part of this statement.

TOWN OF WINTERPORT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024

Exhibit F

	<i>Private Purpose Trust Fund</i>
	<u><i>Hall Trust</i></u>
<i>Revenues</i>	
Fair Value Increases (Decreases)	
Investment Income	<u>17</u>
<i>Total Revenues</i>	<u>17</u>
<i>Expenditures</i>	
Church	
<i>Total Expenditures</i>	<u>-</u>
<i>Excess of Revenues Over Expenditures</i>	17
Net Position - July 1	<u>1,005</u>
Net Position - June 30	<u><u>1,022</u></u>

The notes to financial statements are an integral part of this statement.

Treasurer's Report

ACCOUNT----- DATE	JRNL	DESC---	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
10 - COUNCIL			28,900.00	0.00	0.00	28,900.00
10 - PERSONNEL SERVICES			14,900.00	15,700.00	0.00	-800.00
30 - SERVICES CHARGES			12,773.74	11,791.48	25.00	1,007.26
70 - EXPENSES			3,100.00	0.00	-2,789.85	310.15
		Department..	30,773.74	27,491.48	-2,764.85	517.41
12 - ASSESSORS			27,350.00	0.00	0.00	27,350.00
10 - PERSONNEL SERVICES			3,600.00	3,600.00	0.00	0.00
20 - SUPPLIES			400.00	804.97	0.00	-404.97
30 - SERVICES CHARGES			21,750.00	23,002.19	0.00	-1,252.19
50 - CAPITAL			1,500.00	1,197.07	0.00	302.93
70 - EXPENSES			100.00	0.00	0.00	100.00
		Department..	27,350.00	28,604.23	0.00	-1,254.23
15 - TOWN BENEFITS			153,575.00	0.00	0.00	153,575.00
10 - PERSONNEL SERVICES			99,259.00	88,953.97	3,328.98	13,634.01
20 - SUPPLIES			0.00	12,048.83	9,483.81	-2,565.02
70 - EXPENSES			54,316.00	49,339.87	95.63	5,071.76
		Department..	153,575.00	150,342.67	12,908.42	16,140.75
17 - INSURANCES			16,129.00	0.00	0.00	16,129.00
15 - INSURANCE			16,129.00	16,633.00	0.00	-504.00
		Department..	16,129.00	16,633.00	0.00	-504.00
20 - ADMINISTRATION			321,891.00	0.00	0.00	321,891.00
10 - PERSONNEL SERVICES			210,013.00	212,102.55	0.00	-2,089.55
13 - Service Charges 2			0.00	171.50	0.00	-171.50
20 - SUPPLIES			3,050.00	8,613.21	5,201.40	-361.81
30 - SERVICES CHARGES			100,808.00	108,605.55	0.00	-7,797.55
70 - EXPENSES			8,020.00	8,264.70	0.00	-244.70
		Department..	321,891.00	337,757.51	5,201.40	-10,665.11
25 - MUNICIPAL BUILDINGS			21,359.00	0.00	0.00	21,359.00
20 - SUPPLIES			200.00	0.00	0.00	200.00
30 - SERVICES CHARGES			11,500.00	10,432.73	0.00	1,067.27
80 - UTILITIES			9,659.00	8,836.61	0.00	822.39
		Department..	21,359.00	19,269.34	0.00	2,089.66
30 - PLANNING BOARD			9,130.00	0.00	0.00	9,130.00
10 - PERSONNEL SERVICES			1,200.00	550.00	150.00	800.00
20 - SUPPLIES			180.00	239.88	0.00	-59.88
30 - SERVICES CHARGES			7,750.00	330.89	0.00	7,419.11
		Department..	9,130.00	1,120.77	150.00	8,159.23
35 - FIRE DEPARTMENT			79,218.00	0.00	0.00	79,218.00
10 - PERSONNEL SERVICES			12,539.00	15,423.09	0.00	-2,884.09
20 - SUPPLIES			21,500.00	24,525.85	1,718.00	-1,307.85
30 - SERVICES CHARGES			34,384.00	16,166.56	0.00	18,217.44
80 - UTILITIES			10,795.00	7,864.62	0.00	2,930.38
		Department..	79,218.00	63,980.12	1,718.00	16,955.88
40 - CODE ENFORCEMENT			8,600.00	0.00	0.00	8,600.00
10 - PERSONNEL SERVICES			8,000.00	3,500.00	0.00	4,500.00
20 - SUPPLIES			100.00	0.00	0.00	100.00
40 - CODE ENFORCEMENT CONT'D						
70 - EXPENSES			500.00	0.00	0.00	500.00
		Department..	8,600.00	3,500.00	0.00	5,100.00
45 - WINTER ROADS			581,615.00	0.00	0.00	581,615.00
20 - SUPPLIES			97,000.00	64,211.56	0.00	32,788.44
30 - SERVICES CHARGES			492,072.84	482,895.00	0.00	9,177.84
80 - UTILITIES			720.00	437.71	0.00	282.29
		Department..	589,792.84	547,544.27	0.00	42,248.57
50 - PUBLIC WORKS			213,465.00	0.00	0.00	213,465.00

10 - PERSONNEL SERVICES	82,200.76	67,924.02	0.00	14,276.74
20 - SUPPLIES	32,850.00	37,943.13	250.87	-4,842.26
30 - SERVICES CHARGES	116,629.91	111,457.82	9,740.71	14,912.80
50 - CAPITAL	34,609.00	31,188.67	0.00	3,420.33
Department..	266,289.67	248,513.64	9,991.58	27,767.61
55 - ROAD PROJECTS	336,000.00	0.00	0.00	336,000.00
20 - SUPPLIES	0.00	157.60	0.00	-157.60
70 - EXPENSES	640,002.63	622,591.83	0.00	17,410.80
Department..	640,002.63	622,749.43	0.00	17,253.20
60 - SOLID WASTE DISPOSAL	385,520.00	0.00	0.00	385,520.00
10 - PERSONNEL SERVICES	63,800.00	57,618.10	0.00	6,181.90
20 - SUPPLIES	3,200.00	1,476.37	12,315.05	14,038.68
30 - SERVICES CHARGES	85,977.00	84,330.88	0.00	1,646.12
50 - CAPITAL	14,608.00	14,608.00	0.00	0.00
60 - PROGRAMS	0.00	2,982.00	0.00	-2,982.00
80 - UTILITIES	5,135.00	3,646.14	0.00	1,488.86
90 - DISPOSAL FEES	218,800.00	209,264.48	1,448.51	10,984.03
Department..	391,520.00	373,925.97	13,763.56	31,357.59
65 - RECREATION	15,400.00	0.00	0.00	15,400.00
10 - PERSONNEL SERVICES	0.00	8,125.00	10,000.00	1,875.00
20 - SUPPLIES	700.00	3,315.75	0.00	-2,615.75
50 - CAPITAL	2,500.00	0.00	0.00	2,500.00
60 - PROGRAMS	12,000.00	7,953.50	0.00	4,046.50
70 - EXPENSES	200.00	0.00	0.00	200.00
Department..	15,400.00	19,394.25	10,000.00	6,005.75
70 - VICTORIA GRANT CIVIC CENTER	8,190.00	0.00	0.00	8,190.00
20 - SUPPLIES	100.00	0.00	0.00	100.00
30 - SERVICES CHARGES	3,000.00	1,285.93	0.00	1,714.07
80 - UTILITIES	5,090.00	5,812.05	0.00	-722.05
Department..	8,190.00	7,097.98	0.00	1,092.02
75 - COMMUNITY PARK AND GROUNDS	60,920.00	0.00	0.00	60,920.00
10 - PERSONNEL SERVICES	34,320.00	7,212.38	0.00	27,107.62
20 - SUPPLIES	2,300.00	2,745.58	4,125.00	3,679.42
30 - SERVICES CHARGES	8,100.00	12,607.49	0.00	-4,507.49
50 - CAPITAL	16,200.00	15,306.95	0.00	893.05
Department..	60,920.00	37,872.40	4,125.00	27,172.60
85 - GENERAL ASSISTANCE	4,300.00	0.00	0.00	4,300.00
20 - SUPPLIES	50.00	0.00	0.00	50.00
80 - UTILITIES	4,250.00	1,960.00	0.00	2,290.00
Department..	4,300.00	1,960.00	0.00	2,340.00
87 - SOCIAL SERVICE AGENCIES	6,600.00	0.00	0.00	6,600.00
70 - EXPENSES	6,600.00	3,600.00	0.00	3,000.00
Department..	6,600.00	3,600.00	0.00	3,000.00
90 - COMMUNITY PROGRAMS	372,456.00	0.00	0.00	372,456.00
60 - PROGRAMS	372,456.00	373,640.98	1,184.98	0.00
Department..	372,456.00	373,640.98	1,184.98	0.00
94 - INTERGOVERNMENTAL EXPENDITURES	574,158.00	0.00	0.00	574,158.00
70 - EXPENSES	3,945,917.00	3,945,917.99	0.00	-0.99
Department..	3,945,917.00	3,945,917.99	0.00	-0.99
96 - ANIMAL CONTROL	10,300.00	0.00	0.00	10,300.00
10 - PERSONNEL SERVICES	5,000.00	4,999.92	0.00	0.08
20 - SUPPLIES	800.00	739.47	0.00	60.53
70 - EXPENSES	4,500.00	9,661.18	0.00	-5,161.18
Department..	10,300.00	15,400.57	0.00	-5,100.57
97 - XWALK/STLGT/HYDRANT RENTAL	113,956.00	0.00	0.00	113,956.00
70 - EXPENSES	113,956.00	132,962.93	23,850.00	4,843.07
Department..	113,956.00	132,962.93	23,850.00	4,843.07
98 - RESERVE ACCOUNTS	251,750.00	0.00	0.00	251,750.00
70 - EXPENSES	251,750.00	249,347.53	0.00	2,402.47

	Department..	251,750.00	249,347.53	0.00	2,402.47
Final Totals		7,345,419.88	7,228,627.06	80,128.09	196,920.91

Account	Name	Principal	Interest	Costs	Current Int	Total
2127	ABBOTT, TERRIE 21 PROCTOR LN WINTERPORT ME 04496	\$1,493.14	\$0.00	\$55.38	\$32.10	\$1,580.62
639	ADAMS, SANDRA 15 KENDALL RD WINTERPORT ME 04496	\$1,106.97	\$0.00	\$55.38	\$8.36	\$1,170.71
2296	BAKER, DWAYNE A BAKER, DIANE M P.O.BOX 435 10 STAPLES RD WINTERPORT ME 04496	\$209.93	\$0.00	\$55.38	\$2.38	\$267.69
300	BARTLETT, DEVISEES OF CLARE C/O MARY LESTER, PR. P.O. Box 166 WINTERPORT ME 04496	\$94.98	\$0.00	\$55.38	\$1.08	\$151.44
2539	BARTLETT, DEVISEES OF CLARE % MARY LESTER P.O. Box 166 WINTERPORT ME 04496	\$258.94	\$0.00	\$55.38	\$2.93	\$317.25
417	BEARCE, DAVID W II P.O. BOX 311 WINTERPORT ME 04496	\$238.37	\$0.00	\$55.38	\$5.12	\$298.87
2351	BENNETT, ARTHUR JR 1345 N MAIN ST WINTERPORT ME 04496	\$24.20	\$0.00	\$55.38	\$0.52	\$80.10
512	BENSON, MANDY G , MANIGAT, HOWARD, ALFRED R 55 GOSHEN ROAD WINTERPORT ME 04496	\$1,288.65	\$0.00	\$55.38	\$27.70	\$1,371.73
964	BERNARD, TIMOTHY BERNARD, JESSICA 145 MONROE ROAD WINTERPORT ME 04496	\$3,113.33	\$0.00	\$55.38	\$66.93	\$3,235.64
822	BIRMINGHAM, DEVISEES OF ET C/O ROBERT J. BIRMINGHAM 55 CEDAR POND RD DURHAM ME 04222	\$78.65	\$0.00	\$55.38	\$1.70	\$135.73
493	BLAKE, JENNIFER M 56 CLARK RD WINTERPORT ME 04496	\$843.37	\$0.00	\$55.38	\$16.63	\$915.38
491	BLAKE, SANDRA L 60 CLARK ROAD WINTERPORT ME 04496	\$1,683.11	\$0.00	\$55.38	\$36.19	\$1,774.68
2507	BONENFANT, MARCEL 59 MONROE RD WINTERPORT ME 04496	\$2,046.11	\$0.00	\$55.38	\$43.99	\$2,145.48
2154	BOUCHARD, PATRICK D BOUCHARD, ROBIN L 6 Moyse Road WINTERPORT ME 04496	\$1,629.19	\$0.00	\$8.69	\$0.91	\$1,638.79

Lien Notice Summary

Account	Name	Principal	Interest	Costs	Current Int	Total
1212	BRALEY, DEVISEES OF EMILY M MICHELLE BRALEY 2 COOLIDGE ROAD TRENTON ME 04605	\$94.45	\$0.00	\$8.69	\$0.13	\$103.27
1385	BROWN, DEBORAH J 103 STREAM ROAD WINTERPORT ME 04496	\$1,781.12	\$0.00	\$55.38	\$38.29	\$1,874.79
306	BROWN, NANCY MILLER, MICHAEL L PO BOX 744 19 SCHOOLHOUSE RD WINTERPORT ME 04496	\$1,599.62	\$0.00	\$55.38	\$34.39	\$1,689.39
929	BROWN, SHAWN D 295 MONROE ROAD WINTERPORT ME 04496	\$411.40	\$0.00	\$55.38	\$8.84	\$475.62
2403	BURGESS, ABIGAIL H 1207 N MAIN ST WINTERPORT ME 04496	\$1,353.44	\$0.00	\$55.38	\$13.83	\$1,422.65
463	CALDER, PAULINE B COFFIN, CRYSTAL O 397 STREAM RD WINTERPORT ME 04496	\$399.30	\$0.00	\$55.38	\$8.58	\$463.26
381	CAMPBELL, BRENDA J (NORWOI 17 MAPLE RIDGE DR BUCKSPORT ME 04416	\$654.61	\$0.00	\$55.38	\$14.07	\$724.06
292	CHANDLER, BERT HEIRS C/O ROBERT BIRMINGHAM 55 CEDAR POND RD DURHAM ME 04222	\$243.21	\$0.00	\$55.38	\$5.23	\$303.82
897	CITIMORTGAGE INC CENLAR FSB 425 PHILLIPS BLVD EWING NJ 08618	\$3,800.61	\$0.00	\$55.38	\$81.72	\$3,937.71
1880	CL HOME BUYERS LLC 157 SCOTTS POINT ROAD CLIFTON ME 04428	\$2,972.97	\$0.00	\$55.38	\$63.92	\$3,092.27
900	CLARTK, LEMUEL AS PERSONAL 215 GOSHEN ROAD WINTERPORT ME 04496	\$201.55	\$0.00	\$55.38	\$1.59	\$258.52
1153	CLEWLEY, STEPHEN A CLEWLEY, CAROLYN E 38 HACKETT ROAD WINTERPORT ME 04496	\$1,885.18	\$0.00	\$55.38	\$40.53	\$1,981.09
1193	COOLIDGE, JAMES 74 COVE ROAD WINTERPORT ME 04496	\$43.56	\$0.00	\$55.38	\$0.94	\$99.88
1197	COOLIDGE, JAMES 74 COVE ROAD WINTERPORT ME 04496	\$539.43	\$0.00	\$55.38	\$4.62	\$599.43
2040	COOLIDGE, JAMES 74 COVE ROAD WINTERPORT ME 04496	\$365.42	\$0.00	\$55.38	\$7.86	\$428.66

Account	Name	Principal	Interest	Costs	Current Int	Total
2477	CROWE, MELANIE 477 LOGGIN ROAD FRANKFORT ME 04438	\$1,142.12	\$0.00	\$55.38	\$12.97	\$1,210.47
985	DENNISON, BETHANY PO BOX 16 WINTERPORT ME 04496	\$1,096.26	\$0.00	\$55.38	\$12.42	\$1,164.06
2427	DODGE, DYLAN 718 STREAM ROAD WINTERPORT ME 04496	\$60.50	\$0.00	\$55.38	\$1.30	\$117.18
1989	DONOVAN, DEVISEES OF DANIE C/O DAVID WADE 293 CHACE ST CLINTON MA 01510	\$55.66	\$0.00	\$55.38	\$1.20	\$112.24
1017	DORR CONSTRUCTION LLC 398 CLARK ROAD HERMON ME 04401	\$1.88	\$0.00	\$55.38	\$0.02	\$57.28
178	DORRITY III, DEVISEES OF WIL DORRITY, JULIE % JULIE R DORRITY 30 LEMIST ST BANGOR ME 04401	\$4,720.21	\$0.00	\$55.38	\$53.50	\$4,829.09
1663	DOUGLAS, JOAN PO BOX 244 WINTERPORT ME 04496	\$671.68	\$0.00	\$55.38	\$14.42	\$741.48
1942	EL-HAJJ, NICHOLAS EL-HAJJ, CASEY 389 STREAM RD WINTERPORT ME 04496	\$3,086.71	\$0.00	\$55.38	\$66.36	\$3,208.45
1539	EMERSON, FAWN P O BOX 146 ORRINGTON ME 04474	\$476.88	\$0.00	\$55.38	\$1.75	\$534.01
906	FOSTER, MARK 689 CLARK ROAD PLYMOUTH ME 04969	\$379.94	\$0.00	\$55.38	\$8.17	\$443.49
1164	FREEMAN, RICHARD C FREEMAN SCOTT C 53 BROADWAY ROCKLAND ME 04841	\$2,642.64	\$0.00	\$55.38	\$56.81	\$2,754.83
2349	GOULD, GARY 58 KENDALL RD WINTERPORT ME 04496	\$510.62	\$0.00	\$55.38	\$10.97	\$576.97
634	GOULD, GARY M 58 KENDALL RD WINTERPORT ME 04496	\$318.23	\$0.00	\$55.38	\$6.84	\$380.45
636	GOULD, GARY M 58 KENDALL RD WINTERPORT ME 04496	\$653.40	\$0.00	\$55.38	\$14.05	\$722.83
748	GOULD, GARY M 58 KENDALL RD WINTERPORT ME 04496	\$2,485.34	\$0.00	\$55.38	\$53.43	\$2,594.15

Lien Notice Summary

Account	Name	Principal	Interest	Costs	Current Int	Total
749	GOULD, GARY M 58 KENDALL RD WINTERPORT ME 04496	\$833.69	\$0.00	\$55.38	\$17.92	\$906.99
1370	GRAHAM JR., THOMAS J HOWELL, BABETTE J. 1395 9TH STREET RENO NV 89512	\$590.48	\$0.00	\$55.38	\$6.69	\$652.55
902	GRINDLE NICHOLE J 38 TWINING LANE WINTERPORT ME 04496	\$464.64	\$0.00	\$55.38	\$9.99	\$530.01
1395	HACKETT, BRIAN HACKETT, LINDSEY 65 LOWER OAK PT ROAD WINTERPORT ME 04496	\$142.17	\$0.00	\$55.38	\$1.61	\$199.16
1596	HALE, CHRISTOPHER 560 MONROE RD WINTERPORT ME 04496	\$598.95	\$0.00	\$55.38	\$12.87	\$667.20
2565	HALE, CHRISTOPHER 560 MONROE RD WINTERPORT ME 04496	\$2,347.40	\$0.00	\$55.38	\$26.60	\$2,429.38
714	HAMOR, CHRISTOPHER JOHNSON, HEIRS OF FANNIE JOHNSON, FANNY HEIRS OF P.O. BOX 96 WINTERPORT ME 04496	\$342.43	\$0.00	\$55.38	\$7.36	\$405.17
2110	HAMOR, CHRISTOPHER JOHNSON, HEIRS OF FANNY P.O. Box 96 WINTERPORT ME 04496	\$142.78	\$0.00	\$55.38	\$3.07	\$201.23
2113	HAMOR, CHRISTOPHER JOHNSON, FANNY HEIRS P.O. Box 96 WINTERPORT ME 04496	\$145.20	\$0.00	\$55.38	\$3.12	\$203.70
2130	HAMOR, CHRISTOPHER JOHNSON HEIRS OF FANNIE JOHNSON, FANNY HEIRS P.O. BOX 96 WINTERPORT ME 04496	\$615.89	\$0.00	\$55.38	\$13.24	\$684.51
2198	HAMOR, CHRISTOPHER JOHNSON HEIRS OF FANNIE PO BOX 96 WINTERPORT ME 04496	\$182.71	\$0.00	\$55.38	\$3.93	\$242.02
2540	HAMOR, CHRISTOPHER JOHNSON, FANNY HEIRS P.O. BOX 96 WINTERPORT ME 04496	\$118.58	\$0.00	\$55.38	\$2.55	\$176.51
142	HAMOR, CHRISTOPHER R JOHNSON, HEIRS OF FANNIE P O Box 96 WINTERPORT ME 04496	\$3,074.61	\$0.00	\$55.38	\$66.10	\$3,196.09

<u>Account</u>	<u>Name</u>	<u>Principal</u>	<u>Interest</u>	<u>Costs</u>	<u>Current Int</u>	<u>Total</u>
1889	HAMOR, CHRISTOPHER R P O Box 96 WINTERPORT ME 04496	\$7,169.25	\$0.00	\$55.38	\$154.14	\$7,378.77
2104	HAMOR, CHRISTOPHER R JOHNSON, FANNY HEIRS P O BOX 96 WINTERPORT ME 04496	\$307.34	\$0.00	\$55.38	\$6.61	\$369.33
2108	HAMOR, CHRISTOPHER R P.O. Box 96 WINTERPORT ME 04496	\$153.67	\$0.00	\$55.38	\$3.30	\$212.35
2109	HAMOR, CHRISTOPHER R JOHNSON, HEIRS OF FANNIE P.O. BOX 96 WINTERPORT ME 04496	\$261.36	\$0.00	\$55.38	\$5.62	\$322.36
2112	HAMOR, CHRISTOPHER R JOHNSON, FANNY HEIRS P O BOX 96 WINTERPORT ME 04496	\$146.41	\$0.00	\$55.38	\$3.15	\$204.94
2114	HAMOR, CHRISTOPHER R JOHNSON, HEIRS OF FANNIE P O BOX 96 WINTERPORT ME 04496	\$258.94	\$0.00	\$55.38	\$5.57	\$319.89
2201	HAMOR, CHRISTOPHER R JOHNSON, HEIRS OF FANNIE P.O. BOX 96 WINTERPORT ME 04496	\$2,818.09	\$0.00	\$55.38	\$60.59	\$2,934.06
2583	HAMOR, CHRISTOPHER R JOHNSON, HEIRS OF FANNIE JOHNSON, FANNY HEIRS P.O.BOX 96 WINTERPORT ME 04496	\$182.71	\$0.00	\$55.38	\$3.93	\$242.02
486	HARRIMAN, HEIDI 36 CLARK RD WINTERPORT ME 04496	\$469.48	\$0.00	\$55.38	\$10.09	\$534.95
1998	HARRIMAN, HEIDI 36 CLARK ROAD WINTERPORT ME 04496	\$577.12	\$0.00	\$55.38	\$6.56	\$639.06
928	HARRIMAN, SHEILA 295 MONROE RD WINTERPORT ME 04496	\$1,216.98	\$0.00	\$55.38	\$5.81	\$1,278.17
416	HARVEY, JACK D HARVEY, CARRIE L PO BOX 772 WINTERPORT ME 04496	\$781.76	\$0.00	\$8.69	\$0.00	\$790.45
2066	HAWES, ARICH L SR WHITE, BRENDA J P.O.BOX 771 WINTERPORT ME 04496	\$173.03	\$0.00	\$55.38	\$1.96	\$230.37
633	HOBBS, NATHAN A 105 KENDALL RD WINTERPORT ME 04496	\$151.25	\$0.00	\$55.38	\$2.99	\$209.62

Account	Name	Principal	Interest	Costs	Current Int	Total
1043	HUTCHINSON, SEAN F HUTCHINSON, SHANNON L 98 MEADOW ROAD WINTERPORT ME 04496	\$1,589.94	\$0.00	\$55.38	\$18.02	\$1,663.34
1412	JAGGER, ERIC D JAGGER, MELLISA R P.O. BOX 27 BELFAST ME 04915	\$2,030.38	\$0.00	\$55.38	\$43.66	\$2,129.42
872	JERNIGAN, MARSHALL 748 LEBANON RD WINTERPORT ME 04496	\$215.38	\$0.00	\$55.38	\$2.44	\$273.20
854	JERNIGAN, MARSHALL J 748 LEBANON RD WINTERPORT ME 04496	\$1,527.02	\$0.00	\$55.38	\$32.83	\$1,615.23
2275	JERNIGAN, MARSHALL J 748 LEBANON RD WINTERPORT ME 04496	\$229.29	\$0.00	\$55.38	\$2.60	\$287.27
2486	JERNIGAN, MARSHALL J 748 LEBANON RD WINTERPORT ME 04496	\$396.88	\$0.00	\$55.38	\$8.53	\$460.79
23	JOHNSON, ROGER PO BOX 148 WINTERPORT ME 04496	\$183.92	\$0.00	\$55.38	\$3.95	\$243.25
2302	JOHNSON, ROGER E 20 SEABREEZE LANE/PO BOX 148 WINTERPORT ME 04496	\$205.70	\$0.00	\$55.38	\$4.43	\$265.51
2287	JOHNSON, ROXANNE L 9 JOHNSON LANE WINTERPORT ME 04496	\$137.94	\$0.00	\$55.38	\$2.96	\$196.28
1481	JONES, JOHN C 23756 Arena Drive #16895 Rapid City SD 57702 7302	\$421.08	\$0.00	\$55.38	\$9.06	\$485.52
2577	KANDRA, MONIQUE M PO BOX 691 HAMPDEN ME 04444	\$4,571.38	\$0.00	\$55.38	\$98.28	\$4,725.04
1027	LAFOUNTAIN, TOBEY 26 PROCTOR LN WINTERPORT ME 04496	\$722.58	\$0.00	\$8.69	\$2.24	\$733.51
2246	LAFOUNTAIN, TOBEY E 26 PROCTOR LANE WINTERPORT ME 04496	\$511.83	\$0.00	\$55.38	\$11.00	\$578.21
2489	LAMBERT, KYLE 92 MAIN STREET APT B WINTERPORT ME 04496	\$177.87	\$0.00	\$55.38	\$2.02	\$235.27
1973	LAWRENCE, BETHANY P O BOX 8660 PORTLAND ME 04101	\$182.71	\$0.00	\$55.38	\$2.07	\$240.16
1562	LAWSON, BRENDA V 123 MAIN ST WINTERPORT ME 04496	\$2,980.23	\$0.00	\$55.38	\$64.08	\$3,099.69

Lien Notice Summary

Account	Name	Principal	Interest	Costs	Current Int	Total
2236	LEACH, JACOB 533 LEBANON RD WINTERPORT ME 04496	\$1.21	\$0.00	\$55.38	\$0.03	\$56.62
234	LESTER, DAVID LESTER, MARY P.O. BOX 166 WINTERPORT ME 04496	\$825.22	\$0.00	\$55.38	\$9.35	\$889.95
962	LEVESQUE, LINDSEY LEVESQUE, RYAN PO BOX 832 BANGOR ME 04401	\$10.89	\$0.00	\$55.38	\$0.23	\$66.50
945	LINDSEY, BOBBIE E 187 MONROE ROAD WINTERPORT ME 04438	\$848.29	\$0.00	\$8.69	\$0.00	\$856.98
581	LITTLEFIELD, ZANE, II 259 MONROE RD WINTERPORT ME 04496	\$1,234.54	\$0.00	\$55.38	\$13.99	\$1,303.91
2335	LUCAS, DERI 64 TWINING ROAD WINTERPORT ME 04496	\$135.52	\$0.00	\$55.38	\$2.92	\$193.82
	29 MANNER, FRANCES R III 129 SWANVILLE RD FRANKFORT ME 04438	\$341.22	\$0.00	\$55.38	\$7.33	\$403.93
1024	MANNER, MICHAEL 22 M J LANE FRANKFORT ME 04438	\$1,165.23	\$0.00	\$55.38	\$25.05	\$1,245.66
1026	MANNER, MICHAEL 22 MJ LANE FRANKFORT ME 04438	\$177.87	\$0.00	\$55.38	\$3.83	\$237.08
967	MANNER, MICHAEL J WHITMAN, DOROTHY 22 MJ LANE FRANKFORT ME 04438	\$369.05	\$0.00	\$55.38	\$7.93	\$432.36
2247	MARSHALL, NICHOLAS B 32 PROCTOR LANE WINTERPORT ME 04496	\$371.47	\$0.00	\$55.38	\$7.98	\$434.83
1255	MAVODONES, JOAN F 57 Victoria Drive Waterville ME 04901	\$394.46	\$0.00	\$55.38	\$8.49	\$458.33
2069	MCCARTHY, JOSEPH 4463 West Meadow Bend Drive Harriman UT 84096	\$349.69	\$0.00	\$55.38	\$7.52	\$412.59
1427	MCREE, E REX MCREE, KAREN L PO Box 430 SO. GLASTONBURY CT 06073	\$46.31	\$0.00	\$55.38	\$0.44	\$102.13
2322	MIDCOAST MARINE PO BOX 148 WINTERPORT ME 04496	\$7,569.76	\$0.00	\$55.38	\$162.75	\$7,787.89

Lien Notice Summary

Account	Name	Principal	Interest	Costs	Current Int	Total
1873	MOORE, KYLE ALLEN 250 LEBANON ROAD WINTERPORT ME 04496	\$1,355.20	\$0.00	\$55.38	\$29.14	\$1,439.72
1468	MURPHY, BETSY C MURPHY, PATRICK E 29 FOX RUN COURT WINTERPORT ME 04496	\$157.75	\$0.00	\$55.38	\$1.79	\$214.92
2146	NEWWEY, MICHAEL R 132 GOSHEN RD. WINTERPORT ME 04496	\$3,781.25	\$0.00	\$55.38	\$81.30	\$3,917.93
2295	NORTON JR., LEONARD G 10 Staples Rd Winterport ME 04496	\$353.32	\$0.00	\$55.38	\$7.59	\$416.29
773	NOYES, CHRISTOPHER M NOYES, LORA S 141 MAIN ST WINTERPORT ME 04496	\$1,337.06	\$0.00	\$8.69	\$0.00	\$1,345.75
272	PALMER, RICHARD 243 STREAM RD WINTERPORT ME 04496	\$385.99	\$0.00	\$55.38	\$8.30	\$449.67
1902	PERKINS, WENDY 800 LEBANON RD WINTERPORT ME 04496	\$475.53	\$0.00	\$55.38	\$10.22	\$541.13
333	PERRILLE, JUDY 20 Coles Corner Rd Winterport ME 04496	\$660.66	\$0.00	\$55.38	\$14.20	\$730.24
678	PHILBRICK, JUANITA PO BOX 201 WINTERPORT ME 04496	\$1,018.82	\$0.00	\$55.38	\$21.90	\$1,096.10
2412	PIERCE, JOLENE 50 MEADOW RD WINTERPORT ME 04496	\$359.37	\$0.00	\$55.38	\$7.73	\$422.48
1840	PITCHER REALTY TRUST % THERESA L. BARNETT, TR P.O.BOX 564 WINTERPORT ME 04496	\$388.41	\$0.00	\$55.38	\$8.35	\$452.14
1305	QUIMBY, JEFFERY L DEVISEES C/O DAWN QUIMBY 44 COVE RD. WINTERPORT ME 04496	\$615.86	\$0.00	\$8.69	\$0.00	\$624.55
430	RANCOURT, BILLY JOE 1 PINEVIEW DR WINTERPORT ME 04496	\$335.17	\$0.00	\$55.38	\$7.21	\$397.76
432	RANCOURT, BILLY JOE 1 PINEVIEW DR WINTERPORT ME 04496	\$486.42	\$0.00	\$55.38	\$10.46	\$552.26
1792	RANCOURT, CLAYTON W III 75 NORTH SEARSPORT ROAD FRANKFORT ME 04438	\$243.21	\$0.00	\$55.38	\$5.23	\$303.82

Lien Notice Summary

Account	Name	Principal	Interest	Costs	Current Int	Total
278	SHAVER, JAMES C 105 CLARK RD PROSPECT ME 04981	\$25.41	\$0.00	\$55.38	\$0.54	\$81.33
2406	SISSON, CHARLES B SISSON, MARTHA 94 BACK WINTERPORT RD WINTERPORT ME 04496	\$1,804.11	\$0.00	\$55.38	\$38.79	\$1,898.28
766	SMITH, JAMES SMITH, DEBORAH A P.O. BOX 552 WINTERPORT ME 04496	\$2,363.13	\$0.00	\$55.38	\$50.81	\$2,469.32
765	SMITH, JAMES D GALLUPE SMITH, DEBORAH A 609 MONROE ROAD WINTERPORT ME 04496	\$958.32	\$0.00	\$55.38	\$20.60	\$1,034.30
2393	SMITH, JAMES D P.O.BOX 552 WINTERPORT ME 04496	\$1,067.22	\$0.00	\$55.38	\$22.95	\$1,145.55
754	SMITH, TAMMY, JAMIE & KAREN 114 NORTH RD WINTERPORT ME 04496	\$565.90	\$0.00	\$8.69	\$1.70	\$576.29
1751	SPENCER, DEVISEES OF RALPH 7 SKYVIEW LANE WINTERPORT ME 04496	\$110.11	\$0.00	\$55.38	\$2.36	\$167.85
1648	SPRAGUE, KAREN OLDE TOWER LANE ATTLEBORO MA 02760	\$113.74	\$0.00	\$55.38	\$2.44	\$171.56
1815	STRAITON, JENNIFER NICHOLE 312 1/2 W SOUTH STREET APT A FREDERICK MD 21701	\$373.89	\$0.00	\$55.38	\$8.04	\$437.31
2103	ULMER, ANTHONY 8 JOHNSON LANE WINTERPORT ME 04496	\$245.63	\$0.00	\$55.38	\$5.28	\$306.29
71	UNKNOWN, OWNER WINTERPORT ME 04496	\$13.31	\$0.00	\$55.38	\$0.29	\$68.98
709	URQUHART, DOUGLAS W URQUHART, KATHERINE A 375 GOSHEN RD WINTERPORT ME 04496	\$3,448.50	\$0.00	\$55.38	\$74.14	\$3,578.02
217	US BANK NATIONAL ASSOCIATI C/O PHH MORTGAGE CORP 1661 WORTHINGTON ROAD SUITE 100 WEST PALM BEACH FL 33409	\$1,899.70	\$0.00	\$55.38	\$40.84	\$1,995.92
815	VENDETTI, CRAIG A 55 BRADBURY STREET APT 2 OLD TOWN ME 04468	\$722.37	\$0.00	\$55.38	\$15.53	\$793.28
2346	WALKER, JOHN 243 MONROE ROAD WINTERPORT ME 04496	\$2,763.64	\$0.00	\$55.38	\$59.42	\$2,878.44

Account	Name	Principal	Interest	Costs	Current Int	Total
2479	WALKER, JOHN 243 MONROE ROAD WINTERPORT ME 04496	\$352.11	\$0.00	\$55.38	\$7.58	\$415.07
1156	WALSH, WINONA K 35 HACKETT RD WINTERPORT ME 04496	\$1,777.49	\$0.00	\$55.38	\$38.21	\$1,871.08
781	WATT, AARON K 37 MAIN RD N HAMPDEN ME 04444	\$44.84	\$0.00	\$8.69	\$0.15	\$53.68
448	WESCOTT, LEE E WESCOTT, MARJORIE 352 STREAM RD WINTERPORT ME 04496	\$706.28	\$0.00	\$55.38	\$8.85	\$770.51
2409	WESCOTT, LEE E 352 STREAM RD WINTERPORT ME 04496	\$1,758.13	\$0.00	\$55.38	\$37.80	\$1,851.31
2508	WHITE, KEVIN M WHITE, TERRI E 55 MONROE ROAD WINTERPORT ME 04496	\$520.30	\$0.00	\$55.38	\$11.19	\$586.87
2221	WHITTY, LORI A 12 WINDY HILL LN WINTERPORT ME 04496	\$306.13	\$0.00	\$55.38	\$6.58	\$368.09
470	WRIGHT, AMY L 369 STREAM RD WINTERPORT ME 04496	\$837.82	\$2.70	\$55.38	\$5.02	\$900.92
1179	YORK TRUSTEE, MICHAEL 1462 N MAIN ST REALTY TR 82 ROCKEY SHORE DR ORRINGTON ME 04474	\$1,009.14	\$0.00	\$55.38	\$5.49	\$1,070.01
Total:		\$138,689.90	\$2.70	\$7,388.37	\$2,574.69	\$148,655.66

TOWN CLERK REPORT

July 1, 2024-Jun 30, 2025

Month	Birth	Death	Marriage
January	2	4	1
February	2	4	1
March	3	2	1
April	0	3	3
May	4	1	0
June	0	0	0
July	4	3	11
August	5	2	10
September	0	4	9
October	2	2	6
November	3	5	3
December	3	7	3
Total	28	37	48



TOWN MEETING WARRANT

ELECTION – JUNE 10TH, 2025 – 8:00AM to 8:00PM

OPEN TOWN MEETING – JUNE 12TH, 2025 – 6:30PM

To Maureen Black, a resident of the Town of Winterport, in the County of Waldo, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Winterport in said County and State, qualified by law to vote in Town affairs, to meet at the Victoria Grant Civic Center, in said Town, on Tuesday, the 10th day of June A.D., 2025 at 0800 hours (8:00 am) in the forenoon, then and there to act on Articles 1, and 2; and to notify and warn the voters to meet at the Samuel L. Wagner Middle School Gymnasium in said Town on Thursday, the 12th day of June, A.D. 2025 at 1830 hours (6:30PM) in the evening, then and there to act upon Articles 3 through all at Open Town Meeting, said articles being set out below, to wit:

ORGANIZATION

Article 1: To elect a Moderator, by written ballot, to preside over said meeting.

ELECTIONS

Article 2: To elect by secret ballot, Two (2) Town Councilors for a term of three (3) years; One (1) Regional School Unit 22 Director for a term of three (3) years; One (1) board of assessors for a term of three (3) years.

TOWN MEETING ELECTIONS

Article 3: To choose four (4) members to serve on the Budget Committee for a term of two (2) years and to fill any unexpired terms if necessary.

TAXATION

Article 4: To see if the Town will vote to fix the date according to Maine Revised Statutes Annotated Title 36 Section 505 that the Assessors shall issue and commit the list of taxes due and payable.

Council Recommends: 4-0

Thursday July 24, 2025

Budget Committee Recommends: 6-0

Thursday July 24, 2025

Article 5: To see if the Town will vote to fix dates when taxes shall be due and payable, and to see if the Town will fix a rate of interest to be charged on taxes unpaid after said dates.

	1 st Half	2 nd Half
Council Recommends: 3-1	September 12, 2025 (6.00%)	March 13, 2026 (6.00%)
Budget Committee Recommends: 5-1	September 12, 2025 (6.00%)	March 13, 2026 (6.00%)

The State allows up to seven and one-half (7.50%) percent.

Article 6: To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes for the year 2026 not yet due or assessed and to pay no interest on such prepayments made prior to the commitment of those taxes.

Council Recommends: 4-0	Yes
Budget Committee Recommends: 6-0	Yes

Article 7: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 6.00% (six percent) and to appropriate money received from overlay to pay for abatements and interest on abated taxes.

Council Recommends: 3-1	Yes
Budget Committee Recommends: 5-1	Yes

Article 8: To see if the Town will vote to authorize the municipal officers to dispose of tax acquired property as it deems to be in the best interests of the Town, and according to 36 M.R.S. § 943-C. For sales to someone other than the former owner, excess sale proceeds, as defined in 36 M.R.S. § 943-C, shall be returned to the former owner in exchange for a signed quitclaim deed.

Council Recommends: 4-0	Yes
Budget Committee Recommends: 6-0	Yes

APPROPRIATIONS

Article 9: To see what sum of money the Town will vote to raise and appropriate for the Town Council. (Dept. 11)

Council Recommends: 4-0	\$35,150.00
Budget Committee Recommends: 6-0	\$35,150.00

Article 10: To see what sum of money the Town will vote to raise and appropriate for Town Wages & Benefits. (Dept. 13)

Council Recommends: 4-0	\$886,531.96
Budget Committee Recommends: 6-0	\$886,531.96

Article 11: To see what sum of money the Town will vote to raise and appropriate for Town Insurances. (Dept 14)

Council Recommends: 4-0 \$27,750.00

Budget Committee Recommends: 6-0 \$27,750.00

Article 12: To see what sum of money the Town will vote to raise and appropriate for the Municipal Buildings. (Dept. 16)

Council Recommends: 4-0 \$92,432.28

Budget Committee Recommends: 6-0 \$92,432.28

Article 13: To see what sum of money the Town will vote to raise and appropriate for Administration. (Dept. 18)

Council Recommends: 4-0 \$148,840.00

Budget Committee Recommends: 6-0 \$148,840.00

Article 14: To see what sum of money the Town will vote to raise and appropriate to provide for an ambulance service. (Dept. 19)

Council Recommends: 4-0 \$325,000.00

Budget Committee Recommends: 6-0 \$325,000.00

Article 15: To see what sum of money the Town will vote to raise and appropriate for the Winterport Water and Sewer District. (Dept 19)

Council Recommends: 4-0 \$80,710.00

Budget Committee Recommends: 6-0 \$80,710.00

Article 16: To see what sum of money the Town will vote to raise and appropriate for the Fire Department. (Dept. 21)

Council Recommends: 4-0 \$44,960.00

Budget Committee Recommends: 6-0 \$44,960.00

Article 17: To see what sum of money the Town will vote to raise and appropriate for the Planning Board. (Dept. 22)

Council Recommends: 4-0 \$7,105.00

Budget Committee Recommends: 6-0 \$7,105.00

Article 18: To see what sum of money the Town will vote to raise and appropriate for the Board of Assessors. (Dept. 23)

Council Recommends: 4-0 \$4,850.00

Budget Committee Recommends: 6-0 \$4,850.00

Article 19: To see what sum of money the Town will vote to raise and appropriate for Code Enforcement. (Dept. 24)

Council Recommends: 4-0 \$1,100.00

Budget Committee Recommends: 6-0 \$1,100.00

Article 20: To see what sum of money the Town will vote to raise and appropriate for Winter Roads. (Dept. 26)

Council Recommends: 4-0 \$695,500.00

Budget Committee Recommends: 6-0 \$695,500.00

Article 21: To see what sum of money the Town will vote to raise and appropriate for Public Works. (Dept. 27)

Council Recommends: 4-0 \$308,176.00

Budget Committee Recommends: 6-0 \$308,176.00

Article 22: To see what sum of money the Town will vote to raise and appropriate for Road Projects (Dept. 28)

Council Recommends: 4-0 \$350,000.00

Budget Committee Recommends: 6-0 \$350,000.00

Article 23: To see what sum of money the Town will vote to raise and appropriate for Solid Waste. (Dept. 29)

Council Recommends: 4-0 \$311,800.00

Budget Committee Recommends: 6-0 \$311,800.00

Article 24: To see what sum of money the Town will vote to raise and appropriate for Recreation. (Dept. 32)

Council Recommends: 4-0 \$9,200.00

Budget Committee Recommends: 6-0 \$9,200.00

Article 25: To see what sum of money the Town will vote to raise and appropriate for Animal Control. (Dept. 34)

Council Recommends: 4-0 \$11,800.00

Budget Committee Recommends: 6-0 \$11,800.00

Article 26: To see what sum of money the Town will vote to raise and appropriate for General Assistance. (Dept. 36)

Council Recommends: 4-0 \$4,300.00

Budget Committee Recommends: 6-0 \$4,300.00

Article 27: To see what sum of money the Town will vote to raise and appropriate for the Victoria Grant Civic Center. (Dept. 37)

Council Recommends: 4-0 \$23,750.00

Budget Committee Recommends: 6-0 \$23,750.00

Article 28: To see what sum of money the Town will vote to raise and appropriate for Community Programs. (Dept. 38)

	Council Recommends	Budget Committee Recommends
Waldo Community Action Partners	\$1,000.00	\$1,000.00
Winterport Women's Club	\$1,000.00	\$1,000.00
New Hope	\$1,000.00	\$1,000.00
Riverside Riders Snowmobile Club	\$2,000.00	\$2,000.00
Union Meeting House	\$2,700.00	\$2,700.00
Winterport Free Library	\$65,291.00	\$65,291.00
Memorial Day Activities	\$500.00	\$500.00
Cemetery District	\$74,143.00	\$74,143.00
Total:	\$147,634.00	\$147,634.00
Council Recommends: 4-0	\$147,634.00	
Budget Committee Recommends: 6-0	\$147,634.00	

Article 29: To see what sum of money the Town will vote to raise and appropriate for the activities directly contributing to senior citizens in Winterport. (Dept. 38)

Council Recommends: 4-0 \$2600.00

Budget Committee Recommends: 6-0 \$2600.00

Article 30: To see what sum of money the Town will vote to raise and appropriate for Street Lights & Hydrants for Fire Protection (Dept. 39)

Council Recommends: 4-0	\$ 114,400.00
Budget Committee Recommends: 6-0	\$ 114,400.00

Article 31: To see what sum of money the Town will vote to raise and appropriate for the Fire Department Capital Reserve Account. (Dept. 63)

Council Recommends: 3-0-1	\$50,000.00
Budget Committee Recommends: 5-0-1	\$50,000.00

Article 32: To see what sum of money the Town will vote to raise and appropriate for the Municipal Building Reserve Account. (Dept. 64)

Council Recommends: 4-0	\$105,000.00
Budget Committee Recommends: 6-0	\$105,500.00

Article 33: To see if the Town will vote to raise and appropriate money for a pilot project for food waste diversion.

Council Recommends: 4-0	\$1500.00
Budget Committee Recommends: 6-0	\$1500.00

Article 34. To see what sum of money the Town will vote to authorize in addition to Revenue Sharing from the following revenues and sources to reduce the amount needed from taxation.

301 Vehicle Excise Taxes	\$830,000.00
302 Boat Excise Taxes	\$8,000.00
316 Tree Growth Reimbursement	\$3000.00
312 Snowmobile Reimbursement	\$500.00
313 Veterans Reimbursement	\$1000.00
320 Interest Earned on Savings	\$20,000.00
323 Interest Earned All Taxes	\$15,000.00
329 Fernald Field Lease	\$30,000.00
330 Clerk Fees	\$1500.00
331 Plumbing Permit- Town Fees	\$1000.00
333 License Fees/ Hunting and Fishing	\$1300.00
335 Auto Registration Fees	\$16,000.00
339 Planning Board Review Fees	\$1,500.00
342 Disposal Fees Collected	\$30,000.00
349 Metal Reimbursement Received from DM&J	\$1,500.00
357 Cable Franchise	\$22,000.00
380 Miscellaneous / Other Revenues	\$20,000.00
400 Victoria Grant Center Lease	\$1.00
Total:	\$1,002,301.00

Council Recommends: 4-0	\$1,002,301.00
-------------------------	----------------

Budget Committee Recommends: 6-0 \$1,002,301.00

Article 35: To see if the Town will vote to appropriate the following funds provided by the State of Maine to reduce the amount needed from taxation or to be used for their specific purposes provided by law. (Local Road Assistance Program - Dept. 99-311)

Council Recommends: 4-0 \$60,000.00

Budget Committee Recommends: 6-0 \$60,000.00

Article 36: To see whether the Town will vote that all revenue earned from the Blueberry Hill lease and timber harvesting on Town land be allocated to the Conservation Reserve Account.

Council Recommends: 4-0 Yes

Budget Committee Recommends: 6-0 Yes

Article 37: To see whether the Town will vote that all revenue earned from the Fernald Field lease be allocated to the Fernald Field Reserve account.

Council Recommends: 4-0 Yes

Budget Committee Recommends: 6-0 Yes

Article 38: To see if the Town will vote to appropriate money from fund balance to pay account overdrafts, if any.

Council Recommends: 4-0 Yes

Budget Committee Recommends: 6-0 Yes

Article 39: To see if the Town will vote to authorize the town council to utilize funds from overlay to pay for any unanticipated expenditures.

Town Council Recommends: 4-0 Yes

Budget Committee Recommends: 6-0 Yes

Article 40: To see if the Town will vote to accept any gifts, unanticipated donations, or pass-through funds that may be provided by individual(s), business associations, charitable groups, or other organizations, which have not been listed in any of the previous or following articles, if the Council determines that the gifts, donations, or pass-through funds and their purposes are in the best interest of the Town.

Council Recommends: 4-0 Yes

Budget Committee Recommends: 6-0 Yes

Article 41: To see if the Town will vote to authorize expenditures from fund balance to be used for reimbursable grants if awarded to the Town of Winterport.

Council Recommends: 4-0 Yes
Budget Committee Recommends: 6-0 Yes

ORDINANCE

Article 43: To see if the Town will vote to adopt the Winter Parking Restrictions Ordinance as reviewed at the public hearing on May 6th, 2025. A copy of this ordinance is available at the Town Office.

Article 44: To see if the Town will vote to adopt the Moratorium Ordinance Regarding Commercial or Community Solar Energy Facilities as reviewed at the public hearing on May 6th, 2025. A copy of this ordinance is available at the Town Office.

Article 45: To see if the Town will vote to adopt the revisions to the Solid Waste Flow Control Ordinance as reviewed at the public hearing on May 6th, 2025. A copy of this ordinance is available at the Town Office.

CONCLUSION

The polls for voting on Articles 1 & 2 will be open at 8:00 A.M. and close at 8:00 P.M. on Tuesday, June 10, 2025. Article 1 vote for electing a moderator will occur at 8:00 a.m. (Individuals unable to vote during polling hours may obtain an Absentee Ballot from the Town Office)

The Registrar of Voters shall accept new voter registrations and make any necessary changes to the voting list during regular office hours prior to the Election, and during the Election & Town Meeting.

Given under our hands this 7th day of May 2025, at Winterport, Maine.

Maggie English, Chair

Tammy Higgins, Vice Chair

Corey Ginn, Councilor

Ann Ronco, Councilor

Stephen Cooper, Councilor

Winterport Town Council a true copy:

Attest: _____

Maureen Black, Town Clerk

**ANNUAL TOWN MEETING ELECTION
TOWN OF WINTERPORT, MAINE
JUNE 10, 2025
OFFICIAL BALLOT**

Make a cross (x) or a check (√) in the square at the left of the name of the candidate for whom you wish to vote. Follow directions as to the number of candidates to be voted on for each office. You may vote for a person whose name does not appear on the ballot by writing in his/her name in the proper blank space, marking a cross (x) or a check (√) in the proper square at the left.

FOR TOWN COUNCIL FOR A TERM OF THREE YEARS. VOTE FOR TWO

- | | | | |
|--------------------------|---------------------------|--------------------------|-----------------------|
| <input type="checkbox"/> | Clisham, Steven II | <input type="checkbox"/> | Moran, Timothy |
| <input type="checkbox"/> | Cooper, Stephen | <input type="checkbox"/> | |
| <input type="checkbox"/> | English, Margaret | | |

_____ **Write-in**

FOR ASSESSOR FOR A TERM OF THREE YEAR. VOTE FOR ONE

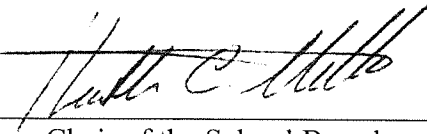
- Berlin, Marc**

_____ **Write-in**

FOR RSU#22 Board Member FOR A TERM OF THREE YEARS. VOTE FOR ONE

_____ **Write-in**

STATE OF MAINE
REGIONAL SCHOOL UNIT NO. 22
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
OFFICIAL BALLOT FOR THE TOWN OF WINTERPORT
JUNE 10, 2025


Chair of the School Board

INSTRUCTIONS TO VOTERS:

Vote “yes” or “no” by making a cross (X) or check mark (✓) in the square of your choice at the left of each Article.

Yes No

 Article 1: Do you favor approving the Regional School Unit No. 22 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Yes No

 Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 22 for an additional three years?

INFORMATIONAL NOTE ON QUESTION 2:

A “YES” vote will require Regional School Unit No. 22 to continue to conduct a referendum to validate its annual school budget for the next three years.

A “NO” vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Regional School Unit No. 22.



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

May 7, 2025

To: Residents of the Town of Winterport
From: Winterport Charter Commission

Via: Winterport Town Council

SUBJ: WINTERPORT CHARTER COMMISSION PRELIMINARY REPORTS

- Encl: (1) Preliminary Majority Report
- (2) Preliminary Minority Report
- (3) Annotated draft revision to the Winterport Town Charter







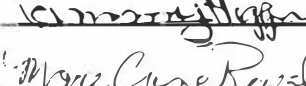

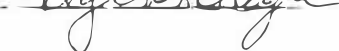
To the Residents of the Town of Winterport,

The Town of Winterport Charter Commission (hereinafter "Commission") submits these preliminary reports of the draft municipal charter revisions that it intends to submit to town voters at the annual statewide election on November 4th, 2025.

Prior to finalizing this draft and submitting its final report, the Commission will hold a public hearing that is tentatively planned for June 2nd, 2025, at 6:30pm at the town office, where the residents of Winterport will have the opportunity to provide comments and recommendations regarding the draft charter revision. Additional comments and recommendations may be submitted via email to charter@winterportmaine.gov or in person at the town office. All feedback submitted to the Commission must include the person's full name and address to allow for verification of their status as a resident of Winterport.

The Commission intends to consider all comments and submit final reports along with the proposed Charter revision no later than July 18th, 2025, for consideration of registered voters of the Town of Winterport at the November 4, 2025, statewide election.

Respectfully Submitted,

Sean Kearns		Ethan Tremblay	
Matt Williams		Dana Edwards	
Nathan Gould		Kevin Kelley	
Tammy Higgins		Kevin O'Kelly	
Mary Anne Royal			



WINTERPORT CHARTER COMMISSION

PRELIMINARY MAJORITY REPORT

OF

PROPOSED REVISIONS

TO THE

WINTERPORT TOWN CHARTER

07 MAY 2025



EXECUTIVE SUMMARY

This Preliminary Report is submitted to the Winterport Town Council and the residents of Winterport in accordance with state law. A public hearing will be held to consider all further public comments before a Final Report is submitted for consideration by town voters at the next statewide referendum on or before November 4th, 2025.

This report provides an important opportunity for the residents of the Town to review, consider, and provide input to the Charter Commission to improve its final recommendations. The proposed Charter modifications presented in this report have not been finally adopted by the Charter Commission. Instead, they are made available for public input. State law requires that a public hearing be held. In addition, the Charter Commission intends to provide methods for comments to be submitted in writing through the town office or the town website.



TABLE OF CONTENTS

EXECUTIVE SUMMARY i
CHARTER COMMISSION FORMATION AND MEMBERSHIP2
CHARTER COMMISSION METHODOLOGY3
KEY FACTORS INFLUENCING THE COMMISSION4
SUMMARY OF MAJOR PROPOSED REVISIONS7



CHARTER COMMISSION FORMATION AND MEMBERSHIP

The establishment of the FY24-25 Winterport Charter Commission (hereinafter referred to as the commission) was approved by public vote on June 13th, 2024, at the annual town meeting. Membership of the commission (shown in Table 1 below) was completed with members elected by the voters of the Town (“Elective Members”) and members appointed by the Town Council (“Appointive Members”), in accordance with state law, as of July 18th, 2024. The commission held an organizational meeting on August 12th, 2024, followed by a public hearing on September 9th, 2024. The members of the commission bring with them a broad range of knowledge and experience from areas such as small business, education, health care, transportation, and government and many have served or are currently serving on other town boards and committees. For personal reasons, Gayle Doyon stepped down from the commission in November 2024. Applications for a replacement were considered and the commission elected Kevin O’Kelly as the new commission member on December 2nd, 2024. Subsequently, in February 2025, Kevin Kelley stepped down as secretary but remained on the commission, and Matt Williams was elected as the new secretary.

Table 1: FY24-25 Winterport Charter Commission Members, April 2025

First Name	Last Name	Title
Sean	Kearns	Chair/Appointive Member
Ethan	Tremblay	Vice Chair/Appointive Member
Matt	Williams	Secretary/Elected Member
Dana	Edwards	Elected Member
Nathan	Gould	Elected Member
Kevin	Kelley	Elected Member
Tammy	Higgins	Appointive Member/Town Councilor
Kevin	O’Kelly	Elected Member
Mary Anne	Royal	Elected Member



CHARTER COMMISSION METHODOLOGY

The commission's primary goal was to draft a revised system of town government that better represents and supports the interests of all residents of Winterport. In its approach to drafting this proposed charter revision, the commission focused on principles of legality, efficiency, transparency, and accountability. The commission met with numerous experts on municipal government and solicited comments and recommendations from town department heads, employees, and from town boards and committees. Letters were sent to civic organizations in Winterport requesting their input as well. In addition to the public hearing held in September 2024, a charter email address (charter@winterportmaine.gov) was established to allow town residents to provide comments, concerns, and ideas directly to the commission. Throughout the commission's efforts, legal opinion and review was sought from the town's law firm on retainer (Rudman Winchell) to ensure compliance with local, state, and federal law.



KEY FACTORS INFLUENCING THE COMMISSION

As part of its overarching mission to propose an effective, efficient, accountable, and representative system of government for the town of Winterport, the commission was influenced by several key factors:

- The town population continues to grow and is currently estimated at roughly 4,000 people. State law requires the Maine Uniform Building and Energy Code (MUBEC) be enforced in a municipality with a population of 4,000 residents or more¹. By the next census in 2030, the town's population is expected to be well over 4,000 people, therefore mandating numerous changes, including active enforcement of all applicable Maine building, planning, and zoning laws and codes.
- Under the existing charter, the legislative authority resides with the annual town meeting, which has led to numerous instances where urgent matters could not be dealt with in a timely fashion due to the inherent delays in announcing and scheduling special town meetings.
- The reality of the existing annual town meeting format, with less than 5% of residents in attendance on average, being that a very small number of unelected residents have been deciding the fate of the entire town as most annual and special town meetings.
- The Town Council being unable to effectively serve the town on a day-to-day basis, and to temporarily fill unplanned vacancies in boards and committees.
- The need for the residents of Winterport to have clear and meaningful means of appeal and redress, such as citizen's initiative, petition, referendum, and recall.
- The importance of having qualified people and personnel involved in matters which require specialized knowledge, experience, and skills, such as planning, taxation, budget, and code enforcement. Each of these core functions of municipal government are increasingly needed to be available and responsive to the residents and businesses of the town.

The Commission debated the appropriate powers and duties of the Council and the Voters extensively. This was the sole issue on which the Commission did not arrive at consensus for this majority report. Accordingly, a minority report is enclosed. The view of the majority is simply that, as both the Town, and the variety and complexity of issues it faces grow significantly, it is time to consider shifting from the old 'direct democracy' of annual and special town meetings to a 'republican democracy' under which the Town Council, duly elected and accountable to the voters, bears the burden of day-to-day governance. It may be said that a growing town governed by

¹ <https://www.maine.gov/dps/fmo/building-codes/mubec-rules>



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

sparsely attended town meetings is *de facto* governed by a Council of those who show up -- none of whom are accountable to the voters the way elected officials are. This is not to impugn the character of any engaged citizen in the Town. In fact, the presence of our Town's engaged, civic-minded group of citizens is precisely what gives the majority confidence that a larger, more trusted Council will be an effective body to govern the town.

The minority report offers a list of specific actions which would be withheld from the Council and instead require a Town-wide referendum to address. The majority does not favor this approach for several reasons.

1. Precedent: the commission not being aware of any other Town which imposes such a blended government construct
2. Efficiency: for each such decision, which is made with little controversy (and ample opportunity for redress if controversy arises) in dozens of other towns all across the state on a regular basis, a whole election would be required, meaning the Staff of the Town would be developing, printing, accepting, and tabulating ballots on a near-constant basis. The voters would be asked numerous times each year to turn out and vote, in many cases on substantive, complex issues. We do not envision such a system fostering greater civic engagement or broader buy-in than one in which decisions are made at duly noticed public Council meetings, with ample opportunity for citizens to comment, speak directly with their elected representatives, and, if dissatisfied, make their frustration known at the ballot box or through referendum or recall
3. Redundancy. The majority addresses each in turn:
 - approval of the Budget as a whole -- the entire Commission supports this requirement. Accordingly, it is established in Article 10 and is redundant listed in Article 1
 - issue of bonds or notes in any amount allowed by law -- State law already requires voters to approve bond issuance. See 30-A MRS section 5404. Accordingly, this is redundant
 - funding a reserve account -- as such an action would take place primarily through the annual Budget, which is already proposed to be subject to voter approval, this is largely redundant. In an unexpected context where the Council is faced with unrestricted funds and wishes to consider allocating them to a reserve account, the majority is comfortable that the Council would act prudently
 - create/amend/repeal ordinances pertaining to Comprehensive Plan/Winterport Land Use -- such requirements can be specified in the Ordinances themselves and do not need to be contained in the Charter
 - ordinance/ordinances imposing a fine/fee/penalty except those required by state law -- this could implicate almost every ordinance, and, therefore, is better delegated to the crafting of each specific ordinance (e.g. the town does not need to hold a referendum



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

- to determine whether the penalty for failure to register a dog may be increased to catch up with inflation)
- selling publicly held land -- Currently, any number of voters showing up at a special town meeting for such a purpose could sell town land. The majority recognizes this is an issue of special importance to many in the Town, and notes that many Towns have specific ordinances governing the disposal (e.g., sale) of Town-owned property. Winterport would be prudent to establish such an ordinance, rather than creating unnecessary referenda



SUMMARY OF MAJOR PROPOSED REVISIONS

A full draft of the proposed revision, showing all proposed changes under consideration by the Commission, is included as an enclosure to this report.

A summary of these proposed revisions is as follows:

Article I GRANT OF POWERS TO THE TOWN – Major Changes

- Legislative authorities shifted to the Town Council with the inhabitants of Winterport exercising their authority via nominations and elections (Article VI) and Citizen Initiative, Veto, and Recall (Article II)

Article II TOWN MEETING – Major Changes

- The Town meeting will no longer be the means of legislative authority as this authority would be transferred to the Town Council, except where otherwise noted. Additional elements with respect to citizen initiatives, vetoes, and recalls, previously covered in Article VIII, are expanded to ensure due authority to the residents of the town in accordance with state law. Under this revised article, and through the established procedures and criteria, the townspeople of Winterport will have the ability and authority to propose new ordinances, veto existing ordinances, and recall elected officials to include council members and school board members elected by Winterport voters

Article III TOWN COUNCIL – Major Changes

- Increased the size of the council from 5 members to 7 members to better afford for supermajority and quorum, broader representation, maintaining staggered 3-year terms
- Shifted Town Council elections to coincide with statewide elections (second Tuesday of November) to achieve greater voter turnout. Along with this change, the terms of office for council members would begin on December 1st after they are sworn
- Clarified the criteria for compensation of council members
- Rewrote section 3.08 (Ordinances; Public Hearings) to be clearer and more specific
- Revised and updated section 3.13 (Enumeration of Powers and Duties) to reflect the shift of most legislative authority to the council and to enhance accountability for the council
- Added language to explicitly clarify that the council's sole employee is the Town Manager and that they shall not give orders to any subordinates of the Manager, either publicly or privately, though they may discuss with the Manager any relevant matters involving town officers or employees.

Article IV TOWN MANAGER – Minor Changes

- Clarified the criteria and exclusions for qualifications of Manager
- Updated language for consistency with changes made in other articles of the charter



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

- Revised section 4.04 (Removal Procedures) to reflect the increase in council membership from 5 to 7 and better specify the removal process.

Article V REGIONAL SCHOOL UNIT 22 BOARD OF DIRECTORS – Major Change

- Per state law, other than elections and recall of school board members, which are covered separately in Articles VI and VIII, the town has no authority to dictate the duties, qualifications, and responsibilities of the school board, so this section was removed

Article VI NOMINATIONS AND ELECTIONS – Minor Changes

- Updated to reflect that elections will be held on the second Tuesday in November
- Updated language regarding ballots and determination of election results for better clarity and fairness

Article VII STANDARDS FOR ORDINANCES – Major Changes

- Significant revisions to more clearly and specifically set forth the policies, procedures, and criteria for the creation and adoption of ordinances to allow for improved public awareness and opportunity to comment on proposed ordinances or amendments to existing ordinances

Article VIII CITIZEN INITIATIVE, VETO, AND RECALL – Major Changes

- This article, as rewritten to provide a clear, consistent, and fair process of recourse for the residents of Winterport, was moved to Article II.

Article IX TAX ADMINISTRATION – Major Changes

- Shifts from a Board of Assessors to a single assessor of taxes, to be appointed by the council
- Directs the establishment of, and the appointment, powers, and duties of the Board of Assessment Review

Article X BUDGET – Major Changes

- Eliminates the standing budget committee, allowing the Council to establish ad hoc budget committee(s)
- Specifies and clarifies the process by which the annual budget will be developed, reviewed, and recommended to the town for referendum vote
- Approval of the annual budget would now be conducted via referendum vote to allow better opportunities for all registered voters in Winterport to determine the outcome
- Clarified and specified the process for conducting, reviewing and documenting the independent annual audit of town finances

Article XI PLANNING BOARD – Minor Changes

- Revised to better specify that the Planning Board has the authority to act on behalf of the town and their decisions are binding and not subject to review or approval by the Council.



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

Decisions by the Planning Board continue to be subject to appeal by individuals or groups through the town or county board of appeals processes

Article XII BOARD OF APPEALS – Major Changes

- Revised the establishment of the board of appeals to allow four elected members and three members appointed by the Council
- Establishes and clarifies the authority of the board of appeals per state law

Article XIII GENERAL PROVISIONS – Minor Changes

- Rewrote section 13.02 (Swearing in Officers) to include the full text of the oath of office

Article XIV TRANSITIONAL PROVISIONS – To be determined

- This section is dependent on the final proposed revisions to the charter. It will be drafted once these changes are voted on and proposed by the charter commission and will be contained in the final report submitted to the town for voter consideration



WINTERPORT CHARTER COMMISSION

PRELIMINARY MINORITY REPORT

OF

PROPOSED REVISIONS

TO THE

WINTERPORT TOWN CHARTER

07 MAY 2025



TABLE OF CONTENTS

FOREWORD	1
PREVAILING ISSUE.....	1
HISTORICAL BACKGROUND.....	2
BALANCE OF POWERS	2



FOREWORD

To the Residents of the Town of Winterport,

I am deliberately choosing not to respond to the majority critique of this Minority Report. I trust you to decide what is in your best interest. I invite you to contact me if you would like to discuss any of the points raised by the majority. I am pleased to present a minority of one recommendation for your consideration.

PREVAILING ISSUE

Of great concern has been the efficacy of the Town Meeting. Over the years attendance has declined. Fewer and fewer participate in the decision-making process of governance.



HISTORICAL BACKGROUND

The Maine Constitution was amended in 1969 to include home rule and in doing so the voters of the state of Maine created an opportunity to establish a local, direct democracy where voters decide where local power will reside: with the voters or with elected officials or some combination thereof. In 2004 after two years of debate Winterport's first Charter Commission presented its recommendations to the voters. It recommended that the power to decide should rest with the voters at an annual or special Town Meeting and listed several very specific matters that were to be brought to the Town meeting for action by the voters. In voting to approve the Charter in 2004 voters decided what power to delegate and what power to retain. Currently each and every voter has the opportunity to have a say on how certain decisions made in our community will affect them. That will remain the case until they give that power away. Once given away it becomes difficult to reclaim.

Currently Winterport is a democracy in the truest sense of the word. Here is a perfect example of this democratic exercise of power under home rule. A large piece of property we call Fernald Field was deeded to the Town. Over several iterations of elected bodies trying to sell parcels the voters said "NO" at the 1997, 1999, 2000, 2006 Town Meeting. The People retained the power to decide. Had the Charter given the elected officials that power, portions of that property would belong to someone other than the residents of the town.

BALANCE OF POWERS

Once again voters will have the opportunity to decide what powers to delegate and what powers to retain. Eliminating Town Meeting will give legislative power to the elected officers of the Town Council unless the voters retain the authority to decide specific matters such as those articulated in the current Charter and in the recommendation presented herein.

To alleviate the problem of attendance, matters currently decided at Town Meeting could be presented as individual ballot items to be voted on. This would ensure the greatest participation of voters on matters that would directly affect the lives of residents of Winterport. It would correct the problem of declining attendance at Town Meeting and it would give the Town Council the ability to operate more efficiently by giving them all decision-making power not delegated to the voters by the Charter. Thereby solving two of the most pressing current governance problems.



TOWN OF WINTERPORT
CHARTER COMMISSION (WCC)

I offer the following addition (highlighted in bold) to the current majority recommendations of the Charter Commission for your consideration:

Sec. 1.01 – POWERS OF THE TOWN

The inhabitants of the Town of Winterport shall continue to be a body both corporate and politic by the name of the Town of Winterport. The Town of Winterport shall have all the powers possible for a municipality to have under the Constitution and Laws of the State of Maine. The legislative authority of the Town of Winterport shall ~~continue to be vested in the Town Council~~ ~~Inhabitants of the Town of Winterport acting by means of the Town Meetings and in the Town Council~~ as set forth in ~~Article (XY)~~ below, and in the Inhabitants of the Town as set forth in Article (XY) below **and as required by the action of the qualified voters of Winterport on the following:**

- 1. To approve the Town Council Budget as a whole,**
- 2. To issue bonds or notes in any amount allowed by law. This section does not apply to bonds or notes issued by the Council in anticipation of taxes to be paid within the current fiscal year,**
- 3. To fund a reserve account,**
- 4. To create, to amend, and/or to repeal ordinances pertaining to a Comprehensive Plan, Winterport Land Use Ordinance, and any ordinance that imposes a fine, fee, or penalty, except that ordinances necessary to comply with State Mandated changes shall be created, amended, or repealed by the Town Council,**
- 5. To sell publicly held land,**
- 6. Other Town business presented by the Town Council and/or citizens.**

All items shall be referred to the voters as individual ballot questions at the June or November election.

This middle of the road melding of the current Charter Powers and the recommendations of the majority I believe would best serve the residents of the Town of Winterport.

Respectfully,

Mary Anne Royal

Charter Commission Member, Elected

kayakmomma3@gmail.com

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27

WINTERPORT TOWN CHARTER

Adopted May 11, 2004
Amended June 12, 2012-~~&~~, June 14, 2018, and June TK, 2025

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71

TABLE OF CONTENTS

*****DRAFTING NOTE: Table of Contents will not be finalized until all substantive edits are complete. Similarly, articles, sections, and subsections will not be renumbered or reordered until substantive edits are complete. It is the intention of the Commission that the Article governing citizen initiative, referendum, and recall become Article 2 in the final charter.*****

ARTICLE 1 / GRANT OF POWERS TO THE TOWN

- Sec. 1.01 – Powers of the Town
- Sec. 1.02 – Construction
- Sec. 1.03 – Intergovernmental relations

ARTICLE II / TOWN MEETING CITIZEN INITIATIVE, VETO REFERENDUM, AND RECALL

- Sec. 2.01 – ~~Annual and special Town meetings~~ Enactment of Ordinances by Initiative
- Sec. 2.02 – ~~Powers of the Town meeting~~ Referendum Veto
- Sec. 2.03 – Recall

ARTICLE III / TOWN COUNCIL

- Sec. 3.01 – Number, election and term
- Sec. 3.02 – Qualifications
- Sec. 3.03 – Compensation
- Sec. 3.04 – Induction of Council into office
- Sec. 3.05 – Council to be the judge of qualifications of its members
- Sec. 3.06 – Regular meetings
- Sec. 3.07 – Record of proceedings
- Sec. 3.08 – Ordinances; Public Hearings

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

72 Sec. 3.09 Vacancies; forfeiture of office; filling vacancies

73

74 Sec. 3.10 – Quorum

75

76 Sec. 3.11 – Council officers

77

78 Sec. 3.12 – Independent annual audit

79

80 Sec. 3.13 – Enumeration of powers and duties

81

82 Sec. 3.14 – Prohibitions

83

84 **ARTICLE IV / TOWN MANAGER**

85

86 Sec. 4.01 – Appointment; qualification

87

88 Sec. 4.02 – Powers and duties of Town manager

89

90 Sec. 4.03 – Removal

91

92 Sec. 4.04 – Removal procedures

93

94 Sec. 4.05 – Absence of Town manager

95

96 **~~ARTICLE V / REGIONAL SCHOOL UNIT 22 BOARD OF DIRECTORS~~**

97

98 ~~Sec. 5.01 – Number, election, and term~~

99

100 ~~Sec. 5.02 – Qualifications~~

101

102 ~~Sec. 5.03 – Powers and Duties~~

103

104 ~~Sec. 5.04 – Compensation~~

105

106 ~~Sec. 5.05 – Induction of Directors into office~~

107

108 ~~Sec. 5.06 – Vacancies; forfeiture of office; filling of vacancies; removal~~

109

110 **ARTICLE VI / NOMINATIONS AND ELECTIONS**

111

112 Sec. 6.01 – Conduct of elections

113

114 Sec. 6.02 – Nominations

115

116 Sec. 6.03 – Names and ordering on ballots

117

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 118 Sec. 6.04 – Determination of election results
119
120 Sec. 6.05 – Ballots for ordinances
121
122 Sec. 6.06 – Voting machines
123
124 Sec. 6.07 – Absentee voting
125
126 **ARTICLE VII / STANDARDS FOR ORDINANCES**
127
128 Sec. 7.01 – Form
129
130 Sec. 7.02 – Procedure
131
132 Sec. 7.03 – Emergency Ordinances
133
134 Sec. 7.04 – Authentication and Recording, Codification, and Printing of Ordinances
135
136 ~~**ARTICLE VIII / INITIATIVE, REFERENDUM, AND RECALL**~~
137
138 ~~Sec. 8.01 – Enactment of ordinances by initiative~~
139
140 ~~Sec. 8.02 – Referendum~~
141
142 ~~Sec. 8.03 – Recall~~
143
144 **ARTICLE IX / TAX ADMINISTRATION**
145
146 Sec. 9.01 – Establishment
147
148 Sec. 9.02 – Assessors’ Agent
149
150 Sec. 9.03 – Board of Assessors; powers and duties
151
152 **ARTICLE X / BUDGET**
153
154 Sec. 10.01 – Fiscal year
155
156 Sec. 10.02 – Preparation and submission of the budget
157
158 Sec. 10.03 – Budget established appropriations
159
160 Sec. 10.04 – Budget establishes amount to be raised by property tax; certification to the
161 assessor
162
163 Sec. 10.05 – Budget Summary

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

164

165 Sec. 10.06 – Departmental expenditures

166

167 Sec. 10.07 – Interim expenditures

168

169 Sec. 10.08 – Lapse of appropriations

170

171 Sec. 10.09 – Payments and obligations prohibited

172

173 Sec. 10.10 – Reserve accounts

174

175 Sec. 10.11 – Budget committee

176

177 Sec. 10.12 – Independent annual audit

178

179 Sec. 10.13 – Amendments after adoption

180

181 Sec. 10.14 – Emergency appropriation

182

183 **ARTICLE XI / PLANNING BOARD**

184

185 Sec. 11.01 – Establishment

186

187 Sec. 11.02 – Powers and duties

188

189 **ARTICLE XII / BOARD OF APPEALS**

190

191 Sec. 12.01 – Establishment

192

193 Sec. 12.02 – Powers and duties

194

195 **ARTICLE XIII / GENERAL PROVISIONS**

196

197 Sec. 13.01 – Elected Officers' terms

198

199 Sec. 13.02 – Swearing in officers

200

201 Sec. 13.03 – Personal financial interest

202

203 Sec. 13.04 – Prohibitions

204

205 Sec. 13.05 – Separability

206

207 Sec. 13.06 – General provisions board/committee procedures

208

209 Sec. 13.07 – Charter amendments

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

210

211 **ARTICLE XIV / TRANSITIONAL PROVISIONS**

212

213 Sec. 14.01 – First election

214

215 Sec. 14.02 – Time of taking full effect

216

217 Sec. 14.03 – First Council

218

219 Sec. 14.04 – First Council meeting

220

221 Sec. 14.05 – Regional School Unit 22 Board of Directors

222

223 Sec. 14.06 – First budget

224

225 Sec. 14.07 – Continuance of officers, employees

226

227 Sec. 14.08 – Departments, offices, boards, committees, and agencies

228

229 Sec. 14.09 – Pending matters

230

231 Sec. 14.10 – Municipal laws

232

233

234

235

236

237

238

239

240

241

242

243

244

245

246

247

248

249

250

251

252

253

254

255

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301

ARTICLE 1

GRANT OF POWERS TO THE TOWN

Sec. 1.01 – POWERS OF THE TOWN

The inhabitants of the Town of Winterport shall continue to be a body both corporate and politic by the name of the Town of Winterport. The Town of Winterport shall have all the powers possible for a municipality to have under the Constitution and Laws of the State of Maine. The legislative authority of the Town of Winterport shall ~~continue to be vested in the Town Council~~Inhabitants of the Town of Winterport acting by means of the Town Meetings and in the Town Council as set forth in Article (XY) below, and in the Inhabitants of the Town-as set forth in Article (XY) below

Sec. 1.02 – CONSTRUCTION

The powers of the Inhabitants of the Town and of the Town Council under this Charter shall be construed liberally in favor of the Inhabitants of the Town and of the Town Council.

Sec. 1.03 – INTERGOVERNMENTAL RELATIONS

The Town may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with any one or more states or civil divisions or agencies thereof, or with the United States or any agency thereof.

ARTICLE II

TOWN MEETING REFERENDUM

~~Sec. 2.01 – ANNUAL AND SPECIAL TOWN MEETINGS REFERENDUM~~

~~The registered voters of the Town may by referendum nullify any finally adopted ordinance, order, or resolve, in accordance with this Article.~~

~~Sec. 2.02 – REFERENDUM INITIATION~~

~~Any registered voter of the town may initiate a referendum by obtaining a number of signatures from qualified voters on the town not less than 10% of the total number of voters that shall have voted in the most recent regular gubernatorial election.~~

- ~~1. Such signatures must be collected on a form prescribed by the Town Clerk, which must include the full lawful name and address of the qualified voter affixing his/her signature and the date upon which the signature was affixed.~~
- ~~2. The Town Clerk shall provide such forms to any registered voter that may request them within a reasonable number of days from the date of the request.~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 302 3. ~~At the time the form is provided, the Town Clerk shall set the date upon which the~~
- 303 ~~referendum initiation commenced, which shall be the date the form is provided to~~
- 304 ~~the voter causing it to be initiated, and the total number of qualified signatures~~
- 305 ~~that must be collected to initiate the referendum.~~
- 306 4. ~~The form must specify the final action of the Council which the referendum~~
- 307 ~~would seek to nullify, including a brief description; the date upon which the~~
- 308 ~~referendum was initiated; and the attestation required of the registered voter who~~
- 309 ~~would circulate it.~~
- 310 5. ~~The form may only be circulated by registered voters of the town.~~
- 311 6. ~~The form or forms bearing signatures shall be submitted to the Town Clerk within~~
- 312 21 ~~calendar days of the referendum initiation date. Each form must be attested by~~
- 313 ~~the registered voter responsible for its circulation. Such attestation must state that~~
- 314 ~~the registered voter attesting to the form was solely responsible for its circulation,~~
- 315 ~~and witnesses the affixing of each signature provided on the form.~~

316 Sec. 2.03 — REFERENDUM CERTIFICATION

317 Upon receipt of a form or forms bearing signatures and attested in accordance

318 with Section 2.02, the Town Clerk shall verify the total number of signatures of

319 registered voters is equal to or greater than 50% of the total number of voters that shall

320 have voted in the most recent regular election on the second Tuesday of November.

- 321 1. If the Town Clerk verifies that the number of valid signatures is equal to or
- 322 greater than the required number, the Town Clerk shall certify the referendum and
- 323 promptly notify the Town Council, the Town Manager, and the registered voter
- 324 that initiated the referendum.
- 325 2. Upon certification of a referendum, the final Town Council action which it would
- 326 nullify is immediately suspended.
- 327 3. The Town Clerk shall fix the date of the referendum, which shall be no later than
- 328 60 days from the date of certification.
- 329 4. The referendum shall be noticed publicly and administered in accordance with the
- 330 state and local laws governing elections.

331 ~~———— An annual Town Meeting for the consideration of the budget and the transaction~~

332 ~~of other Town business shall be held on a date to be established annually by the Town~~

333 ~~Council. The annual and special Town Meetings shall be called by the Council in the~~

334 ~~manner provided for calling Town Meetings in accordance with provisions of the statutes~~

335 ~~of the State of Maine. Qualified voters of the Town of Winterport shall have the power to~~

336 ~~submit an article for the Town Meeting Warrant.~~

337 ~~———— A gallery shall be provided for non-residents who attend the Winterport Town~~

338 ~~Meeting to distinguish residents from non-residents. Non-residents require special~~

339 ~~recognition in order to speak before the meeting.~~

340 Sec. 2.02 — POWERS OF THE TOWN MEETING

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391

~~1. Affirmative action by the qualified voters at the Town Meeting is required for the following:~~

- ~~(a) To raise and appropriate all monies for all Town business except the Town's share of the RSU#22 budget.~~
- ~~(b) To issue bonds or notes in any amount allowed by law. This section does not apply to bonds or notes issued by the Council in anticipation of taxes to be paid within the current fiscal year.~~
- ~~(c) To fund a reserve account.~~
- ~~(d) To transact other Town business presented to it by warrant article.~~
- ~~(e) To create, to amend, and/or to repeal ordinances pertaining to the Comprehensive Plan, Winterport Land Use Ordinances, Road Acceptance, and any ordinance that imposes a fine, fee, or penalty, except that ordinances necessary to comply with State Mandated Changes shall be created, amended, or repealed by the Town Council.~~
- ~~(f) To exercise all powers of the Town of Winterport not specifically delegated to the Town Council or other Town Officers.~~

~~The above appropriations shall become effective only after approval at a Town Meeting by the vote of a majority of those voting on the article at such meeting.~~

CITIZEN INITIATIVE, VETO REFERENDUM, AND RECALL

Sec. 2.01 – ENACTMENT OF ORDINANCES BY INITIATIVE

~~The qualified voters~~ Any resident of the Town shall have the power to propose ordinances to the Council, provided that such power shall not extend to salaries of Town officers or employees. If the Council should fail to adopt in substance any ordinance so lawfully proposed, the qualified voters of the Town shall have the power to adopt or reject the proposed ordinance at an election.

~~Any 5 qualified voters~~ resident may begin citizen initiative proceedings with a request in writing to the Town Clerk. The Clerk shall provide the appropriate petition blanks within 5 working days from the date they are requested. The complete text of the proposed ordinance shall be included with the request. All papers of the petition shall be uniform in size and style and shall be assembled as on instrument for filing. They shall contain, or have attached thereto, throughout their circulation the full text of the proposed ordinance.

These 5 qualified voters shall be referred to as the Requesting Committee during the initiative procedure. The Requesting Committee shall have 30 days from the acceptance date of the request by the Town Clerk to cause the petitions to be signed by the minimum number of voters. The minimum number shall be the greater of 5% 10% of the number of votes cast in the Town at the last Gubernatorial Election of 70.

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

392 Any ~~voter~~ resident of Winterport may circulate the petition. The petition shall be
393 signed only ~~one~~ by qualified voters of the Town and each voter's signature shall be
394 followed by their address. To each separate paper of a petition there shall be attached an
395 affidavit executed by its circulator stating the number of signers of the paper, that each
396 signature on it was affixed in ~~his/her~~ their presence, and that ~~he/she~~ they believe each
397 signature to be the genuine signature of the person whose name it purports to be, and that
398 each signer had the opportunity before signing to read the full text of the ordinance
399 proposed or sought to be reconsidered.

400
401 Petitioners may present their petitions to the Clerk at any time during the
402 circulation period. Within 7 working days after the petition circulation period ends, the
403 Town Clerk shall certify to the Council, and notify the Requesting Committee, that the
404 petition has been signed by at least the required minimum number of voters.

405
406 Any such proposed ordinance shall be examined by the Town Attorney before
407 being circulated for signatures. The Town Attorney may review and render a legal
408 opinion regarding illegalities and constitutionality. ~~his/her~~ Their opinion shall be given to
409 the Requesting Committee and shall accompany the petition while it is circulated.

410
411 Should fewer residents than required by the Charter sign the petition in the
412 specified time, the petition shall have no further force or effect, and all proceedings
413 thereon shall be terminated. A request to initiate the same ordinance may not be accepted
414 by the Clerk until 120 days after the expiration of the previous filing period.

415
416 Upon receipt of certification, the Council shall, within 30 days, hold a public
417 hearing. Notice of the public hearing shall be given at least 7 days in advance by
418 publication in a newspaper having a circulation in the Town of Winterport and by posting
419 a notice at the Town Office and other public places in Winterport. A Town ~~elections~~
420 referendum shall be held within 60 days after said public hearing for the purpose of
421 submitting to vote the question of adopting such ordinance, unless, in substance, such
422 ordinance shall be enacted by the Council prior to the call for said Town election.

423
424 Every adopted ordinance shall become effective upon adoption or at any later date
425 specified therein.

426
427 Sec. 2.02 – REFERENDUM VETO

428
429 ~~The qualified voters~~ Any resident of the Town shall have power to require
430 reconsideration by Council of all ordinances, orders, and resolves; and if the Council fails
431 to repeal an ordinance, order, or resolve so reconsidered, to approve or reject it at a Town
432 election provided that such power shall not extend to any emergency ordinance, by order
433 or resolve, or salaries of officers or employees.

434
435 Any 5 qualified voters may begin referendum proceedings with a request in
436 writing to the Town Clerk for the appropriate petition blanks, within 7 days after
437 enactment of any ordinance subject to referendum by the Charter. The Clerk shall provide

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

438 Sections and subsections are minimally renumbered from the original charter only where necessary
439 the appropriate petition blanks within 5 working days from the date they are requested.
440 The complete text of the proposed referendum shall be included with the request. All
441 papers of the petition shall be uniform in size and style and shall be assembled as one
442 instrument for filing. They shall contain, or have attached thereto, throughout their
443 circulation the full text of the referendum.

444 _____ These 5 qualified voters shall be referred to as the Requesting Committee during
445 the referendum procedure. The Requesting Committee shall have 30 days from the date
446 of enactment to cause the petitions to be signed by the minimum number of voters. The
447 minimum number shall be the greater of 5%– 10% of the number of votes cast in the
448 Town at the last Gubernatorial Election–~~or 70.~~

449 _____ Any voter of Winterport may circulate the petition. The petition shall be signed
450 only once by qualified voters of the Town and each voter’s signature shall be followed by
451 their address. To each separate paper of a petition there shall be attached and affidavit
452 executed by its circulator stating the number of signers of the paper, that each signature
453 on it was affixed in their presence, and the ~~he/she~~ they believe each signature to be the
454 genuine signature of the person whose name it purports to be, and that each signer had
455 the opportunity before signing to read the full text of the referendum proposed or sought
456 to be reconsidered.

457 _____ Petitioners may present their petitions to the Clerk at any time during the
458 circulation period. Within 7 calendar days after the petition circulation period ends, the
459 Town Clerk shall certify to the Council, and notify the Requesting Committee, that the
460 petition has been (signed) by at least the required minimum number of voters.

461 _____ Should fewer qualified voters than required by the Charter sign the petition in the
462 specified time, the petition shall have no further force or effect, and all proceedings
463 thereon shall be terminated. The matter shall not be subject to resubmission and the
464 ordinance, order, or resolve, shall continue in effect.

465 _____ Upon receipt of certification, the Council shall, within 30 days, hold a public
466 hearing. Notice of the public hearing shall be ~~given~~ published least 7 days in advance by
467 publication in a newspaper having a circulation in the Town of Winterport and by posting
468 a notice at the Town Office, the official Town website, official Town social media site(s),
469 and other public places in Winterport. A Town election referendum shall be held within
470 60 days after said public hearing for the purpose of submitting to vote the question of
471 repealing such ordinance, unless it shall be repealed by the Council prior to the call for
472 said Town election. Such ordinance shall be repealed when a majority of those voting
473 thereon shall have voted in the affirmative.

474 _____ After a petition has been certified by the Town Clerk, the referred ordinance, by
475 order or resolve, shall be suspended from going into operation until it has been approved
476 by a majority of those voting in the Town ~~election~~-referendum.

477 478
479 480
480 481
481 482
482 483
483 Sec. 2.03 – RECALL

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

484

485 Any 10 qualified voters may begin at any time proceedings to recall one or more
486 Elected Officers by submitting a request in writing to the Town Clerk for the appropriate
487 petition blanks. The Clerk shall provide the appropriate petition blanks within 5 working
488 days from the date they are requested. The complete text of the proposed recall shall be
489 included with the request. All papers of the petition shall be uniform in size and style and
490 shall be assembled as on instrument for filing. They shall contain, or have attached
491 thereto, throughout their circulation a statement detailing the reason or reasons for recall
492 and the names of the Recall Committee.

493

494 These 10 registered voters shall be referred to as the Recall Committee. The
495 Recall Committee shall have 30 days from the acceptance date of the request by the
496 Town Clerk to cause the petitions to be signed by the minimum number of voters. The
497 minimum number shall be the greater of 10% of the number of votes cast in the Town at
498 the last Gubernatorial Election ~~or 140.~~

499

500 Any ~~voter~~ resident of Winterport may circulate the petition. The petition shall be
501 signed only once by qualified voters of the Town and each voter's signature shall be
502 followed by their address. To each separate paper of a petition there shall be attached an
503 affidavit executed by its circulator stating the number of signers of the paper, that each
504 signature on it was affixed in their presence, and ~~he/she~~ they believe each signature to be
505 the genuine signature of the person whose name it purports to be, and that each signer
506 had the opportunity before signing to read the full text of the recall petition.

507

508 Petitioners may present their petitions to the Clerk at any time during the
509 circulation period. Within 7 working days after the petition circulation period ends, the
510 Town Clerk shall certify to the Council, and notify the Recall Committee that the petition
511 has been signed by at least the required minimum number of voters.

512

513 Should fewer qualified voters than required by the Charter sign the petition in the
514 specified time, the petition shall have no further force or effect, and all proceedings
515 thereon shall be terminated and request for recall of the same Elected Officer shall not be
516 accepted by the Clerk until 120 days after the expiration of the previous filing period.

517

518 Upon receipt of certification, the Council shall, within 30 days, hold a Town
519 election for the purpose of submitting to vote the question of recall. Notice of the Town
520 election shall be given at least 7 days in advance by publication in a newspaper having a
521 circulation in the Town of Winterport and by posting a notice at the Town Office and
522 other public places in Winterport. An Elected Officer shall be recalled when a majority of
523 those voting thereon shall have voted in the affirmative. The Council shall, within 60
524 days after the voters have recalled an Elected Officer, hold a special election to fill the
525 vacancy unless the recall takes place within 6 months of the next election for that office.

526

527 An Elected Officer that is recalled by the voters shall be allowed to seek re-
528 election at the special election called for the purpose of filling the vacancy created by the
529 recall. Qualified voters who seek to fill the vacancy created by the recall shall have until

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
530 the fifteenth day preceding the election to file with the Town Clerk a petition as required
531 by the Charter for a regular municipal election.

532
533 Pending action by the voters of the Town, the Elected Officer that recall
534 proceedings have been initiated against shall continue to carry out all the duties and
535 exercise all the privileges of their office.

536
537 The ballot for recall shall contain the following question: "Shall (name of person
538 being subjected to recall) be recalled from the office of (name of Office)?" Immediately
539 below such question shall appear in the following order, the words "yes" and "no" and to
540 the right of each a square in which the voter may cast their vote.

541
542
543 **ARTICLE III**

544 **TOWN COUNCIL**

545
546
547 Sec. 3.01 – NUMBER, ELECTION, AND TERM

548
549 The Town Council shall be composed of ~~5~~7 members, each of whom shall be
550 elected by the registered voters of the entire Town. Councilors will serve staggered 3-
551 year terms or until their successor is elected and duly qualified. Councilors shall be
552 regularly elected on the second Tuesday of November.

553
554 Sec. 3.02 – QUALIFICATIONS

555
556 Councilors shall be at least 18 years of age, shall be qualified voters of the Town,
557 and shall reside in the Town during their term of office.

558
559 Sec. 3.03 – COMPENSATION

560
561 Members of the Council shall receive such compensation as shall be approved ~~at~~
562 ~~the Annual Town Meeting~~ by the Town Council, except that no Councilor shall be
563 eligible for an increase in compensation as a Councilor or as ~~Chairperson~~ Chair during
564 the same 3-year term as the increase shall have been enacted, nor shall the Town Council
565 approve a retroactive increase in compensation.

566
567 Sec. 3.0X – UNIFORM COMPENSATION

568
569 Except as provided in Section 3.03, all Councilors shall receive the same compensation,
570 except that the ~~Chairperson~~ Chair may receive higher compensation.

571
572 Sec. 3.04 – INDUCTION OF COUNCIL INTO OFFICE

573
574 Councilor-elect shall be required to be sworn to the faithful discharge of their
575 duties by a person qualified by law to administer oaths, with the signed and dated ~~official~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
576 ~~witness form~~ Oath of Office. The terms of the Councilors shall begin on July December
577 1st after they are sworn.

578 579 Sec. 3.05 – COUNCIL TO BE THE JUDGE OF QUALIFICATIONS OF ITS 580 MEMBERS

581
582 The Council shall be the judge of the election and qualifications of its members
583 and for such purpose shall have the power to subpoena witnesses and require production
584 of records, but the decision of the Council in any such cases shall be subject to review by
585 the courts. A member charged with conduct constituting grounds for forfeiture of his their
586 office shall be entitled to a public hearing on demand, and notice of such hearing shall be
587 published at least one (1) week in advance of the hearing.

588 589 Sec. 3.06 – ~~REGULAR~~ MEETINGS

590
591 The Town Council shall, at its first meeting or as soon as possible thereafter,
592 establish a regular place and time for holding its regular meetings and shall meet at least
593 once a month. It shall also provide a method for calling special meetings. All meetings of
594 the Town Council shall be open to the public in accordance with the statutes of the State
595 of Maine, except as those statutes allow executive sessions. An agenda shall be made
596 available in advance of all regular and special meetings and shall include an item to allow
597 public input.

598
599 The Town Council shall determine its own rules of procedure and make lawful
600 regulations for enforcing the same. The meeting shall be conducted in a manner that
601 encourages citizen attendance and citizen participation.

602 603 Sec. 3.07 – RECORD OF PROCEEDINGS

604
605 The Town ~~Clerk Council~~ shall provide for keeping a record of ~~its-the Town~~
606 Council's proceedings, and shall determine its own rules of procedure and make lawful
607 regulations for enforcing the same; Records shall be retained and disposed of in
608 accordance with Law.

609 610 Sec. 3.08 – ~~ORDINANCES; PUBLIC HEARINGS~~ COUNCIL ACTIONS

611
612 The Council shall act by ~~motion~~, ordinance, order, ~~or~~ resolve, or motion.

- 613
614 1. Acts by Ordinance. All legislative acts including, but not limited to, acts to adopt,
615 amend or repeal the Winterport Town Code or this Charter, and acts to adopt or
616 reject citizen initiatives submitted to the Town Council, shall be identified as
617 ordinances.
- 618 2. Acts by Order. All quasi-judicial acts including, but not limited to, acts pertaining
619 to licensing or permitting, acts pertaining to personnel matters, acts pertaining to
620 appeals, and acts pertaining to the enforcement of state or local laws, shall be
621 identified as orders.

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

622 3. Acts by Resolve. All executive acts including, but not limited to, acts of direction
623 or authorization, acts pertaining to rules and policies, acts to establish budgets,
624 levy taxes and set fees, acts pertaining to capital improvements, acts to authorize
625 expenditures and the borrowing of money, acts pertaining to the function of town
626 services, acts pertaining to the function of town boards and committees, acts to
627 acquire, lease or convey property, acts pertaining to bids and contracts, acts to
628 express recognition, and acts to state opinions, principles, facts or purposes, shall
629 be identified as resolves.

630 4. Acts by Motion. An ordinance, order or resolve shall not be required for the
631 ministerial functions of the Town Council, which may be accomplished through
632 motions duly made and adopted by the Town Council.
633

634 All motions, ordinances, orders and resolves, except motions, ordinances, orders, or
635 resolves making appropriations of money, shall be confined to one subject. All
636 appropriation motions, ordinances, orders, or resolves shall be confined to the subject of
637 appropriations. Every motion, ordinance, order, or resolve shall require on passage the
638 affirmative vote of ~~3/5~~ 4/7 of the members of the Council. The yeas and nays shall be
639 taken on the passage of all motions, ordinances, orders, and resolves and entered ~~on~~ into
640 the record of the proceedings of the Council by the ~~Secretary~~ Town Clerk.

641
642 Before any ordinance shall be passed, at least one public hearing shall be held by
643 the Council, notice of which shall be given at least 7 days in advance by publication in a
644 Newspaper having a circulation in Winterport and by posting a notice at the Town Office
645 and other public places in Winterport and the Town website. Such ordinances shall be
646 effective on the date of adoption or at such time as may be specified in the ordinance.
647

648 Sec. 3.09 – VACANCIES; FORFEITURE OF OFFICE; FILLING OF VACANCIES
649

- 650 1. Vacancies: The office of Councilor shall become vacant upon death,
651 resignation, or removal from office in any manner authorized by law or
652 forfeiture.
- 653 2. Forfeiture of Office: A Councilor shall forfeit their office upon conviction of a
654 felony or crimes relating to ~~his/her~~ their office or if ~~his/her~~ their lacks at any
655 time during ~~his/her~~ their term of office any of the qualifications of the office
656 prescribed by this Charter or by law.
- 657 3. Filling Vacancies: If a seat on the Town Council becomes vacant more than 6
658 months prior to the next regular election, the Council shall call a special
659 election to fill the unexpired term within 60 days from the date that the
660 vacancy occurred. If a seat on the Council becomes vacant less than 6 months
661 prior to the next regular election, the Council may call a special election.
- 662 4. Forfeiture for Attendance Reasons: A Councilor shall forfeit ~~his/her~~ their
663 office if ~~he/she~~ they fail to attend three consecutive meetings of the Council
664 without being excused by the ~~Council~~ Chair.

665
666 Sec. 3.10 – QUORUM
667

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

668 A majority of the Town Council shall constitute a quorum for the transaction of
669 business, but a smaller number may adjourn from time to time or may compel attendance
670 of absent members. At least 24 hours notice of the time and place of holding such
671 adjourned meeting shall be given to all members who were not present at the meeting
672 from which the adjournment was taken.

673

674 Sec. 3.11 – COUNCIL OFFICERS

675

676 At its first meeting after the Annual Election, the Council shall elect, by a vote of
677 ~~3/5~~ 4/7 of the members, one of its members as ~~Chairperson~~ Chair and one as Vice-
678 Chairperson, and the Council may fill, by a vote of ~~3/5~~ 4/7 of the members, for an
679 unexpired term, any vacancies in the offices of ~~Chairperson~~ Chair and Vice-~~Chairperson~~
680 Chair that may occur. The ~~Chairperson~~ Chair shall preside at the meetings of the Council,
681 and shall be recognized as head of the Town Government for all ceremonial purposes and
682 by the Governor for the purposes of military law, but ~~he/she~~ they shall have no regular
683 administrative duties. The ~~Chairperson~~ Chair shall be entitled to vote, and ~~his/her~~ their
684 vote shall be counted upon all matters and things as a vote of other members of the
685 Council.

686

687 Sec. 3.12 – INDEPENDENT ANNUAL AUDIT

688

689 Prior to the end of each fiscal year, the Council shall designate the State
690 Department of Audit or private certified accountants who, at the end of the fiscal year,
691 shall make an independent audit of accounts and other evidences of financial transactions
692 of the Town Government and shall submit their report to the Town Council, which must
693 accept the audit by motion, and Town Manager. This Audit Report, in a summarized
694 manner, will be made a part of the Annual Town Report, which shall be made available
695 to the public. Such accountants shall not maintain any accounts or records of the Town
696 business, but shall post-audit the books and documents kept by any office, officer,
697 department, or agency of the Town Government.

698

699

700 Sec. 3.13 – ENUMERATION OF POWERS AND DUTIES

701

702 Without limitations of the foregoing, the Council:

703

- 704 1. Shall appoint, and have the power to remove, the Town Manager,
705 members of the Planning Board, members of the Board of Assessment
706 Review, members of the Board of Appeals, Water District trustees,
707 Sewer District trustees, and members of other committees as may from
708 time to time be deemed necessary. Except where otherwise specified
709 in this charter, the affirmative vote of ~~3/5~~ 4/7 of the members of the
710 Council shall be required for the appointment of officials appointed by
711 the Council. The affirmative vote of ~~3/5~~ 4/7 of the members of the
712 Council shall be required for the removal of officials appointed by the
713 Council.

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 714 2. Shall have the power to vest in the Town Manager all or part of the
715 duties of any office, where appropriate and not prohibited by law.
716 3. Shall provide for an annual audit and accept such audit by motion
717 upon its completion.
718 4. Shall have the power to by ordinance create, change, and abolish
719 offices, departments, and agencies, other than those offices,
720 departments and agencies established by this Charter. By ordinance act
721 on such matters where State Law grants ordinance making powers to
722 Town officers. The Council by ordinance may assign additional
723 functions or duties to offices, departments, or agencies established by
724 this Charter, but may not discontinue or assign to any other office,
725 department, or agency any function or duty assigned by this Charter to
726 a particular office, department or agency.
727 5. Shall have the power to make, alter, and repeal ordinances pertaining
728 to State Mandated Changes and amendments to the Winterport Land
729 Use Ordinance.
730 6. Shall have the power to enact and repeal emergency ordinances.
731 7. Shall have the duty to, on a rotating triannual basis, review all
732 ordinances and policies and shall post a schedule for accomplishing
733 the same.
734 8. Shall have the power to inquire into the conduct of any department,
735 office, or agency of the Town and make investigation as to municipal
736 affairs.
737 9. Shall review the Statement of Financial Activities / Profit and Loss
738 Statement, budget to actual expenditures quarterly with the Town
739 Manager and this review shall be reflected in the meeting minutes.
740 10. Shall present and make recommendations regarding the annual budget
741 and shall present a complete financial report, as prepared by the Town
742 Manager ~~to the Town Meeting~~ in a public meeting of the Council.
743 11. Shall review and maintain with the Town Manager sufficient funds to
744 operate the town, at a minimum sixteen percent of the current town
745 budget.
746 12. Shall review and adopt annually, with or without amendment, the
747 capital plan for the subsequent five years prepared by the Town
748 Manager.
749 13. Shall have the power to issue notes in anticipation of taxes to be paid
750 within the fiscal year in which issued.
751 ~~14. Shall carry out mandates of the Annual and Special Town Meetings.~~
752 15. Shall have the power to approve expenditures from accounts, including
753 reserve accounts, in accordance with the ~~action of the citizens at Town~~
754 ~~Meeting~~ Annual Budget as approved by town referendum vote.
755 16. Shall designate one member of the council as the Charter Compliance
756 Officer who shall review and report on charter compliance at least
757 quarterly. These results of these quarterly reports will be duly entered
758 in the council's meeting minutes. Where non-compliance with the

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

759 charter is noted, the council will take timely action to restore
760 compliance.

761 ~~17. Shall call regular Town Meetings.~~

762 ~~18. Shall have the power to call special Town Meetings.~~

763

764 Sec. 3.14 – PROHIBITIONS

765

766 Except for the purpose of inquiry, the Council and its members shall deal with the
767 administrative services solely through the Manager and neither the Council nor any
768 member shall give orders to any subordinates of the Manager, either publicly or privately.
769

770

771 While the Council may express its views and fully and freely discuss with the
772 Manager anything pertaining to appointment and removal of such officers and
773 employees, neither the Council nor any of its members shall, in any manner, dictate the
774 appointment or removal of any administrative officers or employees whom the Manager
775 or any of his/her their subordinates are empowered to appoint. ~~[OBJ] and removal of such~~
776 officers and employees.

776

777 ~~Except for the purpose of inquiry, the Council and its members shall deal with the~~
778 ~~administrative services solely through the Manager and neither the Council nor any~~
779 ~~member shall give orders to any subordinates of the Manager, either publicly or privately.~~

780

781 **ARTICLE IV**

782

783 **TOWN MANAGER**

784

785 Sec. 4.01 – APPOINTMENT; QUALIFICATION

786

787 The Town Council shall appoint a Town Manager for a definite term ~~or at the will~~
788 ~~of the Council~~ and fix his/her their compensation. The Manager shall be appointed on the
789 basis of his/her their executive and administrative qualifications. ~~He/she~~ They need not
790 be a resident of the Town or State at the time of his/her their appointment but may reside
791 outside the Town while in office only with approval of the Council. No Councilor shall
792 receive such appointment during the term for which the Councilor shall have been
793 elected, nor within one year after the expiration of his/her their term, nor shall any
794 Councilor act in that capacity.

795

796 Sec. 4.02 – POWERS AND DUTIES OF TOWN MANAGER

797

798 The Town Manager shall be the chief executive officer of the Town. ~~He/She~~ They
799 shall be responsible to the Council for the administration of all Town affairs placed in
800 his/her they charge by or under this Charter. ~~He/She~~ They shall have the following
801 powers and duties:

802

- 803 1. To appoint and remove any officials not appointed by the Council or
804 elected by the Town, and all other administrative and Town

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 805 employees, and to authorize other officials to appoint and remove
806 subordinates except as otherwise provided in this Charter or by law.
807 2. To direct and supervise as sole authority the administration of all
808 departments, offices, and agencies of the Town, except as otherwise
809 provided by this Charter or by law.
810 3. To attend Council Meetings and have the right to take part in
811 discussions but not vote.
812 4. To see that all laws, provisions of this Charter, and acts of the Council,
813 subject to ~~his/her~~ their directions and supervision, are faithfully
814 executed.
815 5. To prepare and submit the annual budget and 5-year capital
816 improvement program to
817 the Council ~~and Budget Committee~~.
818 6. To submit to the Council and make available to the public a complete
819 report on the finances and administrative activities of the Town,
820 including such annual reports as Boards and Committees of the Town
821 have submitted as of the end of each fiscal year.
822 7. To make such other reports as the Council may require concerning the
823 operations of Town departments, offices, and agencies subject to
824 ~~his/her~~ their direction and supervision.
825 8. To keep the Council ~~and Budget Committee~~ fully advised as to the
826 financial condition and future needs of the Town and make such
827 recommendations to the Council concerning the affairs of the Town
828 as ~~he/she~~ they deem desirable.
829 9. To prepare an administrative code ~~personnel policy and job~~
830 ~~descriptions as required~~, to be proposed to the Council, and the
831 Council ~~may, by ordinance~~ shall, by ordinance, adopt them with or
832 without amendment.
833 10. To assist, insofar as possible, residents and taxpayers in discovering
834 their lawful remedies in cases involving complaints or unfair vendor,
835 Administrative, and governmental practices.
836 11. To perform such other duties as are specified in this Charter or as may
837 be required by the Council.
838

839 Sec. 4.03 – REMOVAL

840

841 The Council may remove the Town Manager at its sole discretion.

842

843 Sec. 4.04 – REMOVAL PROCEDURES

844

845 The Council may remove the Manager from office in accordance with the
846 following procedures:

847

- 848 1. The Council shall adopt by a ~~3/5~~ 6/7 vote of its members a preliminary
849 Resolution which must state the reasons for removal and may suspend
850 the Manager from duty for a period not to exceed 30 days. A copy of

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
851 the resolution shall be delivered within two working days to the
852 Manager.

- 853 2. Within 5 working days after receiving a copy of the resolution, the
- 854 Manager may file with the Council a written request for a public
- 855 hearing. If no public hearing is requested within 5 working days, the
- 856 Council may adopt a final resolution or removal by a ~~3/5~~ 6/7 vote of its
- 857 members.
- 858 3. If a public hearing has been requested , it shall be held at a council
- 859 Meeting not earlier than 10 calendar days nor later the 20 calendar
- 860 days after the request is filed. After the hearing, the Council may adopt
- 861 a final resolution of removal by a ~~3/5~~ 6/7 vote of its members and shall
- 862 notify the Manager of its decision within 5 calendar days.
- 863 4. The Manager shall continue to receive ~~his/her~~ their salary until the
- 864 effective date of the resolution of removal. In addition, ~~he/she~~ they
- 865 shall receive severance pay and other allowances at the discretion of
- 866 the Town Council.
- 867

868 Sec. 4.05 – ABSENCE OF TOWN MANAGER

869

870 By letter filed with the Town Clerk, the Manager shall designate, ~~subject to~~
871 ~~approval of the Town Council,~~ a qualified Town administrative officer to exercise the
872 powers and perform the duties of Manager during ~~his/her~~ their absence. During such
873 absence, the Council may revoke such designation at any time and appoint another officer
874 of the Town to serve until the Manager returns. In the event of failure of the Manager to
875 make such designation, the Council may by resolve appoint any administrative officer of
876 the Town to perform the duties of the Manager until the Manager returns.

877

878 **ARTICLE V**

879

880 **~~REGIONAL SCHOOL UNIT 22 BOARD OF DIRECTORS~~**

881

882 ~~Sec. 5.01 – Number, Election, and Term~~

883

884 ~~———— Town of Winterport representation on the Regional School Unit 22 Board of~~
885 ~~Directors shall consist of 4 members, more or less, based upon population. Each Director~~
886 ~~shall be nominated and elected by the registered voters of the entire Town in accordance~~
887 ~~with the nomination and election procedures established in this Charter.~~

888

889 ~~———— Each Director shall be elected for a term of 3 years and shall serve until his/her~~
890 ~~successor is elected unless recalled in accordance with the procedures established in this~~
891 ~~Charter.~~

892

893 ~~Sec. 5.02 – QUALIFICATION~~

894

895 ~~———— Regional School Unit 22 Board of Directors candidates shall be at least 18 years~~
896 ~~of age and qualified voters of the Town, and shall reside in the Town during their term of~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
897 office. ~~Directors shall be considered Town Officers and shall be nominated in accordance~~
898 ~~with procedures outlined for Town officers in this Charter.~~

899 900 ~~Sec. 5.03 — POWERS AND DUTIES~~

901
902 ~~————The Directors shall have all the powers conferred, and shall perform all the duties~~
903 ~~imposed by law, upon Directors in regard to the care and management of the public~~
904 ~~schools, excepts as otherwise provided in the Charter.~~

905 906 ~~Sec. 5.04 — COMPENSATION~~

907
908 ~~————Directors shall receive such compensation as shall be approved at the Annual~~
909 ~~Town Meeting, by the Town Council, except that any adjustment in compensation~~
910 ~~approved by the Town Council shall not take effect during the current term of any~~
911 ~~Director to which it shall apply. Compensation shall be uniform among Directors.~~

912 913 ~~Sec. 5.05 — INDUCTION OF DIRECTORS INTO OFFICE~~

914
915 ~~————Directors elect shall be required to be sworn to the faithful discharge of their~~
916 ~~duties by a person qualified by law to administer oaths. The terms of Directors shall~~
917 ~~begin at the time they are sworn.~~

918 919 ~~Sec. 5.06 — VACANCIES; FORFEITURE OF OFFICE; FILLING OF VACANCIES;~~ 920 ~~REMOVAL~~

- 921
922 1. ~~VACANCIES: The office of Director shall become vacant upon his/her death,~~
923 ~~resignation, or removal from office in any manner authorized by laws~~
924 ~~of forfeiture.~~
925 2. ~~FORFEITURE OF OFFICE: A Director shall forfeit his/her office upon~~
926 ~~Conviction of a felony or crimes relating to his/her office or if he/she lacks at~~
927 ~~any time during his/her term of office any of the qualifications of the office as~~
928 ~~prescribed by this Charter or law.~~
929 3. ~~FILLING VACANCIES: Vacancies on the Regional School Unit 22 Board of~~
930 ~~Directors shall be filled in accordance with procedures outlined for Town~~
931 ~~officers in this Charter.~~
932 4. ~~REMOVAL: Removal shall be governed by any appropriate State of Maine~~
933 ~~Statutes and procedures outlined for recall of elected Town officers in the~~
934 ~~Charter.~~

935 936 **ARTICLE VI**

937 938 **NOMINATIONS AND ELECTIONS**

939 940 **Sec. 6.01 – CONDUCT OF ELECTIONS**

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

942 The regular municipal election shall be held ~~within the week before Town~~
943 Meeting on the second Tuesday of November. Except as otherwise provided by the
944 Charter, the municipal provisions of the Laws of the State of Maine shall apply to
945 elections held under this Charter. “Qualified voter” shall mean any person qualified and
946 registered to vote under law.

947

948 Sec. 6.02 – NOMINATIONS

949

950 Elected officers of the Town of Winterport shall be defined as Town Councilors,
951 Tax Assessors, and Directors of Regional School Unit 22.

952

953 1. Petitions: Candidates for Elected Office shall be nominated by
954 petition. Any qualified voter of the Town, being at least 18 years of
955 age, may be nominated for Elected Office by a petition signed by not
956 fewer than 25 qualified voters nor more than 100 qualified voters of
957 the Town. The signatures to nominating petitions need not all be
958 affixed to one paper, but to each separate paper of a petition there shall
959 be attached an affidavit executed by its circulator. The affidavit shall
960 state the number of signers of the paper, that each signature on it was
961 affixed in ~~his/her~~ their presence, and that ~~he/she~~ they believe each
962 signature to be the genuine signature of the person whose name it
963 purports to be. The signature shall be executed in ink or indelible
964 pencil. Each signer shall indicate next to ~~his/her~~ their signature the
965 street address where ~~he/she~~ they reside.

966 2. Filing and Acceptance of Nomination Petitions: All separate papers
967 comprising a nomination petition shall be assembled and filed with the
968 Town Clerk as one instrument not earlier than 75 days nor later than
969 35 days before the election, unless otherwise specified by the Town
970 Council. The Clerk shall make a record of the exact time when each
971 petition is filed. No nominating petition shall be accepted unless
972 accompanied by the candidate’s signed acceptance of the nomination.

973 3. Procedure after Filing Nomination Petitions: Within 5 calendar days
974 after filing of a nominating petition, the Clerk shall notify the
975 candidate and the person who filed the petition whether or not it
976 satisfies the requirements prescribed by this Charter. If a petition is
977 found insufficient, the Clerk shall return it immediately to the person
978 who filed it with a statement certifying wherein it is found insufficient.
979 Within the regular time for filing petitions, such a petition may be
980 amended and filed again as a new petition, or a different petition may
981 be filed for the same candidate. The Clerk shall keep on file all
982 petitions found sufficient, at least until the expiration of the term for
983 which the candidates are nominated in those petitions.

984

985 Sec. 6.03 – NAMES AND ORDERING ON BALLOTS

986

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

987 The first and last names of all candidates nominated for Elected Office, except
988 those who have withdrawn, died, or become ineligible, shall be printed on the official
989 ballots without party designation. When two or more candidates have been nominated for
990 any office, the names of said candidates shall appear on the ballot in the chronological
991 order in which the candidates' nomination petitions were deemed complete by the Town
992 Clerk ~~alphabetical order by last name~~. A number of blank spaces equal to the number of
993 elected office seats shall be provided for write-in candidates immediately after the last
994 named candidate.

995

996 Sec. 6.04 – DETERMINATION OF ELECTION RESULTS

997

- 998 1. Number of Votes: Every voter shall be entitled to vote for as many candidates
999 as there are vacancies to be filled.
- 1000 2. Plurality: Election shall be determined by a plurality of votes cast. In case of a
1001 tie, a runoff election shall be held within 14 days of when the tie was
1002 determined. All recounts are pursuant to state law. ~~the candidates shall decide~~
1003 ~~the election by straws unless a petition signed by 25 voters has requested a~~
1004 ~~run-off election.~~

1005

1006 Sec. 6.05 – BALLOTS FOR ORDINANCES

1007

1008 An ordinance to be voted on according to Article VII – Standards for Ordinances
1009 shall be presented for voting by ballot title. The ballot title of a measure may differ from
1010 its legal title and shall be a clear, concise, statement describing the substance of the
1011 measure without argument or prejudice. Below the ballot title shall appear the following
1012 question: “Shall the above described ordinance be adopted?” Immediately below such
1013 question shall appear in the following order, the words “yes” and “no” and to the right of
1014 each, a space in which the voter may cast ~~his/her~~ their vote.

1015

1016 Sec. 6.06 – VOTING MACHINES

1017

1018 The Council may provide for the use of mechanical or other devices for voting or
1019 counting the votes not inconsistent with law.

1020

1021 Sec. 6.07 – ABSENTEE VOTING

1022

1023 Each qualified voter who desires to cast an absentee vote at a regular or special
1024 election shall be entitled to an official ballot and the right to cast such ballot in
1025 accordance with the provisions of State Law.

1026

1027

ARTICLE VII

1028

STANDARDS FOR ORDINANCES

1029

1030

1031 ~~The following standards shall pertain to all Ordinances.~~

1032

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1033 Sec. 7.01 – FORM

1034

1035 The following standards shall pertain to all Ordinances. Every proposed
1036 ordinance shall be introduced in writing and in the form required for the final adoption.
1037 The subject of the ordinance shall be clearly stated in its title, and all ordinances shall be
1038 limited to one subject. The enacting clause shall be “The Town of Winterport hereby
1039 ordains...” Any ordinance which repeals or amends an existing ordinance shall set out in
1040 full the ordinance sections or subsections to be repealed or amended, and shall indicate
1041 matter to be omitted by enclosing it in brackets or by strikeout type and shall indicate
1042 new matter by underscoring or by italics.

1043

1044 Sec. 7.02 – PROCEDURE

1045

1046 ~~These procedures are the minimum procedures needed to enact an ordinance.~~
1047 ~~Where State law requires additional or more stringent conditions of notice, the provisions~~
1048 ~~of State law shall apply. A proposed ordinance may be introduced by any Councilor at~~
1049 ~~any regular or special meeting of the Council. Upon introduction of any ordinance, the~~
1050 ~~Secretary to the Council shall distribute a copy to each Councilor and to the Town~~
1051 ~~Manager. The Secretary shall then file a reasonable number of copies in the office of the~~
1052 ~~Town Clerk and such other public places as the Council may designate. A notice shall be~~
1053 ~~posted in readily accessible locations setting out the time and place for a public hearing~~
1054 ~~on the ordinance and for its later consideration by the Council. The public hearing shall~~
1055 ~~follow the publication by at least seven days, may be held separately or in connection~~
1056 ~~with a regular or special Council meeting, and may be adjourned from time to time. All~~
1057 ~~persons interested shall have a reasonable opportunity to be heard. After the hearing the~~
1058 ~~Council may adopt the ordinance with or without amendment, or reject it. If it is amended~~
1059 ~~as to any matter of substance, the Council may not adopt it until the ordinance or its~~
1060 ~~amended sections have been subjected to all the procedure herein before required for a~~
1061 ~~newly introduced ordinance. Every adopted ordinance shall become effective upon~~
1062 ~~adoption or at any later date specified therein.~~

1063

- 1064 1. The Town Council shall adopt such municipal ordinances, rules and policies as
1065 they think necessary and proper for the Town. The Town Council shall review
1066 any proposed ordinance, rule or policy prepared at the request of the Council, any
1067 proposed ordinance, rule or policy submitted by the Town Manager, any proposed
1068 ordinance, rule or policy submitted by the Planning Board, and any proposed
1069 ordinance submitted in accordance with Article **XY** of this Charter. The Town
1070 Council shall also consider any informal request from the public to adopt, amend
1071 or repeal an ordinance, rule or policy.
- 1072 2. The full content of every proposed ordinance, rule or policy shall be posted to the
1073 Town’s website and made available for public viewing at the Town Office.
- 1074 3. All proposed ordinances, rules and policies shall receive 2 public readings by the
1075 Town Council. The second reading shall take place no less than 2 weeks after the
1076 first reading. A reading shall include the title and summary only, unless a full
1077 content reading is required by majority vote.

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

- 1078 4. After a first reading of any proposed ordinance, rule or policy, the Town Council
- 1079 may request a recommendation from an appropriate Council committee before
- 1080 conducting a second reading, except a recommendation from the Planning Board
- 1081 shall be requested after the first reading of any proposed zoning ordinance. The
- 1082 Council may require a meeting with the Planning Board to discuss the proposed
- 1083 ordinance before conducting a second reading and taking action on the Board’s
- 1084 recommendation.
- 1085 5. Public hearings for proposed ordinances, rules and policies shall be held when
- 1086 required by state law, or when the Town Council requires a public hearing by
- 1087 majority vote. Any required public hearing shall take place after the second
- 1088 reading of a proposed ordinance, rule or policy. No public hearing may be held
- 1089 without notice given at least 7 days prior to the date of the hearing or as may
- 1090 otherwise be required by state law. Notice shall be given by publishing in a local
- 1091 newspaper and on the Town website a summary of the proposed ordinance, rule
- 1092 or policy, together with the date, time and location of the public hearing.
- 1093 6. If a proposed ordinance, rule or policy is amended during the course of review,
- 1094 the Town Council must decide if action can be taken after the second reading. An
- 1095 additional reading shall be required if the Council determines that an amendment
- 1096 has altered a proposed ordinance, rule or policy to the extent that additional time
- 1097 is needed to provide all interested parties with a reasonable opportunity to review
- 1098 and comment on the amended content.
- 1099 7. Upon completion of review, the Town Council shall act to adopt or reject a
- 1100 proposed ordinance, rule or policy, **or present on a ballot at the next election.**
- 1101 Notice of the Council’s decision shall be posted to the Town’s website and at the
- 1102 Town Office. Except as otherwise provided for in this Charter or in the Town
- 1103 Code, every adopted ordinance shall become effective seven (7) days after the
- 1104 date of adoption. Every rule or policy shall become effective upon adoption by the
- 1105 Town Council.

1107 Sec. 7.03 – EMERGENCY ORDINANCES

1108

1109 To meet a public emergency affecting life, health, property, or the public peace,

1110 the Council may adopt one or more ~~police power~~ emergency ordinances. An emergency

1111 ordinance must contain a preamble stating the public emergency to which it responds,

1112 and may be adopted with or without amendment or rejected at the meeting at which it is

1113 introduced, but the affirmative vote of all qualified and present Councilors shall be

1114 required for adoption. An emergency ordinance shall not levy new taxes, nor shall it

1115 grant, extend, or renew a franchise.

1116

1117 After its adoption the ordinance shall be posted at the Town Office, on the Town

1118 website, and in public places in Winterport. It shall become effective upon adoption or at

1119 such later time as it may specify.

1120

1121 Every emergency ordinance shall repealed as of the 61st day following the date on

1122 which it was adopted, but this shall not prevent re-enactment of the ordinance in the

1123 manner specified in this section if the emergency still exists. An emergency ordinance

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
1124 may also be repealed by adoption of a repealing ordinance in the same manner specified
1125 in this section for adoption of emergency ordinances.
1126

1127 Sec. 7.04 – AUTHENTICATION AND RECORDING, CODIFICATION AND 1128 PRINTING OF ORDINANCES

- 1129
- 1130 4. AUTHENTICATION AND RECORDING: All ordinances adopted by the
1131 Council shall be authenticated by the signature of the Chair Secretary of the
1132 Council, Town Manager, and notarized with raised seal by the Town Clerk,
1133 and recorded in full by the Town Clerk Secretary in a properly indexed book
1134 kept for that purpose and placed on the Town website.
 - 1135 2. CODIFICATION: Within three years after adoption or amendment of this
1136 Charter, and at Least every ten years thereafter, the Council shall provide for
1137 the preparation of a general codification of all ordinances, except for
1138 emergency ordinances. The general codification shall be adopted by the
1139 Council **by ordinance** and shall be printed promptly in bound or loose-leaf
1140 form, together with this Charter and any amendments thereto, pertinent
1141 provisions of the Constitution, and other laws of the State of Maine, and other
1142 rules and regulations as the Council may specify. Any codification ordinance
1143 may be published by title. This compilation shall be know and cited officially
1144 as the Winterport Code. Copies of the code shall be furnished to officials,
1145 placed on the Town website and in libraries and public offices for free public
1146 reference, and made available for purchase by the public at a reasonable price.
 - 1147 3. ~~PRINTING~~ PUBLISHING OF ORDINANCES: The Council shall cause each
1148 ordinance, except for emergency ordinances, and each amendment to this
1149 Charter, to be ~~printed~~ published promptly following its adoption. Copies of
1150 the ~~printed~~ ordinances and Charter amendments shall be furnished to officials,
1151 placed on the Town website and in libraries and public offices for free public
1152 reference, and made available for purchase by the public at a reasonable price.
1153

1154 ARTICLE VIII

1155 CITIZEN INITIATIVE, VETO REFERENDUM, AND RECALL

1156 ~~Sec. 8.01 – ENACTMENT OF ORDINANCES BY INITIATIVE~~

1157

1158 ~~Sec. 8.01 – ENACTMENT OF ORDINANCES BY INITIATIVE~~

1159

1160 ~~———— The qualified voters of the Town shall have the power to propose ordinances to~~
1161 ~~the Council, provided that such power shall not extend to salaries of Town officers or~~
1162 ~~employees. If the Council should fail to adopt in substance any ordinance so lawfully~~
1163 ~~proposed, the qualified voters of the Town shall have the power to adopt or reject the~~
1164 ~~proposed ordinance at an election.~~

1165

1166 ~~———— Any 5 qualified voters may begin citizen initiative proceedings with a request in~~
1167 ~~writing to the Town Clerk. The Clerk shall provide the appropriate petition blanks within~~
1168 ~~5 working days from the date they are requested. The complete text of the proposed~~
1169 ~~ordinance shall be included with the request. All papers of the petition shall be uniform in~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary size and style and shall be assembled as on instrument for filing. They shall contain, or have attached thereto, throughout their circulation the full text of the proposed ordinance.

~~———— These 5 qualified voters shall be referred to as the Requesting Committee during the initiative procedure. The Requesting Committee shall have 30 days from the acceptance date of the request by the Town Clerk to cause the petitions to be signed by the minimum number of voters. The minimum number shall be the greater of 5% 10% of the number of votes cast in the Town at the last gubernatorial election of 70.~~

~~———— Any voter of Winterport may circulate the petition. The petition shall be signed only one by qualified voters of the Town and each voter's signature shall be followed by his/her address. To each separate paper of a petition there shall be attached an affidavit executed by its circulator stating the number of signers of the paper, that each signature on it was affixed in his/her presence, and that he/she believes each signature to be the genuine signature of the person whose name it purports to be, and that each signer had the opportunity before signing to read the full text of the ordinance proposed or sought to be reconsidered.~~

~~———— Petitioners may present their petitions to the Clerk at any time during the circulation period. Within 7 working days after the petition circulation period ends, the Town Clerk shall certify to the Council, and notify the Requesting Committee, that the petition has been signed by at least the required minimum number of voters.~~

~~———— Any such proposed ordinance shall be examined by the Town Attorney before being circulated for signatures. The Town Attorney may review and render a legal opinion regarding illegalities and constitutionality. His/her opinion shall be given to the Requesting Committee and shall accompany the petition while it is circulated.~~

~~———— Should fewer qualified voters than required by the Charter sign the petition in the specified time, the petition shall have no further force or effect, and all proceedings thereon shall be terminated. A request to initiate the same ordinance may not be accepted by the Clerk until 120 days after the expiration of the previous filing period.~~

~~———— Upon receipt of certification, the Council shall, within 30 days, hold a public hearing. Notice of the public hearing shall be given at least 7 days in advance by publication in a newspaper having a circulation in the Town of Winterport and by posting a notice at the Town Office and other public places in Winterport. A Town elections referendum shall be held within 60 days after said public hearing for the purpose of submitting to vote the question of adopting such ordinance, unless, in substance, such ordinance shall be enacted by the Council prior to the call for said Town election.~~

~~———— Every adopted ordinance shall become effective upon adoption or at any later date specified therein.~~

Sec. 8.02 ~~REFERENDUM VETO~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1216 ~~———— The qualified voters of the Town shall have power to require reconsideration by~~
1217 ~~Council of all ordinances, orders, and resolves; and if the Council fails to repeal an~~
1218 ~~ordinance, order, or resolve so reconsidered, to approve or reject it at a Town election~~
1219 ~~provided that such power shall not extend to any emergency ordinance or salaries of~~
1220 ~~officers or employees.~~

1221

1222 ~~———— Any 5 qualified voters may begin referendum proceedings with a request in~~
1223 ~~writing to the Town Clerk for the appropriate petition blanks, within 7 days after~~
1224 ~~enactment of any ordinance subject to referendum by the Charter. The Clerk shall provide~~
1225 ~~the appropriate petition blanks within 5 working days from the date they are requested.~~
1226 ~~The complete text of the proposed referendum shall be included with the request. All~~
1227 ~~papers of the petition shall be uniform in size and style and shall be assembled as one~~
1228 ~~instrument for filing. They shall contain, or have attached thereto, throughout their~~
1229 ~~circulation the full text of the referendum.~~

1230

1231 ~~———— These 5 qualified voters shall be referred to as the Requesting Committee during~~
1232 ~~the referendum procedure. The Requesting Committee shall have 30 days from the date~~
1233 ~~of enactment to cause the petitions to be signed by the minimum number of voters. The~~
1234 ~~minimum number shall be the greater of 5% 10% of the number of votes cast in the~~
1235 ~~Town at the last Gubernatorial Election or 70.~~

1236

1237 ~~———— Any voter of Winterport may circulate the petition. The petition shall be signed~~
1238 ~~only once by qualified voters of the Town and each voter's signature shall be followed by~~
1239 ~~his/her address. To each separate paper of a petition there shall be attached and affidavit~~
1240 ~~executed by its circulator stating the number of signers of the paper, that each signature~~
1241 ~~on it was affixed in his/her presence, and the he/she believes each signature to be the~~
1242 ~~genuine signature of the person whose name it purports to be, and that each signer had~~
1243 ~~the opportunity before signing to read the full text of the referendum proposed or sought~~
1244 ~~to be reconsidered.~~

1245

1246 ~~———— Petitioners may present their petitions to the Clerk at any time during the~~
1247 ~~circulation period. Within 7 calendar days after the petition circulation period ends, the~~
1248 ~~Town Clerk shall certify to the Council, and notify the Requesting Committee, that the~~
1249 ~~petition has been (signed) by at least the required minimum number of voters.~~

1250

1251 ~~———— Should fewer qualified voters than required by the Charter sign the petition in the~~
1252 ~~specified time, the petition shall have no further force or effect, and all proceedings~~
1253 ~~thereon shall be terminated. The matter shall not be subject to resubmission and the~~
1254 ~~ordinance, order, or resolve, shall continue in effect.~~

1255

1256 ~~———— Upon receipt of certification, the Council shall, within 30 days, hold a public~~
1257 ~~hearing. Notice of the public hearing shall be given at least 7 days in advance by~~
1258 ~~publication in a newspaper having a circulation in the Town of Winterport and by posting~~
1259 ~~a notice at the Town Office and other public places in Winterport. A Town election~~
1260 ~~referendum shall be held within 60 days after said public hearing for the purpose of~~
1261 ~~submitting to vote the question of repealing such ordinance, unless it shall be repealed by~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
1262 ~~the Council prior to the call for said Town election. Such ordinance shall be repealed~~
1263 ~~when a majority of those voting thereon shall have voted in the affirmative.~~

1264
1265 ~~———— After a petition has been certified by the Town Clerk, the referred ordinance,~~
1266 ~~order, or resolve, shall be suspended from going into operation until it has been approved~~
1267 ~~by a majority of those voting in the Town election~~referendum.

1269 ~~Sec. 8.03~~ — RECALL

1270
1271 ~~———— Any 10 qualified voters may begin at any time proceedings to recall one or more~~
1272 ~~Elected Officers by submitting a request in writing to the Town Clerk for the appropriate~~
1273 ~~petition blanks. The Clerk shall provide the appropriate petition blanks within 5 working~~
1274 ~~days from the date they are requested. The complete text of the proposed recall shall be~~
1275 ~~included with the request. All papers of the petition shall be uniform in size and style and~~
1276 ~~shall be assembled as on instrument for filing. They shall contain, or have attached~~
1277 ~~thereto, throughout their circulation a statement detailing the reason or reasons for recall~~
1278 ~~and the names of the Recall Committee.~~

1279
1280 ~~———— These 10 registered voters shall be referred to as the Recall Committee. The~~
1281 ~~Recall Committee shall have 30 days from the acceptance date of the request by the~~
1282 ~~Town Clerk to cause the petitions to be signed by the minimum number of voters. The~~
1283 ~~minimum number shall be the greater of 10% of the number of votes cast in the Town at~~
1284 ~~the last Gubernatorial Election or 140.~~

1285
1286 ~~———— Any voter of Winterport may circulate the petition. The petition shall be signed~~
1287 ~~only once by qualified voters of the Town and each voter's signature shall be followed by~~
1288 ~~his/her address. To each separate paper of a petition there shall be attached an affidavit~~
1289 ~~executed by its circulator stating the number of signers of the paper, that each signature~~
1290 ~~on it was affixed in his/her presence, and the he/she believes each signature to be the~~
1291 ~~genuine signature of the person whose name it purports to be, and that each signer had~~
1292 ~~the opportunity before signing to read the full text of the recall petition.~~

1293
1294 ~~———— Petitioners may present their petitions to the Clerk at any time during the~~
1295 ~~circulation period. Within 7 working days after the petition circulation period ends, the~~
1296 ~~Town Clerk shall certify to the Council, and notify the Recall Committee, that the~~
1297 ~~petition has been signed by at least the required minimum number of voters.~~

1298
1299 ~~———— Should fewer qualified voters than required by the Charter sign the petition in the~~
1300 ~~specified time, the petition shall have no further force or effect, and all proceedings~~
1301 ~~thereon shall be terminated and request for recall of the same Elected Officer shall not be~~
1302 ~~accepted by the Clerk until 120 days after the expiration of the previous filing period.~~

1303
1304 ~~———— Upon receipt of certification, the Council shall, within 30 days, hold a Town~~
1305 ~~election for the purpose of submitting to vote the question of recall. Notice of the Town~~
1306 ~~election shall be given at least 7 days in advance by publication in a newspaper having a~~
1307 ~~circulation in the Town of Winterport and by posting a notice at the Town Office and~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

1308 ~~other public places in Winterport. An Elected Officer shall be recalled when a majority of~~
1309 ~~those voting thereon shall have voted in the affirmative. The Council shall, within 60~~
1310 ~~days after the voters have recalled an Elected Officer, hold a special election to fill the~~
1311 ~~vacancy unless the recall takes place within 6 months of the next election for that office.~~
1312

1313 ~~———An Elected Officer that is recalled by the voters shall be allowed to seek re-~~
1314 ~~election at the special election called for the purpose of filling the vacancy created by the~~
1315 ~~recall. Qualified voters who seek to fill the vacancy created by the recall shall have until~~
1316 ~~the fifteenth day preceding the election to file with the Town Clerk a petition as required~~
1317 ~~by the Charter for a regular municipal election.~~
1318

1319 ~~———Pending action by the voters of the Town, the Elected Officer that recall~~
1320 ~~proceedings have been initiated against shall continue to carry out all the duties and~~
1321 ~~exercise all the privileges of his/her office.~~
1322

1323 ~~———The ballot for recall shall contain the following question: “Shall (name of person~~
1324 ~~being subjected to recall) be recalled from the office of (name of Office)?” Immediately~~
1325 ~~below such question shall appear in the following order, the words “yes” and “no” and to~~
1326 ~~the right of each a square in which the voter may cast his/her vote.~~
1327

1328 **ARTICLE IX**

1329 **TAX ADMINISTRATION**

1330 **Sec. 9.01 – ESTABLISHMENT**

1331
1332
1333
1334 ~~There shall be established, as provided by the Laws of the State of Maine, a Board~~
1335 ~~of Assessment Review composed of three members, each of whom shall be elected by the~~
1336 ~~registered voters of the entire Town. Members will serve staggered 3-year terms or until~~
1337 ~~their successors are elected and duly qualified.~~
1338

1339 There shall be established a ~~division~~ department of assessment, the head of which
1340 shall be the town assessor. ~~The assessor of taxes shall be (1) one in number appointed by~~
1341 ~~the Town Council. He/she shall hold office for a term of (2) two years or until his/her~~
1342 ~~successor is appointed and qualified.~~ The assessor shall exercise the same powers and be
1343 subject to the same duties and liabilities that similar officers of the several towns and
1344 cities in the State may exercise, and may now or hereafter be subject to, under the laws of
1345 the State of Maine.
1346

1347
1348 **Sec. 9.02 – ASSESSORS’ AGENT BOARD OF ASSESSMENT REVIEW;**
1349 **APPOINTMENTS, VACANCIES, POWERS AND DUTIES**
1350

1351 There shall be a Board of Assessment Review appointed by the Town Council in
1352 accordance with MRSA, Chapter 30-A, Sec. 2526, Subsection 6. The majority of the
1353 whole number of the board shall be a quorum and they shall elect their own ~~Chairperson~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1354 Chair. Vacancies in the membership of such a board shall be filled by appointment by the
1355 council for the unexpired term.

1356
1357 The Board of Assessment Review shall have the powers and duties conferred
1358 upon such boards by the laws of the State of Maine.

1359
1360 ~~The Town Manager shall, in collaboration with the Board of Assessors, hire or~~
1361 ~~contract for a Certified Assessors' Agent experienced in the matters of assessing taxable~~
1362 ~~property.~~

1363
1364 ~~Sec. 9.03 – BOARD OF ASSESSMENT REVIEW; POWERS AND DUTIES~~

1365
1366 ~~The Board of Assessment Review shall be empowered with the powers and~~
1367 ~~subject to the duties prescribed in the Laws of the State of Maine.~~

1368
1369
1370 ~~The Board of Assessment Review shall:~~

- 1371
- 1372 ~~1. Assess the value of all taxable property within the Town of Winterport~~
 - 1373 ~~for the purpose of taxation.~~
 - 1374 ~~2. Review and revise assessed values for the purpose of taxation of~~
 - 1375 ~~taxable property within the Town limits.~~
 - 1376 ~~3. Administer oaths.~~
 - 1377 ~~4. Take testimony.~~
 - 1378 ~~5. Hold hearings on complaints and other matters in a timely manner.~~
 - 1379 ~~6. Adopt regulations regarding the procedure of assessment review not~~
 - 1380 ~~Inconsistent with statutory provisions.~~
 - 1381 ~~7. Make findings of fact and conclusion of values.~~
- 1382

ARTICLE X

BUDGET

1383
1384
1385
1386
1387 Sec. 10.01 – FISCAL YEAR

1388
1389 The fiscal year of the Town government shall begin the first day of July and shall
1390 end on the last day of June of the following year, or such other fiscal year as the Town
1391 Council “Council” may decide. Such fiscal year shall constitute the budget and
1392 accounting year as used in the Charter. The term “budget year” shall mean the fiscal year
1393 for which any particular budget is adopted and in which it is administered.

1394
1395 Sec. 10.02 – PREPARATION AND SUBMISSION OF THE BUDGET

1396
1397 The Town Manager, at a time to be determined by the ~~Town~~ Council, shall submit
1398 to the Council ~~and Budget Committee~~ a budget ~~and an~~ with explanatory budget notes
1399 message. The budget shall contain:

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1400

1401

1. A statement of the financial condition of the Town.

1402

2. An itemized statement of appropriations recommended for current expenses, and for ~~permanent~~ capital improvements, with comparative statements in parallel columns of estimated expenditures from the current and the immediately preceding fiscal years. An increase or decrease in any item shall be indicated.

1403

1404

1405

1406

1407

3. An itemized statement of estimated revenues and all sources, and a statement of taxes required. The itemized statement shall include comparative figures from the current and the immediately preceding fiscal years.

1408

1409

1410

4. Such other information as may be required by the ~~Town~~ Council.

1411

1412

1413

The proposed budget prepared by the Manager shall be reviewed by the ~~Town~~ Council and ~~Budget Committee~~. The Town Council and ~~the Budget Committee~~ shall hold ~~regular workshops~~ a minimum of two public hearings on the budget that shall be publicized and open to the residents of the Town of Winterport. The Council and ~~Budget Committee~~ shall then review the budgets and recommend them, with or without change, to ~~the annual Town Meeting~~ the town for budget referendum vote no later than the 25th day of June in the current calendar year.

1414

1415

1416

1417

1418

1419

1420

1421 Sec. 10.03 – BUDGET ESTABLISHED APPROPRIATIONS

1422

From the date of adoption of the budget, the several amounts stated therein as proposed appropriations shall be and become appropriated, to the several agencies and purposes therein named.

1423

1424

1425

1426

1427 Sec. 10.04 – BUDGET ESTABLISHES AMOUNT TO BE RAISED BY PROPERTY TAX; CERTIFICATION TO THE ASSESSOR

1428

1429

From the date of adoption of the budget, the amounts stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy. A copy of the budget as finally adopted shall be certified by the Clerk and filed with the ~~Board of Assessors~~ Tax Assessor, whose duty it shall be to levy such taxes for the corresponding tax year.

1430

1431

1432

1433

1434

1435

1436 Sec. 10.05 – BUDGET SUMMARY

1437

At the beginning of the budget there shall appear a summary, which need not be itemized further than by principal sources of anticipated revenue, stating separately the amount to be raised by property tax. The budget shall be itemized by departments and kinds of expenditures in such a manner as to present to taxpayers a simple and clear accounting of budget estimates.

1438

1439

1440

1441

1442

1443

1444 Sec. 10.06 – DEPARTMENTAL EXPENDITURES

1445

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1446 The budget for all departments shall include all proposed expenditures. ~~The Town~~
1447 ~~Meeting shall make a gross appropriation for each department for the ensuing fiscal year.~~
1448 The gross appropriation for each department shall not be exceeded, and monies shall not
1449 be transferred from one department to another, however, the Council has the authority
1450 within each department to re-allocate funds if necessary.

1451

1452 Sec. 10.07 – INTERIM EXPENDITURES

1453

1454 In the period between the beginning of the fiscal year and the appropriation of
1455 funds, the Council may authorize expenditures for current departmental expenses
1456 chargeable to the appropriations for the year not to exceed the amount of the previous
1457 year's appropriation.

1458

1459 Sec. 10.08 – LAPSE OF APPROPRIATIONS

1460

1461 General fund appropriations that have not been expended or encumbered, except
1462 those accounts designated by the Council to be continuing, shall lapse at the close of the
1463 fiscal year.

1464

1465 Sec. 10.09 – PAYMENT AND OBLIGATIONS PROHIBITED

1466

1467 No payment shall be made or obligation incurred against any appropriations
1468 except in accordance with appropriations duly made. The Town Manager shall certify
1469 that there is a sufficient unencumbered balance in such appropriation, and that sufficient
1470 funds are, or will be available, to cover the claim or meet the obligation when it becomes
1471 due and payable. Any authorization of payment or incurring of obligation without an
1472 appropriation shall be deemed to be in violation of the provisions of this Charter and shall
1473 be void and any payment so made illegal. Such action shall be cause for removal of any
1474 officer who knowingly authorized or made such payment or incurred such obligation, and
1475 ~~he/she~~ they shall also be liable to the Town for an amount so paid. However, except
1476 where prohibited by law, nothing in this Charter shall be construed to prevent the making
1477 or authorizing of payments, provided such action is made or approved by ordinance.

1478

1479 Sec. 10.10 – RESERVE ACCOUNTS

1480

1481 Reserve accounts, as permitted to municipalities by State Law, may be established
1482 by the ~~Town Council. Town Meeting approval~~ Approval via town referendum is required
1483 for the following:

1484

- 1485 1. Funding of a reserve account.
- 1486 2. Transfer of funds from one reserve account to another.

1487

1488 Sec. 10.11 – BUDGET COMMITTEE

1489

1490 ~~The Budget Committee is an advisory committee that is selected to review the~~
1491 ~~proposed budgets of the Town Manager and the Town Council. The Budget Committee~~

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

1492 ~~shall consist of 7 members, serving in staggered two year terms, with not term limits.~~
1493 ~~Each year the Town Council shall recommend residents of the Town for membership on~~
1494 ~~the Budget Committee depending upon the number of vacancies. Nominations for the~~
1495 ~~Budget Committee may be accepted from the floor of the Town Meeting. The Budget~~
1496 ~~Committee shall be appointed at the annual Town Meeting by secret ballot by the~~
1497 ~~townspeople present and voting.~~

1498
1499 The Council may, at their discretion, form an ad hoc budget committee to advise on
1500 specific aspects of the town budget. Such committees shall be appointed, with the
1501 number of members, assigned tasks, and duration of service established by the Council.
1502

1503 Sec. 10.12 – INDEPENDENT ANNUAL AUDIT
1504

1505 Prior to the end of each fiscal year, the ~~Town Council shall designate the State~~
1506 ~~Department of Audit, or~~ select and approve the certified public accountant/s, who, as of
1507 the end of the fiscal year shall make an independent audit of accounts and other
1508 evidences of financial transactions of the ~~Town~~ town government. The auditors/auditing
1509 firm will be rotated at least every five years. The auditor shall submit the report to the
1510 ~~Town~~ Council and to the Town Manager. The audit will contain and list and material,
1511 significant, findings, or management concerns and be recorded in the Council minutes
1512 upon acceptance. Such accountants shall not maintain any accounts or records of the
1513 ~~Town~~ town business, but shall post audit the books and documents kept by the
1514 department of finance and any separate or subordinate accounts kept by any other office,
1515 department, or agency of the Town government. This shall be a financial audit in
1516 accordance with generally accepted auditing practice for governments.
1517

1518 Sec. 10.13 – AMENDMENTS AFTER ADOPTION
1519

1520 Supplemental appropriations: If during the fiscal year the Council certifies that
1521 there are available for appropriation revenues in excess of those estimated in the budget,
1522 the council by ordinance may make supplemental appropriation for the year up to the
1523 amount of such excess.
1524

1525 Sec. 10.14 – EMERGENCY APPROPRIATION
1526

1527 To meet a public emergency affecting life, health, property, or the public peace,
1528 the Council may make emergency appropriations. Such appropriations may be made by
1529 emergency ordinance. To the extent that there are no available un-appropriated revenues
1530 to meet such appropriations, the Council may, by emergency ordinance, authorize the
1531 issuance of temporary notes which may be renewed from time to time. The temporary
1532 notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal
1533 year succeeding that in which the emergency appropriation was made.
1534

1535 **ARTICLE XI**

1536 **PLANNING BOARD**
1537

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1538

1539 Sec. 11.01 – ESTABLISHMENT

1540

1541 There shall be a Planning Board composed of not less than five nor greater than
1542 seven members and one alternate appointed by the Council. The term of office shall be
1543 three years.

1544

1545 Sec 11.02 – POWERS AND DUTIES

1546

1547 The Planning Board shall have the authority to act on behalf of the Town on all matters
1548 that come before it.

1549

1550 Within the limits of its budget, the Planning Board shall have the power to make
1551 such studies as it deems desirable or such studies assigned by the Town Meeting or Town
1552 Council. The Planning Board shall submit a written summary to the Councilors
1553 describing the finding of any and all studies.

1554

1555 The Planning Board shall administer the subdivision, site plan, and shoreland
1556 ordinances. These ordinances shall be adopted in accordance with this Charter at Town
1557 Meeting.

1558

1559

ARTICLE XII

1560

1561

BOARD OF APPEALS

1562

1563

1564

1565

1566

1567

1568

1569

1570

1571

1572

1573

1574

1575

1576

1577

1578

1579

1580

1581

1582

Sec. 12.01 – ESTABLISHMENT

~~There shall be a Board of Appeals composed of seven members and one alternate
appointed by the Council. The term of office shall be three years.~~

There shall be a Board of Appeals composed of 4 elected members and 3 members
appointed by the Town Council. The term of office shall be three years.

Sec. 12.02 –POWERS AND DUTIES

~~The Board of Appeals shall have the power to hear appeals that may arise under
the land use ordinance or any other regulatory ordinance enacted pursuant to this Charter
or the laws of the State of Maine, which provide therein for such appeals.~~

The Board of Appeals shall have the power to hear appeals as described by state
law and specified herein as matters that may arise under the Land Use Ordinance, any
other regulatory ordinance, or any additional laws of the State of Maine, and the
provisions of this Charter. Documented attempts to resolve a matter presented to the
Town Manager, and/or Town Council and/or Planning Board and/or Code Enforcement

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1583 Officer shall be required to meet the condition of being a necessary, proper, or required
1584 appeal.

1585

1586

ARTICLE XIII

1587

1588

GENERAL PROVISIONS

1589

1590 Sec. 13.01 – ELECTED OFFICERS’ TERMS

1591

1592 The term of any elected officer shall begin on December 1st upon taking the oath
1593 of office. Any officer shall serve for ~~his/her~~ their prescribed term or until ~~his/her~~ their
1594 successor is elected and qualified.

1595

1596 Sec. 13.02 – SWEARING IN OFFICERS

1597

1598 ~~Every Town officer shall be sworn to the faithful discharge of the duties incumbent upon~~
1599 ~~him/her according to the Constitution and the laws of the State of Maine and the Charter~~
1600 ~~and ordinances of the Town. Every Town Officer or Official shall be sworn to support~~
1601 ~~the Constitution of the United States and the Constitution of the State of Maine.~~

1602

1603 Every Town Officer and official shall be sworn to support the Charter, the
1604 ordinances of the Town, the Constitution and laws of the State of Maine, and the
1605 Constitution and laws of the United States, and to the faithful discharge of the duties
1606 incumbent upon them.

1607

Every Town officer and official shall swear or affirm the following oath:

1608

1609 “I do solemnly swear/affirm that I will support the Town of Winterport Charter,
1610 the ordinances of the Town, the Constitution and laws of the State of Maine and the
1611 Constitution and laws of the United States and that I will faithfully discharge the duties
1612 incumbent upon me according to the Winterport Town Charter, the ordinances of the
1613 Town, the Constitution and laws of the State of Maine and the Constitution and laws of
the United States as long as I continue to be a citizen thereof.”

1614

Sec. 13.03 – PERSONAL FINANCIAL INTEREST

1615

1616 Any officer or employee who has a ~~substantial~~ financial interest, direct or indirect,
1617 or by reason of ownership of stock in any corporation, in any contract with the Town or
1618 in the sale of any land, material, supplies, or services to the Town, or to a contractor
1619 supplying the Town, shall make known that interest and shall refrain from voting upon or
1620 otherwise participating in ~~his/her~~ their capacity as an officer or employee in the making
1621 of such sale or in the making or performance of such contract. Any officer or employee
1622 who willfully conceals such a substantial financial interest or willfully violates the
1623 Requirements of this section and is found to be guilty of malfeasance in office or position
1624 by an appropriate court of law, shall forfeit ~~his/her~~ their office or position. Violation of

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary
1625 this section with the knowledge, actual or constructive, of the person or corporation
1626 contracting with, or making a sale to, the Town shall render the contract or sale subject to
1627 void by the Council.
1628

1629 Sec. 13.04 – PROHIBITIONS

1630 1. Activities Prohibited:

- 1631
- 1632
- 1633 a. No elected Town officer shall hold more than one elected Town office
1634 concurrently
- 1635 b. No person shall be appointed to, or removed from, or in any way
1636 favored or discriminated against with respect to any Town position or
1637 appointive Town administrative office because of race, gender, age,
1638 disability, or political or religious opinions or affiliations as cited in
1639 state statute.
- 1640 c. No person shall willfully make any false statement, certificate, mark,
1641 rating, or report in regard to any test, certification, or appointment
1642 under the personnel provisions of this Charter, or the rules and
1643 regulations made there-under, or in any manner commit, or attempt to
1644 commit, any fraud preventing the impartial execution of such
1645 provisions, rules, and regulations.
- 1646 d. No person shall, directly or indirectly, give, render, pay, offer, solicit,
1647 or accept any money, service, or other valuable consideration for any
1648 appointment, proposed appointment, promotion, or proposed
1649 promotion to, or any advantage in, a position in municipal service.
- 1650 e. No person who holds an elected or compensated appointive Town
1651 position shall solicit any assessments, contributions, or services for
1652 any political party from any employee in municipal service.
- 1653 f. Nothing herein contained shall affect the right of any person to hold
1654 membership in, and support, a political party, to vote as ~~he/she~~ they
1655 choose, to express privately and publicly ~~his/her~~ their opinions on all
1656 political subjects and candidates, to maintain political neutrality, and
1657 to attend political meetings.

1658 2. Penalties:

- 1659
- 1660
- 1661 a. Any Person found in violation of this section by a Court of the State of
1662 Maine, or the United States of America, or by the Council acting in a
1663 judicial capacity (subject to review by an appropriate court of law),
1664 shall be ineligible for a period of 5 years thereafter to hold any Town
1665 office or employment and shall immediately forfeit ~~his/her~~ their office
1666 or position.

1667 1668 Sec. 13.05 – SEPARABILITY

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1670 If any provision of this Charter is held invalid, the other provisions of the Charter
1671 shall not be affected thereby. If the application of the Charter or any of its provisions to
1672 any person or circumstance is held invalid, the application of the Charter and its
1673 provisions to other persons or circumstances shall not be affected thereby.
1674

1675 Sec. 13.06 – GENERAL PROVISIONS BOARD/COMMITTEE/COMMISSION
1676 PROCEDURES

1677
1678 All Town Boards and Committees shall adopt rules of procedure similar in nature
1679 to those of the Town Council. These procedures shall include provisions explaining
1680 executive sessions, if applicable, and include a method whereby all votes shall be
1681 recorded and the yeas and nays shall be taken. The procedures adopted by appointed
1682 boards shall be submitted to the Council for approval.
1683

1684 Sec. 13.07 – CHARTER AMENDMENTS

1685
1686 Amendments to the Charter shall be governed by the Revised Statutes of the State
1687 of Maine, as amended.
1688

1689 **ARTICLE XIV**

1690 **TRANSITIONAL PROVISIONS**

1691 **THIS ARTICLE TO BE UPDATED ONCE ALL PROPOSED CHARTER**
1692 **REVISIONS ARE FINALIZED FOR THE COMMISSION'S FINAL REPORT**
1693

1694
1695
1696 Sec. 14.01 – FIRST ELECTION

1697
1698 At the time of its adoption, this Charter shall become effective immediately, only
1699 for the purpose of conducting the election of necessary Town officers. Said election shall
1700 be conducted in accordance with the provisions of this Charter. The Selectmen shall
1701 prepare and adopt temporary regulations, if necessary, applicable only to the first election
1702 and designed to insure its proper conduct.
1703

1704 Sec. 14.02 – TIME OF TAKING FULL EFFECT

1705
1706 This Charter shall be in full effect for all purposes on the first day of the fiscal
1707 year following the election of officials under this Charter.
1708

1709 Sec. 14.03 – FIRST COUNCIL

1710
1711 Selectman with terms expiring after July 1, 2005 shall be sworn in as Councilors
1712 and shall continue to serve as Councilors for the remainder of their term or until their
1713 successors are elected and qualified unless recalled. At the first election after the adoption
1714 of this Charter, Councilors shall be elected to fill the terms of those whose terms expire.
1715

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1716 Sect. 14.04 – FIRST COUNCIL MEETING

1717

1718 As soon as is practical after the elections of officials under this Charter, the Town
1719 Clerk shall call a meeting of members of the Council at the Town Office for the
1720 following purposes:

1721

- 1722 1. Electing a Chairperson Chair, and Vice Chairperson Chair
- 1723 2. Adopting ordinances and resolutions deemed necessary by the Council
1724 or as required by this Charter

1725

1726 Sec. 14.05 – REGIONAL SCHOOL UNIT #22 BOARD OF DIRECTORS

1727

1728 Winterport representatives to the Regional School Unit #22 Board of Directors
1729 shall continue to be elected according to the procedures outlined for Town officers and
1730 shall serve for the term elected, unless recalled.

1731

1732 Sec. 14.06 – FIRST BUDGET

1733

1734 The budget for the first municipal year under this Charter, shall be the budget
1735 adopted by the Town Meeting previous to the effective date of the Charter.

1736

1737 Sec. 14.07 – CONTINUANCE OF OFFICERS, EMPLOYEES

1738

- 1739 1. Rights and Privileges Perserved: Nothing in this Charter, excepts as
1740 otherwise specifically provided, shall affect or impair the rights or
1741 privileges of persons who are Town officers or employees at the time
1742 of its adoption.
- 1743 2. Continuance of Office or Employment: Except as specifically provided
1744 by this Charter, if at the time this Charter takes full effect a Town
1745 administrative officer or employee holds any office or position which
1746 is or can be abolished by or under this Charter, ~~he/she~~ they shall
1747 continue in such office or position until the taking effect of some
1748 specific provision under this Charter directing the ~~he/she~~ they vacate
1749 the office or position.

1750

1751 Sec. 14.08 – DEPARTMENTS, OFFICES, BOARDS, COMMITTEES, AND 1752 AGENCIES

1753

- 1754 1. Transfer of Powers: All established Town departments, offices, or
1755 agencies shall be transferred to the corresponding department, office or
1756 agency designated in this Charter.
- 1757 2. Property and Records: All property, records, and equipment of any
1758 department, office, or agency existing when this Charter is adopted
1759 shall be transferred to the department, office, or agency assuming its
1760 powers and duties.

1761

CHARTER COMMISSION WORKING DRAFT

Additions are underlined

Deletions are ~~struck~~

Sections and subsections are minimally renumbered from the original charter only where necessary

1762 Sec. 14.09 – PENDING MATTERS

1763

1764 All rights, claims, actions, orders, contracts, and legal or administrative
1765 proceedings shall continue except as modified pursuant to the provisions of this Charter
1766 and in each case shall be maintained, carried on, or dealt with by the Town department,
1767 office, or agency appropriate under this Charter.

1768

1769 Sec. 14.10 – MUNICIPAL LAWS

1770

1771 All ordinances, resolutions, orders, and regulations in force at the time that this
1772 Charter takes effect, not inconsistent with this Charter, shall continue in force until
1773 amended or repealed. All rules and regulations of the town officers or of any office of the
1774 Town of Winterport in force at the time that this Charter takes effect, not inconsistent
1775 with the provisions hereof, shall continue in force until amended or repealed.



Janet T. Mills
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Dear Maine Resident:

I have always been guided by the belief that to strengthen our state, we have to invest in our greatest asset: the people of Maine. With the support of the Legislature, my Administration has been investing in what people need to succeed, like job training, child care, health care, education, broadband, and housing.

We are seeing results — small businesses are expanding their operations; people are moving here to work and raise their families; and graduates are staying in Maine to pursue rewarding, life-long careers. These are all encouraging signs that are reflected in the strength of our economy. In fact, Maine has one of the best rates of economic growth in the nation.

That's good news, but I know that not everyone is feeling the benefits of our strong economy. The cost of living in Maine, as in much of America, is too high. The price of fuel, the cost of supplies, utilities and labor have driven up expenses for families across the country and impacted the budgets of towns, counties and nearly every state, including Maine.

I want everyone to benefit from the availability of good jobs, a good public education, and good health care in our state. That is why I have put forward a balanced budget proposal that proposes some savings and certain targeted revenue increases to maintain things we all support, like the state paying 55 percent of the cost of education and 5 percent municipal revenue sharing, to keep all these costs from being passed along to property taxpayers.

We have made good progress over the past six years to ensure that every person in Maine can find a good-paying job in a rewarding and stable career; go to the doctor when they feel sick because they have health insurance; and have the peace of mind that their children are safe at home and at school.

I look forward to working with communities and citizens across the state to solve problems, manage our finances, and keep our people healthy and safe.

Sincerely,

Janet T. Mills
Governor



PRINTED ON RECYCLED PAPER



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469

Reagan Paul

815 North Main Street
Winterport, ME 04496
Home Phone: (207) 944-8033
Reagan.Paul@legislature.maine.gov

January 2025

Dear Friends and Neighbors,

We are just beginning the first year of the 132nd Legislative session and I would like to thank you for giving me the opportunity to serve you once more as your State Representative.

I am pleased to announce that I have again been appointed to the Joint Standing Committee on Energy, Utilities, and Technology in the Maine State Legislature. This committee is responsible for overseeing energy policy, and I will advocate for energy generation that is clean, reliable, affordable, and secure. The committee also addresses issues in telecommunications, broadband, and utilities.

As your Representative, I will work to ensure that Maine's energy policies support economic growth while also protecting the pocketbooks of Mainers. I will focus on promoting responsible energy development, increasing energy efficiency, and maintaining a market-driven approach that keeps costs low and encourages innovation. It is important that we provide reliable and affordable services to Maine residents and businesses while ensuring a stable and competitive energy landscape. I look forward to working on solutions that meet the needs of our communities, promote economic opportunity, and safeguard our future.

Please know that your voice is valuable to me. I encourage you to contact me with questions, comments, or concerns about state government. I can be reached at Reagan.Paul@legislature.maine.gov.

Again, thank you for giving me the honor of serving you at the State House and may you all have a safe and blessed 2025.

Sincerely,

A handwritten signature in cursive script that reads "Reagan Paul".

Reagan Paul
State Representative

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2523
(202) 224-2893 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
APPROPRIATIONS
VICE CHAIR
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate, and I welcome this opportunity to share several key accomplishments for our state from the previous year.

As Vice Chair of the Appropriations Committee in 2024, I have secured nearly \$580 million for 230 projects across all of Maine's 16 counties to promote job creation, workforce training, and economic development; expand access to health care; support law enforcement; improve public education and infrastructure; and protect our environment. As the new Congress begins, I am honored to be taking the helm of the Committee, the first Mainer to do so in nearly a century, and I remain committed to ensuring that federal spending produces real results for our state and nation.

Maine has the oldest average age in the country, which is why I have long prioritized health-focused legislative efforts. There were more than 1,860 health care bills introduced during the 118th Congress. Only 15 health care bills were signed into law, and I was a lead sponsor of five of them. These bills will enhance care for individuals with Alzheimer's, autism, and substance abuse issues through improved research funding, strengthened public health programs, and increased support for rural first responders.

Another important bill that I coauthored was the *Social Security Fairness Act*. Since 2003, when I led the first-ever Senate hearing on the Windfall Elimination Provision and the Government Pension Offset, I have sought to end these provisions of the *Social Security Act* that unfairly reduce the Social Security benefits that public employees or their spouses have earned. I am pleased to say that with the passage of my bill, the *Social Security Fairness Act*, in December, public sector retirees will now receive the full Social Security benefits they have earned.

When the Maine way of life was under threat, I was certain to defend the interests of our state. I worked to protect Maine's potato farmers when the Department of Agriculture tried to reclassify the potato from a vegetable to a grain. I thwarted efforts to consolidate USPS mail operations at the Hampden postal facility, which would have disrupted mail delivery throughout our state. I sounded the alarm with leaders at the FBI and Departments of State and Treasury on the spate of illicit marijuana growing operations that are destroying properties and providing refuge to foreign criminals in our state. Following damage to our working waterfronts after last winter's storms, I secured \$15 million to help fishing communities recover. I championed funding to support the Maine Air National Guard base, Bath Iron Works, and Portsmouth Naval Shipyard.

As of last December, I have cast more than 9,100 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997. My ranking as the most bipartisan Senator reflects Maine's tradition of working with a spirit of cooperation and respect.

My highest priority as a Senator is to ensure that Maine's needs are met. If ever I can be of assistance to you, please contact one of my state offices or visit my website at collins.senate.gov.

Sincerely,



Susan M. Collins
United States Senator

Washington Office
1710 Longworth House Office Building
Washington, D.C. 20515
Phone: (202) 225-6306
Fax: (202) 225-2943
www.golden.house.gov



Committee on Armed Services

Committee on Small Business

Jared Golden
Congress of the United States
2nd District of Maine

Dear Friends,

I hope this letter finds you well. It's an honor to continue serving as your representative in Congress, and I take the responsibility very seriously. Thank you for the opportunity to share an update on the work I've been doing for the people of the Second Congressional District.

Fisheries: This spring, the Atlantic States Marine Fisheries Commission (ASMFC) announced a gauge increase for lobsters caught in the Gulf of Maine beginning in January 2025. Maine fishermen warned that this decision is founded on incomplete and inaccurate data. Additionally, this gauge increase could put Mainers at a competitive disadvantage to Canadian fishermen with looser regulations. That's why I sent a [letter](#) to the ASMFC urging them to delay their decision until they can evaluate data with fishermen, whose proactive stewardship provides invaluable insight. I have also submitted an amendment to this year's funding bill that would block federal funding from being used to implement and enforce a gauge increase. Because of these efforts, the ASFMC made the decision to delay the implementation of this new requirement. I'll always stand with Maine lobstermen against unfair, unnecessary regulations that threaten their livelihoods and industry.

Veterans: The first meeting I attended as an elected official was with a large group of veterans and the former Director of the Maine Bureau of Veterans Services. We discussed a lot, but one issue rose above the rest: how little was being done for Maine veterans who needed treatment for mental health issues or substance use. At the time, there were no in-patient treatment beds in Maine, so veterans had to wait for a bed to open up at an out-of-state facility. Fast forward 10 years, through unending red tape, and I'm delighted to report we just broke ground on a treatment facility at the Togus VA Medical Center in Augusta. This was the direct result of the tireless advocacy of veterans from across our state — this win is theirs.

Postal Service: This spring, the U.S. Postal Service (USPS) announced plans to consolidate and move some processing operations from the Eastern Maine Processing & Distribution Center in Hampden to Scarborough. This would have caused significant mail delivery delays that disproportionately harm rural communities. That's why I introduced the *Timely Mail Delivery*

6 State Street, Suite 101
Bangor, ME 04101
Phone: (207) 249-7400

7 Hatch Drive, Suite 230
Caribou, ME 04736
Phone: (207) 492-6009

179 Lisbon Street
Lewiston, ME 04240
Phone: (207) 241-6767



and Postal Services Protection Act, which would have halted this planned consolidation across the country. Following these efforts, the USPS announced they have scrapped their plan entirely. While this is a win for Maine, it is also evidence that we cannot become complacent. That's why I recently introduced the bipartisan *Postmaster General Reform Act*, which would establish term limits for the United States Postal Service's (USPS) postmaster general and require nominations to be confirmed by the Senate.

Regardless of the year, one of my top priorities is ensuring I'm accessible to you. My staff and I can help navigate federal programs; find resources in Maine; and resolve issues with Medicare, Social Security, the VA, and other federal agencies and programs. We are here to help:

- **Caribou Office:** 7 Hatch Drive, Suite 230, Caribou, ME 04736. Phone: (207) 492-6009
- **Lewiston Office:** 179 Lisbon Street, Lewiston, ME 04240. Phone: (207) 241-6767
- **Bangor Office:** 6 State Street, Suite 101, Bangor, ME 04401. Phone: (207) 249-7400

I wish you a healthy and prosperous year to come.

Respectfully,



Jared Golden
Member of Congress

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <https://www.King.Senate.gov>

United States Senate

WASHINGTON, DC 20510

January 1, 2025

COMMITTEES:
ARMED SERVICES
CHAIRMAN, STRATEGIC FORCES
SUBCOMMITTEE
ENERGY AND
NATURAL RESOURCES
CHAIRMAN, NATIONAL PARKS
SUBCOMMITTEE
INTELLIGENCE
VETERANS' AFFAIRS

Dear Friends,

Each year comes with renewed hope – to celebrate each other’s successes and care for each other in times of need. I am thankful to each town in Maine for their commitment to their communities, to their citizens, and to this country. We always work together to get things done. This past year was no different.

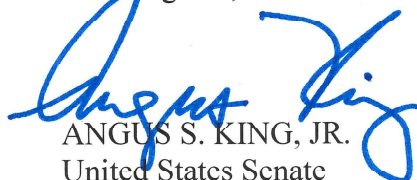
First, it was a true honor to be reelected to the United States Senate for another six-year term. Throughout my travels around the state, I heard many concerns about the cost of living and affordability of housing. Many of you also shared your concerns about access to medical and mental health services. The *Inflation Reduction Act* has been incredible for older people in Maine – Medicare is finally negotiating lower prices for prescription drugs, on top of the \$35 per month cap for insulin that took effect in 2023. We have an opportunity to build on what we have in common and do what Maine people do best; we will continue to help each other and lead through example.

I have also been consistently working to help our veterans. My team has repeatedly been successful in securing long-overdue recognition of military medals for many of Maine’s combat veterans and working to resolve issues with claims, travel pay, and access to healthcare and benefits our veterans earned through their selfless service to our country. I have also worked with my Veterans Affairs and Defense partners in Washington to successfully pass a national defense bill that strengthens our national security, takes care of our service members, and supports Maine businesses from Aroostook to York County.

I am also thankful to have such an incredible team across Maine available to you for hurdles you may face with the federal government. Whether it be veteran issues, social security problems, student loans, immigration, IRS and more, please never hesitate to reach out to my offices in Presque Isle, Bangor, Augusta, Portland, or Biddeford and allow us the chance to be part of your solutions.

Together, over the next six years, I know we can continue to build a stronger, brighter future for our great state. Thank you for being one of the reasons Maine is so special; it is not only a pleasure to serve you — it is a pleasure to know you. Mary and I wish you a happy and safe 2025.

Best Regards,



ANGUS S. KING, JR.
United States Senate

AUGUSTA
40 Western Avenue, Suite 412
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

BIDDEFORD
227 Main Street
Biddeford, ME 04005
(207) 352-5216

PORTLAND
1 Pleasant Street, Unit 4W
Portland, ME 04101
(207) 245-1565

PRESQUE ISLE
167 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124



Glenn "Chip" Curry
Senator, District 11

THE MAINE SENATE
132nd Legislature

3 State House Station
Augusta, Maine 04333

January 12, 2025

Dear Friends and Residents of Winterport,

Thank you for once again placing your trust in me as your State Senator. With the First Regular Session of the 132nd Legislature now underway, I'm excited to share updates on our work in Augusta, including my new committee assignments.

I have been appointed to serve as Senate Chair of the newly formed Housing and Economic Development Committee. This committee merges the roles of the previous Joint Select Committee on Housing and the Innovation, Development, Economic Advancement and Business Committee — reflecting how closely housing opportunities, affordability, and economic growth are intertwined. Our goal is to address Maine's ongoing housing challenges, expand economic innovation, and ensure that every Mainer has a safe, secure place to call home.

I am also pleased to serve on the Criminal Justice and Public Safety Committee, where I will continue working to keep our communities safe and well-served. Drawing from my experiences on the Blue Ribbon Commission on Emergency Medical Services and the Maine Fire Protection Services Commission, I'm eager to support the crucial work of first responders and strengthen our public safety infrastructure across the state.

In the coming months, my colleagues and I will tackle a wide range of issues, including cost-of-living concerns, child care needs, and critical workforce initiatives. Throughout these discussions, I will keep Waldo County's unique needs at the forefront of my priorities.

Please remember that I am here to help. If you need assistance connecting with a state agency, have questions about legislation, or wish to share your thoughts, feel free to reach out at Chip.Curry@legislature.maine.gov or call my legislative office at (207) 287-1515. I look forward to continuing our work together to build a stronger future for our district and all Mainers.

Thank you again for the privilege of serving as your State Senator.

Sincerely,

A handwritten signature in cursive script that reads "Chip Curry".

Chip Curry

State Senator, District 11

Representing the twenty-six rural, coastal, and island communities of Waldo County

Winterport Solid Waste and Recycling Committee
2025 Annual Report

We are pleased to report on our activity over the past year and our ongoing efforts related to the charge given us by the Town Council.

- ❖ The Committee reviewed the Solid Waste and Flow Control Ordinance and the Rules and regulations and found areas of concerns. A memo addressing the concerns was sent to the Town Council and the Committee awaits action on those concerns.
- ❖ Food Waste reduction is a priority for the Maine DEP. A good part of the past year was devoted to exploring the possibility of removing food waste from household trash. Members of the Committee developed a Food Waste survey which was conducted at the Transfer Station to determine if there was support for food waste collection. Over 50% of those who do not currently compost reported they would be willing to separate their food waste and bring to the Transfer Station for collection. The Committee worked with 1 Earth to arrange for collection and transport to a nearby composting facility. Work on a food waste diversion grant was attempted but was hampered by the exclusion of the collection, transport or disposal costs or other ongoing waste handling costs associated with the proposed project. The cost for collection and transport of food waste was the majority of the budget that was developed for the grant. The Committee is currently assessing the cost/benefit to the Town for a food waste diversion program.
- ❖ The Committee developed a proposal for placing waste cans on Main Street for the collection of waste and presented a funding request to the Town Council. It was not supported.
- ❖ Committee members are following the Maine DEP's development of regulations for the Stewardship Program for Packaging material that will go into effect in 2027. Participating municipalities will receive funds for material collected. The Committee will monitor implementation to determine if participation is viable.
- ❖ Concerns over recycling continue. Residents are placing non-recyclable items in the recycling bins. The current Ordinance requires all items brought to the Transfer Station be inspected before disposal. However the placement of the collection bins and lack of personnel to inspect loads being placed in those bins has created a situation where loads are contaminated with material that is not recyclable. The Committee has developed a cost/benefit analysis of the Town's recycling efforts to determine if it is financially feasible to continue collecting recyclable waste.
- ❖ A list of alternative disposal sites for waste no longer accepted at the transfer station is under development.
- ❖ Efforts to inform the community of best practices has been hampered by inconsistency between the Ordinance and current practice. That effort will resume once those concerns are resolved.
- ❖ The Committee is monitoring bills being considered by the 132nd Legislature and will report outcomes to the Town Council.

Meetings are posted on the Town website calendar and all are welcome to join us. Agendas and minutes are posted on the Solid Waste and Recycling Committee page of the Town Website. You can also follow our work on Facebook. If you have questions or ideas you would like to share you can reach us at solidwaste@winterportmaine.gov .

Respectfully, Alan Cohen, Nancy Gause, Kim Berry-Lee, Mary Anne Royal, Kevin O'Kelly

KEEP IT CLEAN

Each area at the Transfer Station is designated for specific waste products.

PLEASE SEE AN ATTENDANT BEFORE DISPOSAL OF ALL WASTE

Household trash: all non-hazardous waste not listed below

Recycling: plastics 1-7, cardboard, glass, cans, paper, magazines (see attendant for full list if desired)

Electronics: Quarterly collection dates (see Town Website for dates)

2nd Time Around: clean, unsoiled, unspoiled items others might use

Demolition: plywood, OSB, sheetrock, pallets, treated and untreated wood, small kitchen appliances, furniture and more

Metals: all metal household items

Burn Pile: brush only, no stumps

***RULE OF THUMB: IF IT'S NOT CLEAN / SORTED
IT GOES IN HOUSEHOLD TRASH OR DEMOLITION BIN***

**ALL SUGGESTIONS AND CONCERNS SHOULD BE DIRECTED TO
THE TOWN MANAGER**

Ordinance and Regulations can be found on the Town website.

Winterport Conservation Commission
2025 Report to the Town

Dear Residents,

We are pleased to report progress on and impediments to our goals:

- The forest management plan for the Blueberry Hill property accepted by the Town Council for timber harvesting has been delayed due to low prices in the timber market;
- The Rocky Knoll property has been surveyed and blazed;
- Signs for the Cove Brook, Marsh Stream, Rocky Knoll properties are ready for installation;
- Planning for community events began with the Great Backyard Bird Count
- Trail work was done on the Blueberry Hill and Marsh Stream property;
- Creation of property inventories began to document plants and trees, mammals and birds, reptiles and amphibians, insects and arachnids; habitat maps were acquired to assist with inventory development;
- Work on a recreational trail grant was abandoned as it was a reimbursement grant and funds were not available to provide upfront costs associated with trail development;
- Adopt a Road volunteers continue to keep segments of our roads litter free; we would like to express our great appreciation on behalf of the Town for their commitment;
- The work on a brochure to introduce residents to our conservation properties is still in the planning stages.

In the coming year we will

- Explore avenues to increase the viability of timber harvesting in order to ensure our forests are healthy and open for recreational uses; proceeds from the sale of timber will be used to develop the next forest management plan;
- Develop a Conservation Management Plan to include a Forest Management Plan for the 87 acres along the Marsh Stream so that trails and picnic spots can be created;
- Create Community BioBlitz events for inventory development;
- Distribute a brochure/newsletter to introduce residents to our Conservation properties;
- Design conservation activities to engage students/families in exploration of properties;
- Organize volunteer work days for trail maintenance and invasive species removal;
- Collaborate with the Winterport Riverside Riders Snowmobile club on trail creation and maintenance;
- Continue to recruit sponsors for our Adopt A Road program so that our highways and byways are litter free. If you would be willing to keep a segment of your road litter free email us and we will add you to the list;
- Explore grant opportunities.

Want to be involved?

Contact us via email at ccwinterport@gmail.com or our Facebook page, Winterport Conservation Commission

Respectfully,

Lily Calderwood, Chair, Kelsey Sullivan, Vice Chair, Mary Anne Royal, Secretary, Alan Cohen, Member, Jeremy Paxton, Member, Marisa Monroe, Member, Maddie Eberly, Member, Shannon O'Brien, Associate

Board of Assessors

During 2024 and the winter of 2025 the Winterport Board of Assessors continued to meet on the second Monday of the month at 3:30PM. Travis Gould is the towns Assessor Agent. He works on Monday and meets with the Board of Assessors. Meetings are open to the public. Town residents who wish to raise an issue at the meeting should, if possible, call the town office at 207-223-5055 in order to be placed on the agenda. The town has hired Dylan Lajoie as a Code enforcement officer who is in the office on Thursdays.

2024 was a busy year for real estate transactions though there seems to be a gradual slowing of both sales and sale prices from the pace of the pandemic period. After a burst of multi-family construction, this too seems to be moderating. High mortgage rates continue to have a dampening effect on the lower and middle segments of the housing market.

Real estate valuations, over all, increased by \$3,554,700.00 over 2023. The Board of Assessors approved 0 supplements and 8 abatements over the course of the year.

The town office continues to receive inquiries about building permits in Winterport. The town has an intent to improve permit system. So far there is no fee for permits, which can be obtained at the town office.

The State of Maine has a number of programs designed to ease the burden of property taxes. There is the Homestead Exemption, the Veteran's Exemption, Property Tax Fairness Credit and the Tree Growth, Farmland and Open Space programs. The Assessors agent is available to help explain any of these programs but it's up to homeowners to apply.

Respectfully submitted,

Marc Berlin , Ellie Jordan and Susan Rioux, Winterport Board of Assessors

WALDO COUNTY SHERIFF'S OFFICE

*6 Public Safety Way
Belfast, ME 04915*

SHERIFF
Jason W. Trundy

Administrative Offices
207-338-6786
Fax
207-338-6784

CHIEF DEPUTY
Matthew C. Curtis

Citizens of Waldo County,

The Members of the Waldo County Sheriff's Office are proud to provide law enforcement, correctional and civil paperwork services to the citizens of our great county and we want to thank the members of the public for their continued support.

In 2024, our patrol division handled 7,536 calls for service. These calls included all types of incidents from domestic violence, robberies, burglaries, thefts, child abuse, sexual abuse, drug overdoses, and much more. During 2024, to increase traffic safety, the Sheriff's Office shifted greater focus on traffic safety, including the assignment of a deputy sheriff specifically to traffic enforcement. The increased focus on traffic safety resulted in a significant increase in traffic stops from an average of around 1,500 stops annually to 2986 stops in 2024.

Our corrections division finished its fifteenth year in the operation of our 72-hour intake and the Maine Coastal Regional Re-entry Center. The seventy-two-hour holding and booking facility processed 835 people who were arrested in Waldo County by all the law enforcement agencies serving our County.

In 2024, the participants of the reentry provided 3,375 hours of community service throughout Waldo County. This translated to a savings in labor costs of \$49,443 to citizens and non-profit agencies. Residents also provided more than 32,000 pounds of fresh vegetables to local food pantries and those in need from the County's Garden Project. The residents also paid \$10,566 in room and board to the County and \$5,799 toward their fines and restitution.

Our Civil Service Division served 1,123 sets of legal paperwork all over the county in 2024.

It has been an honor for all of us to be of service to the citizens of Waldo County in 2024. It is my goal as Sheriff to focus the resources of the Sheriff's Office on enhancing traffic safety, addressing substance abuse, and identifying operational efficiencies and cost savings in our correctional services. These issues are critical to the quality of life of everyone in Waldo County. We look forward to providing the citizens of Waldo County with professional law enforcement services based on our core values of Integrity, Teamwork and Compassion. We wish everyone a safe and productive 2025.

Respectfully,

Sheriff Jason W. Trundy



Waldo County Sheriff's Office

• 6 Public Safety Way Belfast Maine 04915 •
• 207-338-2040 •



Total Number of Complaints received in 2024 for Winterport

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Disconnect	23	3.28%
911 Misdial	36	5.14%
911 Open Line	18	2.57%
ATV Complaint	1	0.14%
Abandoned Vehic	4	0.57%
Agency Assist	47	6.70%
Alarm	33	4.71%
Animal Prob LAW	3	0.43%
Assault	2	0.29%
Attempt-Locate	1	0.14%
BOLO	3	0.43%
Burglary	5	0.71%
Business Check	4	0.57%
Car/Deer PD	17	2.43%
Child Abuse	2	0.29%
Child Custody	6	0.86%
Civil	25	3.57%
Crim Mischief	4	0.57%
Crim Trespass	18	2.57%
Detail Bail Chk	1	0.14%
Detail K-9	4	0.57%
Detail Misc	2	0.29%
Detail Radar	34	4.85%
Detail School	2	0.29%
Detail Traffic	1	0.14%
Disorderly	2	0.29%
Disturbance	21	3.00%
Domestic	13	1.85%
Drugs	4	0.57%
Escort	9	1.28%
Fireworks	2	0.29%
Found Property	1	0.14%
Fraud	5	0.71%
Harassment	15	2.14%
House Check	3	0.43%
Indecent Expos	1	0.14%
Information	40	5.71%
Juvenile Prob	12	1.71%
Late 10-55	6	0.86%
Littering	1	0.14%
Lost Property	1	0.14%
MV Complaint	38	5.42%
Mental Medical	12	1.71%
MessageDelivery	4	0.57%
Missing Person	3	0.43%
Motor Veh Theft	2	0.29%
Motorist Assist	2	0.29%
Noise Complaint	7	1.00%
OUI	3	0.43%
PD Accident	25	3.57%
PI Accident	19	2.71%
Paperwork	3	0.43%
Probation Viol	1	0.14%



Waldo County Sheriff's Office

- 6 Public Safety Way Belfast Maine 04915 •
- 207-338-2040 •



Total Number of Complaints received in 2024 for Winterport

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Property Watch	8	1.14%
Public Assist	8	1.14%
Reported Death	4	0.57%
Runaway Juvenile	1	0.14%
Service PO	11	1.57%
Sex Offender V	1	0.14%
Sex Offense	1	0.14%
Speed Complaint	5	0.71%
Suspicious	18	2.57%
Sweetser	1	0.14%
Theft	11	1.57%
Threatening	11	1.57%
Traffic Hazard	6	0.86%
Traffic Offense	9	1.28%
VIN Verify	2	0.29%
Veh Off The Rd	5	0.71%
Viol Cond Rel	3	0.43%
Wanted Person	1	0.14%
Welfare Check	41	5.85%
Wildlife Prob	3	0.43%

Total Complaints Reported: 701

Total Traffic Stops: 225



The Winterport Memorial Library

We would like to report that the library has shown tremendous growth over the last year. Library usage has increased remarkably, with many new patrons joining and the continued readership of all our patrons boosting our circulation numbers. We want to thank the community for their support throughout the year.

In the last year, the library has organized various programs and events such as the Children's Summer Reading Program, Children's Story Time, Craft-It/Games for kids, Stitch Makers, and our "Between the Lines" book groups. Don't forget to visit our website, www.winterportlibrary.org, or Facebook for our newest offerings.

Library cards are free to all Winterport and Frankfort residents.

Programs and Events:

Children's, Young Adult, and Adult Programs
Children's Summer Reading Program
Early Literacy
Storybook Walk

Library Visits 2024: 4,256

Technology:

Public access computers
Printer and scanner
FAX Machine
Free 24/7 WiFi

Total Circulation: 6,634

Services:

CloudLibrary
Interlibrary Loan
Technology Assistance
Reference Assistance

New Patrons: 82

Current Hours: Tuesdays and Thursdays 2-7, Wednesdays and Fridays 9-4, and Saturdays 9-noon (closed Saturdays from Memorial Day weekend through Labor Day weekend).

As always, please come by and see all that we have to offer our community.

Respectfully submitted,

Susan Atwood and Reba Stewart, Librarians

Board of Trustees: John Dube, Meridee Worcester, Doug Ronco, Jen Baron, Doug Cravens, Erin Holyoke, Jim Foley, Dave Barry, Donna Gilbert, Claudette Mason



WINTERPORT WATER DISTRICT- ANNUAL REPORT-2024

The Winterport Water District's goal is to operate and maintain the District's facilities as required by the Maine Department of Environmental Protection and the Maine Drinking Water Program and as required by its various permits and all applicable regulations. The Winterport Water District operates the Wastewater Treatment Facility at the end of 34 Sampson Street and the Water Treatment Facility at the end of the Reservoir Road. The Wastewater Treatment Plant treated 29.54 million gallons over 2024, which was an average daily flow of 0.080 MGD. Over the past year, we recorded a total of 52 inches of rainfall which contributed to higher flows at the facility.

This year continued to be a very productive for the District and its staff. The District has completed the work on the design for its upgraded wastewater treatment plant. In March of 2024, Apex Construction was awarded the lowest bid for the treatment plant upgrade in the amount of \$22,443,400. The District at the present time only had \$19,234,633 in funding commitments, with a total estimated \$24,931,200 required for project completion. During 2024, the District applied for several more grants to make up for the \$5,696,567 deficit. The District was able to secure a DEP CWSRF grant in the amount of \$1,000,000 and a MDOT climate infrastructure grant in the amount of \$2,282,000. Overall, the District has been able to obtain about 86.33 percent grant and a 14 percent loan package for the project. Construction of the new treatment plant will start in April of 2025.

The District's water system includes a water treatment plant that relies on two groundwater wells that supply the Town. The treatment facility monitors the water that is pumped and adds three chemicals: fluoride, chlorine, and a sequestering agent. Fluoride is used as a dental supplement, chlorine is used as a disinfection agent, and the sequestering agent is used to coat the piping and prevent downstream problems in boilers and other utility systems. The daily average for 2024, was 102,670 gallons of water pumped per day, or a total of 37.6 million gallons for the year. In October the District completed its Lead Service Line Inventory as required by the Lead and Copper rule. The District was responsible for inspecting and documenting the pipe material on the District side as well as the customer's side. The District was able to complete its list of 333 services with only handful of "unknowns"; this was mostly due to the support and understanding of our customers who let us into their homes for inspection. We greatly appreciate it.

Operations

Annaleis Hafford, P.E., General Manager
Kristin Clark, Superintendent
Chandler Merando, Chief Operator

Board of Trustees

Steven Long, Chairman
F. Douglas Ronco, Treasurer
Barbara Economy, Clerk
Donna Gilbert, Trustee
Brian Richardson, Trustee

WINTERPORT UNION MEETING HOUSE, INC

177 North Main Street Winterport, Maine 04496 www.WUMH.org

Dear Winterport Residents and Union Meeting House Members:

We would like to share with you planned activities for 2025, sponsored by the Meeting House Board. We have a talent show and a golf tournament planned for the summer. Dates will be posted on the website. Please check for updates! Also on the website, you will be able to sign up for the events. Make sure to spread the word about our wonderful events that benefit this historic centerpiece of Winterport!

Here at the Meeting House, we commemorated a pivotal moment in American History as we read Henry Wadsworth Longfellow's poem "Paul Revere's Ride". Did you know that the Union Meeting House is home to one of the few remaining bells that Revere himself made at his foundry? What a fantastic piece of history, right here in historic Winterport, Maine! We look forward to celebrating more events like this in the future and would love to have public participation.

With the help of volunteers and consultants, the Union Meeting House board of directors is continuing to restore this beautiful landmark. This work is an ongoing labor of love, which the leadership will continue to move forward with. If you or anyone you know is a skilled craftsman that you think would be a benefit to our cherished Meeting House, please let us know.

Our primary funding source is through your membership and donations. Please continue to support the Winterport Union Meeting House by renewing your membership. Please be on the lookout for the annual letter requesting dues. We are a registered 501(c)(3) non-profit. All donations are tax deductible.

If you have any questions or suggestions, please contact our President, Mark Fitzpatrick, at 207- 223-4967. You can also follow us on Facebook and for other info see our website at www.wumh.org

Sincerely,

Mark Fitzpatrick - President , Charlie Rizza - Vice President, Maggie English – Secretary,
Ann Ronco - Treasurer

Directors: Kim Pitula, Wade Poulton, Dean El-Hajj

Consultants: Tommye Whittaker, Mike Masnyk

GFW Winterport Woman's Club

It is a pleasure to report to the citizens of Winterport the ongoing work of the GFWC Winterport Woman's Club. Our members continue to beautify, support, and inform the community with various projects and programs, as we have done for the past 92 years! This past year has added more new members to our club, ensuring our programs and service continue into the future.

Annually, our members plant and maintain flowers that bloom all summer at the post office, Abbott Park, the Winterport Union Meeting House, the Winterport Memorial Library, Oak Hill Cemetery, and the Woman's Club stone planter. These plantings are then replaced in late fall with festive holiday greens. We sincerely thank community members Stan Bowden and Greg Herz for hanging our 16 lighted village Christmas wreaths in December, and later storing them away at the town municipal building.

This year, our members totally refurbished the six community benches at three town locations - Abbott Park, the Library, and the Union Meeting House. These benches were originally built over 30 years ago by our club. With help from our "Booster" volunteers, the steel supports were ground and painted, and new wooden slats were painted and installed. Commemorative plaques will be added to the benches this Spring.

Our 9th Annual Perennial Plant Sale was held in May and is a fundraiser which, along with the sale of the 64th issue of our Winterport Community Calendar, enabled us to support the Santa's Helpers at Smith and Wagner Schools and to award a \$2,000 scholarship to Olivia Chase, a 2024 Hampden Academy graduate. We are now planning for the 65th edition of the Community Calendar. All residents are invited to add their birthdays, anniversaries, or other special dates to the 2026 calendar by emailing Kathy White at dawklw@gmail.com.

In June our club honored Winterport's 2024 Spirit of America Tribute recipient, Tammy Higgins, at our annual dinner. At that time, we also announced a generous donation to New Hope Midcoast in honor of member Kathy White, who has served tirelessly as Chair of GFWC Maine's Signature Program - Domestic & Sexual Violence Awareness & Prevention.

The 9th annual Woman's Club Turkey Drive was held at three town locations in November, to help the Neighbor's Cupboard provide turkey dinners and feed local families at Thanksgiving and Christmas. Through the generosity of our community neighbors and friends we collected 30+ turkeys, many pounds of non-perishable food, cash, checks and gift cards, which all went directly to the Cupboard. It was our most successful turkey drive to date!

GFWC, The General Federation of Women's Clubs, is an international women's organization dedicated to community improvement by enhancing the lives of others through volunteer service. Our members are dedicated to this cause, but we also experience fun, learning, and wonderful friendship connection through our volunteer efforts. We welcome all local women to join us at a meeting or workday, to find out who we are and what we do! Get in touch with any club member, or contact us at winterportwomensclubme@gmail.com.

Ellen Van Vranken, President; Lisa Hanson, Vice President; Ginny Hughes, Secretary; Laurie McLean, Treasurer

Directors: Jackie Watson, Claudette Nason, Gloria Aurelio

REPORT OF THE WINTERPORT CEMETERY DISTRICT

Phil Higgins continues to serve as Sexton and the point of contact for purchase and location of graves, his phone number is listed below. Steve Wright has continued as Superintendent in charge of maintaining the cemeteries. Thank you, Phil and Steve, for your service over the years.

We are still dealing with the damage from the severe windstorm in in December of 2023 that caused serious damage to many of the trees that have sheltered the cemetery for the past 100 years. The work got done to remove the downed trees and avoid further damage to headstones. The age of the trees was such that many just could not be saved. This cost was included in a FEMA grant application made by the Town, which has yet to be received over a year later.

The recovery and replanting process will be slow and the results will take years to show, but we have already started a few seedlings purchased with a grant from the Maine Forest Service and the Soil Conservation District Canopy Project. Even before the storm we had done extensive work to trim and try to save these trees. Our annual appeal for gravestone repair and cleaning was replaced by an appeal for funds to assist in replanting more trees. It will be a long process.

The District Board meets on the third Monday of each month throughout the year. For those who may not know, there are seven public cemeteries in Winterport:

1. Oak Hill Cemetery on Lebanon Road
2. Bald Hill Cove Cemetery on the Rt. 1A and Old County Road
3. Grant/Littlefield Cemetery on Goshen Road
4. Perkins/Vinal Cemetery on the Monroe Road
5. Ellingwoods Corner Cemetery at Rt. 69/Ellingwoods Corner
6. Twining Cemetery on Twining Road
7. Cole Cemetery on Meadow Road

In addition to providing a final resting place, these cemeteries are also one of the best sources of the history of the people of Winterport, commemorating citizens and soldiers from as far back as the Revolutionary War. Unfortunately, time and neglect have put us in danger of losing permanently some of this history, especially in the smaller cemeteries. The Cemetery District is committed to preserving this part of our heritage.

Grave lots in the cemeteries are available for \$600.00 per grave (\$300.00 per grave, \$300.00 for perpetual care of grave and stone). Although the traditional sales of graves in lots of six are still available, they are also available individually or in groups of less than six. Those interested may contact Phil Higgins at (207) 299-4568, any of the trustees listed below, or write to the Winterport Cemetery District at P.O. Box 413, Winterport, Maine 04496.

Ed Russell, Chairman
Gloria Aurelio
Tammy Higgins
Barbara Carter
Paul Weaver



Argonne Post No. 138
THE AMERICAN LEGION
WINTERPORT, MAINE

Citizens of Winterport

Over the years the community has supported the Legion Post with various events and fundraising activity.

Each year, at Town Meeting the community has approved funds for the purchase of flags to be placed upon the graves of our departed veterans.

We are asking you for continued support for funding the flags.

The Argonne Post 138 of the American Legion, aka The Post, is entering it's second century of service to the local veteran community. Many of you have family or friends that have stepped forward to answer the call to serve our great Country. Upon their return to civilian life, many have joined the Legion.

At one time the Post had a membership that was more than 100+ members but over time those numbers have thinned. As I do my errands around town, I notice many more veteran's plates and I would like to extend a greeting, a "Thank you for stepping forward." and invite you to attend a meeting to consider joining our organization. An organization intended to serve Veterans. As we move into our second century, we need new blood to continue our core mission, Serving the needs of the veteran's community with programs like, Sons of the American Legion, maybe just a chance to get to know a little more about ourselves. Our meetings are held the Second Thursday of each month at 1900 hours in the Victoria Grant Civic Center on Park Drive.

For more information, please contact Phil Higgins, Commander at 207-299-4568, text or email at Philip.higgins@ymail.com.

Best regards.

Philip Higgins, Commander

Argonne Post 139

American Legion



Winterport Ambulance Service
PO Box 724
Winterport, ME 04496
207-505-7965



May 1, 2025

Dear Winterport Residents,

For over 40 years, Winterport Ambulance has proudly served as your trusted provider of emergency medical services. Since stepping into the role of Chief, I've listened closely to community feedback and have worked with our team to strengthen the areas that matter most to you—staffing, communication, and collaboration with our local emergency service partners.

I'm excited to share the progress we've made over the past year and the positive direction we're headed.

2024 Highlights and Achievements

In 2024, Winterport Ambulance responded to 501 emergency calls—361 of them right here in Winterport. My top priorities were to improve staffing coverage, deepen community engagement, and ensure our team had the tools and resources necessary to deliver high-quality care. I'm proud to say we made meaningful strides in each of these areas.

Staffing and Coverage

We achieved a 10% improvement in staffing coverage compared to 2023. Our 2023 coverage rate of 78% rose to 88% in 2024, and we've maintained that momentum into 2025. January had only one open shift, and both February, March and April were fully covered. If this trend continues, we're on track to reach a 98% coverage rate for the year—an incredible step forward for our service and the community.

Public Engagement and Transparency

Strengthening our connection with you remains a top priority. In 2024, we increased transparency by sharing regular updates on our staffing levels, call volumes, and team members through our Facebook page and in an update at the monthly town meeting. We also enjoyed participating in community events like the Cub Scouts' ambulance tour, the Blueberry Festival, and Trunk or Treat. These moments allow us to connect beyond emergencies and build lasting relationships.

Equipment and Readiness

A key part of our mission is ensuring our team has reliable tools to respond quickly and effectively. Last year, we conducted a full review of our equipment, resulting in key repairs like replacing the turbo in Ambulance 2 and adding studded tires for winter safety. We also improved our supply management to reduce waste and stay ready for whatever comes our way.

Looking Ahead: Goals for 2025

As we move into 2025, we're focused on continuing this momentum. Our goals include maintaining high staffing coverage, expanding outreach and education, and deepening training efforts with our partners at Winterport Fire Department, the Village, and West Frankfort Fire Departments.

We are deeply grateful for your ongoing support and confidence in Winterport Ambulance. We remain committed to serving you with professionalism, compassion, and excellence.

Sincerely,

Billy Hawkes,
EMS Chief
Winterport Ambulance Service



Winterport Ambulance Service
PO Box 724
Winterport, ME 04496
207-505-7965



SUBSCRIPTION FORM

With the purchase of this subscription, Winterport Ambulance Service agrees to waive any out-of-pocket (non-insurance) expense incurred for the emergency transport by our ambulance for any member of the undersigned's household who lives at the address listed below. This agreement will be in effect for one year from the date of receipt of payment for this subscription. If Winterport Ambulance is not available and the patient is transported by another service, this subscription does not apply and the patient will be subject to the transporting service's billing arrangements.

NAME: _____

PHYSICAL ADDRESS: _____

TELEPHONE: _____

MAILING ADDRESS: _____

SUBSCRIPTION COST: \$75.00

2025/2026



Fernald Field Dragway would like to express our sincere gratitude to the citizens of Winterport for your support!

As a token of our appreciation, Winterport residents (with a valid Winterport address on their Driver's License) can attend *any* race for a discounted admission of \$10.00 (*\$5.00 discount*). Veterans & First Responders' cost of admission is \$5.00 per person (*\$10 discount*), and children under the age of 5 get in for *FREE*.

We hope to see you at Fernald Field Dragway this season!



Crystal Lancaster, MBA
President of Fernald Field Dragway

☎ (207) 754-1022

✉ FernaldFieldDragway@gmail.com

📍 P: Airport Road, Winterport, ME 04496
M: P.O. Box 173, Minot, ME 04258