

## **Public Notice of the Town of Winterport**

Is hereby given that the Town Council will hold a **Town Council Meeting** in person.

(Town Office – 44 Main Street)

**Tuesday, March 21, 2023 at 7:00 PM**

To consider the following:

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **ITEMS FOR CONSENT AGENDA**

- \* Adopt Agenda
- \* Financial Reports
- \* Payroll & Invoice Warrants
  - A. Payroll through Sunday, **March 19, 2023.**
  - B. Invoices through Monday, **March 20, 2023**
  
- \* Schedule of Meetings
  - A. **April 4, 2023**
  - B. **April 18, 2023**
- \* Approve Minutes
- \* Minutes & Agendas (Waldo County)
- \* Appointments & Resignations

#### **GUEST SPEAKERS & COMMITTEE REPORTS**

- **Broadband Committee**

#### **INPUT FROM CITIZENS ON UNSCHEDULED ITEMS**

#### **SCHEDULED ITEMS**

##### **A. OLD BUSINESS**

- a. **CONSERVATION COMMISSION**
- b. **TRANSFER STATION CONTAINERS**
- c. **COUNCIL POLICIES AND PROCEDURES**
- d. **SPECIAL TOWN MEETING ON ARPA FUNDS - DISCUSSION**

##### **B. NEW BUSINESS**

#### **LEGAL**

#### **CORRESPONDENCE – WRITTEN NOTICES**

**ORAL COMMUNICATIONS**

- A. TOWN MANAGER'S REPORT**
- B. COUNCIL COMMENTS**

**SIGN WARRANTS**

**ADJOURN**

# Winterport Town Council Agenda

Date: March 7, 2023

Time: 7:00 PM

Location: 44 Main Street, Winterport, Maine

CALL TO ORDER

ROLL CALL / ATTENDANCE

Chair – English Flannagan, Councilors Cooper, Ronco, Higgins, Kelley

CONSENT AGENDA

Motion to consent agenda but pull expenditures YTD by Kelley, Second Higgins, vote-unanimous.

\*ADOPT AGENDA

\*FINANCIAL REPORTS

1. EXPENDITURES YTD / BUDGET BALANCES

Expenditures – Councilor Kelley asked Town Manager Asheby about several remaining balances to see if they were accurate including the road maintenance line. Manager Asheby stated the balances in the expense detail report were accurate.

2. REVENUES YTD / BUDGET BALANCES

3. GENERAL FUND LEDGER SUMMARY

4. RESERVES TRUSTS AND INVESTMENTS

\*APPROVAL OF PAYROLL & INVOICE WARRANTS

\*SCHEDULE OF MEETINGS

1. MARCH 21 & APRIL 4

\*ACCEPT MINUTES

\*OTHER MINUTES & AGENDAS (WALDO COUNTY)

\*APPOINTMENTS & RESIGNATIONS

GUEST SPEAKERS & COMMITTEE REPORTS

1. BROADBAND COMMITTEE- Councilor Kelley provided an update on the Broadband committee. He stated they meet bi-weekly and Prospect has signed the MOU. They are seeking a second infrastructure grant for roughly 20 million. Broadband

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committee is waiting on an ISP. Councilor Kelley also asked Town Manager Ashe to remove Leo Lechance from the Spectrum bill that the town receives. Manager Ashe acknowledged.

## INPUT FROM CITIZENS ON UNSCHEDULED ITEMS

Phil Foley requested the council provide him permission to donate Thomas Skrat's helmet to his wife as a gift since his passing. Unanimous.

## SCHEDULED ITEMS

### 1. OLD BUSINESS

- a. WATER DISTRICT – ANNALEIS HAFFORD provided an update to the council on where the water district stands as of this day. In summary, there is an 11% rate increase on water and no increase on sewer at this time. They are currently waiting for the electrical cost to go out to bid before moving forward with the project. For further information please come to the informational public meeting at the town office on March 13 at 6PM.
- b. AMBULANCE AND CEMETARY REPORTS – Manager Ashe read aloud an update from the ambulance association provided by Ambulance Director John Malcolm. It lists detailing information on how the staffing levels and call volume is reflected this year. They are going to ask the town of Winterport to contribute \$250,000.00 again this year. They are not getting as good of a rate of reimbursement as they would like, and the cost of medication, fuel and supplies are still increasing. They are asking the town of Frankfort to contribute more per capita to try and offset the costs. Councilor Kelley asked Manager Ashe to get a specific number on what the ambulance's rate of return is.

Tammy Higgins provided an update on the cemetery committee and stated their budget proposal is finished. Phil Higgins offered a class on headstone maintenance and will take tours for anyone that wants to go on one. They did a good job in fundraising for headstone maintenance and replacement and have large amount of trees that need to be removed. It is reflected in their budget request.

- c. COUNCIL POLICY AND PROCEDURES REVIEW – Tabled. Request for word document from Manager Ashe vs PDF. Councilor Ronco stated she is almost

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finished with updating and would like to meet at the next meeting to discuss changes.

- d. RE-ALLOCATE FUNDS FOR FACILITY UPGRADES – Manager Asheley stated the funds to be used for the technological upgrades for the office needed to be moved from building maintenance to equipment maintenance. Councilor Cooper made a motion to approve the reallocation of funds, councilor Kelley seconded the motion. Unanimous.

## 2. NEW BUSINESS

- a. BOARD OF ASSESSMENT REVIEW (PROPOSAL) – Jacki Robbins presented a change from the board of assessors to the board of assessment review. This essentially places the burden of assessment on the assessing agent and not the board. If there is an issue, the board of review would meet with the assessing agent and the citizen to discuss any issues they may have. This also takes out the need for the county commissioners to sit in and make judgment on local issues. Jacki met with Thomas Skratt about the change prior to his passing and other members. More research would like to be completed, but at this time they would like to add this as a warrant for the town meeting as the charter will need to be amended. The council was in agreement with the change and would support the town warrant.
- b. SPECIAL TOWN MEETING FOR ARPA FUNDS – Council Cooper suggested that the town set up a special town meeting to discuss the ARPA funds, specifically to be used on a firetruck. Several members of the public spoke on the issue. It was decided it would be beneficial to set up a meeting to discuss ARPA funds in general, and discuss the fire truck issue moving forward. Manager Asheley was asked to research the requirement behind setting up a special town meeting.
- c. PROJECT GRADUATION RSU 22 DONATIONS – Project Graduation was seeking a donation. It was determined to address it through the budget process along with other groups asking for donations.
- d. CONSERVATION COMMISSION – Mary Ann Royal spoke at length about the projects going on with the conservation commission. Specifically, the addition of Rocky Knoll to the bi-laws. Secondly, they are seeking to use funds they have allotted to them to complete a survey of Rocky Knoll. The commission contacted 5 surveyors and received a quote they would like to move forward with. However, Manager Asheley was not aware of the quote

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and communicated with Mary Ann Royal that they would get together, print off the quote, and present it to the council for their approval. Mary Ann also presented that they are comfortable with moving forward with a timber harvesting plan. Follow up at the next meeting.

- e. NEW ENGLAND SALT CONTRACT – Manager Ashley advised he had spoken with Steve Clisham, owner of New England Salt, and they reached an agreement to extend the current contract for another year at the same price. Councilor Cooper made a motion to accept the contract and councilor Kelley seconded the motion. Unanimous.

## LEGAL

## WRITTEN CORRESPONDENCE

## ORAL COMMUNICATIONS

### A. TOWN MANAGERS REPORT

- a. SALT – had to purchase for salt which puts us over the budgeted amount.
- b. BUDGET – completed and ready for review with council and budget committee.
- c. Award for Councilor Cooper for his service from the county.

### B. COUNCIL COMMENTS

- a. Councilor Higgins – would like to be prepared for MUBEC, spoke about dump permits for first responders (free) which they already are. Brought up that the containers at the transfer station need to be replaced, not repaired.
- b. Councilor Kelley – Spoke about MUBEC and we need to take a leap of faith, however acknowledged the census may be 7 years away, but it should be on the radar. Also spoke about pulling the trigger on containers on the transfer station. Made a correction that the cost of salt is \$120 ton.

SIGNATURES - signed warrants

EXECUTIVE SESSION - none

ADJOURNMENT – Chair English Flannagan motion to adjourn, seconded by Ronco/Cooper. Unanimous.

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                    |      |                     | Current          |                  |                 | Unexpended       |
|---------------------------------|------|---------------------|------------------|------------------|-----------------|------------------|
| Date                            | Jrnl | Desc---             | Budget           | Debits           | Credits         | Balance          |
| 10 - COUNCIL                    |      |                     | 25,541.00        | 0.00             | 0.00            | 25,541.00        |
| <b>10 - PERSONNEL SERVICES</b>  |      |                     | <b>14,900.00</b> | <b>0.00</b>      | <b>0.00</b>     | <b>14,900.00</b> |
| 20 - CHIEF DEPUTY TAX COLLECTOR |      |                     | 0.00             | 15.89            | 0.00            | -15.89           |
| 25 - COUNCILORS                 |      |                     | 14,500.00        | 10,875.00        | 0.00            | 3,625.00         |
| 26 - CHAIRMAN                   |      |                     | 400.00           | 540.00           | 0.00            | -140.00          |
|                                 |      | <b>Expense.....</b> | <b>14,900.00</b> | <b>11,430.89</b> | <b>0.00</b>     | <b>3,469.11</b>  |
| <b>30 - SERVICES CHARGES</b>    |      |                     | <b>10,350.00</b> | <b>0.00</b>      | <b>0.00</b>     | <b>10,350.00</b> |
| 10 - STAFF DEVELOPMENT/TRAINING |      |                     | 350.00           | 0.00             | 0.00            | 350.00           |
| 21 - CONTINGENCY UNANTICIPATED  |      |                     | 10,000.00        | 8,126.26         | 1,110.49        | 2,984.23         |
|                                 |      | <b>Expense.....</b> | <b>10,350.00</b> | <b>8,126.26</b>  | <b>1,110.49</b> | <b>3,334.23</b>  |
| <b>70 - EXPENSES</b>            |      |                     | <b>291.00</b>    | <b>0.00</b>      | <b>0.00</b>     | <b>291.00</b>    |
| 16 - MILEAGE                    |      |                     | 100.00           | 0.00             | 0.00            | 100.00           |
| 20 - MISC SUPPLIES/ CELL        |      |                     | 191.00           | 174.78           | 0.00            | 16.22            |
|                                 |      | <b>Expense.....</b> | <b>291.00</b>    | <b>174.78</b>    | <b>0.00</b>     | <b>116.22</b>    |
|                                 |      | <b>Department..</b> | <b>25,541.00</b> | <b>19,731.93</b> | <b>1,110.49</b> | <b>6,919.56</b>  |

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ALL Accounts  
ALL Months

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|----------------------------------|------|---------|------------------|------------------|-------------|------------------|
| Date                             | Jrnl | Desc--- | Budget           | Debits           | Credits     | Balance          |
| <b>12 - ASSESSORS CONT'D</b>     |      |         |                  |                  |             |                  |
| 12 - ASSESSORS                   |      |         | 32,300.00        | 0.00             | 0.00        | 32,300.00        |
| <b>10 - PERSONNEL SERVICES</b>   |      |         | <b>3,600.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>3,600.00</b>  |
| 11 - ELECTED ASSESSORS           |      |         | 3,600.00         | 2,700.00         | 0.00        | 900.00           |
| Expense.....                     |      |         | <b>3,600.00</b>  | <b>2,700.00</b>  | <b>0.00</b> | <b>900.00</b>    |
| <b>20 - SUPPLIES</b>             |      |         | <b>400.00</b>    | <b>0.00</b>      | <b>0.00</b> | <b>400.00</b>    |
| 20 - SUPPLIES                    |      |         | 400.00           | 0.00             | 0.00        | 400.00           |
| Expense.....                     |      |         | <b>400.00</b>    | <b>0.00</b>      | <b>0.00</b> | <b>400.00</b>    |
| <b>30 - SERVICES CHARGES</b>     |      |         | <b>28,250.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>28,250.00</b> |
| 10 - STAFF DEVELOPMENT/TRAINING  |      |         | 100.00           | 0.00             | 0.00        | 100.00           |
| 12 - RE-VALUATION TOWNWIDE       |      |         | 9,000.00         | 6,500.00         | 0.00        | 2,500.00         |
| 16 - PRINTING AND REPORTS        |      |         | 150.00           | 0.00             | 0.00        | 150.00           |
| 24 - AGENT                       |      |         | 12,000.00        | 8,000.00         | 0.00        | 4,000.00         |
| 39 - MAP UPDATES PRINTING        |      |         | 3,000.00         | 0.00             | 0.00        | 3,000.00         |
| 65 - COMPUTER SOFTWARE LICENSING |      |         | 4,000.00         | 3,252.84         | 0.00        | 747.16           |
| Expense.....                     |      |         | <b>28,250.00</b> | <b>17,752.84</b> | <b>0.00</b> | <b>10,497.16</b> |
| <b>70 - EXPENSES</b>             |      |         | <b>50.00</b>     | <b>0.00</b>      | <b>0.00</b> | <b>50.00</b>     |
| 16 - MILEAGE                     |      |         | 50.00            | 0.00             | 0.00        | 50.00            |
| Expense.....                     |      |         | <b>50.00</b>     | <b>0.00</b>      | <b>0.00</b> | <b>50.00</b>     |
| Department..                     |      |         | <b>32,300.00</b> | <b>20,452.84</b> | <b>0.00</b> | <b>11,847.16</b> |



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|----------------------------------|------|---------|-------------------|------------------|---------------|------------------|
| Date                             | Jrnl | Desc--- | Budget            | Debits           | Credits       | Balance          |
| 15 - TOWN BENEFITS CONT'D        |      |         |                   |                  |               |                  |
| 15 - TOWN BENEFITS               |      |         | 122,929.00        | 0.00             | 0.00          | 122,929.00       |
| <b>10 - PERSONNEL SERVICES</b>   |      |         | <b>81,045.00</b>  | <b>0.00</b>      | <b>0.00</b>   | <b>81,045.00</b> |
| 95 - HEALTH/ MMA HEALTH DENTAL   |      |         | 79,735.00         | 40,716.25        | 0.00          | 39,018.75        |
| 96 - INCOME PROTECTION INSURANCE |      |         | 1,310.00          | 497.51           | 0.00          | 812.49           |
| <b>Expense.....</b>              |      |         | <b>81,045.00</b>  | <b>41,213.76</b> | <b>0.00</b>   | <b>39,831.24</b> |
| <b>70 - EXPENSES</b>             |      |         | <b>41,884.00</b>  | <b>0.00</b>      | <b>0.00</b>   | <b>41,884.00</b> |
| 10 - SOCIAL SECURITY             |      |         | 27,554.00         | 17,180.71        | 572.95        | 10,946.24        |
| 12 - WORKERS' COMPENSATION       |      |         | 10,500.00         | 5,299.40         | 0.00          | 5,200.60         |
| 14 - UNEMPLOYMENT SECURITY       |      |         | 800.00            | 129.87           | 0.00          | 670.13           |
| 15 - EMPLOYER MATCH RETIREMENT   |      |         | 3,030.00          | 2,386.97         | 0.00          | 643.03           |
| <b>Expense.....</b>              |      |         | <b>41,884.00</b>  | <b>24,996.95</b> | <b>572.95</b> | <b>17,460.00</b> |
| <b>Department..</b>              |      |         | <b>122,929.00</b> | <b>66,210.71</b> | <b>572.95</b> | <b>57,291.24</b> |

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|---------------------------------|------|---------|------------------|------------------|-------------|------------------|
| Date                            | Jrnl | Desc--- | Budget           | Debits           | Credits     | Balance          |
| 17 - INSURANCES CONT'D          |      |         |                  |                  |             |                  |
| 17 - INSURANCES                 |      |         | 16,272.00        | 0.00             | 0.00        | 16,272.00        |
| <b>15 - INSURANCE</b>           |      |         | <b>16,272.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>16,272.00</b> |
| 10 - GENERAL LIABILITY PACKAGE  |      |         | 7,863.00         | 7,530.06         | 0.00        | 332.94           |
| 20 - VEHICLE COVERAGE FIRE DEPT |      |         | 3,000.00         | 2,865.62         | 0.00        | 134.38           |
| 50 - PUBLIC OFFICIALS/BONDS     |      |         | 4,900.00         | 4,688.32         | 0.00        | 211.68           |
| 80 - BOILER & MACHINERY         |      |         | 509.00           | 490.00           | 0.00        | 19.00            |
| <b>Expense.....</b>             |      |         | <b>16,272.00</b> | <b>15,574.00</b> | <b>0.00</b> | <b>698.00</b>    |
| <b>Department..</b>             |      |         | <b>16,272.00</b> | <b>15,574.00</b> | <b>0.00</b> | <b>698.00</b>    |

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| Account-----<br>Date      Jrnl    Desc--- | Current<br>Budget | Debits            | Credits       | Unexpended<br>Balance |
|-------------------------------------------|-------------------|-------------------|---------------|-----------------------|
| 20 - ADMINISTRATION CONT'D                |                   |                   |               |                       |
| 20 - ADMINISTRATION                       | 274,711.00        | 0.00              | 0.00          | 274,711.00            |
| <b>10 - PERSONNEL SERVICES</b>            | <b>189,803.00</b> | <b>0.00</b>       | <b>0.00</b>   | <b>189,803.00</b>     |
| 10 - MANAGER                              | 83,398.00         | 62,832.60         | 0.00          | 20,565.40             |
| 20 - CHIEF DEPUTY TAX COLLECTOR           | 54,018.00         | 17,442.70         | 42.80         | 36,618.10             |
| 30 - TREASURER                            | 31,948.00         | 24,689.51         | 0.00          | 7,258.49              |
| 40 - TOWN CLERK                           | 18,239.00         | 17,688.42         | 0.00          | 550.58                |
| 45 - SPECIAL PAYS, OT & VACATIONS         | 2,200.00          | 132.09            | 0.00          | 2,067.91              |
| 47 - MERIT PAYS                           | 0.00              | 116.00            | 116.00        | 0.00                  |
| <b>Expense.....</b>                       | <b>189,803.00</b> | <b>122,901.32</b> | <b>158.80</b> | <b>67,060.48</b>      |
| <b>20 - SUPPLIES</b>                      | <b>3,050.00</b>   | <b>0.00</b>       | <b>0.00</b>   | <b>3,050.00</b>       |
| 10 - GENERAL                              | 3,000.00          | 2,380.64          | 0.00          | 619.36                |
| 45 - MANUALS/PUBLICATIONS                 | 50.00             | 50.00             | 0.00          | 0.00                  |
| <b>Expense.....</b>                       | <b>3,050.00</b>   | <b>2,430.64</b>   | <b>0.00</b>   | <b>619.36</b>         |
| <b>30 - SERVICES CHARGES</b>              | <b>77,258.00</b>  | <b>0.00</b>       | <b>0.00</b>   | <b>77,258.00</b>      |
| 10 - STAFF DEVELOPMENT/TRAINING           | 750.00            | 155.00            | 0.00          | 595.00                |
| 13 - LEGAL FEES                           | 5,000.00          | 3,924.40          | 0.00          | 1,075.60              |
| 16 - PRINTING AND REPORTS                 | 5,200.00          | 1,215.70          | 0.00          | 3,984.30              |
| 22 - ADVERTISING                          | 1,500.00          | 2,449.16          | 0.00          | -949.16               |
| 25 - POSTAGE                              | 8,160.00          | 3,474.82          | 0.00          | 4,685.18              |
| 27 - COMPUTER SERVICES                    | 6,850.00          | 2,874.75          | 0.00          | 3,975.25              |
| 34 - CONTRACTS MAINT/COPIER               | 1,800.00          | 1,758.78          | 0.00          | 41.22                 |
| 37 - LIEN RECORDING/DISCHARGES            | 6,400.00          | 2,192.00          | 0.00          | 4,208.00              |
| 40 - ELECTIONS / EM PHONE                 | 4,750.00          | 835.00            | 0.00          | 3,915.00              |
| 42 - RAPID RENEWAL FEES                   | 2,200.00          | 1,776.25          | 0.00          | 423.75                |
| 46 - AUDITING/ACCOUNTING                  | 9,000.00          | 7,196.25          | 0.00          | 1,803.75              |
| 49 - DUES: MMA/PVCOG                      | 5,460.00          | 5,436.18          | 0.00          | 23.82                 |
| 65 - COMPUTER SOFTWARE LICENSING          | 20,188.00         | 17,701.12         | 0.00          | 2,486.88              |
| <b>Expense.....</b>                       | <b>77,258.00</b>  | <b>50,989.41</b>  | <b>0.00</b>   | <b>26,268.59</b>      |
| <b>70 - EXPENSES</b>                      | <b>4,600.00</b>   | <b>0.00</b>       | <b>0.00</b>   | <b>4,600.00</b>       |
| 16 - MILEAGE                              | 4,000.00          | 2,573.95          | 0.00          | 1,426.05              |
| 20 - MISC SUPPLIES/ CELL                  | 600.00            | 290.21            | 0.00          | 309.79                |
| <b>Expense.....</b>                       | <b>4,600.00</b>   | <b>2,864.16</b>   | <b>0.00</b>   | <b>1,735.84</b>       |
| <b>Department..</b>                       | <b>274,711.00</b> | <b>179,185.53</b> | <b>158.80</b> | <b>95,684.27</b>      |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date              | Jrnl | Desc---             | Current<br>Budget | Debits          | Credits         | Unexpended<br>Balance |
|-----------------------------------|------|---------------------|-------------------|-----------------|-----------------|-----------------------|
| 25 - MUNICIPAL BUILDINGS CONT'D   |      |                     |                   |                 |                 |                       |
| 25 - MUNICIPAL BUILDINGS          |      |                     | 20,306.00         | 0.00            | 0.00            | 20,306.00             |
| <b>20 - SUPPLIES</b>              |      |                     | <b>200.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>200.00</b>         |
| 10 - GENERAL                      |      |                     | 200.00            | 0.00            | 0.00            | 200.00                |
|                                   |      | <b>Expense.....</b> | <b>200.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>200.00</b>         |
| <b>30 - SERVICES CHARGES</b>      |      |                     | <b>10,650.00</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>10,650.00</b>      |
| 28 - EQUIP REPAIR NOT ANNUAL      |      |                     | 150.00            | 0.00            | 0.00            | 150.00                |
| 29 - BLDG REPAIR NOT ANNUAL       |      |                     | 9,000.00          | 702.15          | 6,858.73        | 15,156.58             |
| 31 - BLDG MAINT ANNUAL            |      |                     | 1,500.00          | 335.00          | 0.00            | 1,165.00              |
|                                   |      | <b>Expense.....</b> | <b>10,650.00</b>  | <b>1,037.15</b> | <b>6,858.73</b> | <b>16,471.58</b>      |
| <b>80 - UTILITIES</b>             |      |                     | <b>9,456.00</b>   | <b>0.00</b>     | <b>0.00</b>     | <b>9,456.00</b>       |
| 10 - ELECTRICITY                  |      |                     | 3,600.00          | 2,410.43        | 0.00            | 1,189.57              |
| 15 - HEAT                         |      |                     | 2,200.00          | 806.63          | 0.00            | 1,393.37              |
| 20 - TELEPHONE                    |      |                     | 1,000.00          | 541.20          | 0.00            | 458.80                |
| 21 - EMAIL/WEB PAGE/INTERNET      |      |                     | 1,400.00          | 892.35          | 0.00            | 507.65                |
| 25 - WATER                        |      |                     | 190.00            | 222.94          | 0.00            | -32.94                |
| 30 - SEWER                        |      |                     | 291.00            | 236.00          | 0.00            | 55.00                 |
| 35 - ALARM                        |      |                     | 600.00            | 0.00            | 0.00            | 600.00                |
| 37 - MUNICIPAL BUILDING SPRINKLER |      |                     | 175.00            | 57.00           | 0.00            | 118.00                |
|                                   |      | <b>Expense.....</b> | <b>9,456.00</b>   | <b>5,166.55</b> | <b>0.00</b>     | <b>4,289.45</b>       |
|                                   |      | <b>Department..</b> | <b>20,306.00</b>  | <b>6,203.70</b> | <b>6,858.73</b> | <b>20,961.03</b>      |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                      |      |         | Current         |               |             | Unexpended      |
|-----------------------------------|------|---------|-----------------|---------------|-------------|-----------------|
| Date                              | Jrnl | Desc--- | Budget          | Debits        | Credits     | Balance         |
| 30 - PLANNING BOARD CONT'D        |      |         |                 |               |             |                 |
| 30 - PLANNING BOARD               |      |         | 9,025.00        | 0.00          | 0.00        | 9,025.00        |
| <b>10 - PERSONNEL SERVICES</b>    |      |         | <b>1,200.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>1,200.00</b> |
| 17 - SECRETARY                    |      |         | 1,200.00        | 100.00        | 0.00        | 1,100.00        |
| <b>Expense.....</b>               |      |         | <b>1,200.00</b> | <b>100.00</b> | <b>0.00</b> | <b>1,100.00</b> |
| <b>20 - SUPPLIES</b>              |      |         | <b>75.00</b>    | <b>0.00</b>   | <b>0.00</b> | <b>75.00</b>    |
| 10 - GENERAL                      |      |         | 75.00           | 0.00          | 0.00        | 75.00           |
| <b>Expense.....</b>               |      |         | <b>75.00</b>    | <b>0.00</b>   | <b>0.00</b> | <b>75.00</b>    |
| <b>30 - SERVICES CHARGES</b>      |      |         | <b>7,750.00</b> | <b>0.00</b>   | <b>0.00</b> | <b>7,750.00</b> |
| 13 - LEGAL FEES                   |      |         | 5,000.00        | 100.00        | 0.00        | 4,900.00        |
| 18 - PROFESSIONAL CONSULTING FEES |      |         | 2,250.00        | 0.00          | 0.00        | 2,250.00        |
| 22 - ADVERTISING                  |      |         | 500.00          | 0.00          | 0.00        | 500.00          |
| <b>Expense.....</b>               |      |         | <b>7,750.00</b> | <b>100.00</b> | <b>0.00</b> | <b>7,650.00</b> |
| <b>Department..</b>               |      |         | <b>9,025.00</b> | <b>200.00</b> | <b>0.00</b> | <b>8,825.00</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date      Jrnl    Desc--- | Current<br>Budget | Debits           | Credits     | Unexpended<br>Balance |
|-------------------------------------------|-------------------|------------------|-------------|-----------------------|
| 35 - FIRE DEPARTMENT CONT'D               |                   |                  |             |                       |
| 35 - FIRE DEPARTMENT                      | 58,386.00         | 0.00             | 0.00        | 58,386.00             |
| <b>10 - PERSONNEL SERVICES</b>            | <b>11,604.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>11,604.00</b>      |
| 14 - EM DIRECTOR / CEO                    | 605.00            | 453.75           | 0.00        | 151.25                |
| 85 - FIRE CHIEF                           | 2,860.00          | 2,122.64         | 0.00        | 737.36                |
| 90 - FIREFIGHTERS                         | 8,139.00          | 0.00             | 0.00        | 8,139.00              |
| <b>Expense.....</b>                       | <b>11,604.00</b>  | <b>2,576.39</b>  | <b>0.00</b> | <b>9,027.61</b>       |
| <b>20 - SUPPLIES</b>                      | <b>21,700.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>21,700.00</b>      |
| 10 - GENERAL                              | 15,200.00         | 0.00             | 0.00        | 15,200.00             |
| 30 - FD RADIOS/REC&ROADS CELLS            | 4,000.00          | 33.90            | 0.00        | 3,966.10              |
| 35 - GAS, OIL, ANTIFREEZE                 | 2,400.00          | 2,375.60         | 0.00        | 24.40                 |
| 45 - MANUALS/PUBLICATIONS                 | 100.00            | 0.00             | 0.00        | 100.00                |
| <b>Expense.....</b>                       | <b>21,700.00</b>  | <b>2,409.50</b>  | <b>0.00</b> | <b>19,290.50</b>      |
| <b>30 - SERVICES CHARGES</b>              | <b>15,500.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>15,500.00</b>      |
| 10 - STAFF DEVELOPMENT/TRAINING           | 1,000.00          | 0.00             | 0.00        | 1,000.00              |
| 28 - EQUIP REPAIR NOT ANNUAL              | 6,000.00          | 1,344.82         | 0.00        | 4,655.18              |
| 29 - BLDG REPAIR NOT ANNUAL               | 1,000.00          | 0.00             | 0.00        | 1,000.00              |
| 30 - EQUIP MAINT ANNUAL                   | 7,000.00          | 6,042.95         | 0.00        | 957.05                |
| 31 - BLDG MAINT ANNUAL                    | 500.00            | 125.00           | 0.00        | 375.00                |
| 58 - EM / INTERNET                        | 0.00              | 248.18           | 0.00        | -248.18               |
| <b>Expense.....</b>                       | <b>15,500.00</b>  | <b>7,760.95</b>  | <b>0.00</b> | <b>7,739.05</b>       |
| <b>80 - UTILITIES</b>                     | <b>9,582.00</b>   | <b>0.00</b>      | <b>0.00</b> | <b>9,582.00</b>       |
| 10 - ELECTRICITY                          | 3,450.00          | 2,425.04         | 0.00        | 1,024.96              |
| 15 - HEAT                                 | 3,950.00          | 1,104.11         | 0.00        | 2,845.89              |
| 20 - TELEPHONE                            | 1,476.00          | 749.59           | 0.00        | 726.41                |
| 25 - WATER                                | 279.00            | 0.00             | 0.00        | 279.00                |
| 30 - SEWER                                | 427.00            | 0.00             | 0.00        | 427.00                |
| <b>Expense.....</b>                       | <b>9,582.00</b>   | <b>4,278.74</b>  | <b>0.00</b> | <b>5,303.26</b>       |
| <b>Department..</b>                       | <b>58,386.00</b>  | <b>17,025.58</b> | <b>0.00</b> | <b>41,360.42</b>      |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                   |      |         | Current         |                 |             | Unexpended      |
|--------------------------------|------|---------|-----------------|-----------------|-------------|-----------------|
| Date                           | Jrnl | Desc--- | Budget          | Debits          | Credits     | Balance         |
| 40 - CODE ENFORCEMENT CONT'D   |      |         |                 |                 |             |                 |
| 40 - CODE ENFORCEMENT          |      |         | 7,560.00        | 0.00            | 0.00        | 7,560.00        |
| <b>10 - PERSONNEL SERVICES</b> |      |         | <b>6,960.00</b> | <b>0.00</b>     | <b>0.00</b> | <b>6,960.00</b> |
| 14 - EM DIRECTOR / CEO         |      |         | 6,960.00        | 4,000.00        | 0.00        | 2,960.00        |
| <b>Expense.....</b>            |      |         | <b>6,960.00</b> | <b>4,000.00</b> | <b>0.00</b> | <b>2,960.00</b> |
| <b>20 - SUPPLIES</b>           |      |         | <b>100.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>100.00</b>   |
| 40 - TRAINING MATERIALS        |      |         | 100.00          | 0.00            | 0.00        | 100.00          |
| <b>Expense.....</b>            |      |         | <b>100.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>100.00</b>   |
| <b>70 - EXPENSES</b>           |      |         | <b>500.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>500.00</b>   |
| 16 - MILEAGE                   |      |         | 500.00          | 0.00            | 0.00        | 500.00          |
| <b>Expense.....</b>            |      |         | <b>500.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>500.00</b>   |
| <b>Department..</b>            |      |         | <b>7,560.00</b> | <b>4,000.00</b> | <b>0.00</b> | <b>3,560.00</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                 |      |         | Current           |                   |                 | Unexpended        |
|------------------------------|------|---------|-------------------|-------------------|-----------------|-------------------|
| Date                         | Jrnl | Desc--- | Budget            | Debits            | Credits         | Balance           |
| 45 - WINTER ROADS CONT'D     |      |         |                   |                   |                 |                   |
| 45 - WINTER ROADS            |      |         | 564,300.00        | 0.00              | 0.00            | 564,300.00        |
| <b>20 - SUPPLIES</b>         |      |         | <b>93,500.00</b>  | <b>0.00</b>       | <b>0.00</b>     | <b>93,500.00</b>  |
| 55 - ROAD SALT               |      |         | 38,500.00         | 41,092.96         | 0.00            | -2,592.96         |
| 60 - WINTER SAND             |      |         | 55,000.00         | 54,528.68         | 0.00            | 471.32            |
| <b>Expense.....</b>          |      |         | <b>93,500.00</b>  | <b>95,621.64</b>  | <b>0.00</b>     | <b>-2,121.64</b>  |
| <b>30 - SERVICES CHARGES</b> |      |         | <b>470,080.00</b> | <b>0.00</b>       | <b>0.00</b>     | <b>470,080.00</b> |
| 29 - BLDG REPAIR NOT ANNUAL  |      |         | 1,000.00          | 0.00              | 7,177.84        | 8,177.84          |
| 31 - BLDG MAINT ANNUAL       |      |         | 250.00            | 0.00              | 0.00            | 250.00            |
| 52 - PLOWING CONTRACTOR      |      |         | 468,830.00        | 398,505.50        | 0.00            | 70,324.50         |
| <b>Expense.....</b>          |      |         | <b>470,080.00</b> | <b>398,505.50</b> | <b>7,177.84</b> | <b>78,752.34</b>  |
| <b>80 - UTILITIES</b>        |      |         | <b>720.00</b>     | <b>0.00</b>       | <b>0.00</b>     | <b>720.00</b>     |
| 10 - ELECTRICITY             |      |         | 720.00            | 212.04            | 0.00            | 507.96            |
| <b>Expense.....</b>          |      |         | <b>720.00</b>     | <b>212.04</b>     | <b>0.00</b>     | <b>507.96</b>     |
| <b>Department..</b>          |      |         | <b>564,300.00</b> | <b>494,339.18</b> | <b>7,177.84</b> | <b>77,138.66</b>  |



### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                    |      |         | Current           |                  |              | Unexpended        |
|---------------------------------|------|---------|-------------------|------------------|--------------|-------------------|
| Date                            | Jrnl | Desc--- | Budget            | Debits           | Credits      | Balance           |
| 50 - ROAD MAINTENANCE CONT'D    |      |         |                   |                  |              |                   |
| 50 - ROAD MAINTENANCE           |      |         | 172,777.00        | 0.00             | 0.00         | 172,777.00        |
| <b>10 - PERSONNEL SERVICES</b>  |      |         | <b>54,227.00</b>  | <b>0.00</b>      | <b>0.00</b>  | <b>54,227.00</b>  |
| 50 - RD MAINT. SUPERVISOR       |      |         | 48,027.00         | 20,412.79        | 41.60        | 27,655.81         |
| 52 - P.T.DRV/LABR               |      |         | 6,200.00          | 1,399.99         | 0.00         | 4,800.01          |
| <b>Expense.....</b>             |      |         | <b>54,227.00</b>  | <b>21,812.78</b> | <b>41.60</b> | <b>32,455.82</b>  |
| <b>20 - SUPPLIES</b>            |      |         | <b>36,450.00</b>  | <b>0.00</b>      | <b>0.00</b>  | <b>36,450.00</b>  |
| 10 - GENERAL                    |      |         | 400.00            | 67.46            | 0.00         | 332.54            |
| 30 - FD RADIOS/REC&ROADS CELLS  |      |         | 1,000.00          | 871.66           | 0.00         | 128.34            |
| 35 - GAS, OIL, ANTIFREEZE       |      |         | 4,200.00          | 1,700.36         | 0.00         | 2,499.64          |
| 50 - SIGNS                      |      |         | 1,500.00          | 338.69           | 0.00         | 1,161.31          |
| 52 - TOOLS                      |      |         | 500.00            | 0.00             | 0.00         | 500.00            |
| 75 - GRAVEL                     |      |         | 7,000.00          | 1,444.00         | 0.00         | 5,556.00          |
| 77 - MULCH HAY                  |      |         | 350.00            | 0.00             | 0.00         | 350.00            |
| 80 - COLD PATCH                 |      |         | 8,000.00          | 2,553.25         | 0.00         | 5,446.75          |
| 90 - RD CULVERTS                |      |         | 10,000.00         | 4,624.95         | 0.00         | 5,375.05          |
| 91 - DR CULVERTS                |      |         | 3,500.00          | 1,543.56         | 0.00         | 1,956.44          |
| <b>Expense.....</b>             |      |         | <b>36,450.00</b>  | <b>13,143.93</b> | <b>0.00</b>  | <b>23,306.07</b>  |
| <b>30 - SERVICES CHARGES</b>    |      |         | <b>82,100.00</b>  | <b>0.00</b>      | <b>0.00</b>  | <b>82,100.00</b>  |
| 10 - STAFF DEVELOPMENT/TRAINING |      |         | 100.00            | 0.00             | 0.00         | 100.00            |
| 25 - POSTAGE                    |      |         | 0.00              | 1.13             | 0.00         | -1.13             |
| 28 - EQUIP REPAIR NOT ANNUAL    |      |         | 4,000.00          | 3,475.96         | 0.00         | 524.04            |
| 30 - EQUIP MAINT ANNUAL         |      |         | 6,500.00          | 4,301.38         | 0.00         | 2,198.62          |
| 31 - BLDG MAINT ANNUAL          |      |         | 200.00            | 0.00             | 0.00         | 200.00            |
| 32 - ROAD MAINTENANCE           |      |         | 20,000.00         | 4,180.00         | 0.00         | 15,820.00         |
| 55 - CULVERT STEAMING           |      |         | 2,500.00          | 0.00             | 0.00         | 2,500.00          |
| 61 - GRADER                     |      |         | 1,800.00          | 0.00             | 0.00         | 1,800.00          |
| 64 - DITCHING                   |      |         | 20,000.00         | 300.00           | 0.00         | 19,700.00         |
| 70 - TREE CUTTING/REMOVAL       |      |         | 7,500.00          | 2,000.00         | 0.00         | 5,500.00          |
| 75 - CULVERTS INSTALL/REMOVE    |      |         | 7,500.00          | 0.00             | 0.00         | 7,500.00          |
| 78 - CROSSWALK MARKING          |      |         | 4,000.00          | 2,425.00         | 0.00         | 1,575.00          |
| 79 - LINE PAINTING              |      |         | 8,000.00          | 0.00             | 0.00         | 8,000.00          |
| 91 - WATER DISTRICT             |      |         | 0.00              | 57.00            | 0.00         | -57.00            |
| <b>Expense.....</b>             |      |         | <b>82,100.00</b>  | <b>16,740.47</b> | <b>0.00</b>  | <b>65,359.53</b>  |
| <b>Department..</b>             |      |         | <b>172,777.00</b> | <b>51,697.18</b> | <b>41.60</b> | <b>121,121.42</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                    |      |         | Current           |                   |                   | Unexpended        |
|---------------------------------|------|---------|-------------------|-------------------|-------------------|-------------------|
| Date                            | Jrnl | Desc--- | Budget            | Debits            | Credits           | Balance           |
| 55 - ROAD RECONSTRUCTION CONT'D |      |         |                   |                   |                   |                   |
| 55 - ROAD RECONSTRUCTION        |      |         | 395,000.00        | 0.00              | 0.00              | 395,000.00        |
| <b>70 - EXPENSES</b>            |      |         | <b>395,000.00</b> | <b>0.00</b>       | <b>0.00</b>       | <b>395,000.00</b> |
| 56 - PAVING                     |      |         | 395,000.00        | 225,513.84        | 134,516.47        | 304,002.63        |
| <b>Expense.....</b>             |      |         | <b>395,000.00</b> | <b>225,513.84</b> | <b>134,516.47</b> | <b>304,002.63</b> |
| <b>Department..</b>             |      |         | <b>395,000.00</b> | <b>225,513.84</b> | <b>134,516.47</b> | <b>304,002.63</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date      Jrnl    Desc--- | Current<br>Budget | Debits            | Credits          | Unexpended<br>Balance |
|-------------------------------------------|-------------------|-------------------|------------------|-----------------------|
| 60 - SOLID WASTE DISPOSAL CONT'D          |                   |                   |                  |                       |
| 60 - SOLID WASTE DISPOSAL                 | 302,925.00        | 0.00              | 0.00             | 302,925.00            |
| <b>10 - PERSONNEL SERVICES</b>            | <b>56,340.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>56,340.00</b>      |
| 60 - SUPERVISOR                           | 36,462.00         | 25,292.34         | 31.60            | 11,201.26             |
| 70 - ATTENDANT                            | 19,628.00         | 13,375.80         | 0.00             | 6,252.20              |
| 80 - LABOR / OT                           | 250.00            | 394.44            | 0.00             | -144.44               |
| <b>Expense.....</b>                       | <b>56,340.00</b>  | <b>39,062.58</b>  | <b>31.60</b>     | <b>17,309.02</b>      |
| <b>20 - SUPPLIES</b>                      | <b>2,100.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>2,100.00</b>       |
| 10 - GENERAL                              | 1,500.00          | 181.78            | 0.00             | 1,318.22              |
| 35 - GAS, OIL, ANTIFREEZE                 | 600.00            | 581.19            | 0.00             | 18.81                 |
| <b>Expense.....</b>                       | <b>2,100.00</b>   | <b>762.97</b>     | <b>0.00</b>      | <b>1,337.03</b>       |
| <b>30 - SERVICES CHARGES</b>              | <b>56,150.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>56,150.00</b>      |
| 16 - PRINTING AND REPORTS                 | 450.00            | 0.00              | 0.00             | 450.00                |
| 28 - EQUIP REPAIR NOT ANNUAL              | 6,000.00          | 1,280.07          | 0.00             | 4,719.93              |
| 29 - BLDG REPAIR NOT ANNUAL               | 7,500.00          | 24,758.00         | 23,636.65        | 6,378.65              |
| 30 - EQUIP MAINT ANNUAL                   | 9,000.00          | 5,446.35          | 0.00             | 3,553.65              |
| 31 - BLDG MAINT ANNUAL                    | 1,000.00          | 935.00            | 0.00             | 65.00                 |
| 49 - DUES: MMA/PVCOG                      | 900.00            | 837.50            | 0.00             | 62.50                 |
| 81 - BURNING BRUSH                        | 0.00              | 701.20            | 0.00             | -701.20               |
| 82 - ASHES TESTS                          | 350.00            | 126.00            | 0.00             | 224.00                |
| 92 - RENTAL                               | 2,100.00          | 2,000.00          | 0.00             | 100.00                |
| 95 - TRANSPORTATION                       | 28,850.00         | 29,161.52         | 0.00             | -311.52               |
| <b>Expense.....</b>                       | <b>56,150.00</b>  | <b>65,245.64</b>  | <b>23,636.65</b> | <b>14,541.01</b>      |
| <b>80 - UTILITIES</b>                     | <b>5,135.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>5,135.00</b>       |
| 10 - ELECTRICITY                          | 4,500.00          | 2,016.97          | 0.00             | 2,483.03              |
| 20 - TELEPHONE                            | 635.00            | 406.04            | 0.00             | 228.96                |
| <b>Expense.....</b>                       | <b>5,135.00</b>   | <b>2,423.01</b>   | <b>0.00</b>      | <b>2,711.99</b>       |
| <b>90 - DISPOSAL FEES</b>                 | <b>183,200.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>183,200.00</b>     |
| 10 - COMPACTOR MSW                        | 105,000.00        | 63,653.18         | 0.00             | 41,346.82             |
| 20 - DEMOLITION DEBRIS                    | 36,650.00         | 19,061.79         | 0.00             | 17,588.21             |
| 50 - SEPTAGE DISPOSAL                     | 5,200.00          | 2,060.00          | 0.00             | 3,140.00              |
| 60 - RECYCLING                            | 27,350.00         | 24,616.25         | 0.00             | 2,733.75              |
| 70 - FREON                                | 1,400.00          | 517.50            | 0.00             | 882.50                |
| 80 - TIRE DISPOSAL                        | 3,000.00          | 2,334.90          | 0.00             | 665.10                |
| 82 - ASHES DISPOSAL                       | 4,400.00          | 966.43            | 0.00             | 3,433.57              |
| 83 - HAZARDOUS WASTE DISPOSAL             | 200.00            | 0.00              | 0.00             | 200.00                |
| <b>Expense.....</b>                       | <b>183,200.00</b> | <b>113,210.05</b> | <b>0.00</b>      | <b>69,989.95</b>      |
| <b>Department..</b>                       | <b>302,925.00</b> | <b>220,704.25</b> | <b>23,668.25</b> | <b>105,889.00</b>     |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date             | Jrnl | Desc--- | Current<br>Budget | Debits           | Credits     | Unexpended<br>Balance |
|----------------------------------|------|---------|-------------------|------------------|-------------|-----------------------|
| <b>65 - RECREATION CONT'D</b>    |      |         |                   |                  |             |                       |
| <b>65 - RECREATION</b>           |      |         | 32,508.00         | 0.00             | 0.00        | 32,508.00             |
| <b>10 - PERSONNEL SERVICES</b>   |      |         | <b>18,508.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>18,508.00</b>      |
| 10 - MANAGER                     |      |         | 0.00              | 17.54            | 0.00        | -17.54                |
| 23 - COORDINATOR                 |      |         | 18,508.00         | 8,571.75         | 0.00        | 9,936.25              |
| <b>Expense.....</b>              |      |         | <b>18,508.00</b>  | <b>8,589.29</b>  | <b>0.00</b> | <b>9,918.71</b>       |
| <b>20 - SUPPLIES</b>             |      |         | <b>400.00</b>     | <b>0.00</b>      | <b>0.00</b> | <b>400.00</b>         |
| 10 - GENERAL                     |      |         | 200.00            | 360.37           | 0.00        | -160.37               |
| 33 - MEDICAL SUPPLIES FIRST AID  |      |         | 200.00            | 0.00             | 0.00        | 200.00                |
| <b>Expense.....</b>              |      |         | <b>400.00</b>     | <b>360.37</b>    | <b>0.00</b> | <b>39.63</b>          |
| <b>50 - CAPITAL</b>              |      |         | <b>2,500.00</b>   | <b>0.00</b>      | <b>0.00</b> | <b>2,500.00</b>       |
| 10 - CAPITAL EXPENSES            |      |         | 2,500.00          | 0.00             | 0.00        | 2,500.00              |
| <b>Expense.....</b>              |      |         | <b>2,500.00</b>   | <b>0.00</b>      | <b>0.00</b> | <b>2,500.00</b>       |
| <b>60 - PROGRAMS</b>             |      |         | <b>11,000.00</b>  | <b>0.00</b>      | <b>0.00</b> | <b>11,000.00</b>      |
| 70 - BASKETBALL                  |      |         | 2,000.00          | 581.06           | 0.00        | 1,418.94              |
| 71 - T-BALL                      |      |         | 500.00            | 0.00             | 0.00        | 500.00                |
| 74 - SPECIAL EVENTS              |      |         | 500.00            | 45.00            | 0.00        | 455.00                |
| 90 - FALL SOCCER                 |      |         | 1,500.00          | 1,342.80         | 0.00        | 157.20                |
| 91 - CHEERING                    |      |         | 500.00            | 0.00             | 0.00        | 500.00                |
| 92 - BASEBALL CLINIC             |      |         | 500.00            | 0.00             | 0.00        | 500.00                |
| 94 - LITTLE LEAGUE DONATION      |      |         | 500.00            | 1,000.00         | 0.00        | -500.00               |
| 96 - MISC RECREATION PROGRAMMING |      |         | 5,000.00          | 0.00             | 0.00        | 5,000.00              |
| <b>Expense.....</b>              |      |         | <b>11,000.00</b>  | <b>2,968.86</b>  | <b>0.00</b> | <b>8,031.14</b>       |
| <b>70 - EXPENSES</b>             |      |         | <b>100.00</b>     | <b>0.00</b>      | <b>0.00</b> | <b>100.00</b>         |
| 16 - MILEAGE                     |      |         | 100.00            | 70.00            | 0.00        | 30.00                 |
| <b>Expense.....</b>              |      |         | <b>100.00</b>     | <b>70.00</b>     | <b>0.00</b> | <b>30.00</b>          |
| <b>Department..</b>              |      |         | <b>32,508.00</b>  | <b>11,988.52</b> | <b>0.00</b> | <b>20,519.48</b>      |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                            |      |         | Current         |                 |             | Unexpended      |
|-----------------------------------------|------|---------|-----------------|-----------------|-------------|-----------------|
| Date                                    | Jrnl | Desc--- | Budget          | Debits          | Credits     | Balance         |
| 70 - VICTORIA GRANT CIVIC CENTER CONT'D |      |         |                 |                 |             |                 |
| 70 - VICTORIA GRANT CIVIC CENTER        |      |         | 7,953.00        | 0.00            | 0.00        | 7,953.00        |
| <b>10 - PERSONNEL SERVICES</b>          |      |         | <b>250.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>250.00</b>   |
| 12 - CUSTODIAN                          |      |         | 250.00          | 0.00            | 0.00        | 250.00          |
| <b>Expense.....</b>                     |      |         | <b>250.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>250.00</b>   |
| <b>20 - SUPPLIES</b>                    |      |         | <b>100.00</b>   | <b>0.00</b>     | <b>0.00</b> | <b>100.00</b>   |
| 10 - GENERAL                            |      |         | 100.00          | 35.59           | 0.00        | 64.41           |
| <b>Expense.....</b>                     |      |         | <b>100.00</b>   | <b>35.59</b>    | <b>0.00</b> | <b>64.41</b>    |
| <b>30 - SERVICES CHARGES</b>            |      |         | <b>3,000.00</b> | <b>0.00</b>     | <b>0.00</b> | <b>3,000.00</b> |
| 29 - BLDG REPAIR NOT ANNUAL             |      |         | 2,000.00        | 1,541.00        | 0.00        | 459.00          |
| 31 - BLDG MAINT ANNUAL                  |      |         | 1,000.00        | 0.00            | 0.00        | 1,000.00        |
| <b>Expense.....</b>                     |      |         | <b>3,000.00</b> | <b>1,541.00</b> | <b>0.00</b> | <b>1,459.00</b> |
| <b>80 - UTILITIES</b>                   |      |         | <b>4,603.00</b> | <b>0.00</b>     | <b>0.00</b> | <b>4,603.00</b> |
| 10 - ELECTRICITY                        |      |         | 1,800.00        | 1,187.44        | 0.00        | 612.56          |
| 15 - HEAT                               |      |         | 1,615.00        | 1,567.98        | 0.00        | 47.02           |
| 25 - WATER                              |      |         | 468.00          | 222.94          | 0.00        | 245.06          |
| 30 - SEWER                              |      |         | 720.00          | 350.00          | 0.00        | 370.00          |
| <b>Expense.....</b>                     |      |         | <b>4,603.00</b> | <b>3,328.36</b> | <b>0.00</b> | <b>1,274.64</b> |
| <b>Department..</b>                     |      |         | <b>7,953.00</b> | <b>4,904.95</b> | <b>0.00</b> | <b>3,048.05</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date      Jrnl    Desc--- | Current<br>Budget | Debits           | Credits       | Unexpended<br>Balance |
|-------------------------------------------|-------------------|------------------|---------------|-----------------------|
| 75 - COMMUNITY PARK AND GROUNDS CONT'D    |                   |                  |               |                       |
| 75 - COMMUNITY PARK AND GROUNDS           | 15,400.00         | 0.00             | 0.00          | 15,400.00             |
| <b>10 - PERSONNEL SERVICES</b>            | <b>5,000.00</b>   | <b>0.00</b>      | <b>0.00</b>   | <b>5,000.00</b>       |
| 51 - ROAD MAINT ASSISTANT                 | 5,000.00          | 7,328.53         | 266.94        | -2,061.59             |
| <b>Expense.....</b>                       | <b>5,000.00</b>   | <b>7,328.53</b>  | <b>266.94</b> | <b>-2,061.59</b>      |
| <b>20 - SUPPLIES</b>                      | <b>800.00</b>     | <b>0.00</b>      | <b>0.00</b>   | <b>800.00</b>         |
| 10 - GENERAL                              | 300.00            | 0.00             | 0.00          | 300.00                |
| 35 - GAS, OIL, ANTIFREEZE                 | 500.00            | 521.31           | 0.00          | -21.31                |
| <b>Expense.....</b>                       | <b>800.00</b>     | <b>521.31</b>    | <b>0.00</b>   | <b>278.69</b>         |
| <b>30 - SERVICES CHARGES</b>              | <b>5,100.00</b>   | <b>0.00</b>      | <b>0.00</b>   | <b>5,100.00</b>       |
| 30 - EQUIP MAINT ANNUAL                   | 400.00            | 0.00             | 0.00          | 400.00                |
| 31 - BLDG MAINT ANNUAL                    | 300.00            | 145.00           | 0.00          | 155.00                |
| 34 - CONTRACTS MAINT/COPIER               | 900.00            | 520.00           | 0.00          | 380.00                |
| 57 - LOAM, GRASS SEED,LIME                | 3,500.00          | 2,695.00         | 0.00          | 805.00                |
| <b>Expense.....</b>                       | <b>5,100.00</b>   | <b>3,360.00</b>  | <b>0.00</b>   | <b>1,740.00</b>       |
| <b>50 - CAPITAL</b>                       | <b>4,500.00</b>   | <b>0.00</b>      | <b>0.00</b>   | <b>4,500.00</b>       |
| 10 - CAPITAL EXPENSES                     | 0.00              | 148.30           | 0.00          | -148.30               |
| 31 - REC PARK WALKING TRACK               | 500.00            | 0.00             | 0.00          | 500.00                |
| 40 - DRAINAGE                             | 2,000.00          | 0.00             | 0.00          | 2,000.00              |
| 60 - EQUIPMENT                            | 2,000.00          | 0.00             | 0.00          | 2,000.00              |
| <b>Expense.....</b>                       | <b>4,500.00</b>   | <b>148.30</b>    | <b>0.00</b>   | <b>4,351.70</b>       |
| <b>Department..</b>                       | <b>15,400.00</b>  | <b>11,358.14</b> | <b>266.94</b> | <b>4,308.80</b>       |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                   |      |         | Current         |                 |             | Unexpended      |
|--------------------------------|------|---------|-----------------|-----------------|-------------|-----------------|
| Date                           | Jrnl | Desc--- | Budget          | Debits          | Credits     | Balance         |
| 85 - GENERAL ASSISTANCE CONT'D |      |         |                 |                 |             |                 |
| 85 - GENERAL ASSISTANCE        |      |         | 4,300.00        | 0.00            | 0.00        | 4,300.00        |
| <b>20 - SUPPLIES</b>           |      |         | <b>50.00</b>    | <b>0.00</b>     | <b>0.00</b> | <b>50.00</b>    |
| 10 - GENERAL                   |      |         | 50.00           | 0.00            | 0.00        | 50.00           |
| <b>Expense.....</b>            |      |         | <b>50.00</b>    | <b>0.00</b>     | <b>0.00</b> | <b>50.00</b>    |
| <b>80 - UTILITIES</b>          |      |         | <b>4,250.00</b> | <b>0.00</b>     | <b>0.00</b> | <b>4,250.00</b> |
| 10 - ELECTRICITY               |      |         | 300.00          | 0.00            | 0.00        | 300.00          |
| 15 - HEAT                      |      |         | 1,000.00        | 0.00            | 0.00        | 1,000.00        |
| 40 - FOOD                      |      |         | 100.00          | 0.00            | 0.00        | 100.00          |
| 45 - RENT                      |      |         | 1,500.00        | 818.00          | 0.00        | 682.00          |
| 50 - PERSONAL                  |      |         | 150.00          | 0.00            | 0.00        | 150.00          |
| 55 - MEDICAL/PRESCRIPTIONS     |      |         | 100.00          | 0.00            | 0.00        | 100.00          |
| 60 - FUNERAL/BURIAL            |      |         | 1,000.00        | 985.00          | 0.00        | 15.00           |
| 65 - COOKING GAS               |      |         | 100.00          | 0.00            | 0.00        | 100.00          |
| <b>Expense.....</b>            |      |         | <b>4,250.00</b> | <b>1,803.00</b> | <b>0.00</b> | <b>2,447.00</b> |
| <b>Department..</b>            |      |         | <b>4,300.00</b> | <b>1,803.00</b> | <b>0.00</b> | <b>2,497.00</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                        |      |         | Current         |             |             | Unexpended      |
|-------------------------------------|------|---------|-----------------|-------------|-------------|-----------------|
| Date                                | Jrnl | Desc--- | Budget          | Debits      | Credits     | Balance         |
| 87 - SOCIAL SERVICE AGENCIES CONT'D |      |         |                 |             |             |                 |
| 87 - SOCIAL SERVICE AGENCIES        |      |         | 7,100.00        | 0.00        | 0.00        | 7,100.00        |
| <b>70 - EXPENSES</b>                |      |         | <b>7,100.00</b> | <b>0.00</b> | <b>0.00</b> | <b>7,100.00</b> |
| 34 - WALDO CTY COMM ACTION          |      |         | 2,000.00        | 0.00        | 0.00        | 2,000.00        |
| 40 - MID COAST MAINE                |      |         | 500.00          | 0.00        | 0.00        | 500.00          |
| 45 - WINTERPORT WOMENS CLUB         |      |         | 1,000.00        | 0.00        | 0.00        | 1,000.00        |
| 52 - NEW HOPE FOR WOMEN             |      |         | 1,000.00        | 0.00        | 0.00        | 1,000.00        |
| 55 - SENIORS CITIZENS GROUP WSCG    |      |         | 2,600.00        | 0.00        | 0.00        | 2,600.00        |
| <b>Expense.....</b>                 |      |         | <b>7,100.00</b> | <b>0.00</b> | <b>0.00</b> | <b>7,100.00</b> |
| <b>Department..</b>                 |      |         | <b>7,100.00</b> | <b>0.00</b> | <b>0.00</b> | <b>7,100.00</b> |



### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                   |      |         | Current           |                   |             | Unexpended        |
|--------------------------------|------|---------|-------------------|-------------------|-------------|-------------------|
| Date                           | Jrnl | Desc--- | Budget            | Debits            | Credits     | Balance           |
| 90 - COMMUNITY PROGRAMS CONT'D |      |         |                   |                   |             |                   |
| 90 - COMMUNITY PROGRAMS        |      |         | 351,476.00        | 0.00              | 0.00        | 351,476.00        |
| <b>60 - PROGRAMS</b>           |      |         | <b>351,476.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>351,476.00</b> |
| 15 - UNION MEETING HOUSE       |      |         | 700.00            | 0.00              | 0.00        | 700.00            |
| 25 - WINTERPORT FREE LIBRARY   |      |         | 43,815.00         | 43,815.00         | 0.00        | 0.00              |
| 35 - MEMORIAL DAY ACTIVITIES   |      |         | 400.00            | 400.00            | 0.00        | 0.00              |
| 55 - CEMETERY DISTRICT         |      |         | 56,561.00         | 56,561.00         | 0.00        | 0.00              |
| 67 - VOLUNTEER AMBULANCE       |      |         | 250,000.00        | 187,800.06        | 0.00        | 62,199.94         |
| <b>Expense.....</b>            |      |         | <b>351,476.00</b> | <b>288,576.06</b> | <b>0.00</b> | <b>62,899.94</b>  |
| <b>Department..</b>            |      |         | <b>351,476.00</b> | <b>288,576.06</b> | <b>0.00</b> | <b>62,899.94</b>  |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                               |      |         | Current             |                     |             | Unexpended          |
|--------------------------------------------|------|---------|---------------------|---------------------|-------------|---------------------|
| Date                                       | Jrnl | Desc--- | Budget              | Debits              | Credits     | Balance             |
| 94 - INTERGOVERNMENTAL EXPENDITURES CONT'D |      |         |                     |                     |             |                     |
| 94 - INTERGOVERNMENTAL EXPENDITURES        |      |         | 3,725,265.00        | 0.00                | 0.00        | 3,725,265.00        |
| <b>70 - EXPENSES</b>                       |      |         | <b>3,725,265.00</b> | <b>0.00</b>         | <b>0.00</b> | <b>3,725,265.00</b> |
| 62 - SCHOOL DISTRICT ASSESSMENT            |      |         | 3,149,551.00        | 2,362,162.95        | 0.00        | 787,388.05          |
| 64 - COUNTY TAX                            |      |         | 575,714.00          | 575,713.23          | 0.00        | 0.77                |
| <b>Expense.....</b>                        |      |         | <b>3,725,265.00</b> | <b>2,937,876.18</b> | <b>0.00</b> | <b>787,388.82</b>   |
| <b>Department..</b>                        |      |         | <b>3,725,265.00</b> | <b>2,937,876.18</b> | <b>0.00</b> | <b>787,388.82</b>   |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                   |      |         | Current          |                 |             | Unexpended      |
|--------------------------------|------|---------|------------------|-----------------|-------------|-----------------|
| Date                           | Jrnl | Desc--- | Budget           | Debits          | Credits     | Balance         |
| 96 - ANIMAL CONTROL CONT'D     |      |         |                  |                 |             |                 |
| 96 - ANIMAL CONTROL            |      |         | 10,300.00        | 0.00            | 0.00        | 10,300.00       |
| <b>10 - PERSONNEL SERVICES</b> |      |         | <b>5,000.00</b>  | <b>0.00</b>     | <b>0.00</b> | <b>5,000.00</b> |
| 72 - ANIMAL CONTROL            |      |         | 5,000.00         | 1,426.56        | 0.00        | 3,573.44        |
| <b>Expense.....</b>            |      |         | <b>5,000.00</b>  | <b>1,426.56</b> | <b>0.00</b> | <b>3,573.44</b> |
| <b>20 - SUPPLIES</b>           |      |         | <b>800.00</b>    | <b>0.00</b>     | <b>0.00</b> | <b>800.00</b>   |
| 10 - GENERAL                   |      |         | 800.00           | 0.00            | 0.00        | 800.00          |
| <b>Expense.....</b>            |      |         | <b>800.00</b>    | <b>0.00</b>     | <b>0.00</b> | <b>800.00</b>   |
| <b>70 - EXPENSES</b>           |      |         | <b>4,500.00</b>  | <b>0.00</b>     | <b>0.00</b> | <b>4,500.00</b> |
| 80 - ANIMAL SHELTER            |      |         | 4,500.00         | 3,980.65        | 0.00        | 519.35          |
| <b>Expense.....</b>            |      |         | <b>4,500.00</b>  | <b>3,980.65</b> | <b>0.00</b> | <b>519.35</b>   |
| <b>Department..</b>            |      |         | <b>10,300.00</b> | <b>5,407.21</b> | <b>0.00</b> | <b>4,892.79</b> |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account----- |      |                                   | Current           |                  |             | Unexpended        |
|--------------|------|-----------------------------------|-------------------|------------------|-------------|-------------------|
| Date         | Jrnl | Desc---                           | Budget            | Debits           | Credits     | Balance           |
| 97 -         |      | XWALK/STLGT/HYDRANT RENTAL CONT'D |                   |                  |             |                   |
| 97 -         |      | XWALK/STLGT/HYDRANT RENTAL        | 108,842.00        | 0.00             | 0.00        | 108,842.00        |
| <b>70 -</b>  |      | <b>EXPENSES</b>                   | <b>108,842.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>108,842.00</b> |
| 68 -         |      | STREET LIGHTS                     | 18,864.00         | 13,406.92        | 0.00        | 5,457.08          |
| 70 -         |      | HYDRANT RENTAL                    | 89,978.00         | 42,846.00        | 0.00        | 47,132.00         |
|              |      | <b>Expense.....</b>               | <b>108,842.00</b> | <b>56,252.92</b> | <b>0.00</b> | <b>52,589.08</b>  |
|              |      | <b>Department..</b>               | <b>108,842.00</b> | <b>56,252.92</b> | <b>0.00</b> | <b>52,589.08</b>  |

### Expense Detail Report

ALL Accounts  
ALL Months

| Account-----                        |      |         | Current             |                     |                   | Unexpended          |
|-------------------------------------|------|---------|---------------------|---------------------|-------------------|---------------------|
| Date                                | Jrnl | Desc--- | Budget              | Debits              | Credits           | Balance             |
| 98 - RESERVE ACCOUNTS CONT'D        |      |         |                     |                     |                   |                     |
| 98 - RESERVE ACCOUNTS               |      |         | 170,750.00          | 0.00                | 0.00              | 170,750.00          |
| <b>70 - EXPENSES</b>                |      |         | <b>170,750.00</b>   | <b>0.00</b>         | <b>0.00</b>       | <b>170,750.00</b>   |
| 18 - EQUIPMENT ACQUISITION & REPALC |      |         | 10,000.00           | 0.00                | 0.00              | 10,000.00           |
| 74 - FIRE DEPT CAPITAL RESERV       |      |         | 35,000.00           | 0.00                | 0.00              | 35,000.00           |
| 77 - TOWN OFFICE                    |      |         | 105,000.00          | 105,000.00          | 0.00              | 0.00                |
| 93 - TRANSFER STATION RESERVE       |      |         | 20,000.00           | 0.00                | 0.00              | 20,000.00           |
| 94 - ASSESSING                      |      |         | 750.00              | 0.00                | 0.00              | 750.00              |
| <b>Expense.....</b>                 |      |         | <b>170,750.00</b>   | <b>105,000.00</b>   | <b>0.00</b>       | <b>65,750.00</b>    |
| <b>Department..</b>                 |      |         | <b>170,750.00</b>   | <b>105,000.00</b>   | <b>0.00</b>       | <b>65,750.00</b>    |
| <b>Final Totals</b>                 |      |         | <b>6,435,926.00</b> | <b>4,744,005.72</b> | <b>174,372.07</b> | <b>1,866,292.35</b> |

# General Ledger Detail Report

ALL Accounts  
ALL Months

| Account-----                              |      |         |        |         | -- B A L A N C E -- |        |
|-------------------------------------------|------|---------|--------|---------|---------------------|--------|
| Date                                      | Jrnl | Desc--- | Debits | Credits | Debit               | Credit |
| <b>1 - GENERAL FUND/GENERAL LEDGER</b>    |      |         |        |         | 0.00                |        |
| <b>000-00 GENERAL FUND/GENERAL LEDGER</b> |      |         |        |         | <b>832.69</b>       |        |
| 102-00 PETTY CASH                         |      |         |        |         | 550.00              |        |
| 102-01 BASKETBALL TOURNEY PETTY CASH      |      |         |        |         | 300.00              |        |
| 102-02 TRANSFER STATION PETTY CASH        |      |         |        |         | 50.00               |        |
| 103-00 WATERFRONT CD                      |      |         |        |         | 31,390.14           |        |
| 110-02 2002 TAXES                         |      |         |        |         | 848.81              |        |
| 110-09 2009 RE TAXES                      |      |         |        |         | 134.56              |        |
| 110-11 2011 RE TAXES                      |      |         |        |         | 0.08                |        |
| 110-15 2015 RE TAXES                      |      |         |        |         | 1,536.18            |        |
| 110-19 2019 RE Taxes                      |      |         |        |         | 2,859.11            |        |
| 110-20 2020 RE Taxes                      |      |         |        |         | 3,077.34            |        |
| 110-21 2021 RE TAXES                      |      |         |        |         | 3,455.53            |        |
| 110-22 2022 RE TAXES                      |      |         |        |         | 1,151.64            |        |
| 110-23 2023 RE Taxes                      |      |         |        |         | 522,060.56          |        |
| 110-24 2024 RE TAXES                      |      |         |        |         | 4,009.91            |        |
| 111-00 CHECKING CAMDEN NATIONAL           |      |         |        |         | 2,276,950.88        |        |
| 112-00 CHECKING IRS ELECTRONIC TRANSF     |      |         |        |         | 3,039.51            |        |
| 114-00 ARPA CNB SAVINGS ACCOUNT           |      |         |        |         | 421,367.96          |        |
| 115-12 2012 LIENS                         |      |         |        |         | 0.00                |        |
| 115-17 2017 LIENS                         |      |         |        |         | 688.45              |        |
| 115-18 2018 Liens                         |      |         |        |         | 2,655.03            |        |
| 115-19 2019 Liens                         |      |         |        |         | 616.44              |        |
| 115-20 2020 LIENS                         |      |         |        |         | 2,949.66            |        |
| 115-21 2021 LIENS                         |      |         |        |         | 779.14              |        |
| 115-22 2022 LIENS                         |      |         |        |         | 2,652.80            |        |
| 120-13 2013 Tax Acquired                  |      |         |        |         | 406.67              |        |
| 120-14 2014 Tax Acquired                  |      |         |        |         | 405.45              |        |
| 120-15 2015 Tax Acquired                  |      |         |        |         | 119.88              |        |
| 120-16 2016 Tax Acquired                  |      |         |        |         | 269.32              |        |
| 120-17 2017 Tax Acquired                  |      |         |        |         | 799.01              |        |
| 120-18 2018 Tax Acquired                  |      |         |        |         | 3,413.44            |        |
| 120-19 2019 Tax Acquired                  |      |         |        |         | 4,421.04            |        |
| 120-20 2020 Tax Acquired                  |      |         |        |         | 5,203.54            |        |
| 120-21 2021 TAX ACQUIRED                  |      |         |        |         | 17,385.05           |        |
| 120-22 2022 TAX ACQUIRED                  |      |         |        |         | 81,328.55           |        |
| 120-23 2023 TAX ACQUIRED                  |      |         |        |         | 105,666.05          |        |
| 121-65 DUE FROM TRUSTS                    |      |         |        |         | 18.15               |        |
| 131-00 ACCOUNTS RECEIVABLE                |      |         |        |         | 75,192.64           |        |
| 132-00 WALDO COUNTY ARPA FUNDS            |      |         |        |         | 28,000.00           |        |
| 140-00 WINTERPORT ARPA FUNDS              |      |         |        |         | 421,367.96          |        |
| 197-00 RETURNED CHECKS (ACTUAL AMT)       |      |         |        |         | 6,222.63            |        |
| 201-00 ACCOUNTS PAYABLE                   |      |         |        |         | 408,947.19          |        |
| 201-60 ACCRUED SALARIES PAYABLE           |      |         |        |         | 6,541.25            |        |
| 203-00 VITAL RECORDS                      |      |         |        |         | 3,356.00            |        |

# General Ledger Detail Report

ALL Accounts  
ALL Months

| Account-----                                  |      |                                                  | -- B A L A N C E -- |         |                     |                     |
|-----------------------------------------------|------|--------------------------------------------------|---------------------|---------|---------------------|---------------------|
| Date                                          | Jrnl | Desc---                                          | Debits              | Credits | Debit               | Credit              |
| <b>1 - GENERAL FUND/GENERAL LEDGER CONT'D</b> |      |                                                  |                     |         |                     |                     |
|                                               |      | <b>204-00 AUTO TITLE FEES</b>                    |                     |         |                     | <b>550.76</b>       |
|                                               |      | <b>204-01 AUTO REG SALES TAX</b>                 |                     |         | <b>704.15</b>       |                     |
|                                               |      | <b>205-00 SECRETARY OF STATE (AUTO FEE)</b>      |                     |         | <b>136.82</b>       |                     |
|                                               |      | <b>206-00 HUNTING &amp; FISHING - STATE FEES</b> |                     |         | <b>871.00</b>       |                     |
|                                               |      | <b>207-00 PLUMBING LICENSE - STATE FEES</b>      |                     |         | <b>248.25</b>       |                     |
|                                               |      | <b>207-01 SUBSURFACE SYSTEM SURCHARGE</b>        |                     |         |                     | <b>2,514.00</b>     |
|                                               |      | <b>208-00 DOG LICENSES - STATE FEES</b>          |                     |         |                     | <b>15.00</b>        |
|                                               |      | <b>209-00 ATV/BOAT/SNOWMOBILE -STATE FEE</b>     |                     |         |                     | <b>4,210.56</b>     |
|                                               |      | <b>210-00 SALES TAX - ATV/BOAT/SNOWMOBIL</b>     |                     |         |                     | <b>2,902.46</b>     |
|                                               |      | <b>211-00 MEDICARE WITHHOLDING (0.0145)</b>      |                     |         | <b>8,463.83</b>     |                     |
|                                               |      | <b>211-01 MEDICARE W/H EFTPS</b>                 |                     |         |                     | <b>259.12</b>       |
|                                               |      | <b>212-00 SOCIAL SECURITY W/H (0.062)</b>        |                     |         | <b>1,394.25</b>     |                     |
|                                               |      | <b>212-01 SOCIAL SECURITY W/H EFTPS</b>          |                     |         |                     | <b>4,530.01</b>     |
|                                               |      | <b>213-00 FEDERAL TAX WITHHOLDING</b>            |                     |         | <b>980.82</b>       |                     |
|                                               |      | <b>213-01 FEDERAL TAX W/H EFTPS</b>              |                     |         |                     | <b>922.29</b>       |
|                                               |      | <b>214-00 STATE TAX WITHHOLDING</b>              |                     |         |                     | <b>1,017.47</b>     |
|                                               |      | <b>215-00 EMPLOYER MATCH IRA</b>                 |                     |         |                     | <b>2,088.13</b>     |
|                                               |      | <b>217-00 PLUMBING INSPECTOR 65% FEES</b>        |                     |         | <b>247.00</b>       |                     |
|                                               |      | <b>220-00 DEFERRED PROPERTY TAX REVENUE</b>      |                     |         |                     | <b>199,241.89</b>   |
|                                               |      | <b>223-00 INCOME PROTECTION/EMP PAY</b>          |                     |         |                     | <b>895.39</b>       |
|                                               |      | <b>226-00 AFLAC EMPLOYEE DEDUCTION</b>           |                     |         | <b>304.53</b>       |                     |
|                                               |      | <b>226-01 HEALTH INSURANCE COPAY</b>             |                     |         | <b>23.01</b>        |                     |
|                                               |      | <b>226-02 DENTAL INSURANCE COPAY</b>             |                     |         |                     | <b>549.38</b>       |
|                                               |      | <b>226-04 State Levy</b>                         |                     |         |                     | <b>355.33</b>       |
|                                               |      | <b>227-00 IRA EMPLOYEE DEDUCTION</b>             |                     |         |                     | <b>1,385.32</b>     |
|                                               |      | <b>230-00 DUE TO TRUST FUNDS</b>                 |                     |         |                     | <b>25,343.80</b>    |
|                                               |      | <b>232-00 DUE MUN REVENUE SHARING</b>            |                     |         |                     | <b>47,398.76</b>    |
|                                               |      | <b>239-00 DUE TO FERNALD FIELD RESERVE</b>       |                     |         |                     | <b>829.45</b>       |
|                                               |      | <b>240-00 DUE TO FUEL FUND</b>                   |                     |         |                     | <b>3,658.48</b>     |
|                                               |      | <b>241-00 DUE TO FIRE DEPT CAP RESERVE</b>       |                     |         |                     | <b>25,000.00</b>    |
|                                               |      | <b>242-00 DUE TO PUBLIC WORKS CAP RESERV</b>     |                     |         |                     | <b>4,486.90</b>     |
|                                               |      | <b>243-00 DUE TO TRANSFER STATION RESERV</b>     |                     |         |                     | <b>2,573.40</b>     |
|                                               |      | <b>249-00 AMBULANCE YEARLY RENT PAYMENT</b>      |                     |         |                     | <b>14,022.61</b>    |
|                                               |      | <b>250-00 REC DONATIONS</b>                      |                     |         |                     | <b>2,357.66</b>     |
|                                               |      | <b>251-00 FIRE DEPARTMENT DONATIONS</b>          |                     |         |                     | <b>100.00</b>       |
|                                               |      | <b>252-00 VGCC DONATIONS</b>                     |                     |         |                     | <b>755.19</b>       |
|                                               |      | <b>256-00 CAP PROJ - CONSERVATION COMM</b>       |                     |         |                     | <b>18,258.35</b>    |
|                                               |      | <b>300-00 REVENUE CONTROL ACCOUNT</b>            |                     |         |                     | <b>4,053,496.76</b> |
|                                               |      | <b>400-00 APPROPRIATION CONTROL</b>              |                     |         |                     | <b>1,866,292.35</b> |
|                                               |      | <b>500-00 FUND BALANCE</b>                       |                     |         | <b>2,802,812.42</b> |                     |
|                                               |      | <b>Fund.....</b>                                 |                     |         |                     | <b>0.00</b>         |
| <b>2 - TRUST FUNDS</b>                        |      |                                                  |                     |         |                     |                     |
|                                               |      | <b>100-00 Camden National Cash</b>               |                     |         |                     | <b>14,697.98</b>    |
|                                               |      | <b>101-00 MCKENNY FUND IN/OUT</b>                |                     |         |                     | <b>12,923.65</b>    |

# General Ledger Detail Report

ALL Accounts  
ALL Months

| Account-----                              |        |                                | -- B A L A N C E -- |            |       |            |
|-------------------------------------------|--------|--------------------------------|---------------------|------------|-------|------------|
| Date                                      | Jrnl   | Desc---                        | Debits              | Credits    | Debit | Credit     |
| <b>2 - TRUST FUNDS CONT'D</b>             |        |                                |                     |            |       |            |
|                                           | 101-01 | MCKENNY FUND BEGIN BALANCE     |                     |            |       | 162,128.56 |
|                                           | 104-00 | MCKENNY FUND INTEREST          |                     |            |       | 1.20       |
|                                           | 105-00 | MCKENNY FUND REVENUE           |                     |            |       | 3,758.74   |
|                                           | 105-50 | Change in FMV-McKENNEY         |                     |            |       | 2,082.43   |
|                                           | 106-00 | MCKENNY FUND EXPENSES          |                     |            |       | 4,320.35   |
|                                           | 107-00 | AMERICAN FUNDS IN/OUT          |                     | 35,856.56  |       |            |
|                                           | 107-02 | AMERICAN FUND QRTL DIVIDENDS   |                     |            |       | 815.88     |
|                                           | 108-00 | EATON VANCE IN/OUT             |                     | 117,239.27 |       |            |
|                                           | 108-02 | EATON VANCE DIVIDENDS          |                     |            |       | 4,379.71   |
|                                           | 109-01 | ATWOOD TRUST BEGIN BALANCE     |                     |            |       | 884.15     |
|                                           | 109-04 | ATWOOD TRUST INTEREST          |                     |            |       | 0.08       |
|                                           | 110-01 | THOMPSON TRUST BEGIN BALANCE   |                     |            |       | 1,327.35   |
|                                           | 110-04 | THOMPSON TRUST INTEREST        |                     |            |       | 0.11       |
|                                           | 111-00 | HALL TRUST FUND IN/OUT         |                     |            |       | 15.15      |
|                                           | 111-01 | HALL TRUST BEGIN BALANCE       |                     |            |       | 1,003.66   |
|                                           | 111-04 | HALL TRUST INTEREST            |                     |            |       | 0.09       |
|                                           |        | Fund.....                      |                     |            |       | 0.00       |
| <b>3 - TRANSFER STATION RESERVE</b>       |        |                                |                     |            |       |            |
|                                           | 101-01 | TRANSFER STA BEGIN BALANCE     |                     |            |       | 33.39      |
|                                           | 104-00 | TRANSFER STA RESERVE INTEREST  |                     |            |       | 0.46       |
|                                           | 106-00 | TRANSFER STA RESERVE EXPENSE   |                     | 33.85      |       |            |
|                                           |        | Fund.....                      |                     |            |       | 0.00       |
| <b>4 - FIRE DEPARTMENT CAPITAL RESERV</b> |        |                                |                     |            |       |            |
|                                           | 101-00 | FIRE DEP CAP INVESTMENT IN/OUT |                     | 120,603.04 |       |            |
|                                           | 101-01 | FIRE DEPT CAPITAL BEGIN BALANC |                     |            |       | 88,208.22  |
|                                           | 104-00 | FIRE DEPT CAP RES INTEREST     |                     |            |       | 143.87     |
|                                           | 105-00 | FIRE DEPT CAP RES REVENUE      |                     |            |       | 78,090.13  |
|                                           | 106-00 | FIRE DEPT CAP RES EXPENSES     |                     | 45,839.18  |       |            |
|                                           |        | Fund.....                      |                     |            |       | 0.00       |
| <b>5 - FERNALD FIELD CAPITAL RESERVE</b>  |        |                                |                     |            |       |            |
|                                           | 101-00 | FERNALD FIELD RESERVE IN/OUT   |                     | 11,595.85  |       |            |
|                                           | 101-01 | FERNALD FIELD RES BEGIN BALANC |                     |            |       | 8,985.35   |
|                                           | 102-00 | DUE TO FERNALD FIELD RESERVE   |                     |            |       | 2,570.55   |
|                                           | 104-00 | FERNALD FIELD RES INTEREST     |                     |            |       | 39.95      |
|                                           |        | Fund.....                      |                     |            |       | 0.00       |
| <b>6 - TOWN OFFICE CAPITAL RESERVE</b>    |        |                                |                     |            |       |            |
|                                           | 101-00 | TOWN OFFICE RESERVE IN/OUT     |                     | 125,491.52 |       |            |
|                                           | 101-01 | TOWN OFFICE RES BEGIN BALANCE  |                     |            |       | 119,197.42 |
|                                           | 104-00 | TOWN OFFICE CAP RES INTEREST   |                     |            |       | 195.10     |
|                                           | 105-00 | TOWN OFFICE CAP RES REVENUE    |                     |            |       | 10,000.00  |
|                                           | 106-00 | TOWN OFFICE CAP RES EXPENSES   |                     | 3,901.00   |       |            |
|                                           |        | Fund.....                      |                     |            |       | 0.00       |
| <b>7 - PUBLIC WORKS RESERVES</b>          |        |                                |                     |            |       |            |
|                                           | 101-01 | PUBLIC WORKS RES BEGIN BALANCE |                     |            |       | 20,022.58  |
|                                           | 104-00 | PUBLIC WORKS EQUIP INTEREST    |                     |            |       | 0.03       |



### General Ledger Detail Report

ALL Accounts  
ALL Months

| Account-----                            |      |                                              |        |                  | -- B A L A N C E -- |                  |
|-----------------------------------------|------|----------------------------------------------|--------|------------------|---------------------|------------------|
| Date                                    | Jrnl | Desc---                                      | Debits | Credits          | Debit               | Credit           |
| <b>7 - PUBLIC WORKS RESERVES CONT'D</b> |      |                                              |        |                  |                     |                  |
|                                         |      | <b>105-00 PUBLIC WORKS EQUIP REVENUE</b>     |        |                  |                     | <b>12,033.85</b> |
|                                         |      | <b>106-00 PUBLIC WORKS EQUIP EXPENSES</b>    |        | <b>32,056.46</b> |                     |                  |
|                                         |      | <b>201-00 PUBLIC WORKS BUILDING IN/OUT</b>   |        | <b>49,869.65</b> |                     |                  |
|                                         |      | <b>201-01 PUBLIC WORKS BUILD BEG BALANCE</b> |        |                  |                     | <b>49,538.45</b> |
|                                         |      | <b>204-00 PUBLIC WORKS BUILD INTEREST</b>    |        |                  |                     | <b>331.20</b>    |
|                                         |      | <b>Fund.....</b>                             |        |                  |                     | <b>0.00</b>      |
| <b>9 - FIRE DEPT EQUIP CAP RESERVE</b>  |      |                                              |        |                  |                     |                  |
|                                         |      | <b>101-00 FIRE DEPT EQUIP RESERVE IN/OUT</b> |        |                  | <b>0.00</b>         |                  |
|                                         |      | <b>101-01 FIRE DEPT EQUIP BEGIN BALANCE</b>  |        |                  |                     | <b>43,397.22</b> |
|                                         |      | <b>104-00 FIRE DEPT EQUIP RES INTEREST</b>   |        |                  |                     | <b>6.65</b>      |
|                                         |      | <b>106-00 FIRE DEPT EQUIP RES REVENUE</b>    |        | <b>30,090.13</b> |                     |                  |
|                                         |      | <b>Fund.....</b>                             |        |                  |                     | <b>0.00</b>      |
| <b>Final Totals</b>                     |      |                                              |        |                  |                     | <b>0.00</b>      |

# Revenue Detail Report

ALL Accounts  
ALL Months

| Account-----<br>Date Jrnl Desc---    | Current<br>Budget   | Debits              | Credits              | Uncollected<br>Balance |
|--------------------------------------|---------------------|---------------------|----------------------|------------------------|
| 99 - REVENUES                        | 1,968,010.00        | 0.00                | 0.00                 | 1,968,010.00           |
| 301 - EXCISE TAXES                   | 785,000.00          | 607.72              | 541,806.82           | 243,800.90             |
| 302 - BOAT EXCISE                    | 4,000.00            | 0.00                | 798.00               | 3,202.00               |
| 305 - PROPERTY TAXES                 | 0.00                | 9,876,700.92        | 14,478,548.77        | -4,601,847.85          |
| 306 - HOMESTEAD REIMBURSEMENT        | 335,000.00          | 0.00                | 291,679.00           | 43,321.00              |
| 310 - STATE REVENUE SHARING          | 475,000.00          | 0.00                | 437,292.06           | 37,707.94              |
| 311 - URIP RD ASSISTANCE             | 50,000.00           | 0.00                | 50,652.00            | -652.00                |
| 312 - SNOWMOBILE REIMBURSEMENT       | 0.00                | 1,285.00            | 1,284.28             | 0.72                   |
| 313 - VETERANS REIMBURSEMENT         | 2,900.00            | 0.00                | 998.00               | 1,902.00               |
| 314 - REC BUILDING RENTAL            | 250.00              | 0.00                | 100.00               | 150.00                 |
| 316 - TREE GROWTH REIMBURSEMENT      | 1,900.00            | 0.00                | 2,526.85             | -626.85                |
| 319 - GA REIMBURSEMENT               | 500.00              | 0.00                | 440.01               | 59.99                  |
| 321 - INTEREST EARNED - CHECKING     | 5,500.00            | 0.00                | 0.00                 | 5,500.00               |
| 323 - INTEREST EARNED - ALL TAXES    | 25,000.00           | 867.95              | 18,565.37            | 7,302.58               |
| 329 - FERNALD FIELD FEES             | 10,000.00           | 0.00                | 10,050.00            | -50.00                 |
| 330 - TOWN CLERK FEES                | 2,800.00            | 0.00                | 1,277.00             | 1,523.00               |
| 331 - PLUMBING PERMIT - TOWN FEES    | 400.00              | 0.00                | 762.75               | -362.75                |
| 333 - HUNT.,FISH.,BOAT,SNOW,ATV FEES | 1,200.00            | 0.00                | 769.25               | 430.75                 |
| 335 - AUTO REGISTRATION FEES         | 16,000.00           | 0.00                | 12,146.00            | 3,854.00               |
| 339 - PLANNING BOARD REVENUES        | 1,000.00            | 0.00                | 825.00               | 175.00                 |
| 340 - PHOTOCOPY FEES                 | 10.00               | 0.00                | 1.00                 | 9.00                   |
| 342 - DISPOSAL FEES COLLECTED        | 30,000.00           | 7.33                | 30,773.33            | -766.00                |
| 343 - TAX WRITE OFFS                 | 0.00                | 14.67               | 0.00                 | 14.67                  |
| 344 - ABATEMENTS                     | 0.00                | 23,103.92           | 0.00                 | 23,103.92              |
| 349 - DEMO REC'D FROM DM&J           | 4,300.00            | 0.00                | 4,347.40             | -47.40                 |
| 350 - ANIMAL CONTROL                 | 1,000.00            | 0.00                | 867.00               | 133.00                 |
| 357 - CABLE FRANCHISE FEES           | 24,650.00           | 0.00                | 24,614.24            | 35.76                  |
| 358 - INSURANCE CLAIMS RECEIVED      | 0.00                | 0.00                | 1,300.00             | -1,300.00              |
| 375 - CASH UP OVERAGE/SHORTAGE       | 100.00              | 2,637.27            | 5,011.16             | -2,273.89              |
| 380 - MISCELLANEOUS/OTHER REVENUES   | 3,000.00            | 0.00                | 1,488.71             | 1,511.29               |
| 381 - BASKETBALL                     | 1,200.00            | 0.00                | 30.00                | 1,170.00               |
| 382 - FALL SOCCER PROGRAM            | 800.00              | 0.00                | 750.00               | 50.00                  |
| 383 - T-BALL                         | 500.00              | 0.00                | 0.00                 | 500.00                 |
| 386 - OTHER REC FEES                 | 1,000.00            | 0.00                | 675.00               | 325.00                 |
| 390 - TRANSFER FROM FUND BALANCE     | 180,000.00          | 0.00                | 0.00                 | 180,000.00             |
| 397 - SALE OF PROPERTY               | 5,000.00            | 4,647.46            | 11,000.00            | -1,352.54              |
| Department..                         | 1,968,010.00        | 9,909,872.24        | 15,931,379.00        | -4,053,496.76          |
| <b>Final Totals</b>                  | <b>1,968,010.00</b> | <b>9,909,872.24</b> | <b>15,931,379.00</b> | <b>-4,053,496.76</b>   |

## POLICY AND PROCEDURE WINTERPORT TOWN COUNCIL

These rules of order and procedures shall govern the deliberations and meetings of the Board.

We, the Town Council of the Town of Winterport, resolve that the following rules of order and procedure shall govern the deliberations and meetings of this Council; and unless this Council shall provide otherwise, each of the Boards, Commissions, and Committees of this municipality shall follow these rules of order. Each Board, Commission, or Committee shall organize promptly after it is established, and annually, as required by the law, or the Town Council. Each shall elect a chairman, vice-chairman, and correspondence clerk or secretary.

1. It is the intent of the Town Council to adopt rules, procedures and policies to conduct meetings and take action in an orderly manner and allow for proper public participation.

The clerk shall maintain an agenda of the matters and business taken up by a majority of the members and not concluded. A standard order of business and agenda together with the unfinished business shall be maintained and presented at each meeting. Any citizen may request an addition to the agenda until noon Friday prior to the scheduled meeting. Any new business matters may be added to the agenda upon the request of any members at any time prior to the scheduled meeting.

The standard format for the agenda of the Town Council shall be:

**AGENDA**

**CALL TO ORDER:**

**ROLL CALL/ATTENDANCE:**

**CONSENT AGENDA:**

**ADOPT AGENDA:**

**FINANCIAL REPORTS**

**APPROVAL OF INVOICE & PAYROLL WARRANTS:**

**GUEST SPEAKERS & COMMITTEE REPORTS:**

**INPUT FROM CITIZENS ON UNSCHEDULED ITEMS:**

**SCHEDULE OF MEETINGS:**

**ACCEPT MINUTES:**

**SCHEDULED ITEMS:**

**A) Old Business**

**1. Items ready for action**

**2. Items pending further action**

**B) New Business**

**LEGAL:**

**APPOINTMENTS:**

**CORRESPONDENCE:**

**MINUTES & REPORTS:**

**COMMUNICATIONS:**

**A) Town Manager's Report**

**B) Council's Comments**

**SIGNATURES:**

**EXECUTIVE SESSION:**

**ADJOURNMENT**

2. The position of Chairman will rotate every (6) six months. No Councilor will repeat unless all others decline the Chair.
3. Town Council may call an executive session, at any time, to discuss performance of the Chairman in accordance with the Freedom of Access Statutes.
4. Any proposed changes in the Town Council rules and procedures shall not be acted upon unless all members are present. A majority vote is required to make these changes effective.
5. Any Ad Hoc Citizen Committees authorized by the Council may have a Councilor, appointed by the Town Council, as a member.
6. On Call to Order, the secretary will record those present and absent. This roll call will be recorded in the minutes. The Secretary will make a record of the corrections in the previous minutes.
  - A. The Council may make a motion to read the minutes.
  - B. The Council may make amendments to these minutes.
  - C. The Town Council will make a motion to either accept the minutes as presented or accept the minutes as amended.
  - D. The Council shall establish a regular meeting schedule for the next year at the annual reorganization meeting. The Clerk shall publish the regular meeting schedule in a local newspaper generally circulating in Winterport and post a copy of the schedule on the Town Office bulletin board. All meetings of the Town Council and Planning Board shall be held in the Town Office, and all other committee meetings will be conducted at the Recreation Building. Unless this Council shall direct otherwise with a notice posted on the Town bulletin board. All canceled meetings shall be posted 24 hours in advance on the Town bulletin board, and the newspaper notified.
7. Citizens will address and be recognized by the Chairman. Citizens may be required to state their name and address for the record.
8. Citizens will refer all direct questions for a Councilor or Town Manager to and through the Chairman.
9. The Chairman may make "announcements" at any time. During the Town Council discussions, citizens may be recognized to speak if approved by the Chairman.

10. A legal quorum is necessary to conduct a Town Council's meeting. A legal quorum being three (3) of the five (5) Council members. The Town Council agree that to approve a question a majority is necessary. A majority being a majority of those voting at a meeting

11. Under INPUT FROM CITIZENS ON UNSCHEDULED ITEMS, citizens may address the Town Council on any items of interest pertaining to municipal affairs, that are not on the agenda. The intent is to allow citizens to be heard early in the meeting. Generally, the Council or the Manager will respond to questions if the information is available. Otherwise, the matter will be referred to the Manager who will contact the citizen with the information as soon as it is available. In some cases, the request will require action as an agenda item at a later meeting. (e.g. Notice 24 hours prior is required to take action on an any matter.

12. Under GUEST SPEAKERS & COMMITTEE REPORTS, individuals and town committee members who have previously asked to address the Council on a particular issue which the Council needs to be informed about will be offered an opportunity to report any important business. Copies of the committee minutes are given to the Council for their review.

13. Under CORRESPONDENCE, the Town Manager shares with the Council items in written format, such as letters, memos, and notes, sent to the Town which will keep the Council better informed.

14. Under LEGAL, the Council will review and/or take action on items requiring legal action by the Councilor having legal implications for the Town.

15. Under SCHEDULED ITEMS, items of a general nature will appear. The Council will review each item and take appropriate action.

16. Under APPOINTMENTS, the Council will consider and take action to appoint interested volunteers to serve on the various Town committees.

17. Under ORAL COMMUNICATIONS, the Town Manager's Report is intended to inform the Town Council of his or her activities during the previous weeks and to make status reports on Town activities or projects.

18. Under ORAL COMMUNICATIONS, the Town Council's comments provide the Council an opportunity to question the Town Manager concerning Town Activities or bring items to his or her attention for administrative follow up.

19. Under EXECUTIVE SESSION, items which require review and/or possible action, by the Board, of a confidential nature (e.g. general assistance, personnel matters, abatement requests, attorney and client matters), will appear.

A. Formal action by the Council will be taken in the open meeting

following adjournment of the executive session.

20. Under APPROVAL OF WARRANTS, payroll and invoice warrants are reviewed and action taken by the Board. The Council Chair, or in the absence of the Chair, the Vice-Chair on the off meeting week has the authority to sign the payroll warrant. Council members should try to arrive at meetings early to review the warrants in order to save time during the meeting.

21. Under ADJOURNMENT, the Council having acted on all the items on the agenda will formally act to close the meeting.

22. AMENDMENTS. The Clerk shall post this policy and any permanent modifications or amendments to it, conspicuously upon the public bulletin Council in the Town office.

23. RULES OF ORDER The Chairman shall preserve order, decorum, and customary practices, and decide all questions of order if a parliamentarian is not appointed, and conduct the meeting. The Chairman may invoke and apply such portions of Robert's Rules of Order for parliamentary proceedings as needed, to dispense with all business fairly and expeditiously. A majority of the members present, exclusive of the Chair may require adherence to Robert's Rules, may sustain the appeal of a member to the Chair relating to a point of order, and may temporarily modify the rules of order for the duration of the meeting.

24. CONSENT AGENDA , In order to expedite the routine business upon the agenda that requires no changes from the entire text as proposed and posted at least 24 hours in advance of the meeting, any member of the Town Council or the Town Manager may ask that such agenda item be marked with an asterisk to identify it as an item for consideration, which the Council and the public consent to have approved by one motion after the following procedure:

1. The Chairman asks the Council and the public if there are objections to approving any matter marked with an asterisk. Any Councilmember or the public may ask that an item be removed from the consent agenda and be considered separately. Unless the majority of the Council votes otherwise, all such matters requested to be removed from the consent agenda shall be removed from the consent agenda and considered separately.

2. The Chair then declares "there being no further objections, a motion on the remainder of the consent agenda is in order."

3. It is the policy of the Town Council of the Town of Winterport to approve each agenda item marked with an asterisk by one motion, second, and majority vote. The following motion is sufficient for this purpose "I move that the consent agenda be approved."


25. Financial Reports. In order to improve communications, accountability and to improve financial reporting conditions, the Town Council hereby provide that the Town Manager, Treasurer and Tax Collector shall monthly present to the Town Council financial reports as follows:


At the first regular meeting of the month  
Expenditures YTD / budget balances (Mgr)  
Revenues YTD / budget balances (Mgr)  
General Fund General Ledger Summary (Mgr)  
Reserves, Trusts and Investments (Trea )

At the second regular meeting of the Month (Trea)  
General Fund Cash Reconciliation (Trea)  
Fixed Asset Report (once per year inventory, Nov)  
Current Year Property Tax. (Deputy Tax Collector)  
Prior year lien / foreclosure status (Deputy Tax Collector)

This is ordered to be effective five (5) days following its posting as required on this 5<sup>th</sup> day of July, 2005, by the Town Council of the Town of Winterport.

  
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Samuel G. Butler, Jr.

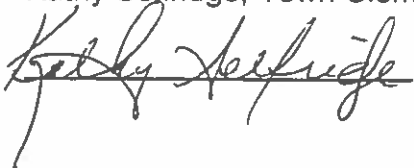
  
\_\_\_\_\_  
Susan Rioux

  
\_\_\_\_\_  
Dallas Harriman

  
\_\_\_\_\_  
James A. B. Patterson

  
\_\_\_\_\_  
William Rogers

Kathy Selfridge, Town Clerk

  
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Kathy Selfridge