

Agenda

Winterport Town Council

DATE	August 8, 2023
TIME	6:30 PM
LOCATION	44 Main Street, Winterport
NEXT MEETING	August 22, 2023

1. COUNCIL MEMBERS IN ATTENDANCE
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF THE AGENDA
4. CONSENT AGENDA
 1. SIGNATURES OF WARRANTS
 2. APPROVAL OF MINUTES
 3. COMMUNICATIONS
 4. APPOINTMENTS & RESIGNATIONS
 5. COMMITTEE MINUTES
5. PUBLIC COMMENTS
6. COMMITTEE REPORTS
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - POLICY
9. MANAGER'S REPORT
10. COUNCILOR'S COMMENTS
11. EXECUTIVE SESSION (NOT SCHEDULED UNLESS NOTED)
12. ADJOURNMENT

Minutes

Winterport Town Council

DATE	August 8 , 2023
TIME	6:30 PM
MEETING CALLED TO ORDER BY	Kevin Kelley at 6:38PM

COUNCIL MEMBERS IN ATTENDANCE

Chair – Kevin Kelley

Councilor Stephen Cooper

Councilor Ann Ronco

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chair Kelley

APPROVAL OF THE AGENDA

Motion: *Councilor Cooper, 2nd Councilor Ronco*

Vote: *Passed – 3-0*

Resolution:

CONSENT AGENDA

Motion: *Councilor Cooper, 2nd Councilor Ronco*

Vote: *Passed – 3-0*

Resolution: *Next scheduled meeting will be August 22, 2023 at 6:30PM.*

PUBLIC COMMENT

*Gary – Discussed driveway culvert on Sunken Bridge Rd. **Resolution:** Council agreed to provide Gary with culvert for the driveway and to allow Manager Asheby work with Gary on signing a right of access agreement for the use of the turn around.*

*Rick Rogerson – Representing the Mason’s Howard Lodge in Winterport. Asked council for permission to use a piece of land in the town’s downtown parking lot for a bottle return. The Lodge will build a more permanent good looking structure. . **Resolution:** Rick is going to work with Manager Asheby to locate a good spot and will come back to the council at the next meeting.*

Mary Ann Royal – The town needs to adopt an ordinance to address parking issue in the Town’s lot.

Joe Tyler – Stated his displeasure with being told at the last meeting that he could not speak on an agenda item outside of Public Comments.

COMMITTEE REPORTS

Solid Waste and Recycling Committee: *Mary Ann Royal provided an update from the SW&R Committee. – Updated Ordinance*

Conservation Commission: *Mary Ann Royal provided an update from the conservation commission. – Moving forward with Forestry Plan*

Broadband Committee: *Councilor Kelley provided an update on the broadband committee. Public Meeting in Frankfort on 8/9/2023 at 6:30 PM.*

UNFINISHED BUSINESS

- *Darrel Ginn – Inquiry on Town Website. Manager Asheley stated new website could be launched very soon (2 weeks)*

NEW BUSINESS

1. Policy

Motion:

Vote:

Resolution: *Manager Asheley will provide council with 2 Ordinances and the Personnel Policy to be reviewed for the next meeting.*

MANAGER'S REPORT

1. *Town Manager's Report is attached as Exhibit A.*

COUNCILOR'S COMMENTS

1. Councilor Ronco – *She sent a couple members of the public to enter the transfer station without stickers to see if the attendants would notice and they did not. Discussion followed on challenges presented to the attendants at the TS.*
2. Councilor Kelley –
 - 1) *Concerned the TS is not collecting used Oil.*
 - 2) *Expressed interest in using DocuSign for council signatures.*

EXECUTIVE SESSION - NONE

ADJOURNMENT

Meeting was adjourned at 8:30PM

Motion: Chair Ronco, 2nd Councilor Cooper

Vote: Passed – 3-0

Resolution:

Respectfully submitted,

Casey J Ashey

Town Manager

Note: All Winterport Town Council Meetings are recorded. See audio recording for further information.

**SPECIAL TOWN MEETING WARRANT
JULY 25, 2023**

To Maureen Black, a resident of the Town of Winterport, in the County of Waldo, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Winterport in said County and State, qualified by law to vote in Town affairs, to meet at the Winterport Town Office, in said Town, on Tuesday, the 25th day of July A.D., 2023 at eighteen thirty (6:30 PM), then and there to act on Warrant Article 1 at the Special Town Meeting, said articles being set out below, to wit:

TAXATION

.....
Article 1: "Do the taxpayers approve borrowing a sum of money not to exceed \$124,500 for the purchase of a new Excavator and Tracked Loader (skid steer)"

Town Council Recommends: Yes

Manager Asheby made a motion to amend article 1 to read the following:

"To see if the Town will authorize the municipal officers to borrow a principal amount not to exceed \$124,500 on such terms as they deem in the best interest of the Town for the purchase of a new Excavator and Tracked Loader (Skid-Steer), and to authorize the municipal officers to execute and contracts or documents necessary to accomplish the actions authorized herein."

Motion was seconded.

Motion Carries.

Motion to accept amended article as presented by Manager Asheby

Motion was seconded

Motion Carries.

Discussion: There were many questions all answered by Manager Asheby. See recording for further details. The following is noted:

Questions:

- 1. Why borrow instead of purchasing outright?**
- 2. Is the town getting rid of the existing skid-steer?**
- 3. What will the machines do that the current tractor will not?**
- 4. Is the new hire position that is created under the parks and grounds budget being combined with the public works?**
- 5. Concern that the town only has a 1-ton truck to use.**

Motion to accept the amended article 1
Motion was seconded
Motion Carries.

Motion to adjourn meeting
Motion was seconded
Motion Carries.

Given under our hands this 25th day of July 2023, at Winterport, Maine.

Stephen Cooper

Kevin Kelley

Margaret English-Flannagan

Tammy Higgins

Ann Ronco

Winterport Town Council a true copy:

ATTEST: _____
Maureen Black, Town Clerk

Warrant 12

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00029 AIM FUND SERVICES, INC.						
0052	37653	08	July 2023 Retirement			
Employer Match			G 1-215-00		4.18	0.00
Employee Contribution			G 1-227-00		127.16	0.00
Vendor Total-					131.34	
01017 AMUR Equipment Finance						
0052	37654	08	Equipment			
Equipment			E 50-30-30		295.00	0.00
Vendor Total-					295.00	
00875 Consolidated Communications						
0052	37655	08	July 2023			
July 2023			E 60-80-20		60.84	0.00
Vendor Total-					60.84	
01002 Edward Jones						
0052	37656	08	July 2023			
July 2023			G 1-215-00		344.92	0.00
July 2023			G 1-227-00		344.92	0.00
Vendor Total-					689.84	
01018 First Citizen Bank						
0052	37657	08	Equipment			
Equipment			E 50-30-30		1,092.68	0.00
Vendor Total-					1,092.68	
127 Jacob R. Gran						
0052	37658	08	moderator			
Moderator			E 20-30-40		100.00	0.00
Vendor Total-					100.00	
00377 JAMES W. WADMAN, CPA						
0052	37659	08	Audit			
AUDIT SERVICES			E 20-30-46		2,369.50	0.00
Vendor Total-					2,369.50	
01015 Lance Dube						
0052	37660	08	Painting			
Painting			E 25-30-31		1,250.00	0.00
Vendor Total-					1,250.00	
00122 MAINE MUNICIPAL ASSOC						
0052	37661	08	MMA Workshoip Livia Davis			
MMA Workshoip Livia Davis			E 20-30-10		70.00	0.00
Vendor Total-					70.00	
00932 Maine Pest Solutions						
0052	37662	08	Pest control			
Pest control			E 25-30-31		90.00	0.00
Vendor Total-					90.00	
00146 PENOBSCOT ENERGY RECOVERY CO.						
0052	37663	08	Solid waste			
SOLID WASTE			E 60-90-10		284.61	0.00
Solid waste			E 60-90-10		1,012.05	0.00
Solid waste			E 60-90-10		257.33	0.00
Solid waste			E 60-90-10		1,458.52	0.00
Vendor Total-					3,012.51	
00321 R.H. FOSTER ENERGY, LLC						

A / P Warrant

Warrant 12

Journal	Check	Month	Invoice Description	Account	Proj	Amount	Reference	Encumbrance
0052	37664	08	Fuel	E 25-80-15		23.12		0.00
00290 RELIANCE EQUIPMENT								
0052	37665	08	Fire Dept	E 35-30-28		534.41		0.00
00175 SECRETARY OF STATE								
0052	37666	08	STATE FEES	G 1-205-00		5,545.00		0.00
			TITLE FEES	G 1-204-00		132.00		0.00
			SALES TAX	G 1-204-01		2,193.51		0.00
00948 Snowman Group								
0052	37667	08	Name plates	E 20-20-10		43.75		0.00
00959 State of Maine								
0052	37668	08	Levy	G 1-226-04		7.97		0.00
00679 Town of Winteport								
0052	37669	08	Medicare	G 1-211-00	Paywk07/24-30/2023	203.18		0.00
			FICA	G 1-212-00		868.76		0.00
			Federal	G 1-213-00		580.42		0.00
00350 TREASURER STATE OF MAINE								
0052	37670	08	HUNT/FISH LICENSES	G 1-206-00	June 2023	236.00		0.00
			ATV/BOAT/SNOWMOBILES	G 1-209-00		4,145.00		0.00
			SALES TAX	G 1-210-00		2,200.55		0.00
00522								
0052	37671	08	HUNT/FISH LICENSES	G 1-206-00	July 2023	396.00		0.00
			ATV/BOAT/SNOWMOBILES	G 1-209-00		2,192.50		0.00
			SALES TAX	G 1-210-00		525.25		0.00
00206 WALDO COUNTY REGISTRY OF DEEDS								
0052	37672	08	Lien Releases	E 20-30-37		342.00		0.00
00385 WHITE SIGN								
0052	37673	08	Street Signs	E 50-20-50		140.50		0.00
			Street Signs	E 50-20-50		265.10		0.00
00213 WINTERPORT WOMEN'S CLUB								
0052	37674	08	Calendars	E 20-20-45		60.00		0.00

Vendor Total- 405.60

Vendor Total- 342.00

Vendor Total- 9,695.30

Vendor Total- 6,581.55

Vendor Total- 1,652.36

Vendor Total- 7.97

Vendor Total- 43.75

Vendor Total- 7,870.51

Vendor Total- 534.41

Vendor Total- 23.12

Invoice Total- 3,113.75

Invoice Total- 236.00

Invoice Total- 3,113.75

Invoice Total- 6,581.55

Vendor Total- 1,652.36

Vendor Total- 7.97

Vendor Total- 43.75

Vendor Total- 7,870.51

Vendor Total- 534.41

Vendor Total- 23.12

*** SEPARATE ***

*** SEPARATE ***

*** SEPARATE ***

*** SEPARATE ***

A / P Warrant

Warrant 12

Jrnl	Description	Month	Account	Proj	Reference	Amount	Encumbrance
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Vendor Total-

60.00

Prepaid Total-

0.00

Current Total-

29,796.73

FFT Total-

0.00

Warrant Total-

29,796.73

STEPHEN COOPER

Kevin Kelley

MARGARET ENGLISH-FIANAGAN

Tammy Higgins

ANN RONCO

TOWN MANAGERS APPROVAL:

A / P Check Register

Bank: United Checking 82122769

Type	Check	Amount	Date	Wrt	Payee
R	37653	131.34	08/02/23	12	0029 AIM FUND SERVICES, INC.
R	37654	295.00	08/02/23	12	1017 AMUR Equipment Finance
R	37655	60.84	08/02/23	12	0875 Consolidated Communications
R	37656	689.84	08/02/23	12	1002 Edward Jones
R	37657	1,092.68	08/02/23	12	1018 First Citizen Bank
R	37658	100.00	08/02/23	12	0827 Jacob R. Gran
R	37659	2,369.50	08/02/23	12	0377 JAMES W. WADMAN, CPA
R	37660	1,250.00	08/02/23	12	1015 Lance Dube
R	37661	70.00	08/02/23	12	0122 MAINE MUNICIPAL ASSOC
R	37662	90.00	08/02/23	12	0932 Maine Pest Solutions
R	37663	3,012.51	08/02/23	12	0146 PENOBSCOT ENERGY RECOVERY CO.
R	37664	23.12	08/02/23	12	0321 R.H. FOSTER ENERGY, LLC
R	37665	534.41	08/02/23	12	0290 RELIANCE EQUIPMENT
R	37666	7,870.51	08/02/23	12	0175 SECRETARY OF STATE
R	37667	43.75	08/02/23	12	0948 Snowman Group
R	37668	7.97	08/02/23	12	0959 State of Maine
R	37669	1,652.36	08/02/23	12	0679 Town of Winterport
R	37670	6,581.55	08/02/23	12	0350 TREASURER STATE OF MAINE
R	37671	3,113.75	08/02/23	12	0350 TREASURER STATE OF MAINE
R	37672	342.00	08/02/23	12	0206 WALDO COUNTY REGISTRY OF DEEDS
R	37673	405.60	08/02/23	12	0385 WHITE SIGN
R	37674	60.00	08/02/23	12	0213 WINTERPORT WOMEN'S CLUB
Total		29,796.73			
				Checks	22
				Voids	0
				Count	

WARRANT: 11

Check	D / D	Check	Employee	Gross Pay
37644	0.00	834.33	222 Jeffery R Anderson	1,004.00
37645	0.00	1,190.19	192 Casey J Ashey	1,724.58
37646	0.00	217.50	212 Alan Barton	247.50
37647	0.00	847.84	135 Maureen Black	1,247.00
37648	0.00	638.39	206 Marie R Chausse	766.09
37649	0.00	592.14	178 Randy Kenneson	762.00
37650	0.00	458.27	197 Jacqueline Robbins	500.00
37651	0.00	364.59	207 Jay Temple	412.50
37652	0.00	278.27	209 Wendy Wallace	342.38
Total	0.00	5,421.52		7,006.05

Put into A/P	2,241.40
Taken out of A/P	(0.00)
Total Payroll	7,662.92

Count	
Checks	9

STEPHEN COOPER

Tammy Higgins

ANN RONCO

Kevin Kelley

MARGARET ENGLISH-FLANAGAN

TOWN MANAGERS APPROVAL:

1 Green = spelling/typo Red = added Italics = meaning? Bold = policy v practice/accuracy
2 Reformatted in several sections using standard outline designations

3
4
5 SECTION I. TITLE

6 This Ordinance shall be known as the Solid Waste Management Ordinance of the Town of
7 Winterport, Maine.

8
9 SECTION II. ENABLING LEGISLATION

10 **This Ordinance is enacted pursuant to the authority granted in Title 30 M.R.S.A.**
11 **Sections 1304-B, 1917, 2151, 4101, and 4102.**

12
13 SECTION III. PURPOSE

14 The Municipality has a statutory obligation to provide a solid waste disposal facility for
15 domestic ~~and commercial~~ waste generated within the Municipality and is authorized to
16 provide such a facility for industrial waste pursuant to Title 38 M.R.S.A. Sec. 1305, sub-
17 sec.1.

18 Municipal solid waste contains valuable recoverable resources, including energy, which if
19 recovered reduce the cost of solid waste disposal. Because energy recovery technology is
20 complex, most energy recovery facilities have high costs and long payback periods. To
21 remain cost-effective and operate efficiently during their useful lives, energy recovery
22 facilities require a guaranteed steady supply of waste during their entire useful lives.
23 Consequently, if the municipality utilizes an energy recovery facility for processing solid
24 wastes it must agree to provide the facility with a steady supply of solid waste for a relatively
25 long period.

26 The Municipality must exercise its legal authority to control the collection, transportation and
27 disposal of solid waste generated within its borders to ensure delivery of a steady supply of
28 waste to the designated energy recovery facility. The Municipality finds that use of an energy
29 recovery facility to process acceptable solid waste is an environmentally sound and
30 economically viable solution to the solid waste disposal problem and thereby protects the
31 public health, welfare and safety of the citizens of the Municipality. **In the event that the**
32 **energy recovery facility is off-line alternate disposal methods will be used.**

33 The Winterport Transfer Station is considered a central accumulation facility for the
34 purposes of the collection and management of Universal Wastes. A Central Accumulation
35 Facility is a facility where universal wastes from households and businesses are collected for
36 shipment to a universal waste consolidation facility or to a universal waste recycling facility.

37
38 SECTION IV. RESPONSIBILITY

39 The Municipality operate a municipally owned and operated transfer station in Winterport,
40 located off Route 139 at the eastern end of Fernald Field, which operation shall be
41 conducted in accordance with rules and regulations of the Maine Department of
42 Environmental Protection and this Ordinance, as the temporary disposal facility for
43 acceptable waste.

44 It shall be the responsibility of each resident or primary occupant of a dwelling, **commercial**
45 or industrial facility to provide for disposal of all refuse generated therein in accordance with
46 rules and regulations established by State Law and the Municipality of Winterport, Maine.

47 This responsibility includes the separation of refuse; delivery of refuse to the Facility; proper
48 on-site storage at the home, **commercial or industrial facility** and proper methods of
49 disposal.

50 The Municipality is responsible for the implementation of the Universal Wastes Rules at the
51 facility. The Municipality has the ultimate authority for all universal wastes accepted and
52 managed at the facility.

53

54 SECTION V. DEFINITIONS

55 All terms not specifically defined herein shall have their ordinary meanings; words used in
56 the present tense include the future, and plural includes the singular. For purposes of this
57 Ordinance, the following terms shall have the meanings described to them in this section:

58 Administrator: Administrator is a municipal official appointed by the ~~Selectmen~~ **Town**
59 **Council** who has final responsibility for administration of the solid waste facility.

60 Batteries, Acid: Acid Batteries include car and truck batteries.

61 Demolition Debris: Demolition Debris means inert solid waste that does not react with
62 other substances under ordinary conditions, including but not limited to concrete, rocks,
63 bricks, plaster, contaminated fill, building construction wastes, etc.-.

64 Equipment, Backup: Backup Equipment means equipment available to the Transfer
65 Station Supervisor within a certain period of breakdown of the primary solid waste
66 facility equipment.

67 Equipment, Solid Waste: Solid Waste Equipment means any equipment including
68 building on-site used for solid waste storage, compaction, transfer, covering, grading, and
69 other operational activities.

70 Garbage and Household Wastes: Garbage and Household Waste shall include animal or
71 vegetable waste resulting from the handling, preparation, cooking and consumption of
72 food in any private dwelling house, multiple dwelling, hotel, restaurant, building or
73 institution. It shall also include mixed and bulk refuse originating in and around private
74 dwellings, multiple dwellings, or dining facilities located in schools.

75 Hazardous Waste: Hazardous Waste means a substance designated as hazardous by the
76 Department of Environmental Protection such as poison, corrosive agents, etc.

77 Hot Load: Hot Loads means any loads of solid waste that are on fire, smoldering or are

78 potentially flammable by spontaneous combustion. Hot loads include wood ashes,
79 cigarette dry residue, coal ash and clinkers, residue from a fire, etc.

80 Landfill, Sanitary: Sanitary Landfill means a disposal facility for solid waste on land
81 designed to protect the environment and refers specifically to the demolition debris site
82 operated by the Town.

83 Landscape Refuse: Landscape Refuse means leaves, garden stubble, lawn rakings, weeds
84 and other material that can be composted and reused as a soil conditioner.

85 Recyclable Materials: Recyclable Materials will include metal, glass, waste paper,
86 cardboard, **plastic containers** and other materials that may from time-to-time be designated
87 as recyclable materials.

88 Rubbish: Rubbish means ~~all cardboard, plastic, metal, or glass food containers, waste paper,~~
89 rags, sweepings, small pieces of wood, excelsior, rubber, leather, and similar waste
90 materials. It shall also include wood furniture, ropes, rags, and other debris.

91 White Goods: White Goods mean large appliances including, but not limited to stoves,
92 refrigerators, freezers, washing machines, clothes dryers, dishwashers, and air
93 conditioners

94 Wood Wastes: Wood Waste means dry waste made of wood to include trees, stumps,
95 brush, slabs, edgings, and pallets.

96 Solid Waste Facilities: Solid Waste Facilities means all facilities owned by the Town used
97 to transport or dispose of solid waste, which includes the transfer station, demolition debris
98 site and recycling center.

99 Solid Waste Management: Solid Waste Management means purposeful, systematic, and
100 unified control of the collection, storage, transportation, processing, salvaging, and
101 disposal of solid waste.

102 Solid Waste: Solid Waste means unwanted or discarded solid material with insufficient
103 liquid content to be free flowing, including by way of example, and not by limitation,
104 rubbish, garbage, refuse, inert household wastes, material, landscape refuse, wood wastes,
105 white goods, but shall not include sludge, septage, hazardous wastes, agricultural or
106 industrial wood by-products.

107 Special Wastes: Special Wastes include that fraction of solid wastes and other wastes
108 which are handled, stored or disposed separately. Special wastes include but are not
109 limited to white goods, tires, demolition debris, hot loads, wood wastes, and recyclable
110 materials.

111 Tires: Tires shall include all tires, tubes, and rubber protective flaps. Tire rims are not
112 included under this definition.

113 Transfer Station Facility: Transfer Station Facility means a facility constructed and
114 managed to store, dispose and/or process and place solid wastes in containers for
115 transport to disposal facilities.

116 Transfer Station Supervisor: Transfer Station Supervisor has the responsibility to properly
117 operate and maintain transfer station facilities. His direct supervisor is the Town Manager.

118 Acceptable Universal Wastes:

119 1. ~~Batteries. Batteries contain heavy metals, such as lead, cadmium and mercury. Battery~~
120 ~~types include Nickel Cadmium, Metal Hydride, small sealed lead acid, Lithium, Mercuric~~
121 ~~Oxide and Silver Oxide button batteries.~~

122 Note: The battery types listed above may be managed in accordance with the Universal
123 Waste rules or in accordance with a Department sanctioned manufacturer take back
124 program, such as the Rechargeable Battery Recycling Corporation (RBRC) program.
125 Vehicle batteries are NOT considered universal waste; these batteries should be handled
126 through the battery deposit system managed by auto shops and auto parts stores.

127 2. ~~Cathode Ray Tubes (CRT'S) (TV screens and computer monitors). CRT'S have a very~~
128 ~~high lead content. These include video display components of televisions, computer~~
129 ~~monitors, and other display devices. All computer components, including keyboards, will be~~
130 ~~accepted.~~

131 3. ~~Lamps. Some lamps contain mercury and lead which are hazardous to humans~~
132 ~~and the environment. These include fluorescent, high intensity discharge, neon, mercury~~
133 ~~vapor, high pressure sodium and metal halide bulbs.~~

134 4. ~~Thermostats with a mercury ampule. Some thermostats (temperature control~~
135 ~~devices) contain mercury in a sealed glass bulb.~~

136 Note: The Department of Environmental Protection will propose to categorize mercury
137 containing thermometers and other mercury devices as Universal Wastes in a future rule-
138 making process.

139 5. ~~Totally enclosed, non leaking, polychlorinated biphenyl (PCB) ballasts. The~~
140 ~~types of ballasts included are those that electronically control light fixtures. PCB's are~~
141 ~~known to cause cancer in humans. When released to the environment, PCB's can build up in~~
142 ~~fish and other foods.~~

143 6. ~~Mercury Switch. A mercury switch is a mercury added manufactured item that~~
144 ~~uses metallic mercury to measure, control or regulate the flow of gas, fluids or electricity.~~

145 7. ~~Mercury Device. Mercury device is a manufactured item that has mercury added to it.~~
146 ~~Examples are mercury thermometers, mercury manometers, mercury blood pressure cuffs,~~
147 ~~and mercury switches. The term does not include motor vehicle switches.~~

148 8. ~~Motor Vehicle Switch. Motor vehicle switch means a mercury switch used in a~~
149 ~~motor vehicle. It includes mercury light switches used to turn a light bulb or lamp on and off~~
150 ~~and a mercury switch used in anti lock braking systems.~~

151 1. Batteries, including Nickel Cadmium, Metal Hydride, small sealed lead acid, Lithium,
152 Mercuric Oxide, Zinc Air and Silver Oxide button batteries.

153 Note: Vehicle batteries are NOT considered universal waste; these batteries can be recycled
154 through the battery deposit system, or if leaking or not intact they should be managed as a

- 155 regular hazardous waste.
- 156 2. Cathode ray tubes, including video display components of televisions, computer monitors,
157 and other display devices.
- 158 3. Certain lamps containing mercury or lead, including fluorescent, high-intensity discharge,
159 neon,mercury vapor, high-pressure sodium, and metal halide bulbs. (All mercury-containing
160 lamps must be managed as universal waste regardless of the amount of mercury in the lamp.)
- 161 4. Mercury devices including mercury thermometers, sphygmomanometers, and nonmotor
162 vehicle mercury switches.
- 163 5. Mercury thermostats including temperature control devices, which contain mercury.
- 164 6.Motor vehicle mercury switches, including hood and truck light switches and
165 ABS switches.
- 166 7.Totally enclosed non-leaking polychlorinated biphenyl (PCB) ballasts.
- 167 8. Limited quantities of oil-based architectural paint

168 Prohibited Activities

169 The following activities are prohibited:

- 170 1. Disposing, diluting, or treating universal waste. The intentional breaking of cathode
171 ray tubes or lamps is considered a form of treatment and may not be intentionally
172 conducted.
- 173 2. Sending or transporting a universal waste to any facility other than a consolidation
174 facility for universal waste, or a recycling facility for universal waste. Exception: Broken
175 lamps, PCB ballasts and residues from mercury spill kits may be sent to an approved
176 Hazardous Waste disposal or treatment facility.

177 Unacceptable Wastes: Unacceptable Wastes means all solid waste of the type municipalities are
178 required by Title 38 M.R.S.A. Sec. 1305, as amended, to regulate, which specifically excludes
179 the industrial and sewage treatment plant sludge, and solid and liquid wastes of the type
180 presently prohibited for disposal at the Facility, including the following:

- 181 1. Liquid waste of sludges, including septage;
- 182 2. Sludge
- 183 3. Abandoned or junk vehicles;
- 184 4. Hazardous waste, that is, waste with inherent properties that make it dangerous to manage
185 by ordinary means, including but not limited to chemicals, explosives, pathological wastes,
186 radioactive wastes, toxic wastes, and other wastes defined as hazardous by the State of Maine or
187 state or local laws, regulations, orders, or other action promulgated or taken with respect
188 thereto:
- 189 5. Dead animals or portions thereof or pathological wastes;
- 190 6. Water treatment residues;
- 191 7. Asbestos

193 SECTION VI. REGULATED ACTIVITY

194 The accumulation, collection, transportation and disposal of acceptable wastes,
195 recyclable/storable wastes and unacceptable wastes generated within the Municipality shall
196 be regulated in the following manner:

197 6.1 All acceptable wastes generated within the Municipality shall be deposited at the
198 Facility and handled there in accordance with the standards set forth in this ordinance.

199 6.2 All recyclable/storable wastes shall be deposited at the Facility in accordance with the
200 provisions of this Ordinance.

201 6.3 All unacceptable wastes, including hazardous wastes and industrial wastes generated within
202 the Municipality shall be deposited only at a suitable waste disposal facility which is designated
203 for the express purpose of handling said unacceptable waste.

204

205 SECTION VII. SOLID WASTE DISPOSAL CONTROL AND RECYCLING STANDARDS
206 AND REGULATIONS

207 The Municipal Officers are hereby granted authority to establish detailed operating rules and
208 regulations. for all solid waste collection, recycling and disposal facilities within the
209 Municipality. The rules and regulations shall be reviewed and revised as required to satisfy the
210 needs of the Municipality.

211

212 SECTION VIII. RECYCLABLE MATERIALS

213 It is the intent of this Ordinance to promote the recycling of materials. These materials include,
214 but are not limited to metal, glass, cardboard, newspapers, **plastics acceptable for recycling**, etc.
215 To the greatest extent possible recyclable materials will be separated and disposed of in
216 appropriate on-site containers.

217

218 SECTION IX. ADMINISTRATION

219 This Ordinance shall be administered by the Administrator. The powers and duties of the
220 Administrator are as follows:

221 9.1 To issue all permits required by this Ordinance and to enforce rules, regulations, fees and
222 impose penalties as provided by this Ordinance.

223 9.2 To institute necessary proceedings, either legal or equitable, to enforce this
224 Ordinance.

225

226 SECTION X. PERMITS **[hereafter called decals]**

227 The Facility is operated for the purpose of the residents, taxpayers and commercial
228 establishments of the Town of Winterport. Requests from persons for access to the Facility may
229 be approved at the discretion of the Administrator. Admission to the Facility shall only be by
230 decal which shall be displayed on their vehicles in order to gain access. **Commercial haulers**
231 ~~shall obtain a permit for each vehicle.~~ **Permits Decals** may be revoked by the Administrator,

232 following notice and hearing, for violation of this ordinance or rules and regulations adopted
233 pursuant thereto.

234 10.1 No person, firm or corporation shall dispose of acceptable waste, recyclable/storable waste
235 or unacceptable wastes generated within the Municipality, excluding agricultural wastes and
236 licensed junkyards, without obtaining a permit decal from the Administrator. Permits Decals
237 may be issued to residents and taxpayers of the Municipality only.

238 10.2 Any person, firm or corporation required by this Ordinance to obtain a permit decal shall
239 make application to the Administrator or designees, providing the information required. Each
240 application shall be accompanied by a non-refundable application fee.

241 10.3 ~~The application shall contain all information required by the Administrator including,~~
242 ~~but not limited to, a description of the activity(ies) engaged in, e.g., collection, transport or~~
243 ~~disposal of acceptable, recyclable/storable and/or unacceptable waste, types and estimated~~
244 ~~amount(s) of waste handled in each service area; a description of the facility(ies) operated~~
245 ~~and used; and equipment inventory including, for vehicles, a description of the make, model~~
246 ~~and year of each vehicle used for collection or transportation of solid waste. All information~~
247 ~~provided shall be revised annually upon application for permit renewal.~~

248 10.4 ~~Permits shall not be transferable. In the event of an emergency or vehicle~~
249 ~~breakdown, the holder of the permit shall be issued a special permit for a satisfactory~~
250 ~~replacement vehicle, upon furnishing of all information required for a licensed vehicle.~~

251 10.5 All permits decals shall expire one (1) year from the date of issue unless otherwise stated
252 on the permit decal or revoked or suspended sooner in accordance with the provisions of this
253 Ordinance. 10.6 There shall be an annual permit decal fee for each vehicle licensed for
254 activities involving the transport of solid waste.

255 10.7 In the event that the Administrator denies a permit application decal, he shall notify the
256 applicant in writing, and shall state the reasons for the denial. The applicant may request a
257 hearing in accordance with the procedures in Section XII.

258

259 SECTION XI. SUSPENSION OR REVOCATION

260 Any permit decal issued may be suspended or revoked by order of the Administrator for the
261 following causes:

- 262 a. Violation of this Ordinance;
- 263 b. Violation of any provision of any state or local law, ordinance, code or regulation which relates
264 directly to the provisions of this Ordinance;
- 265 c. ~~Violation of any white goods disposal permit; and~~
- 266 d. ~~Falsehoods, misrepresentations or omissions in the white goods disposal permit application.~~

267

268 SECTION XII. HEARINGS

269 12.1 Anyone denied a permit decal or whose permit decal is suspended or revoked pursuant to
270 Section XI, shall be entitled to a hearing before the ~~Selectmen~~ Town Council if such request is

271 made, in writing, within fifteen (15) days of the denial, suspension or revocation.
272 12.2 The permittee or applicant shall be notified, in writing, as to the date, time and place of the
273 hearing at least ten (10) days prior to the hearing date. The permittee or applicant has the right
274 to be represented by counsel, to offer evidence and to cross-examine witnesses.
275 12.3 A determination shall be made by the ~~Selectmen~~ **Town Council** within ten (10) days after
276 the conclusion of the hearing and notice of the decision shall be served upon the permittee or
277 applicant by certified mail, return receipt requested.
278 12.4 The ~~Selectmen~~ **Town Council**'s final determination relative to the denial, suspension or
279 revocation of a ~~permit~~ **decal** and the period of suspension or revocation shall take effect as
280 provided in the notice, but no later than ten (10) days after the date on which such notice has
281 been mailed to the permittee or applicant, and shall be conclusive.
282 12.5 Notice of the final determination shall set forth the reasons for the denial, suspension or
283 revocation and the effective dates thereof together with **a** statement that such decision may be
284 appealed as provided in this Ordinance.

285

286 SECTION XIII. ~~PERMIT~~ **DECAL FEE**

287 Purpose and Authority: In order to defray costs of maintaining the Facility a fee schedule for
288 use of the Facility shall be established.

289 13.1 Fee Schedule for Residential Users of the Collection Facility

290 *A \$1.00 fee for acceptable wastes shall apply to any persons, firms or corporations*
291 *exempted from the ~~permit~~ **decal** provisions of this Ordinance who shall separate out*
292 *recyclable/storable materials pursuant to a recycling program approved by the Municipal*
293 *Officers. All residential users who fail to separate out recyclable/storable materials, in the*
294 *amount of one (1) portion of recyclable/storable shall be subject to Suspension or*
295 *Revocation of ~~permit~~ **decal** as defined in Section XI.*

296 13.2 Fee Schedule for Commercial Users: ~~The Selectmen Town Council may determine a fee~~
297 ~~schedule for commercial use.~~

298 13.3 Fee Schedule for Construction and Demolition Debris: ~~The Selectmen~~ Town Council may
299 determine a fee schedule for construction and demolition debris.

300 13.4 Fee Schedule for Tires: ~~All persons, firms or corporations shall pay a \$1.00 fee per tire~~
301 ~~deposited at the Facility.~~ **The Town Council may determine a per tire fee schedule**

302 13.5 Fee Schedule for White Goods: ~~There shall be no fee charged for the deposit of white~~
303 ~~goods at the Facility. However, only two (2) items of white goods may be deposited at the~~
304 ~~Facility in any one calendar year by each household or commercial establishment having a~~
305 ~~regular permit to use the Facility.~~ **Prior to depositing any white good item at the Facility, a**
306 **special permit must be obtained from the Administrator and presented to the Transfer**
307 **Station Supervisor at the time of disposal.**

308 13.6 Fee Schedule for Brush, Leaves, and Vegetation: No fee shall be assessed ~~but restricted~~
309 ~~usage may be enforced.~~

310 13.7 Fee schedules will be available at the Town Office and Transfer Station

311 13.8 Fee schedules will be reviewed annually by the Town Council

312

313 SECTION XIV ENFORCEMENT

314 14.1 All provisions of this Ordinance are enforceable by the duly authorized
315 Administrator.

316 14.2 **If the Transfer Station Supervisor determines that any person utilizing the Facility is**
317 **doing so in violation of any requirement of this Ordinance, he/she shall document said**
318 **violation and forward that person's name and address; vehicle registration number;**
319 **sticker number; date, time and description of violation; photographs(s), if any; and any**
320 **other pertinent information to the Administrator. The Administrator, is hereby**
321 **empowered to issue a written notice of violation to any such person. If any person commits**
322 **an additional violation after the issuance of a notice of violation, the Administrator is**
323 **hereby empowered to suspend or terminate that person's privilege to use the Facility.** Any
324 decision of the Administrator to suspend or terminate a person's privilege to use the Facility may
325 be appealed to the ~~Board of Selectmen~~ **Town Council** of the Town of Winterport, which shall
326 have the authority to uphold, modify, or reverse the decision of the Administrator.

327 SECTION XV. AMENDMENT

328 This Ordinance may be amended in the same manner as any other ordinance of the
329 Municipality as needed.

330 SECTION XVI. EFFECTIVE DATE

331 This Ordinance shall become effective upon acceptance by the voters of the Town of Winterport,
332 provided the Municipality provides notice of commencement in the manner required for
333 publication of ordinances. Any person, firm or corporation required to obtain a permit hereunder
334 shall have thirty (30) days from the date of adoption of this Ordinance to secure such permit,
335 which shall become effective on the date specified thereon.

336

337 COUNCILORS, ASSESSORS, TOWN MANAGER

338 We the Municipal Officers of the Town of Winterport certify that this is a true copy of the
339 proposed Solid Waste Management Ordinance of the Town of Winterport, Maine.

340 WINTERPORT, MAINE 04496 207-2235055

341 Adopted March 5, 1991

342 Amended September 12, 2006

343 **Amended**

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370 PLEASE NOTE: It is most important that all residents conform with the disposal rules
371 below: ONE RESIDENT'S FAILURE TO COMPLY COULD MEAN THE
372 REJECTION OF AN ENTIRE TOWN LOAD AT THE DISPOSAL SITE, WHICH IS
373 EXTREMELY EXPENSIVE AND POTENTIALLY HAZARDOUS FOR ALL OF US. In
374 addition, anyone failing to cooperate with the rules below may be subject to a fine or further
375 legal action.
376 The transfer station is supported entirely by Winterport taxpayers. It is visited by an

377 average of 400 vehicles weekly and is for Winterport residents' use only. With these facts
378 in mind, it is imperative that all users

- 379 1. display their ~~permit~~ decal sticker on their vehicle so the attendant can see it and
- 380 2. deposit waste in the designated areas.

381

382 THANK YOU FOR YOUR COOPERATION

383 *****

384

385 TOWN OF WINTERPORT

386 TRANSFER STATION OPERATING RULES AND DISPOSAL FEE SCHEDULE

387 Safe and adequate disposal of solid waste is a problem all across the country, and not the least
388 here in Maine. In the Town of Winterport, finding proper ways to dispose of the more than 1500
389 tons of waste generated within the town each year is becoming increasingly difficult and
390 expensive, and we ask your cooperation in our efforts to keep costs low and our environment
391 clean. In 1992, the Town adopted a set of rules governing disposal of items at the solid waste
392 transfer station at the Airport property on Route 139. ~~and since then several other changes have~~
393 ~~been made.~~ Winterport's household trash is transported to the PERC incineration facility in
394 Orrington, which has ~~imposed upon us~~ strict rules concerning the separation and breakdown at
395 materials. Other kinds of waste such as demolition debris, appliances, brush, and recyclables have
396 their own special requirements for collection and disposal.

397

398 Universal Waste Storage Requirements

399 The requirements for the storage of universal waste are as follows:

400 1. Universal waste must be stored in a secured area, which is locked when not in use.

401 2. Universal waste storage areas must be designated by a clearly marked sign which states

402 a. "Universal Hazardous Waste Storage" or

403 b. The type of waste being stored there, i.e.,

404 i. Waste Cathode Ray Tube Storage]

405 ii. Waste Lamp Storage

406 iii. Waste PCB Ballast Storage

407 iv. Waste Mercury Device Storage

408 v. Waste Motor Vehicle Switch Storage

409 vi. Universal waste storage containers:

410 3. may not show evidence of leakage, spillage or damage that could
411 result in leakage under reasonable conditions.

412 4. Must be structurally sound, compatible with the waste, and protect
413 the items from breakage.

414 5. Each container must be labeled with the date universal waste is first
415 put in it, or the date the universal waste is received at the facility,
416 whichever is the earlier date. This date is called the accumulation start
417 date.

418 3. Universal waste containers must be marked with the type of waste they contain
419 i.e. "Waste Cathode Ray Tubes", "Waste Lamps", "Waste Mercury Devices", "Waste PCB
420 Ballasts", "Waste Motor Vehicle Switches".

421 4. Universal waste will not be stored for more than 365 days from the date the waste
422 is first received at the transfer station.

423 5. Universal waste must be stored inside so it is protected from the weather.

424 6. Universal waste shall be packed in containers with packing materials adequate to
425 prevent breakage during storage, handling and transportation.

426 7. Full universal waste containers shall be sealed securely around box openings.

427 8. Universal waste containers shall immediately be sealed if breakage occurs.

428 9. Boxes containing universal waste shall not be stacked more than 5 feet high.

429 10. The solid waste facility operator must perform weekly inspections of universal
430 waste storage areas and maintain a written inspection log to document the inspections.

431 The log must include the following items:

432 a. Name of inspector.

433 b. Date of inspection

434 c. Condition of all waste containers.

435 d. Description of any problem noted during the inspection and action taken
436 to fix it.

437 e. Number and type of universal waste on site.

438 10. Universal waste containers shall be arranged to make inspection easy. The
439 inspector shall be able to see the accumulation start date (i.e., the date waste was first put in the
440 container) or the date of receipt of the container, and the container's condition.

441 11. All releases of waste and residues resulting from spills or leaks of universal waste shall be
442 immediately contained and transferred into a container that meets the requirements of the Maine
443 Hazardous Waste Management Rules except for incidental releases as explained in the next
444 section.

445 446 Universal Waste Shipping Requirements

447 ~~The requirements for the shipping of universal waste are as follows:-~~

448 1. The universal waste shall be whole and intact except for incidental breakage of 10
449 or fewer lamps or CRT's.

450 2. Breakage of ten (10) or fewer lamps or CRT's may still be handled as universal

451 waste. Larger spills or spills resulting from breakage of other universal wastes must be handled
452 as hazardous waste in accordance with Chapter 850, Section 3A (13)(e)(viii) of the Hazardous
453 Waste Rules.

454 3. The universal waste shall be in closed containers that are compatible with the type
455 and amount of universal waste being shipped. Packages will meet the U.S. Department of
456 Transportation standards contained in 49 CFR 171-180.

457 4. The universal waste shall be shipped by a common carrier or licensed hazardous
458 waste transporter to the consolidator or recycling facility.

459 5. A copy of one of the following documents must go with the universal waste
460 during shipping:

461 a. the log, or

462 b. **Recyclable** Hazardous Material Uniform Bill of Lading, or

463 c. Uniform Hazardous Waste Manifest.

464 6. Logs may be used as the shipping document if the following conditions are met:

465 a. the waste is sent to an in state consolidation facility or out-of-state

466 consolidation facility with a current State contract.

467 b. The universal waste information is recorded on the log sheet.

468 c. The log sheet must accompany the waste to the in state consolidation
469 facility.

470 d. The in state consolidator submits the quarterly universal waste report to
471 the Department on time for the transfer station.

472 e. The log contains the following information:

473 i. Name, address and telephone number of the generator. (if from a
474 household enter "Household Generator" instead of name, address and telephone
475 number.)

476 ii. Date of delivery to facility.

477 iii. Type and quantity of universal waste.

478 7. The universal waste must be sent to a consolidation facility or recycling facility authorized
479 to handle the waste under a state program and which is a defined universal waste facility.

480

481 Universal Waste Training Requirements.

482 ~~The training requirements for all employees who handle or oversee the universal waste storage area~~
483 ~~are as follows:~~

484 **1. All employees and contractors who handle or have responsibility for managing**
485 **universal waste shall be trained on proper handling and emergency procedures.**

486 **2. Documentation of the training shall be kept at the facility for a minimum of three years**
487 **or for the length of employment, whichever is longer.**

488 **3. This documentation must include the name of the employee or**
489 **contractor receiving the training, the date of the training and the**
490 **information covered during the training. An agenda will satisfy the**
491 **last requirement.**

492

493 Universal Waste Record Keeping Requirements.

494 The following records must be maintained by the facility:

495 1. Central Accumulation Facility Waste Notification Form or EPA ID Number.

496 a. if handling less than 5000 kg of universal waste at any one time; then the solid waste
497 facility must submit a Department Notification form (a blank form is attached as Appendix
498 A) instead of obtaining an EPA identification number. Solid waste facilities must maintain a
499 copy of this completed notification form as part of the facility "Operations Manual"

500 b. If handling more than 5000 kg of universal waste at any one time; then the solid waste
501 facility must obtain an EPA identification number allowing for the handling of more than
502 5000 kg of universal wastes at any one time. This facility has the following EPA
503 identification number:

504 2. Weekly Inspection Logs will be kept for one year from the date of shipment or
505 receipt of universal waste.

506 3. Documentation of Training must be kept for at least three years or length of
507 employment.

508 4. A Bill of Lading or Manifest is required if the waste is not shipped to an in state consolidator
509 or and out-of-state consolidator under contract the State at the time of shipment; a copy of the
510 bill of lading or manifest must be kept for at least three years from the date of shipment from
511 the transfer station.

512 5. A Certificate of Recycling must be kept for at least three years from the date of
513 shipment of the universal waste except for ballasts or residues from mercury spill kits. These
514 two wastes may be sent for treatment or disposal.

515 The Certificate of Recycling shall be dated and signed by the recycling facility confirming that
516 all hazardous waste components of the universal waste have been recycled, used, reused or
517 reclaimed within thirty-five (35) days of receipt.

518 In lieu of maintaining training documentation and a Certificate of Recycling, this facility has
519 records 3 and 5 above maintained by the in-state consolidator. Name of In-state consolidator;

520 6. A summary of Universal Waste Handling Activities must be included as part of
521 the solid waste facility's annual report to the Department of Environmental Protection.

522 Universal Waste Spill Cleanup Plan.

523 1. The solid waste facility operator shall report all spills/discharges of universal
524 wastes, except those noted below to the Department of Environmental Protection's
525 spill hotline at 1-800-452-4664.

- 526 a. The following types of incidental spills do not need to be reported:
527 i. Cathode ray tubes; breakage of ten (10) or fewer CRT's ii. Lamps;
528 Breakage of ten (10) or fewer lamps
- 529 2. The following procedures shall be used to cleanup universal wastes:
530 a. Block off the area to prevent any accidental tracking of the mercury or other hazardous
531 chemicals.
532 b. Open all doors and windows and turn on any ventilation fans.
533 c. Always wear safety glasses and disposable rubber gloves when cleaning the spill
534 d. Do not use a vacuum to clean up spills. The use of a vacuum on a mercury or lead
535 containing universal waste spill will disperse mercury or lead dust into the air and cause
536 mercury or lead to stick to the metal parts in the vacuum motor, discharging mercury or
537 lead every time the vacuum is used. This poses a serious health problem and should be
538 avoided. In addition, the vacuum will have to be decontaminated or disposed of as
539 hazardous waste.
540 e. Using two pieces of stiff paper or a damp sponge, scoop or wipe up as much of the
541 broken material as possible and put it in a sealable plastic bag or sealable plastic or metal
542 container.
543 f. Go over the spill area thoroughly with a damp sponge or rag. For mercury spills,
544 go over the area with tape to pick up small particles of mercury, then use a sponge.
545 g. Put cleanup material in a sealed container(s) and store as universal waste. All items
546 (i.e. brooms, scoops, tape, gloves, sponges, rags) used to clean up universal waste spills
547 are considered contaminated and must be handled as hazardous waste.
548 h. If a spill is on a carpet or other permeable surface, it may be necessary to remove the
549 flooring to prevent continued exposure. This debris should be considered contaminated
550 and handled as hazardous waste.
551 i. Thoroughly wash your hands and face after cleaning up any universal waste spills.

552 DEMOLITION DEBRIS: (Organic material that reacts with other substances) Sheetrock,
553 Plaster, Insulation, Shingles and other construction/commercial/household materials as
554 determined by attendant at facility. Rugs must be rolled in lengths no longer than 4' and
555 securely tied. These materials are to be deposited in Demolition container as directed by
556 attendant.

557 INERT DEMOLITION DEBRIS: (Non-organic materials that do not react with other
558 substances) Clean soil material rocks, bricks and cured concrete. Concrete with rebar will be
559 accepted if concrete is solid and rebar is cut off flush with concrete. Inert demolition debris
560 mixed with organic materials will not be accepted. Materials are to be deposited in the Inert
561 landfill area after signing-in with the attendant. **Before admittance to landfill area attendant
562 must inspect load and *Ion* the name of hauler or company, with the time of deposit and
563 type of material deposited.**

564 **FEE SCHEDULE FOR ALL DEMOLITION DEBRIS:**

565 **Pickup Truck & Trailers (loose or in containers)**

566 **Full load \$10.00**

567 **Partial load \$ 5.00**

568 **Demolition debris in quantities larger than pick up size must be disposed of by commercial**
569 **means.**

570 **TIRES: (Tires with rims will not be accepted)**

571 **16 Inches and Smaller \$ 1,00**

572 **Greater than 16 Inches \$ 5.00**

573 **FURNITURE:**

574 **Sofas, Chairs, mattresses/box springs \$10.00 and other large furniture items as**
575 **determined by attendant.**

576 **(No charge for furniture if disassembled into metals, fabric and wood and deposited in**
577 **appropriate areas).**

578 **METALS AND WHITE GOODS: (Large appliances: stoves, refrigerators, freezers,**
579 **washing machines/dryers, dishwashers and air conditioner).**

580 ~~**Appliances containing freon/CFC's \$15,00***~~

581 **Refrigerators and freezers must have all doors removed before being brought to transfer**
582 **station and must be deposited as directed by the attendant. There is no charge for**
583 **disposal of White Goods except that there is a \$15 00 fee on appliances (refrigerators,**
584 **freezers and air conditioners) from which the Freon and CFC's have not been removed.**
585 **Anyone disposing of an appliance from which the Freon and CFC 's have been removed**
586 **must present to the attendant a certificate signed by a technician certified by the EPA or**
587 **DEP stating that Freon and CFC 's have been removed.**

588 **Automotive Parts other than tire rims will not be accepted, Webbing from outdoor furniture**
589 **should be cut for separate disposal,**

590 **WOOD & BRUSH: Place on Burn Pad as directed by attendant. The burn area for Wood and**
591 **Brush is limited to brush from land clearing, leaves, and other non-treated wood.**

592 **Wood materials that will not be accepted includes: stumps, logs, pressure treated wood,**
593 **painted wood, furniture, or other coated or treated wood products.**

594 **Wood must not exceed 6 inches in diameter and 4 feet in length.**

595 **HOUSEHOLD & COMMERCIAL WASTE: Place in compactor or as directed by**
596 **attendant.**

597 **All solid waste materials and materials to be recycled must be separated prior to arriving at**
598 **Transfer Station. Separation of materials after entering facility will not be permitted. All loads**
599 **will be subject to inspection by attendant in order to direct users to appropriate locations for**
600 **disposal.**

601 HAZARDOUS & SPECIAL WASTE: These types of waste as defined by statute and/or DEP
602 regulations/rules and will not be accepted at the facility,

603 **WASTE OIL: To be placed in container and must be free of gasoline and other**
604 **substances. Disposal of large quantities may be restricted by attendant;**

605 RECYCLING: (See Recycling Handbook **handout** for specific instructions)

- 606 1. Tin Cans Flatten and place in container
- 607 2. Newsprint - Place in Container
- 608 3. Cardboard - Flatten and Place in container
- 609 4. Glass - Clear, brown and green
- 610 5. Plastics - plastic natural and colored
- 611 6. Magazines + Catalogs - Up to 20% in with Newsprint
- 612 7. Telephone Books - Remove cover, in with Newsprint

613 **(Cardboard containers must be flattened. Cardboard and newsprint must be free of**
614 **other types of trash. Paint cans must be empty with covers removed.)**

615

616 ~~PERMITS~~ **DECALS**: All users must display a valid Transfer Station decal in order to use the
617 facility.

618 HOLIDAYS: The transfer station will be closed on legal holidays observed by the Town of
619 Winterport.

620 Questions: Transfer Station 223-4482

621 Town Office 223-5055

622

623

624 The Town of Winterport is making every effort to protect our environment and to keep waste
625 disposal costs (and hence, your taxes!) as low as possible. In addition to observing the
626 guidelines, you can help by reducing the amount of waste that you produce in your own home.
627 Home composting, for example, is easy to do and not only reduces the waste stream, but
628 produces a superior garden fertilizer.

629 Leaves and grass clippings make an ideal base for a compost pile. Since the town burns this
630 material on site at considerable cost and damage to the environment citizens are encouraged
631 to consider composting.

632 **The Town Office will be happy to provide you with information on composting, as well as**
633 **alternatives to hazardous household products, and ways to decrease your overall waste**
634 **production. In addition, in order to meet the statewide recycling goals of 50%, the Town**
635 **of Winterport will continue to explore additional markets for recyclable materials such as**
636 **colored plastics and **aseptic** containers.**

637

638 In order to solve the current waste disposal crisis in Maine and across the country, we all must

639 work together to reduce the amount of waste we generate and to ensure that it is disposed of
640 responsibly. The Town of ~~L4~~Winterport is a leader in this area, and with your continued
641 support will continue to be a leader.

642 THANK YOU AGAIN FOR YOUR COOPERATION!!!

643

644 2/28/2002

645 **Notice to all Commercial Collectors, Transporters and Disposers of Wastes.** The ~~Board of~~
646 ~~Selectmen~~ Town Council as provided by the Town of Winterport Solid Waste Management
647 Ordinance have appointed the Town Manager as the Administrator who has final responsibility
648 for the administration and enforcement of the Ordinance. The ~~Board of Selectmen~~ Town Council
649 has established detailed operating rules and regulations for all solid waste collection, recycling
650 and disposal.

651 The Ordinance and the rules were made to cause the proper separation and recycling of
652 materials such as metal, glass, cardboard, newspapers, etc.

653 ~~Commercial haulers shall obtain a permit for each vehicle. The permits may be revoked~~
654 ~~by the administrator.~~

655 The rules provide that no person, firm or corporation shall collect, transport, recycle or
656 dispose of waste generated in Winterport without obtaining an annual **permit decal** from the
657 Administrator.

658 According to Section X

659 To obtain an annual **permit decal** every person, firm or corporation shall provide the
660 information **required in the application/permit decal form and submit it to the**
661 **administrator. The annual application review fee for each vehicle licensed for activities**
662 **involving the collection, recycling and disposal of wastes shall be \$10.00 per calendar**
663 **year. All permits decals expire December 31, of each year.**

664

665 ADOPTED 12/20/94

666 Amended: 02/28/2002

667 Amended: