

Winterport Town Council Agenda

Date: March 7, 2023

Time: 7:00 PM

Location: 44 Main Street, Winterport, Maine

CALL TO ORDER

ROLL CALL / ATTENDANCE

CONSENT AGENDA

*ADOPT AGENDA

*FINANCIAL REPORTS

1. EXPENDITURES YTD / BUDGET BALANCES
2. REVENUES YTD / BUDGET BALANCES
3. GENERAL FUND LEDGER SUMMARY
4. RESERVES TRUSTS AND INVESTMENTS

*APPROVAL OF PAYROLL & INVOICE WARRANTS

*SCHEDULE OF MEETINGS

1. MARCH 21 & APRIL 4

*ACCEPT MINUTES

*OTHER MINUTES & AGENDAS (WALDO COUNTY)

*APPOINTMENTS & RESIGNATIONS

GUEST SPEAKERS & COMMITTEE REPORTS

1. BROADBAND COMMITTEE

INPUT FROM CITIZENS ON UNSCHEDULED ITEMS

SCHEDULED ITEMS

1. OLD BUSINESS
 - a. WATER DISTRICT – ANNALEIS HAFFORD
 - b. AMBULANCE AND CEMETARY REPORTS
 - c. COUNCIL POLICY AND PROCEDURES REVIEW
2. NEW BUSINESS
 - a. BOARD OF ASSESSMENT REVIEW (PROPOSAL)

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- b. SPECIAL TOWN MEETING FOR ARPA FUNDS
- c. PROJECT GRADUATION RSU 22 DONATIONS
- d. CONSERVATION COMMISSION

LEGAL

WRITTEN CORRESPONDENCE

ORAL COMMUNICATIONS

- A. TOWN MANAGERS REPORT
- B. COUNCIL COMMENTS

SIGNATURES

EXECUTIVE SESSION

ADJOURNMENT

Winterport Town Council Minutes

Date: 2/21/2023

Time: 7:00 PM

Location: 44 Main Street, Winterport, Maine

CALL TO ORDER & ROLL CALL

Present: Council Members English-Flannagan, Ronco, Cooper & Kelley. Higgins Absent

ITEMS FOR CONSENT AGENDA

- * Adopt Agenda
- * Financial Reports
- * Payroll & Invoice Warrants
 - o Payroll through Sunday, February 19th, 2023
 - o Invoices through Monday, February 20th, 2023
- * Approval of Warrants
- * Schedule of Meetings
 - o March 7 & March 21, 2023
- * Accept Minutes
- * Minutes & Agendas (Waldo County)
- * Appointments & Resignations

Motion made to accept consent agenda by councilor Kelly with the exception to pull the financial reports and minutes. Motion seconded by Ronco. Unanimous.

Discussion on financial reports: Councilor Kelly inquired about the phase 2 of the paving to be done and the paving account. Manager Ashley advised there was an error in the total amount showing for the paving account due to a journal entry not being created in the Trio system for the 22FY. This problem has been noticed and is being worked on with the town auditor. Manager Ashley stated that if there was money that was remaining in the account he would reach out to Wellman paving to consider doing more paving projects for this FY.

Discussion on minutes. Councilor Kelley advised that he would like to see a header footer and page numbers on minutes as there have been documents in the past go missing and feels as though this would further the meeting minute format. A brief discussion was had about the changing of the format going against the policy and procedures. A motion was made by councilor Kelley to add the header and footer and page numbers to the minutes which was seconded by councilor Ronco. A vote was made and had one abstention from councilor Cooper.

GUEST SPEAKERS & COMMITTEE REPORTS

- Broadband – Councilor Kelly provided an update on the broadband committee. They are moving forward with their website wfsbroadband.com and waiting on the MOU from the town of Prospect to join the towns involved.
- Annaleis Hafford from the Water District – Was not present.

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INPUT FROM CITIZENS ON UNSCHEDULED ITEMS

Dale Rowley representing the boy scouts for Winterport asked the council if he could continue with the original plans for constructing a 12x20 storage building on the west side of the VGCC. Council approved

SCHEDULED ITEMS

A. OLD BUSINESS

- a. Shipping Containers at Transfer Station – Manager Asheley provided the council with an additional quote from Maine Equipment Company on a 3 – 30yrs open top roll off containers. It would cost approximately \$6,000.00 each plus an additional \$1500.00 in freight. Community member David Nason advised that he has spoken with Josh Wellman and believes it would be cheaper to repair the existing containers since the containers would not be going further than DM&J. Council discussed the options, and asked for Manager Asheley to get a quote on 50yd closed top containers and speak with Josh Wellman of DM&J on the cost for repair. This item was tabled.
- b. Copier for Town Office - Manager Asheley discussed two options for a new copier for the town office. One from Transco and one from Kyocera. Manager Asheley stated that the Kyocera model would be significantly cheaper and provide 80,000 black and white copies yearly in comparison to Transco's quote for 1500 black and white copies monthly at a similar price point. A motion was made by councilor Ronco and seconded by councilor Kelley to purchase the Kyocera model that manager Asheley was suggesting the town move forward with. Unanimous.

B. NEW BUSINESS

- a. SJ Rollins Quote – Manager Asheley discussed with the council the quotes from SJ Rollins for a network upgrade, VOIP phone upgrade, Microsoft 365 licenses, a complete technology package for a zoom system for the conference room, manager's laptop and screens, as well as a tablet package for the town council members. Manager Asheley suggested that the town council approve the use of funds that were appropriated for ADA compliant doors that is no longer needed. Manager Asheley believes there is just over \$15,000.00 in the account. Manager Asheley suggested moving forward with the network upgrades, phone upgrade (which can be done at the same time) and the 365 licenses. Manager Asheley stated that he would purchase the bulk

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labor rate for SJ Rollins to complete the project which is \$108 an hour. Councilor Kelley made a motion to approve the purchases and would like Manager Ashley to try and get the licensing costs down and for the project to not exceed the amount that is in the existing account for the building maintenance. Councilor Ronco seconded the motion. Unanimous. The remaining projects from SJ Rollins will be budgeted for in the upcoming FY process. Manager Ashley did stress that he believes zoom meetings and training would not be going away. There was a discussion about zoom. Councilor Kelley asked Manager Ashley if the room would be used for training purposes. Manager Ashley stated yes, and that the fire department and ambulance service would have the opportunity to use the room as well.

- b. **Update on Grant for Fire Truck** – Councilor Kelley provided an update on the grant for the purchase of a new fire truck. The grant was not submitted in time and councilor Kelley suggested the town move forward with either ARPA funds or a bond issue.
- c. **Ambulance & Cemetery Reports** – The council asked Manager Ashley to request the quarterly finance reports from the ambulance and cemetery committee as was discussed during the town meeting in 2022. Manager Ashley stated he would reach out to the collective parties and would invite John Malcom the new ambulance director to a future meeting.

LEGAL

- **IRS Summons** – Manager Ashley stated the town was served with a summons from the federal IRS. Without going into executive session, Manager Ashley briefly described the summons and the situation. Manager Ashley stated that the town office staff is fully cooperating with the IRS and expects the issue to be resolved. At this time, the town is providing the IRS with tax information received and forms of payment for said taxed accounts.

WRITTEN CORRESPONDENCE - None

ORAL COMMUNICATIONS

A. TOWN MANAGER'S REPORT

- **P&P for Town Council** – Manager Ashley provided the council with the Policy and Procedures for the Town Council. Manager Ashley stated it shed further light on the roles and responsibilities of the council and the manager. Manager Ashley stated he

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has been concerned about bringing to council meeting what the whole council would like him to prepare for them for administrative follow up. Manager Ashe stated that private emails and face to face conversations for administrative follow up fell outside the scope of how he understands the council to operate. Specifically under oral communications, Manager Ashe stated that the Council (capitalized) is a whole unit, not an individual. Manager Ashe asked that if the council has administrative follow up for him to do prior to the next meeting to make sure it is clear at a council meeting, not in emails or face to face meetings so everyone is on the same page. Council Kelley suggested that the document be updated as he noticed grammatical errors. Council Ronco made a motion for the council to edit the document as well as the town manager and at the next meeting they will go over the suggested edits and come to terms on an updated document. Council Kelley seconded the motion.

- **Voting Booth's** – Manager Ashe stated there was no new update.
- **Trailer for Tractor** Manager Ashe stated this will be budgeted for in the upcoming FY process.
- **Transfer Station Repairs** – Manager Ashe stated he has asked for quotes for repairs to Randy's office. He has not received those quotes. However, he will try and roll forward the appropriated funds from last fiscal year to next fiscal year to complete a greater percentage of the necessary repairs.
- **Audit Draft** - Manager Ashe stated he spoke with the auditor and she is very busy and plans to make time to come into the office end of March / beginning of April.
- **Road maintenance – Phase 2** – Manager Ashe reiterated the issue with the journal entry and stated that if there is money available, he will try and see if Wellman will complete and projects prior to the next FY. If not, he hopes to roll remaining balance forward.
- **RS – MS Software** – Manager Ashe stated he was going to get with Councilor Kelley to go over this software, but either councilor Kelley or he has been too busy to connect at this time.
- **2023-2024 Budget Planning** – Manager Ashe stated it is time to start scheduling dates with the budget committee and the town council to start preparing the fy 2023-2024 Budget. It was agreed that the budget committee including Joe Tyler would meet together with the council rather than at separate meetings. Manager Ashe will schedule dates moving forward.
- **MUBEC** – Manager Ashe advised that he met with Jackie Robbins the town's accessor and code enforcement officer and stated that it would be prudent for the

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town to start the process of moving forward with adopting zoning for the town as the population is just under 4,000 people. The census was completed in 2020 and Winterport continues to grow. At 4,000 people, the town is forced to adopt the acronym MUBEC which essentially boils down to adopting zoning. Manager Asheley shared with the council that at this time, Jackie is not interested in tackling this project. She stated to manager Asheley that she believes the work load would be approximately 2 to 3 full days worth of work weekly.

- **Solid Waste Committee Update** – Manager Asheley stated there is still only 2 people on the committee. He has spoken with Mary Anne Royal and hopes that once the town's website and Facebook page are up and running it will be easier to get the word out.
- **Capital Budget 5 Year Plan** - Manager Asheley stated that this is continuing and he expects the accounts to grow over the next couple years as the town has several major accounts that need money for big ticket items, like a fire truck. He will work on this during the FY budget process.

B. COUNCIL COMMENTS – Council Ronco would like to see Executive Session on the agenda regardless if there is one scheduled or not.

ADJOURN – Councilor Ronco made a motion to adjourn the meeting, Councilor Cooper seconded the motion. Unanimous.

EXECUTIVE SESSION - None

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Location: 44 Main Street, Winterport, Maine

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
10 - COUNCIL	25,541.00	16,006.93	1,110.49	14,896.44	10,644.56	58.32
10 - PERSONNEL SV	14,900.00	7,705.89	0.00	7,705.89	7,194.11	51.72
20 - DEP. TAX COL	0.00	15.89	0.00	15.89	-15.89	----
25 - COUNCIL	14,500.00	7,250.00	0.00	7,250.00	7,250.00	50.00
26 - COUNCIL	400.00	440.00	0.00	440.00	-40.00	110.00
30 - SERVICES	10,350.00	8,126.26	1,110.49	7,015.77	3,334.23	67.79
10 - STAFF DEV/TR	350.00	0.00	0.00	0.00	350.00	0.00
21 - CONTINGENCY	10,000.00	8,126.26	1,110.49	7,015.77	2,984.23	70.16
70 - EXPENSES	291.00	174.78	0.00	174.78	116.22	60.06
16 - MILEAGE	100.00	0.00	0.00	0.00	100.00	0.00
20 - MISC /CELL	191.00	174.78	0.00	174.78	16.22	91.51
12 - ASSESSMENT	32,300.00	19,552.84	0.00	19,552.84	12,747.16	60.54
10 - PERSONNEL SV	3,600.00	1,800.00	0.00	1,800.00	1,800.00	50.00
11 - SALARIES	3,600.00	1,800.00	0.00	1,800.00	1,800.00	50.00
20 - SUPPLIES	400.00	0.00	0.00	0.00	400.00	0.00
20 - SUPPLIES	400.00	0.00	0.00	0.00	400.00	0.00
30 - SERVICES	28,250.00	17,752.84	0.00	17,752.84	10,497.16	62.84
10 - STAFF DEV/TR	100.00	0.00	0.00	0.00	100.00	0.00
12 - RE-VAL	9,000.00	6,500.00	0.00	6,500.00	2,500.00	72.22
16 - PRINTING & R	150.00	0.00	0.00	0.00	150.00	0.00
24 - ASSESSING	12,000.00	8,000.00	0.00	8,000.00	4,000.00	66.67
39 - MAP UPDATES	3,000.00	0.00	0.00	0.00	3,000.00	0.00
65 - COMPUTER LIC	4,000.00	3,252.84	0.00	3,252.84	747.16	81.32
70 - EXPENSES	50.00	0.00	0.00	0.00	50.00	0.00
16 - MILEAGE	50.00	0.00	0.00	0.00	50.00	0.00
15 - TWN BENEFITS	122,929.00	64,786.69	572.95	64,213.74	58,715.26	52.24
10 - PERSONNEL SV	81,045.00	41,213.76	0.00	41,213.76	39,831.24	50.85
95 - HEALTH BENEF	79,735.00	40,716.25	0.00	40,716.25	39,018.75	51.06
96 - INCOME PROTE	1,310.00	497.51	0.00	497.51	812.49	37.98
70 - EXPENSES	41,884.00	23,572.93	572.95	22,999.98	18,884.02	54.91
10 - SOC SEC	27,554.00	15,995.89	572.95	15,422.94	12,131.06	55.97
12 - WORK COMP	10,500.00	5,299.40	0.00	5,299.40	5,200.60	50.47
14 - UNEMP SEC	800.00	129.87	0.00	129.87	670.13	16.23
15 - RETIREMENT	3,030.00	2,147.77	0.00	2,147.77	882.23	70.88
17 - INSURANCES	16,272.00	15,574.00	0.00	15,574.00	698.00	95.71
15 - INSURANCES	16,272.00	15,574.00	0.00	15,574.00	698.00	95.71
10 - GEN LIABILIT	7,863.00	7,530.06	0.00	7,530.06	332.94	95.77
20 - VEHICLES	3,000.00	2,865.62	0.00	2,865.62	134.38	95.52
50 - P.O.L./BONDS	4,900.00	4,688.32	0.00	4,688.32	211.68	95.68
80 - BOILER	509.00	490.00	0.00	490.00	19.00	96.27
20 - ADMIN	274,711.00	167,671.67	158.80	167,512.87	107,198.13	60.98
10 - PERSONNEL SV	189,803.00	115,931.10	158.80	115,772.30	74,030.70	61.00
10 - SALARIES	83,398.00	59,659.52	0.00	59,659.52	23,738.48	71.54
20 - DEP. TAX COL	54,018.00	15,365.10	42.80	15,322.30	38,695.70	28.37
30 - TREASURER	31,948.00	23,503.11	0.00	23,503.11	8,444.89	73.57
40 - TOWN CLERK	18,239.00	17,155.28	0.00	17,155.28	1,083.72	94.06
45 - SPECIAL PAYS	2,200.00	132.09	0.00	132.09	2,067.91	6.00
47 - MERIT PAY	0.00	116.00	116.00	0.00	0.00	----

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
20 - ADMIN CONT'D						
20 - SUPPLIES	3,050.00	2,179.94	0.00	2,179.94	870.06	71.47
10 - GENERAL	3,000.00	2,129.94	0.00	2,129.94	870.06	71.00
45 - MANUALS/PUBS	50.00	50.00	0.00	50.00	0.00	100.00
30 - SERVICES	77,258.00	46,778.82	0.00	46,778.82	30,479.18	60.55
10 - STAFF DEV/TR	750.00	80.00	0.00	80.00	670.00	10.67
13 - LEGAL FEES	5,000.00	3,764.40	0.00	3,764.40	1,235.60	75.29
16 - PRINTING & R	5,200.00	578.23	0.00	578.23	4,621.77	11.12
22 - ADVERTISING	1,500.00	2,449.16	0.00	2,449.16	-949.16	163.28
25 - POSTAGE	8,160.00	3,256.93	0.00	3,256.93	4,903.07	39.91
27 - COMP SERVICE	6,850.00	2,874.75	0.00	2,874.75	3,975.25	41.97
34 - MAINT CONTRA	1,800.00	1,758.78	0.00	1,758.78	41.22	97.71
37 - LIEN REC/DIS	6,400.00	2,116.00	0.00	2,116.00	4,284.00	33.06
40 - ELEC / EM PH	4,750.00	835.00	0.00	835.00	3,915.00	17.58
42 - RR FEES	2,200.00	1,669.02	0.00	1,669.02	530.98	75.86
46 - AUDIT/ACCTG	9,000.00	7,196.25	0.00	7,196.25	1,803.75	79.96
49 - DUES	5,460.00	5,436.18	0.00	5,436.18	23.82	99.56
65 - COMPUTER LIC	20,188.00	14,764.12	0.00	14,764.12	5,423.88	73.13
70 - EXPENSES	4,600.00	2,781.81	0.00	2,781.81	1,818.19	60.47
16 - MILEAGE	4,000.00	2,573.95	0.00	2,573.95	1,426.05	64.35
20 - MISC /CELL	600.00	207.86	0.00	207.86	392.14	34.64
25 - MUNIC BLDGS	20,306.00	5,712.94	6,858.73	-1,145.79	21,451.79	-5.64
20 - SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
10 - GENERAL	200.00	0.00	0.00	0.00	200.00	0.00
30 - SERVICES	10,650.00	1,037.15	6,858.73	-5,821.58	16,471.58	-54.66
28 - REPAIR EQUIP	150.00	0.00	0.00	0.00	150.00	0.00
29 - REPAIR BLDGS	9,000.00	702.15	6,858.73	-6,156.58	15,156.58	-68.41
31 - MAINT BLDGS	1,500.00	335.00	0.00	335.00	1,165.00	22.33
80 - UTILITIES	9,456.00	4,675.79	0.00	4,675.79	4,780.21	49.45
10 - ELECTRICITY	3,600.00	2,097.33	0.00	2,097.33	1,502.67	58.26
15 - HEAT	2,200.00	806.63	0.00	806.63	1,393.37	36.67
20 - TELEPHONE	1,000.00	473.52	0.00	473.52	526.48	47.35
21 - EMAIL/WEBNET	1,400.00	782.37	0.00	782.37	617.63	55.88
25 - WATER	190.00	222.94	0.00	222.94	-32.94	117.34
30 - SEWER	291.00	236.00	0.00	236.00	55.00	81.10
35 - ALARM	600.00	0.00	0.00	0.00	600.00	0.00
37 - SPRINKLER	175.00	57.00	0.00	57.00	118.00	32.57
30 - PLANNING BD	9,025.00	200.00	0.00	200.00	8,825.00	2.22
10 - PERSONNEL SV	1,200.00	100.00	0.00	100.00	1,100.00	8.33
17 - WAGES	1,200.00	100.00	0.00	100.00	1,100.00	8.33
20 - SUPPLIES	75.00	0.00	0.00	0.00	75.00	0.00
10 - GENERAL	75.00	0.00	0.00	0.00	75.00	0.00
30 - SERVICES	7,750.00	100.00	0.00	100.00	7,650.00	1.29
13 - LEGAL FEES	5,000.00	100.00	0.00	100.00	4,900.00	2.00
18 - PROFESSIONAL	2,250.00	0.00	0.00	0.00	2,250.00	0.00
22 - ADVERTISING	500.00	0.00	0.00	0.00	500.00	0.00
35 - FIRE DEPT	58,386.00	16,100.81	0.00	16,100.81	42,285.19	27.58
10 - PERSONNEL SV	11,604.00	2,186.81	0.00	2,186.81	9,417.19	18.85
14 - EM DIR/ CEO	605.00	302.50	0.00	302.50	302.50	50.00

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R Debits	M O N T H - Credits	YTD Net	Unexpended Balance	Percent Spent
35 - FIRE DEPT CONT'D						
85 - FIRE CHIEF	2,860.00	1,884.31	0.00	1,884.31	975.69	65.88
90 - FIREFIGHTERS	8,139.00	0.00	0.00	0.00	8,139.00	0.00
20 - SUPPLIES	21,700.00	2,409.50	0.00	2,409.50	19,290.50	11.10
10 - GENERAL	15,200.00	0.00	0.00	0.00	15,200.00	0.00
30 - RADIO/CELL	4,000.00	33.90	0.00	33.90	3,966.10	0.85
35 - GAS,OIL	2,400.00	2,375.60	0.00	2,375.60	24.40	98.98
45 - MANUALS/PUBS	100.00	0.00	0.00	0.00	100.00	0.00
30 - SERVICES	15,500.00	7,760.95	0.00	7,760.95	7,739.05	50.07
10 - STAFF DEV/TR	1,000.00	0.00	0.00	0.00	1,000.00	0.00
28 - REPAIR EQUIP	6,000.00	1,344.82	0.00	1,344.82	4,655.18	22.41
29 - REPAIR BLDGS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
30 - MAINT EQUIP	7,000.00	6,042.95	0.00	6,042.95	957.05	86.33
31 - MAINT BLDGS	500.00	125.00	0.00	125.00	375.00	25.00
58 - EM /INTERNET	0.00	248.18	0.00	248.18	-248.18	----
80 - UTILITIES	9,582.00	3,743.55	0.00	3,743.55	5,838.45	39.07
10 - ELECTRICITY	3,450.00	2,017.81	0.00	2,017.81	1,432.19	58.49
15 - HEAT	3,950.00	1,104.11	0.00	1,104.11	2,845.89	27.95
20 - TELEPHONE	1,476.00	621.63	0.00	621.63	854.37	42.12
25 - WATER	279.00	0.00	0.00	0.00	279.00	0.00
30 - SEWER	427.00	0.00	0.00	0.00	427.00	0.00
40 - CODE ENFORCE						
10 - PERSONNEL SV	7,560.00	4,000.00	0.00	4,000.00	3,560.00	52.91
14 - EM DIR/ CEO	6,960.00	4,000.00	0.00	4,000.00	2,960.00	57.47
20 - SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
40 - TRAINING	100.00	0.00	0.00	0.00	100.00	0.00
70 - EXPENSES	500.00	0.00	0.00	0.00	500.00	0.00
16 - MILEAGE	500.00	0.00	0.00	0.00	500.00	0.00
45 - PUBLIC WORKS						
20 - SUPPLIES	564,300.00	491,684.95	7,177.84	484,507.11	79,792.89	85.86
55 - ROAD SALT	38,500.00	38,500.00	0.00	38,500.00	0.00	100.00
60 - WINTER SAND	55,000.00	54,528.68	0.00	54,528.68	471.32	99.14
30 - SERVICES	470,080.00	398,505.50	7,177.84	391,327.66	78,752.34	83.25
29 - REPAIR BLDGS	1,000.00	0.00	7,177.84	-7,177.84	8,177.84	-717.78
31 - MAINT BLDGS	250.00	0.00	0.00	0.00	250.00	0.00
52 - PLOWING CONT	468,830.00	398,505.50	0.00	398,505.50	70,324.50	85.00
80 - UTILITIES	720.00	150.77	0.00	150.77	569.23	20.94
10 - ELECTRICITY	720.00	150.77	0.00	150.77	569.23	20.94
50 - PUBLIC WORKS						
10 - PERSONNEL SV	172,777.00	50,740.49	41.60	50,698.89	122,078.11	29.34
50 - ROAD MAINTEN	48,027.00	19,593.09	41.60	19,551.49	28,475.51	40.71
52 - P.T.DRV/LABR	6,200.00	1,399.99	0.00	1,399.99	4,800.01	22.58
20 - SUPPLIES	36,450.00	13,006.94	0.00	13,006.94	23,443.06	35.68
10 - GENERAL	400.00	57.56	0.00	57.56	342.44	14.39
30 - RADIO/CELL	1,000.00	744.57	0.00	744.57	255.43	74.46
35 - GAS,OIL	4,200.00	1,700.36	0.00	1,700.36	2,499.64	40.48
50 - SIGNS	1,500.00	338.69	0.00	338.69	1,161.31	22.58
52 - TOOLS	500.00	0.00	0.00	0.00	500.00	0.00
75 - GRAVEL	7,000.00	1,444.00	0.00	1,444.00	5,556.00	20.63

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R Debits	M O N T H - Credits	YTD Net	Unexpended Balance	Percent Spent
50 - PUBLIC WORKS CONT'D						
77 - MULCH HAY	350.00	0.00	0.00	0.00	350.00	0.00
80 - COLD PATCH	8,000.00	2,553.25	0.00	2,553.25	5,446.75	31.92
90 - RD CULVERTS	10,000.00	4,624.95	0.00	4,624.95	5,375.05	46.25
91 - DR. CULVERTS	3,500.00	1,543.56	0.00	1,543.56	1,956.44	44.10
30 - SERVICES	82,100.00	16,740.47	0.00	16,740.47	65,359.53	20.39
10 - STAFF DEV/TR	100.00	0.00	0.00	0.00	100.00	0.00
25 - POSTAGE	0.00	1.13	0.00	1.13	-1.13	----
28 - REPAIR EQUIP	4,000.00	3,475.96	0.00	3,475.96	524.04	86.90
30 - MAINT EQUIP	6,500.00	4,301.38	0.00	4,301.38	2,198.62	66.18
31 - MAINT BLDGS	200.00	0.00	0.00	0.00	200.00	0.00
32 - ROAD MAINT	20,000.00	4,180.00	0.00	4,180.00	15,820.00	20.90
55 - CULV STEAM	2,500.00	0.00	0.00	0.00	2,500.00	0.00
61 - GRADER	1,800.00	0.00	0.00	0.00	1,800.00	0.00
64 - DITCHING	20,000.00	300.00	0.00	300.00	19,700.00	1.50
70 - TREE REMOVAL	7,500.00	2,000.00	0.00	2,000.00	5,500.00	26.67
75 - CULVERTS	7,500.00	0.00	0.00	0.00	7,500.00	0.00
78 - CROSSWALK	4,000.00	2,425.00	0.00	2,425.00	1,575.00	60.63
79 - LINE PAINT	8,000.00	0.00	0.00	0.00	8,000.00	0.00
91 - WATER DIST	0.00	57.00	0.00	57.00	-57.00	----
55 - PUBLIC WORKS	395,000.00	225,513.84	134,516.47	90,997.37	304,002.63	23.04
70 - EXPENSES	395,000.00	225,513.84	134,516.47	90,997.37	304,002.63	23.04
56 - PAVING	395,000.00	225,513.84	134,516.47	90,997.37	304,002.63	23.04
60 - SOLID WASTE	302,925.00	205,562.95	23,668.25	181,894.70	121,030.30	60.05
10 - PERSONNEL SV	56,340.00	36,912.75	31.60	36,881.15	19,458.85	65.46
60 - SUPERVISOR	36,462.00	23,889.94	31.60	23,858.34	12,603.66	65.43
70 - ATTENDANT	19,628.00	12,746.70	0.00	12,746.70	6,881.30	64.94
80 - LABOR / OT	250.00	276.11	0.00	276.11	-26.11	110.44
20 - SUPPLIES	2,100.00	596.24	0.00	596.24	1,503.76	28.39
10 - GENERAL	1,500.00	181.78	0.00	181.78	1,318.22	12.12
35 - GAS,OIL	600.00	414.46	0.00	414.46	185.54	69.08
30 - SERVICES	56,150.00	61,735.49	23,636.65	38,098.84	18,051.16	67.85
16 - PRINTING & R	450.00	0.00	0.00	0.00	450.00	0.00
28 - REPAIR EQUIP	6,000.00	1,280.07	0.00	1,280.07	4,719.93	21.33
29 - REPAIR BLDGS	7,500.00	24,758.00	23,636.65	1,121.35	6,378.65	14.95
30 - MAINT EQUIP	9,000.00	4,841.20	0.00	4,841.20	4,158.80	53.79
31 - MAINT BLDGS	1,000.00	755.00	0.00	755.00	245.00	75.50
49 - DUES	900.00	837.50	0.00	837.50	62.50	93.06
81 - BURNING	0.00	701.20	0.00	701.20	-701.20	----
82 - ASHES TESTS	350.00	126.00	0.00	126.00	224.00	36.00
92 - RENTAL	2,100.00	1,825.00	0.00	1,825.00	275.00	86.90
95 - MCGRAW TRANS	28,850.00	26,611.52	0.00	26,611.52	2,238.48	92.24
80 - UTILITIES	5,135.00	2,010.95	0.00	2,010.95	3,124.05	39.16
10 - ELECTRICITY	4,500.00	1,604.91	0.00	1,604.91	2,895.09	35.66
20 - TELEPHONE	635.00	406.04	0.00	406.04	228.96	63.94
90 - DISPOSAL FEE	183,200.00	104,307.52	0.00	104,307.52	78,892.48	56.94
10 - COMPACTOR	105,000.00	58,767.41	0.00	58,767.41	46,232.59	55.97
20 - DEMO DEBRIS	36,650.00	18,433.43	0.00	18,433.43	18,216.57	50.30
50 - SEPTAGE	5,200.00	1,920.00	0.00	1,920.00	3,280.00	36.92
60 - RECYCLING	27,350.00	21,367.85	0.00	21,367.85	5,982.15	78.13
70 - FREON	1,400.00	517.50	0.00	517.50	882.50	36.96

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
60 - SOLID WASTE CONT'D						
80 - TIRES	3,000.00	2,334.90	0.00	2,334.90	665.10	77.83
82 - ASHES TIPPIN	4,400.00	966.43	0.00	966.43	3,433.57	21.96
83 - HAZARDOUS WA	200.00	0.00	0.00	0.00	200.00	0.00
65 - RECREATION	32,508.00	11,454.64	0.00	11,454.64	21,053.36	35.24
10 - PERSONNEL SV	18,508.00	8,055.41	0.00	8,055.41	10,452.59	43.52
10 - SALARIES	0.00	17.54	0.00	17.54	-17.54	----
23 - RECREATION	18,508.00	8,037.87	0.00	8,037.87	10,470.13	43.43
20 - SUPPLIES	400.00	360.37	0.00	360.37	39.63	90.09
10 - GENERAL	200.00	360.37	0.00	360.37	-160.37	180.19
33 - MEDICAL	200.00	0.00	0.00	0.00	200.00	0.00
50 - CAP ITEMS	2,500.00	0.00	0.00	0.00	2,500.00	0.00
10 - CAPITAL EXP	2,500.00	0.00	0.00	0.00	2,500.00	0.00
60 - PROGRAMS	11,000.00	2,968.86	0.00	2,968.86	8,031.14	26.99
70 - BASKETBALL	2,000.00	581.06	0.00	581.06	1,418.94	29.05
71 - T-BALL	500.00	0.00	0.00	0.00	500.00	0.00
74 - SPEC EVENTS	500.00	45.00	0.00	45.00	455.00	9.00
90 - FALL SOCCER	1,500.00	1,342.80	0.00	1,342.80	157.20	89.52
91 - CHEERING	500.00	0.00	0.00	0.00	500.00	0.00
92 - BASEBALLCLIN	500.00	0.00	0.00	0.00	500.00	0.00
94 - LITTLELEAGUE	500.00	1,000.00	0.00	1,000.00	-500.00	200.00
96 - REC MISC	5,000.00	0.00	0.00	0.00	5,000.00	0.00
70 - EXPENSES	100.00	70.00	0.00	70.00	30.00	70.00
16 - MILEAGE	100.00	70.00	0.00	70.00	30.00	70.00
70 - RECBLDGVGCC	7,953.00	4,094.24	0.00	4,094.24	3,858.76	51.48
10 - PERSONNEL SV	250.00	0.00	0.00	0.00	250.00	0.00
12 - CUSTODIAN	250.00	0.00	0.00	0.00	250.00	0.00
20 - SUPPLIES	100.00	35.59	0.00	35.59	64.41	35.59
10 - GENERAL	100.00	35.59	0.00	35.59	64.41	35.59
30 - SERVICES	3,000.00	1,541.00	0.00	1,541.00	1,459.00	51.37
29 - REPAIR BLDGS	2,000.00	1,541.00	0.00	1,541.00	459.00	77.05
31 - MAINT BLDGS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
80 - UTILITIES	4,603.00	2,517.65	0.00	2,517.65	2,085.35	54.70
10 - ELECTRICITY	1,800.00	995.46	0.00	995.46	804.54	55.30
15 - HEAT	1,615.00	949.25	0.00	949.25	665.75	58.78
25 - WATER	468.00	222.94	0.00	222.94	245.06	47.64
30 - SEWER	720.00	350.00	0.00	350.00	370.00	48.61
75 - PARKS&GRNDS	15,400.00	11,358.14	266.94	11,091.20	4,308.80	72.02
10 - PERSONNEL SV	5,000.00	7,328.53	266.94	7,061.59	-2,061.59	141.23
51 - ROAD ASST	5,000.00	7,328.53	266.94	7,061.59	-2,061.59	141.23
20 - SUPPLIES	800.00	521.31	0.00	521.31	278.69	65.16
10 - GENERAL	300.00	0.00	0.00	0.00	300.00	0.00
35 - GAS,OIL	500.00	521.31	0.00	521.31	-21.31	104.26
30 - SERVICES	5,100.00	3,360.00	0.00	3,360.00	1,740.00	65.88
30 - MAINT EQUIP	400.00	0.00	0.00	0.00	400.00	0.00
31 - MAINT BLDGS	300.00	145.00	0.00	145.00	155.00	48.33
34 - MAINT CONTRA	900.00	520.00	0.00	520.00	380.00	57.78
57 - GRASS SEED	3,500.00	2,695.00	0.00	2,695.00	805.00	77.00

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R M O N T H - Debits	Credits	YTD Net	Unexpended Balance	Percent Spent
75 - PARKS&GRNDS CONT'D						
50 - CAP ITEMS	4,500.00	148.30	0.00	148.30	4,351.70	3.30
10 - CAPITAL EXP	0.00	148.30	0.00	148.30	-148.30	----
31 - WLKNG TRACK	500.00	0.00	0.00	0.00	500.00	0.00
40 - DRAINAGE	2,000.00	0.00	0.00	0.00	2,000.00	0.00
60 - EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	0.00
85 - GEN ASSIST						
20 - SUPPLIES	50.00	0.00	0.00	0.00	50.00	0.00
10 - GENERAL	50.00	0.00	0.00	0.00	50.00	0.00
80 - UTILITIES	4,250.00	1,803.00	0.00	1,803.00	2,447.00	42.42
10 - ELECTRICITY	300.00	0.00	0.00	0.00	300.00	0.00
15 - HEAT	1,000.00	0.00	0.00	0.00	1,000.00	0.00
40 - FOOD	100.00	0.00	0.00	0.00	100.00	0.00
45 - RENT	1,500.00	818.00	0.00	818.00	682.00	54.53
50 - PERSONAL	150.00	0.00	0.00	0.00	150.00	0.00
55 - MEDICAL	100.00	0.00	0.00	0.00	100.00	0.00
60 - FUNERAL	1,000.00	985.00	0.00	985.00	15.00	98.50
65 - COOKING GAS	100.00	0.00	0.00	0.00	100.00	0.00
87 - SOC SVC AGEN						
70 - EXPENSES	7,100.00	0.00	0.00	0.00	7,100.00	0.00
34 - WCCAP	2,000.00	0.00	0.00	0.00	2,000.00	0.00
40 - MMAP	500.00	0.00	0.00	0.00	500.00	0.00
45 - WWC	1,000.00	0.00	0.00	0.00	1,000.00	0.00
52 - NEW HOPE WM	1,000.00	0.00	0.00	0.00	1,000.00	0.00
55 - SENIORSGROUP	2,600.00	0.00	0.00	0.00	2,600.00	0.00
90 - COMMUNITY PR						
60 - PROGRAMS	351,476.00	288,576.06	0.00	288,576.06	62,899.94	82.10
15 - UNION MTG HS	700.00	0.00	0.00	0.00	700.00	0.00
25 - LIBRARY	43,815.00	43,815.00	0.00	43,815.00	0.00	100.00
35 - MEMORIAL DAY	400.00	400.00	0.00	400.00	0.00	100.00
55 - CEMETERIES	56,561.00	56,561.00	0.00	56,561.00	0.00	100.00
67 - VOL AMBULANC	250,000.00	187,800.06	0.00	187,800.06	62,199.94	75.12
94 - INTERGVT EXP						
70 - EXPENSES	3,725,265.00	2,937,876.18	0.00	2,937,876.18	787,388.82	78.86
62 - SCHOOL DIST	3,149,551.00	2,362,162.95	0.00	2,362,162.95	787,388.05	75.00
64 - COUNTY TAX	575,714.00	575,713.23	0.00	575,713.23	0.77	100.00
96 - ANIMAL CNTRL						
10 - PERSONNEL SV	5,000.00	1,426.56	0.00	1,426.56	3,573.44	28.53
72 - WAGES	5,000.00	1,426.56	0.00	1,426.56	3,573.44	28.53
20 - SUPPLIES	800.00	0.00	0.00	0.00	800.00	0.00
10 - GENERAL	800.00	0.00	0.00	0.00	800.00	0.00
70 - EXPENSES	4,500.00	2,102.15	0.00	2,102.15	2,397.85	46.71
80 - ANIMAL SHEL	4,500.00	2,102.15	0.00	2,102.15	2,397.85	46.71
97 - OTHER SAFETY						
70 - EXPENSES	108,842.00	54,439.77	0.00	54,439.77	54,402.23	50.02
68 - STREET LGTS	18,864.00	11,593.77	0.00	11,593.77	7,270.23	61.46

Expense Summary Report

ALL Departments
ALL Months

Account	Budget Net	- C U R R Debits	M O N T H - Credits	YTD Net	Unexpended Balance	Percent Spent
97 - OTHER SAFETY CONT'D						
70 - HYDRANTS	89,978.00	42,846.00	0.00	42,846.00	47,132.00	47.62
98 - RESERVES	170,750.00	105,000.00	0.00	105,000.00	65,750.00	61.49
70 - EXPENSES	170,750.00	105,000.00	0.00	105,000.00	65,750.00	61.49
18 - PW EQUIP RES	10,000.00	0.00	0.00	0.00	10,000.00	0.00
74 - FD CAP RES	35,000.00	0.00	0.00	0.00	35,000.00	0.00
77 - TOWN OFFICE	105,000.00	105,000.00	0.00	105,000.00	0.00	100.00
93 - TRANSFER ST	20,000.00	0.00	0.00	0.00	20,000.00	0.00
94 - ASSESSING	750.00	0.00	0.00	0.00	750.00	0.00
Final Totals	6,435,926.00	4,701,238.85	174,372.07	4,526,866.78	1,909,059.22	70.34

Revenue Summary Report

Department(s): ALL
ALL

Account	Budget Net	- C U R R Debits	M O N T H - Credits	YTD Net	Uncollected Balance	Percent Collected
99 - REVENUES	1,968,010.00	9,909,579.10	15,875,029.31	5,965,450.21	-3,997,440.21	303.12
301 - EXCISE TAXES	785,000.00	607.72	511,675.06	511,067.34	273,932.66	65.10
302 - BOAT EXCISE	4,000.00	0.00	775.20	775.20	3,224.80	19.38
305 - PROPERTY TAXES	0.00	9,876,700.92	14,478,548.77	4,601,847.85	-4,601,847.85	----
306 - HOMESTEAD REIMBURSEMENT	335,000.00	0.00	291,679.00	291,679.00	43,321.00	87.07
310 - STATE REVENUE SHARING	475,000.00	0.00	437,292.06	437,292.06	37,707.94	92.06
311 - URIP RD ASSISTANCE	50,000.00	0.00	50,652.00	50,652.00	-652.00	101.30
312 - SNOWMOBILE REIMBURSEMENT	0.00	1,285.00	1,284.28	-0.72	0.72	----
313 - VETERANS REIMBURSEMENT	2,900.00	0.00	998.00	998.00	1,902.00	34.41
314 - REC BUILDING RENTAL	250.00	0.00	100.00	100.00	150.00	40.00
316 - TREE GROWTH REIMBURSEMENT	1,900.00	0.00	2,526.85	2,526.85	-626.85	132.99
319 - GA REIMBURSEMENT	500.00	0.00	440.01	440.01	59.99	88.00
321 - INTEREST EARNED - CHECKING	5,500.00	0.00	0.00	0.00	5,500.00	0.00
323 - INTEREST EARNED - ALL TAXES	25,000.00	865.37	18,068.48	17,203.11	7,796.89	68.81
329 - FERNALD FIELD FEES	10,000.00	0.00	10,050.00	10,050.00	-50.00	100.50
330 - TOWN CLERK FEES	2,800.00	0.00	1,268.00	1,268.00	1,532.00	45.29
331 - PLUMBING PERMIT - TOWN FEES	400.00	0.00	762.75	762.75	-362.75	190.69
333 - HUNT.,FISH.,BOAT,SNOW,ATV FEES	1,200.00	0.00	754.25	754.25	445.75	62.85
335 - AUTO REGISTRATION FEES	16,000.00	0.00	11,436.00	11,436.00	4,564.00	71.48
339 - PLANNING BOARD REVENUES	1,000.00	0.00	825.00	825.00	175.00	82.50
340 - PHOTOCOPY FEES	10.00	0.00	1.00	1.00	9.00	10.00
342 - DISPOSAL FEES COLLECTED	30,000.00	7.33	30,487.33	30,480.00	-480.00	101.60
343 - TAX WRITE OFFS	0.00	14.67	0.00	-14.67	14.67	----
344 - ABATEMENTS	0.00	22,814.84	0.00	-22,814.84	22,814.84	----
349 - DEMO REC'D FROM DM&J	4,300.00	0.00	4,347.40	4,347.40	-47.40	101.10
350 - ANIMAL CONTROL	1,000.00	0.00	803.00	803.00	197.00	80.30
357 - CABLE FRANCHISE FEES	24,650.00	0.00	0.00	0.00	24,650.00	0.00
358 - INSURANCE CLAIMS RECEIVED	0.00	0.00	1,300.00	1,300.00	-1,300.00	----
375 - CASH UP OVERAGE/SHORTAGE	100.00	2,635.79	5,011.16	2,375.37	-2,275.37	999.99
380 - MISCELLANEOUS/OTHER REVENUES	3,000.00	0.00	1,488.71	1,488.71	1,511.29	49.62
381 - BASKETBALL	1,200.00	0.00	30.00	30.00	1,170.00	2.50
382 - FALL SOCCER PROGRAM	800.00	0.00	750.00	750.00	50.00	93.75
383 - T-BALL	500.00	0.00	0.00	0.00	500.00	0.00
386 - OTHER REC FEES	1,000.00	0.00	675.00	675.00	325.00	67.50
390 - TRANSFER FROM FUND BALANCE	180,000.00	0.00	0.00	0.00	180,000.00	0.00
397 - SALE OF PROPERTY	5,000.00	4,647.46	11,000.00	6,352.54	-1,352.54	127.05
Final Totals	1,968,010.00	9,909,579.10	15,875,029.31	5,965,450.21	-3,997,440.21	303.12

General Ledger Summary Report

Fund(s): ALL
ALL

Account	- C U R R M O N T H -		---- Y T D ----		Balance Net
	Debits	Credits	Debits	Credits	
1 - GENERAL FUND/GENERAL LEDGER (O	41,440,797.17	41,440,797.17	41,440,797.17	41,440,797.17	0.00
Assets	19,497,765.86	18,595,093.52	19,497,765.86	18,595,093.52	3,062,050.61
000-00 GENERAL FUND/GENERAL LEDGER	0.00	0.00	0.00	0.00	832.69
102-00 PETTY CASH	0.00	0.00	0.00	0.00	550.00
102-01 BASKETBALL TOURNEY PETTY CASH	0.00	0.00	0.00	0.00	300.00
102-02 TRANSFER STATION PETTY CASH	0.00	0.00	0.00	0.00	50.00
103-00 WATERFRONT CD	0.00	0.00	0.00	0.00	31,390.14
110-02 2002 TAXES	0.00	0.00	0.00	0.00	-848.81
110-09 2009 RE TAXES	0.00	0.00	0.00	0.00	-134.56
110-11 2011 RE TAXES	0.00	0.00	0.00	0.00	0.08
110-15 2015 RE TAXES	0.00	0.00	0.00	0.00	1,536.18
110-19 2019 RE Taxes	0.00	0.00	0.00	0.00	-2,859.11
110-20 2020 RE Taxes	0.00	0.00	0.00	0.00	3,077.34
110-21 2021 RE TAXES	0.45	376.25	0.45	376.25	-3,455.53
110-22 2022 RE TAXES	18,129.13	134,022.38	18,129.13	134,022.38	-1,151.65
110-23 2023 RE Taxes	14,434,855.15	12,833,302.42	14,434,855.15	12,833,302.42	1,594,723.04
110-24 2024 RE TAXES	399.90	1,280.86	399.90	1,280.86	-880.96
111-00 CHECKING CAMDEN NATIONAL	4,635,375.55	5,333,806.90	4,635,375.55	5,333,806.90	1,189,095.32
112-00 CHECKING IRS ELECTRONIC TRANSF	48,513.74	48,513.74	48,513.74	48,513.74	-662.56
114-00 ARPA CNB SAVINGS ACCOUNT	0.00	0.00	0.00	0.00	421,367.96
115-12 2012 LIENS	0.00	1,134.98	0.00	1,134.98	0.00
115-17 2017 LIENS	0.00	688.45	0.00	688.45	-688.45
115-18 2018 Liens	0.00	0.00	0.00	0.00	-2,655.03
115-19 2019 Liens	0.00	0.00	0.00	0.00	-616.44
115-20 2020 LIENS	0.00	0.00	0.00	0.00	-2,949.66
115-21 2021 LIENS	0.00	42,897.78	0.00	42,897.78	-699.27
115-22 2022 LIENS	119,222.08	120,991.75	119,222.08	120,991.75	-1,769.67
120-13 2013 Tax Acquired	0.00	0.00	0.00	0.00	406.67
120-14 2014 Tax Acquired	0.00	2.06	0.00	2.06	405.45
120-15 2015 Tax Acquired	0.00	1,676.83	0.00	1,676.83	119.88
120-16 2016 Tax Acquired	0.00	2,269.82	0.00	2,269.82	-269.32
120-17 2017 Tax Acquired	0.00	1,099.68	0.00	1,099.68	799.01
120-18 2018 Tax Acquired	0.00	1,073.18	0.00	1,073.18	3,413.44
120-19 2019 Tax Acquired	0.00	1,290.61	0.00	1,290.61	4,421.04
120-20 2020 Tax Acquired	0.00	3,446.86	0.00	3,446.86	5,203.54
120-21 2021 TAX ACQUIRED	12,036.75	10,630.99	12,036.75	10,630.99	17,385.05
120-22 2022 TAX ACQUIRED	87,006.95	20,382.83	87,006.95	20,382.83	81,328.55
120-23 2023 TAX ACQUIRED	142,226.16	36,205.15	142,226.16	36,205.15	105,666.05
121-65 DUE FROM TRUSTS	0.00	0.00	0.00	0.00	18.15
131-00 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	75,192.64
132-00 WALDO COUNTY ARPA FUNDS	0.00	0.00	0.00	0.00	-28,000.00
140-00 WINTERPORT ARPA FUNDS	0.00	0.00	0.00	0.00	-421,367.96
197-00 RETURNED CHECKS (ACTUAL AMT)	0.00	0.00	0.00	0.00	-6,222.63
Liabilities	743,051.10	380,440.19	743,051.10	380,440.19	-41,636.40
201-00 ACCOUNTS PAYABLE	380,483.62	0.00	380,483.62	0.00	-408,947.19
201-60 ACCRUED SALARIES PAYABLE	0.00	0.00	0.00	0.00	6,541.25
203-00 VITAL RECORDS	1,332.60	2,730.00	1,332.60	2,730.00	3,287.00
204-00 AUTO TITLE FEES	7,240.50	7,374.50	7,240.50	7,374.50	517.76
204-01 AUTO REG SALES TAX	85,771.56	84,088.56	85,771.56	84,088.56	-1,086.40
205-00 SECRETARY OF STATE (AUTO FEE)	130,257.70	134,128.81	130,257.70	134,128.81	-462.07
206-00 HUNTING & FISHING - STATE FEES	3,357.75	3,685.25	3,357.75	3,685.25	-807.00

General Ledger Summary Report

Fund(s): ALL
ALL

Account	- C U R R M O N T H -		---- Y T D ----		Balance Net
	Debits	Credits	Debits	Credits	
1 - GENERAL FUND/GENERAL LEDGER (OOB) CONT'D					
207-00 PLUMBING LICENSE - STATE FEES	1,385.74	1,271.25	1,385.74	1,271.25	-248.25
207-01 SUBSURFACE SYSTEM SURCHARGE	225.00	214.50	225.00	214.50	2,514.00
208-00 DOG LICENSES - STATE FEES	1,098.00	1,226.00	1,098.00	1,226.00	293.00
209-00 ATV/BOAT/SNOWMOBILE -STATE FE	10,074.00	12,188.00	10,074.00	12,188.00	5,755.56
210-00 SALES TAX - ATV/BOAT/SNOWMOBII	8,093.99	9,944.24	8,093.99	9,944.24	4,973.96
211-00 MEDICARE WITHHOLDING (0.0145)	6,032.44	5,846.84	6,032.44	5,846.84	-6,086.88
211-01 MEDICARE W/H EFTPS	5,519.60	5,846.52	5,519.60	5,846.52	259.12
212-00 SOCIAL SECURITY W/H (0.062)	26,471.99	25,000.60	26,471.99	25,000.60	-1,394.25
212-01 SOCIAL SECURITY W/H EFTPS	24,194.31	24,306.04	24,194.31	24,306.04	4,530.01
213-00 FEDERAL TAX WITHHOLDING	17,677.96	17,666.65	17,677.96	17,666.65	-980.82
213-01 FEDERAL TAX W/H EFTPS	17,131.21	18,361.18	17,131.21	18,361.18	922.29
214-00 STATE TAX WITHHOLDING	5,563.80	7,291.25	5,563.80	7,291.25	520.33
215-00 EMPLOYER MATCH IRA	1,788.73	2,147.77	1,788.73	2,147.77	1,928.26
217-00 PLUMBING INSPECTOR 65% FEES	3,270.00	3,051.00	3,270.00	3,051.00	-247.00
220-00 DEFERRED PROPERTY TAX REVENUE	0.00	0.00	0.00	0.00	199,241.89
223-00 INCOME PROTECTION/EMP PAY	341.37	290.52	341.37	290.52	879.25
226-00 AFLAC EMPLOYEE DEDUCTION	92.64	0.00	92.64	0.00	-304.53
226-01 HEALTH INSURANCE COPAY	23.01	0.00	23.01	0.00	-23.01
226-02 DENTAL INSURANCE COPAY	797.17	885.78	797.17	885.78	506.02
226-04 State Levy	658.18	769.83	658.18	769.83	355.33
227-00 IRA EMPLOYEE DEDUCTION	4,014.27	4,179.76	4,014.27	4,179.76	1,141.37
230-00 DUE TO TRUST FUNDS	0.00	4,437.50	0.00	4,437.50	25,343.80
232-00 DUE MUN REVENUE SHARING	0.00	0.00	0.00	0.00	47,398.76
239-00 DUE TO FERNALD FIELD RESERVE	0.00	0.00	0.00	0.00	829.45
240-00 DUE TO FUEL FUND	0.00	0.00	0.00	0.00	3,658.48
241-00 DUE TO FIRE DEPT CAP RESERVE	0.00	0.00	0.00	0.00	25,000.00
242-00 DUE TO PUBLIC WORKS CAP RESERV	0.00	0.00	0.00	0.00	4,486.90
243-00 DUE TO TRANSFER STATION RESER'	0.00	0.00	0.00	0.00	2,573.40
249-00 AMBULANCE YEARLY RENT PAYMENT	0.00	0.00	0.00	0.00	14,022.61
250-00 REC DONATIONS	0.00	0.00	0.00	0.00	2,357.66
251-00 FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00	100.00
252-00 VGCC DONATIONS	0.00	0.00	0.00	0.00	755.19
256-00 CAP PROJ - CONSERVATION COMM	153.96	3,507.84	153.96	3,507.84	18,258.35
Fund Balance	21,199,980.21	22,465,263.46	21,199,980.21	22,465,263.46	3,103,687.01
300-00 REVENUE CONTROL ACCOUNT	11,858,002.06	15,855,442.27	11,858,002.06	15,855,442.27	3,997,440.21
400-00 APPROPRIATION CONTROL	4,700,761.97	6,609,821.19	4,700,761.97	6,609,821.19	1,909,059.22
500-00 FUND BALANCE	4,641,216.18	0.00	4,641,216.18	0.00	-2,802,812.42
2 - TRUST FUNDS					
Assets	0.00	0.00	0.00	0.00	0.00
100-00 Camden National Cash	0.00	0.00	0.00	0.00	14,697.98
101-00 MCKENNY FUND IN/OUT	0.00	0.00	0.00	0.00	12,923.65
101-01 MCKENNY FUND BEGIN BALANCE	0.00	0.00	0.00	0.00	-162,128.56
104-00 MCKENNY FUND INTEREST	0.00	0.00	0.00	0.00	-1.20
105-00 MCKENNY FUND REVENUE	0.00	0.00	0.00	0.00	-3,758.74
105-50 Change in FMV-McKENNEY	0.00	0.00	0.00	0.00	-2,082.43
106-00 MCKENNY FUND EXPENSES	0.00	0.00	0.00	0.00	-4,320.35
107-00 AMERICAN FUNDS IN/OUT	0.00	0.00	0.00	0.00	35,856.56
107-02 AMERICAN FUND QRTLY DIVIDENDS	0.00	0.00	0.00	0.00	-815.88
108-00 EATON VANCE IN/OUT	0.00	0.00	0.00	0.00	117,239.27
108-02 EATON VANCE DIVIDENDS	0.00	0.00	0.00	0.00	-4,379.71

General Ledger Summary Report

Fund(s): ALL
ALL

Account	- C U R R M O N T H - Debits	Credits	---- Y T D ---- Debits	Credits	Balance Net
2 - TRUST FUNDS CONT'D					
109-01 ATWOOD TRUST BEGIN BALANCE	0.00	0.00	0.00	0.00	-884.15
109-04 ATWOOD TRUST INTEREST	0.00	0.00	0.00	0.00	-0.08
110-01 THOMPSON TRUST BEGIN BALANCE	0.00	0.00	0.00	0.00	-1,327.35
110-04 THOMPSON TRUST INTEREST	0.00	0.00	0.00	0.00	-0.11
111-00 HALL TRUST FUND IN/OUT	0.00	0.00	0.00	0.00	-15.15
111-01 HALL TRUST BEGIN BALANCE	0.00	0.00	0.00	0.00	-1,003.66
111-04 HALL TRUST INTEREST	0.00	0.00	0.00	0.00	-0.09
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
3 - TRANSFER STATION RESERVE					
Assets	0.00	0.00	0.00	0.00	0.00
101-01 TRANSFER STA BEGIN BALANCE	0.00	0.00	0.00	0.00	-33.39
104-00 TRANSFER STA RESERVE INTEREST	0.00	0.00	0.00	0.00	-0.46
106-00 TRANSFER STA RESERVE EXPENSE	0.00	0.00	0.00	0.00	33.85
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
4 - FIRE DEPARTMENT CAPITAL RESERV					
Assets	0.00	0.00	0.00	0.00	0.00
101-00 FIRE DEP CAP INVESTMENT IN/OUT	0.00	0.00	0.00	0.00	120,603.04
101-01 FIRE DEPT CAPITAL BEGIN BALANC	0.00	0.00	0.00	0.00	-88,208.22
104-00 FIRE DEPT CAP RES INTEREST	0.00	0.00	0.00	0.00	-143.87
105-00 FIRE DEPT CAP RES REVENUE	0.00	0.00	0.00	0.00	-78,090.13
106-00 FIRE DEPT CAP RES EXPENSES	0.00	0.00	0.00	0.00	45,839.18
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
5 - FERNALD FIELD CAPITAL RESERVE					
Assets	0.00	0.00	0.00	0.00	0.00
101-00 FERNALD FIELD RESERVE IN/OUT	0.00	0.00	0.00	0.00	11,595.85
101-01 FERNALD FIELD RES BEGIN BALANC	0.00	0.00	0.00	0.00	-8,985.35
102-00 DUE TO FERNALD FIELD RESERVE	0.00	0.00	0.00	0.00	-2,570.55
104-00 FERNALD FIELD RES INTEREST	0.00	0.00	0.00	0.00	-39.95
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL
ALL

Account	- C U R R M O N T H -		---- Y T D ----		Balance
	Debits	Credits	Debits	Credits	Net
6 - TOWN OFFICE CAPITAL RESERVE CONT'D					
6 - TOWN OFFICE CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
Assets	0.00	0.00	0.00	0.00	0.00
101-00 TOWN OFFICE RESERVE IN/OUT	0.00	0.00	0.00	0.00	125,491.52
101-01 TOWN OFFICE RES BEGIN BALANCE	0.00	0.00	0.00	0.00	-119,197.42
104-00 TOWN OFFICE CAP RES INTEREST	0.00	0.00	0.00	0.00	-195.10
105-00 TOWN OFFICE CAP RES REVENUE	0.00	0.00	0.00	0.00	-10,000.00
106-00 TOWN OFFICE CAP RES EXPENSES	0.00	0.00	0.00	0.00	3,901.00
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
7 - PUBLIC WORKS RESERVES					
7 - PUBLIC WORKS RESERVES	0.00	0.00	0.00	0.00	0.00
Assets	0.00	0.00	0.00	0.00	0.00
101-01 PUBLIC WORKS RES BEGIN BALANCE	0.00	0.00	0.00	0.00	-20,022.58
104-00 PUBLIC WORKS EQUIP INTEREST	0.00	0.00	0.00	0.00	-0.03
105-00 PUBLIC WORKS EQUIP REVENUE	0.00	0.00	0.00	0.00	-12,033.85
106-00 PUBLIC WORKS EQUIP EXPENSES	0.00	0.00	0.00	0.00	32,056.46
Liabilities	0.00	0.00	0.00	0.00	0.00
201-00 PUBLIC WORKS BUILDING IN/OUT	0.00	0.00	0.00	0.00	-49,869.65
201-01 PUBLIC WORKS BUILD BEG BALANCE	0.00	0.00	0.00	0.00	49,538.45
204-00 PUBLIC WORKS BUILD INTEREST	0.00	0.00	0.00	0.00	331.20
Fund Balance	0.00	0.00	0.00	0.00	0.00
9 - FIRE DEPT EQUIP CAP RESERVE					
9 - FIRE DEPT EQUIP CAP RESERVE	0.00	0.00	0.00	0.00	0.00
Assets	0.00	0.00	0.00	0.00	0.00
101-00 FIRE DEPT EQUIP RESERVE IN/OUT	0.00	0.00	0.00	0.00	13,313.74
101-01 FIRE DEPT EQUIP BEGIN BALANCE	0.00	0.00	0.00	0.00	-43,397.22
104-00 FIRE DEPT EQUIP RES INTEREST	0.00	0.00	0.00	0.00	-6.65
106-00 FIRE DEPT EQUIP RES REVENUE	0.00	0.00	0.00	0.00	30,090.13
Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
Final Totals	41,440,797.17	41,440,797.17	41,440,797.17	41,440,797.17	0.00

Conservation Commission
February 23, 2023
Minutes
DRAFT

1. Call to Order: Meeting was called to order by Chair, Tanya Lubansky at 6:01
2. Roll Call Attendance: Mary Anne Royal, Amy Browne, Alan Cohen, Tanya Lubansky, Kelsey Sullivan, Katherine Collins
3. Approve October Meeting Minutes: Tabled
4. Signs at Town Properties: KS recommended Voss Signs, an online source and will send a link; MAR will find out if sign making needs to go out to bid
5. Survey quotes: MAR reported that she identified all surveyors in our area, checked state license bureau for current license and emailed those who held a current license; five responded; although several expressed interest after repeated requests for a quote only Herrick & Salisbury responded with a quote of \$8,250-9,450: KC reported that she contacted the owner of the land abutting Rocky Knoll, Robert Corrette, and in their conversation he noted that individuals were trespassing on his land and that he is interested in walking the boundary; KC will follow-up and ask if Commission members could join them; after discussion a motion was made to approve up to \$9750 of existing funds for survey of Rocky Knoll, 2nd Amy Browne, unanimous; MAR will present to Town Council; further discussion resulted in a recommendation to begin a conversation with RSU 22 about extending the Abbot Park trail that ends at the field; MAR will begin that conversation.
6. Other Business
 - a. Blueberry Hill Trail Extension: Tabled; KS will set a work session to clear existing trail
 - b. Adopt A Road: MAR reported that the bookmark project resulted in no new roads being adopted; bookmarks are still available at the Town Office and Tea Maineia: AB suggest working with schools to set up an Earth Day challenge; MAR will contact principals of Smith and Wagner schools and will bring ideas to the next meeting.
 - c. Airport Property Walk: March 23, 5:30
 - d. Timber Harvest: KS will talk with a forestry contact for recommendations of a licensed forester to help us develop a Forestry Management Plan

e. TL reported that Chris Tremblay has resigned from the Commission

7. Adjourn: Motion to adjourn, KS, 2nd, AC, unanimous. Meeting was adjourned at 7:08

Town of Winterport
Maine Conservation Commission
By-laws

1. Name: The name of this Commission shall be the Winterport Conservation Commission. It shall be hereinafter referred to in these By-laws as the Commission.
Commission: Authority: The Commission is a Conservation Commission established pursuant to 30-A M.R.S. § 3261.

2. Purpose: The Commission shall serve in an advisory capacity to the Town Council in connection with the management of the parcels of land generally referred to in Appendix A, hereinafter referred to as Conservation Properties. The Commission may also serve in a similar capacity in connection with other Town resources and properties as the Town Council directs. The Town Council shall consult the Commission before taking action to change the use of, enter into any contract regarding, or to convey any interest in any of the Conservation Properties.

3. Membership:

A. Appointment: Members of the Commission shall be appointed by the legally elected governing body of the Town. No fewer than three and no more than seven members shall be appointed to the Commission from within the general population of the Town.

B. Length of Term: Each member shall serve for a three-year term.

C. Succession: Members may be reappointed for subsequent terms.

D. Vacant Seats: Should a seat on the CommitteeCommission become vacant prior to a member's term expiring, the Town Council will appoint a resident to serve out that term.

E. Meetings: The Commission should hold an annual meeting in March. Other meetings may be held as necessary as called by the chair or by petition of two members of the Commission. Meetings shall be open to the public and the public shall be given reasonable notice of meetings.

F. Officers: The Commission shall elect, at its annual meeting a chair, vice-chair, secretary, and any other officer as the Commission may deem necessary.

I. Chair: The Chair shall preside at all meetings, shall be responsible for the assigning of tasks, and shall see to it that the Commission carries out its duties and obligations as provided by these by laws.

II. Vice-Chair: The Vice-Chair shall preside at meetings in the absence of the Chair, shall be responsible for the assigning of tasks, and

shall assume the other duties of the chair if the chair is unable to carry them out.

III. Secretary: The Secretary shall keep the minutes of the annual and other meetings, shall maintain a list of current members and shall notify members in a timely fashion of upcoming meetings.

G. Rules of Order: The Commission shall operate under Robert's Rules of Order when setting policy or taking other official actions.

H. Quorum: A majority of appointed members shall constitute a quorum.

I. Affirmative Votes: A motion duly made and seconded shall be considered passed if approved by a simple majority of those present and voting, providing a quorum is present at the time of the vote.

4. Responsibilities: Responsibilities of the Commission shall include, but not be limited to, the following:

A. Property Line Maintenance: To assist the Town in maintaining boundary lines around designated Town properties, so that the Town's properties can be truly identified and located on the face of the earth.

B. Resource Inventory: To determine on behalf of the Town what natural resources exist on designated Town properties, and in what quantities. Such resources shall include, but not be limited to, timber and other forest products, soil and water resources, aquifers, wildlife (both game and non- game), historical and archaeological concerns, potential for agricultural crops, recreational opportunities, and open space.

C. Legal Restraints: To assist the Town in understanding and/or developing any restrictions on certain uses of designated properties put into effect by the terms of leases and deeds or by previous or future actions of the Town including deed restrictions.

D. Management Strategies: To determine the various strategies which, based on the information at hand, the Commission considers appropriate when providing for management and/or maintenance of designated Town properties. These various actions shall outline the different directions the Town could take in utilizing the properties, and shall attempt to project the outcome and results; environmentally, fiscally, and aesthetically, of any particular management action. In addition, these suggested actions shall take into account what is known about the management, use, and potential use of adjacent properties which may have an impact on the Town properties in question.

E. Management Plans: The Commission shall develop, review, and recommend management plans, which provide for the public will and appropriate use of the properties under consideration.

F. Overseeing the Plans: On approval of the plans by the Town, the Commission shall carry out the terms of the Management Plans as follows:

I. Work with the public and private sectors, including social,

fraternal, and civic organizations; private individuals; other organizations; corporations; and units of the local, state, and county and federal government; as needed, to see that the objectives of the Management Plans are met.

II. Prepare fiscal budgets and statements, and help seek appropriations and funding from public and private sources, which the Committee Commission deems necessary to carry out various aspects of the Management Plans.

III. Recommend and review the expenditure of funds to ascertain that these expenditures are in the best interests of the Town and of the continued management of the properties.

G. Public Outreach: The Commission will communicate with residents through various avenues in order to promote use of Conservation Properties by residents.

H. Annual Report: The Commission shall prepare an annual report of its activities and of the status and condition of properties under its review or management.

This annual report shall include:

I. A review of the activities which the Commission has undertaken during the previous year and of any major events which affected the properties.

II. Any indications that Management Plans, as adopted, might be in need of update or revision.

III. An outline of the Commission's proposed activities for the coming year as it pertains to carrying out the objectives of current or revised Management Plans or other proposed Commission activities.

5. Public Meetings: The Commission may, as it deems necessary, conduct public or other forums to obtain information and receive comments on any aspect of the Commission's activities.

6. Amendments: Amendments to these By-laws may be made by vote of the Commission, subject to the following conditions:

A. Members shall be notified at least two weeks prior to the meeting at which the amendments will be voted upon of the time, place, date and location of the meeting and of the proposed amendments.

B. The amendments must be approved by a simple majority of Commission members.

C. The amendments, once having been approved by the Commission, shall be submitted to the Winterport Town Council for approval.

D. Amendments shall take effect one week following their approval by the Winterport Town Council.

By-laws were Approved by a vote of the Winterport Conservation Committee on December 8, 1997, and approved by the Selectmen on January 27, 1998.

By-laws were Amended by the Winterport Conservation Committee on September 27, 2018 and approved by the Town Council on October 23, 2018

By-laws were Amended by the Winterport Conservation Committee on October 28, 2021 and approved by Town Council on November 16, 2021

By-laws were Amended by the Winterport Conservation Committee on October 27, 2022

APPENDIX A Conservation Properties

- 1) Blueberry Hill Land - Tax map R-4 Lot 200
- 2) Stream Road Property, Tax map R-13 Lot 1
- 3) Meadow Brook Property, Tax map R-9 Lot 25
- 4) Airport (Natural Areas), Tax Map R-8 Lot 46 and Map R-7 Lot 87
- 5) Rocky Knoll, Tax map R-5 Lot 185
- 6) Any other properties the Town of Winterport may own or acquire that include significant natural resources or conservation opportunities

Conservation Commission
Report to Town Council
March 2023

1. Bylaws Update: Rocky Knoll has been added to the Bylaws Appendix (attached) and we request your approval of this update.

2. Pursuant to the Commission responsibilities as stated in Title 30-A, §3261, 3.B. *Have the care and superintendence of the public parks and, subject to the approval of the municipal officers, direct the expenditure of all money appropriated for the improvement of those parks*, the Commission is requesting approval to move forward in three areas:
 - a. Survey of Rocky Knoll: In order to develop trails on this property a survey is needed. One abutting landowner noted that individuals have trespassed on his property and is willing to work with us to remediate the problem. It is our goal to extend the trail from Abbot Part to the Wagner School and hence onto Rocky Knoll. The Commission authorized up to \$9750 for a survey based on the quote received from Herrick & Salisbury (attached). Five licensed surveyors were contacted and though several expressed an interest and after several reminders were sent no others responded with a quote. How would the Council like to proceed?

 - b.. Trail Signage: The Council voted to mark all Conservation properties with signage and to repair/replace signage on Blueberry Hill. Does this need to go out to bid?

 - c. Timber Harvest: A Forestry Management Plan is needed to responsibly harvest timber on conservation properties. We are in the process of locating a licensed forester to create such a plan but need to know how you would like to proceed.

From: [Jennifer Kielbasa](mailto:Jennifer.Kielbasa@outlook.com)
To: winterporttownmanager@outlook.com
Subject: Hampden Academy Class of 2023 Project Graduation
Date: Tuesday, February 28, 2023 10:58:47 AM

Hampden Academy Class of 2023 Project Graduation

Dear Mr. Ashley,

The students and parents of Hampden Academy's Class of 2023 have been hard at work planning for the senior class's Project Graduation celebration. With graduation for our seniors quickly approaching, we are reaching out to local towns and businesses for the much needed financial support to make this year's Project Graduation a success.

Project Graduation is an all-night event created to promote a safe, supervised, alcohol and drug-free evening for graduating seniors. Through donations and the work of volunteers, Project Graduation is able to provide a fun-filled evening for students to celebrate their graduation. Project Graduation is a nationwide event that started in Maine in 1980 in response to the high number of drug and alcohol related deaths during the commencement season.

Each year the Hampden Academy Project Graduation Committee is tasked with raising \$20,000 to \$30,000 to make this event a reality and success. In addition to paying for the venue, food, and the evening's entertainment, we also give away prizes throughout the night and ensure every senior attending receives one. We are asking you to please consider making a monetary donation to the Class of 2023 Project Graduation.

If the Town of Winterport is able to support the event, donation checks should be made payable to Hampden Academy Class of 2023 and mailed to Hampden Academy Class of 2023, C/O Jennifer Kielbasa, 85 Johns Way, Hampden, ME, 04444. For additional information please contact Jennifer Kielbasa via email at JenniferKielbasa@gmail.com and Rachelle Pattershall at RPattershall@rsu22.us. Please mail donations or contact us by April 1st if you are able to support this important event.

Thank you in advance for your generosity and support of our senior class.

Sincerely,

Hampden Academy Class of 2023 Project Graduation Committee



Winterport Ambulance Service
PO Box 724
Winterport, ME 04496
207-505-7965



To the Winterport Town Council,

In the beginning of 2022, Winterport Ambulance was operating with 25 active members which consisted of 9 Drivers, 8 Emergency Medical Technicians, and 8 Paramedics. Our roster now stands at 23 highly active members.

Our crews, which are consistently being staffed at the Paramedic level 24 hours per day, have been able to provide the highest level of prehospital emergency medical care to the citizens of Winterport and Frankfort 591 times in 2022. That is an increase of 97 calls for assistance in a single year. We are proud that we have risen to the increasing demand for our services.

While our demand increases, so does the cost of fuel, supplies, and medications. Unfortunately, the rate of reimbursement has not kept up with the increases. We utilize a billing company that is known for their excellence, and are confident we are receiving the highest reimbursement possible.

We are proud of our service. We are proud of what we do. We know that in the coming years we will have to replace one of our ambulances, and are working on ways to ensure funding. For now though, we are focused on continuing to provide high quality care to the citizens in our coverage areas.

To that end, we are requesting that this year, as with the last two years, the town of Winterport support us with \$250,000.

Respectfully,

John C Malcolm
Director/Paramedic
Winterport Ambulance Service

Winterport Ambulance Service
DRAFT* 2023 Budget *DRAFT

Income	
Ambulance Fees	\$197,500.00
Ambulance Subscriptions	\$5,000.00
Donations - Unrestricted	\$600.00
Fundraising	\$0.00
Divident Income	
Municipal Fees Total	\$276,000.00
Winterport Fee	\$250,000.00
Frankfort Fee	\$26,000.00
Total Income	\$479,100.00
Expenses	
Accounting/Billing Fees	\$12,757.50
ALS Support	\$4,000.00
Clothing	\$1,500.00
Donations	\$0.00
Dues & Subscriptions	\$600.00
Education	\$100.00
Emergency Supplies	\$0.00
Equipment & Repairs	\$1,250.00
Fees	\$300.00
Insurance	\$5,600.00
Medical Supplies & Materials	\$8,000.00
Miscellaneous	\$500.00
Mobile Hotspot/Phone	\$630.00
Occupancy	\$14,022.61
Office/General Administrative Expenses	\$1,200.00
Oxygen	\$1,250.00
Payroll	
Employer Liability	\$27,615.52
Payroll Processing Fees	\$2,700.00
Payroll Wages	\$360,987.19
Total Payroll	\$391,302.71
Postage	\$175.00
Vehicles	
Vehicle Fuel	\$7,200.00
Vehicle Registration	\$82.00
Vehicle Repairs	\$8,000.00
Total Vehicles	\$15,282.00
Workers' Compensation	\$20,000.00
Total Expenses	\$478,469.82
Total Income	\$479,100.00
Net Income	\$630.18

Fee

Winterport, no change	\$250,000.00
Frankfort, Increase of \$11,000	\$26,000.00