

Agenda

Winterport Town Council

DATE	April 18, 2023
TIME	7:00 PM
LOCATION	44 Main Street, Winterport

1. COUNCIL MEMBERS IN ATTENDANCE

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

4. CONSENT AGENDA

1. SIGNATURES OF WARRANTS

2. APPROVAL OF MINUTES

3. COMMUNICATIONS

4. APPOINTMENTS & RESIGNATIONS

5. COMMITTEE MINUTES

5. PUBLIC COMMENTS

6. COMMITTEE REPORTS

7. UNFINISHED BUSINESS

1. REMOTE PARTICIPATION POLICY

8. NEW BUSINESS

1. SCHEDULE WORKSHOP ON ARPA

9. MANAGER'S REPORT

10. COUNCILOR'S COMMENTS

11. ADJOURNMENT

Minutes

Winterport Town Council

DATE April 4, 2023

TIME 7:00 PM

MEETING CALLED TO ORDER BY Maggie English-Flannagan at 7:00 PM

COUNCIL MEMBERS IN ATTENDANCE

Chair – Maggie English-Flannagan

Councilor Stephen Cooper

Councilor Kevin Kelley

Councilor Tammy Higgins

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Manager Ashe

APPROVAL OF THE AGENDA

Motion: *Councilor Cooper, 2nd Councilor Higgins*

Vote: *Passed 4-0*

Resolution:

CONSENT AGENDA

Motion: *Councilor Higgins, 2nd Councilor Kelley*

Vote: *Passed 4-0*

Resolution:

1. SIGNATURES OF WARRANTS
2. APPROVAL OF MINUTES
3. COMMUNICATIONS

A. FY 2024 BUDGET SCHEDULE

B. 2021 TAX FORECLOSURES

4. APPOINTMENTS & RESIGNATIONS

PUBLIC COMMENTS

1. *Phil Higgins spoke to the council about problematic trees on the Lebanon Rd near Oak Hill Cemetery.*
2. *Cindy Brooks with the Penobscot Remediation Trust spoke to the Council introducing the Trusts involved and the mercury remediation plans. She provided the Council with an educational handout explaining the mercury contamination and the process involved moving forward.*

COMMITTEE REPORTS

1. **Broadband Committee** – *Councilor Kelley provided an update on the Broadband Committee. See minutes and recording for further information.*
2. **Conservation Commission** – *Mary-Ann Royal provided an update on the conservation commission. Mary-Ann requested the council approve the recruitment of associate members of the commission. Mary-Ann also spoke about posting on the commission’s Facebook Page as well as the Rocky Knoll project. See recording for further details.*

***Motion:** Councilor Higgins, 2nd Councilor Kelley*

***Vote:** Passed 4-0*

Resolution:

UNFINISHED BUSINESS

1. **Transfer Station Containers** – *Addressed in Manager’s report. See Exhibit A for further details.*

NEW BUSINESS

1. **Remote Participation Policy** – *Manager Asheby proposed an amendment to the remote participation policy. Council will review and the topic will be brought up at the next meeting.*

***Motion:** Lay the item on the table to 4/18/2023*

Vote:

Resolution

2. **Council Meeting Schedule** – Manager Asheby discussed the Town Charter and the procedures set forth in the council setting a schedule. A discussion was had about setting the schedule to one meeting per month. See recording for further details.

Motion: Lay the item on the table until first scheduled meeting of the new fiscal year

Vote:

Resolution

3. **Account 430** – No discussion as the contract is being upheld at this time.

MANAGER'S REPORT

Town Manager's report is attached as Exhibit A

COUNCILOR'S COMMENTS

1. **Councilor Higgins:** *Reminder for policy workshop after budget season. See recording for further detail.*
2. **Councilor Kelley:** *He is continuing to work on the Rule of Order Policy and would like to see a Charter Committee to Review the Town Charter and update if needed. See recording for further detail.*

ADJOURNMENT

Meeting was adjourned at 7:45PM

Motion: *Councilor Kelley, 2nd Councilor Higgins*

Vote: *Passed - 4 yay*

Resolution:

Respectfully submitted,



Town Manager

Note: All Winterport Town Council Meetings are recorded. See audio recording for further information.

A / P Check Register
Bank: United Checking 8212769

Type	Check	Amount	Date	Wrnt	Payee
R	37193	64.19	04/19/23	96	1001 Alan Barton
R	37194	1,325.47	04/19/23	96	0042 CENTRAL MAINE POWER CO.
R	37195	458.33	04/19/23	96	0921 Kubota Leasing
R	37196	521.00	04/19/23	96	0153 MAINE MUNICIPAL ASSOCIATION
R	37197	2,343.31	04/19/23	96	0146 PENOBSCOT ENERGY RECOVERY CO.
R	37198	5,908.25	04/19/23	96	0175 SECRETARY OF STATE
R	37199	23.01	04/19/23	96	0959 State of Maine
R	37200	1,295.75	04/19/23	96	0679 Town of Winterport
R	37201	145.56	04/19/23	96	0196 Transco Business Technologies
R	37202	605.15	04/19/23	96	0825 Wells Fargo
Total		12,690.02			

Count	
Checks	10
Voids	0

Warrant 96

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01001 Alan Barton						
0419	37193	04	Mileage			
Mileage			E 65-70-16		64.19	0.00
Vendor Total-					64.19	
00042 CENTRAL MAINE POWER CO.						
0419	37194	04	04/09-05/09/2023			
233-011-1809-011 TO LIGHT			E 25-80-10		295.87	0.00
233-010-9901-011 FD LIGHT			E 35-80-10		361.93	0.00
233-018-9848-001 TS LIGHT			E 60-80-10		363.56	0.00
233-018-1139-001 SAND SH			E 45-80-10		33.70	0.00
233-010-9348-012 REC BDG			E 70-80-10		183.12	0.00
231-037-0355-001 ST LIGHT			E 97-70-68		22.38	0.00
231-037-0317-001 ST LIGHT			E 97-70-68		20.16	0.00
231-037-0369-001 ST LIGHT			E 97-70-68		22.62	0.00
233-009-0946-011 ST LIGHT			E 97-70-68		22.13	0.00
Vendor Total-					1,325.47	
00921 Kubota Leasing						
0419	37195	04	Tractor			
Tractor			E 50-30-30		458.33	0.00
Vendor Total-					458.33	
00153 MAINE MUNICIPAL ASSOCIATION						
0419	37196	04	Workers Comp audit			
GENERAL LIABILITY PKG			E 17-15-10		521.00	0.00
Vendor Total-					521.00	
00146 PENOBSCOT ENERGY RECOVERY CO.						
0419	37197	04	Solid Waste			
SOLID WASTE			E 60-90-10		2,343.31	0.00
Vendor Total-					2,343.31	
00175 SECRETARY OF STATE						
0419	37198	04	BMVwk04/10-14/2023			
STATE FEES			G 1-205-00		3,287.50	0.00
TITLE FEES			G 1-204-00		165.00	0.00
SALES TAX			G 1-204-01		2,455.75	0.00
Vendor Total-					5,908.25	
00959 State of Maine						
0419	37199	04	levy			
levy			G 1-226-04		23.01	0.00
Vendor Total-					23.01	
00679 Town of Winterport						
0419	37200	04	Paywk4/10-16/2023			
Medicare			G 1-211-00		156.88	0.00
FICA			G 1-212-00		670.88	0.00
Federal			G 1-213-00		467.99	0.00
Vendor Total-					1,295.75	
00196 Transco Business Technologies						
0419	37201	04	printer/scanner			
MAINTENANCE CONTRACT			E 20-30-34		128.00	0.00
printer/scanner			E 20-30-34		14.00	0.00
printer/scanner			E 20-30-34		3.56	0.00
Vendor Total-					145.56	
00825 Wells Fargo						

Winterport
11:59 AM

A / P Warrant

04/18/2023

Page 2

Warrant 96

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
0419	37202	04	April 2023			
April 2023			E 60-30-30		605.15	0.00
			Vendor Total-		605.15	
			Prepaid Total-		0.00	
			Current Total-		12,690.02	
			EFT Total-		0.00	
			Warrant Total-		12,690.02	

STEPHEN COOPER

Kevin Kelley

Tammy Higgins

MARGARET ENGLISH-FLANAGAN

ANN RONCO

TOWN MANAGERS APPROVAL:

Appointments / Resignations

Appointments:

Nancy Gause – Solid Waste and Recycling Committee

Alan Cohen (may have been appointed)

Mary-Ann Royal (Appointed)

Joseph Doyon

Associate Member of Conservation Commission

**TOWN OF WINTERPORT
BROADBAND COMMITTEE MINUTES
TOWN CONFERENCE ROOM / ZOOM
March 27, 2023 @ 6:30 PM**

WINTERPORT COMMITTEE MEMBERS PRESENT: Phil Higgins, Kevin Kelley, Matt Williams (presiding)
FRANKFORT REPRESENTATIVE: Joe Watson, Bill Pupkis
PROSPECT REPRESENTATIVE: Brandy Bridges
STOCKTON SPRINGS REPRESENTATIVE: ~~Mae Smith, Town Manager~~
WINTERPORT TOWN MANAGER:

CALL TO ORDER: March 27, 2023 @ 6:40

APPROVAL OF MINUTES:

- Motion to approve minutes February 6, 2023. 1st B. Pupkis, 2nd P. Higgins. Motion carries
- Motion to approved minutes February 27, 2023. 1st B. Pupkis, 2nd P. Higgins. Motion carries

PUBLIC COMMENT:

- No comments.

MISSION STATEMENT:

- *"Affordable high-speed internet for all residents"*

SPEAKERS:

- No speakers scheduled.

DISCUSSION:

- Reviewed the latest speed tests for each town: Frankfort 15.99%, Stockton Springs 13.07%, Winterport 12.46%, Prospect 5.5%.
- Welcomed the representative of the Town of Prospect. Expressed the importance and reporting of the Maine Connectivity Authority (MCA) speed test results.
- Discussed the award and criteria of the "Get Ready Grant" from MCA for the towns.
- B. Bridges discussed Waldo County Cap (WCAP) and their efforts on behalf of increasing broadband capabilities and awareness in the county.
- B. Bridges, representative from the Town of Prospect requested formal acceptance on the WFS Broadband coalition committee.
- Motion to accept the Town of Prospect on the WFS Committee. 1st B. Pupkis, 2nd P. Higgins. Motion carries.
- One of the Internet Service Providers that responded to the RFP will be attending the ~~me~~ meeting. The ISP will go into more depth concerning the Reponses to the RFP.

NEXT

ADJOURNMENT:

- Motion to adjourn at 7:32 pm. 1st, B. Pupkis, 2nd P. Higgins. Motion carries

 _____, Chair

4, 10, 23

Secretary: Kevin J. Kelley

Conservation Commission
February 23, 2023
Minutes

1. Call to Order: Meeting was called to order by Chair, Tanya Lubansky at 6:01
2. Roll Call Attendance: Mary Anne Royal, Amy Browne, Alan Cohen, Tanya Lubansky, Kelsey Sullivan, Katherine Collins
3. Approve October Meeting Minutes: Tabled
4. Signs at Town Properties: KS recommended Voss Signs, an online source and will send a link; MAR will find out if sign making needs to go out to bid
5. Survey quotes: MAR reported that she identified all surveyors in our area, checked state license bureau for current license and emailed those who held a current license; five responded; although several expressed interest after repeated requests for a quote only Herrick & Salisbury responded with a quote of \$8,250-9,450; KC reported that she contacted the owner of the land abutting Rocky Knoll, Robert Corrette, and in their conversation he noted that individuals were trespassing on his land and that he is interested in walking the boundary; KC will follow-up and ask if Commission members could join them; after discussion a motion was made to approve up to \$9750 of existing funds for survey of Rocky Knoll, 2nd Amy Browne, unanimous; MAR will present to Town Council; further discussion resulted in a recommendation to begin a conversation with RSU 22 about extending the Abbot Park trail that ends at the field; MAR will begin that conversation.
6. Other Business
 - a. Blueberry Hill Trail Extension: Tabled; KS will set a work session to clear existing trail
 - b. Adopt A Road: MAR reported that the bookmark project resulted in no new roads being adopted; bookmarks are still available at the Town Office and Tea Maineia: AB suggest working with schools to set up an Earth Day challenge; MAR will contact principals of Smith and Wagner schools and will bring ideas to the next meeting.
 - c. Airport Property Walk: March 23, 5:30
 - d. Timber Harvest: KS will talk with a forestry contact for recommendations of a licensed forester to help us develop a Forestry Management Plan
 - e. TL reported that Chris Tremblay has resigned from the Commission

7. Adjourn: Motion to adjourn, KS, 2nd, AC, unanimous. Meeting was adjourned at 7:08

Tanya Lubansky Tanya Lubansky

Katherine Collins Katherine Collins

Mary Anne Royal Mary Anne Royal

Alan Cohen Alan Cohen

Amy Browne _____

Kelsey Sullman Kelsey Sullman

Date Approved: 3/23/2023

BID SCHEDULE

No.	ITEM	TYPE	EST. AMT.	BID UNIT PRICE	BID AMT.
1. Church Street (.08 Mile)					
	Shim (.08 mile) 20' Wide		Est. <u>263</u> tons	\$ <u>95</u>	\$ <u>24,985</u>
	1" Overlay (.08 mi)		Est. <u>525</u> tons	\$ <u>95</u>	\$ <u>49,875</u>
2. Town Farm Road (.26 Mile)					
	Shim (.26 mile) 20' Wide		Est. <u>85</u> tons	\$ <u>95</u>	\$ <u>8,075</u>
	1" Overlay (.26 mile)		Est. <u>171</u> tons	\$ <u>95</u>	\$ <u>16,245</u>
3. School Street (.1 Mile)					
	Shim (.1 mile) 20' Wide		Est. <u>33</u> tons	\$ <u>95</u>	\$ <u>3,135</u>
	1" Overlay (.1 mile)		Est. <u>66</u> tons	\$ <u>95</u>	\$ <u>6,270</u>
4. North Road (2.3 Mile from Monroe Rd to Town Line)					
	Shim (2.3 mile) 20' Wide		Est. <u>755</u> tons	\$ <u>95</u>	\$ <u>71,725</u>
	1" Overlay (2.3 mile)		Est. <u>1511</u> tons	\$ <u>95</u>	\$ <u>143,545</u>
5. Silver Ln (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>197</u> tons	\$ <u>95</u>	\$ <u>18,715</u>
	1" Overlay (.06 mile)		Est. <u>394</u> tons	\$ <u>95</u>	\$ <u>37,430</u>
6. Pleasant Street (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>197</u> tons	\$ <u>95</u>	\$ <u>18,715</u>
	1" Overlay (.06 mile)		Est. <u>394</u> tons	\$ <u>95</u>	\$ <u>37,430</u>
7. Beaver Rd (.30 Mile)					
	2" Binder (.30 mile) 20' Wide		Est. <u>395</u> tons	\$ <u>93</u>	\$ <u>36,735</u>
	1" Surface (.30 mile)		Est. <u>197</u> tons	\$ <u>95</u>	\$ <u>18,715</u>

8. Meadow Rd (2.71 Mile)

Shim (2.71 mile) 20' Wide

Est. 290 tons \$ 95 \$ 84,550

1" Overlay (2.71 mile)

Est. 1780 tons \$ 95 \$ 169,100

Total: 5.87 Miles

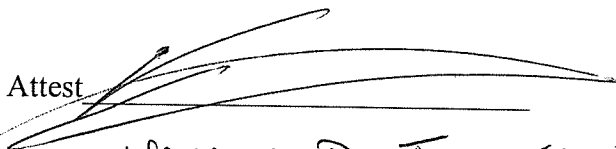
ALL ITEMS TOTAL

TOTAL: \$ 745,245 ⁰⁰

License # _____

(SEAL--if BID is by a corporation)

Attest



VAUGHN D. THIBODEAU II
GENERAL CONTRACTOR
VAUGHN D. THIBODEAU II, INC.
924 ODUN RD
BANGOR, ME 04401
(207) 974-2011 OFFICE

BID SCHEDULE

No.	ITEM	TYPE	EST. AMT.	BID UNIT PRICE	BID AMT.
1.	Church Street (.08 Mile)				
	Shim (.08 mile) 20' Wide		Est. <u>26</u> tons	<u>\$ 92.50</u>	<u>\$ 2,405.00</u>
	1" Overlay (.08 mi)		Est. <u>52</u> tons	<u>\$ 92.50</u>	<u>\$ 4,810.00</u>
2.	Town Farm Road (.26 Mile)				
	Shim (.26 mile) 20' Wide		Est. <u>84</u> tons	<u>\$ 92.50</u>	<u>\$ 7,770.00</u>
	1" Overlay (.26 mile)		Est. <u>168</u> tons	<u>\$ 92.50</u>	<u>\$ 15,540.00</u>
3.	School Street (.1 Mile)				
	Shim (.1 mile) 20' Wide		Est. <u>32</u> tons	<u>\$ 92.50</u>	<u>\$ 2,960.00</u>
	1" Overlay (.1 mile)		Est. <u>65</u> tons	<u>\$ 92.50</u>	<u>\$ 6,012.50</u>
4.	North Road (2.3 Mile from Monroe Rd to Town Line)				
	Shim (2.3 mile) 20' Wide		Est. <u>742</u> tons	<u>\$ 92.50</u>	<u>\$ 68,635.00</u>
	1" Overlay (2.3 mile)		Est. <u>1484</u> tons	<u>\$ 92.50</u>	<u>\$ 137,270.00</u>
5.	Silver Ln (.06 Mile)				
	Shim (.06 mile) 20' Wide		Est. <u>19</u> tons	<u>\$ 92.50</u>	<u>\$ 1,757.50</u>
	1" Overlay (.06 mile)		Est. <u>39</u> tons	<u>\$ 92.50</u>	<u>\$ 3,607.50</u>
6.	Pleasant Street (.06 Mile)				
	Shim (.06 mile) 20' Wide		Est. <u>19</u> tons	<u>\$ 92.50</u>	<u>\$ 1,757.50</u>
	1" Overlay (.06 mile)		Est. <u>39</u> tons	<u>\$ 92.50</u>	<u>\$ 3,607.50</u>
7.	Beaver Rd (.30 Mile)				
	^{14mm} 2" Binder (.30 mile) 20' Wide		Est. <u>388</u> tons	<u>\$ 85.00</u>	<u>\$ 32,980.00</u>
	1" Surface (.30 mile)		Est. <u>194</u> tons	<u>\$ 92.50</u>	<u>\$ 17,945.00</u>

8. Meadow Rd (2.71 Mile)

Shim (2.71 mile) 20' Wide

Est. 875 tons

\$ 92.50

\$ 80,937.50

1" Overlay (2.71 mile)

Est. 1749 tons

\$ 92.50

\$ 161,782.50

Total: 5.87 Miles

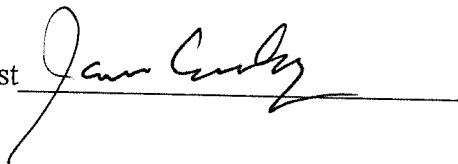
ALL ITEMS TOTAL

TOTAL: \$ 549,777.50

License # _____

(SEAL--if BID is by a corporation)

Attest



WELLMAN PAVING, INC.
89 GOSHEN ROAD
WINTERPORT, ME 04496

B & B Paving, Inc.
61 Dave's Way
Hermon, ME 04401
(207) 848-7099

BID TO THE TOWN OF WINTERPORT

Proposal of B & B Paving, Inc.

Organized and existing under the laws of the State of Maine (hereafter called "BIDDER"). doing business in Hermon, Maine.

To the Town of Winterport (hereafter called "OWNER")

In compliance with your Advertisement for Bids. BIDDER, hereby proposes to perform all WORK for the construction of paving projects as itemized in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the project no later than September 15, 2023. The OWNER may grant but is not required to allow an extension of this time.

The BIDDER agrees to have received the following addendum:
Advertising, Information for Bidders, Specification, Contract for Paving and Detailed Estimated Paving Needs.

BID SCHEDULE

No.	ITEM	TYPE	EST. AMT.	BID UNIT PRICE	BID AMT.
1. Church Street (.08 Mile)					
	Shim (.08 mile) 20' Wide		Est. <u>27</u> tons	\$ <u>110</u>	\$ <u>2,970</u>
	1" Overlay (.08 mi)		Est. <u>53</u> tons	\$ <u>110</u>	\$ <u>5,830</u>
2. Town Farm Road (.26 Mile)					
	Shim (.26 mile) 20' Wide		Est. <u>86</u> tons	\$ <u>110</u>	\$ <u>9,460</u>
	1" Overlay (.26 mile)		Est. <u>171</u> tons	\$ <u>110</u>	\$ <u>18,810</u>
3. School Street (.1 Mile)					
	Shim (.1 mile) 20' Wide		Est. <u>33</u> tons	\$ <u>110</u>	\$ <u>3,630</u>
	1" Overlay (.1 mile)		Est. <u>66</u> tons	\$ <u>110</u>	\$ <u>7,260</u>
4. North Road (2.3 Mile from Monroe Rd to Town Line)					
	Shim (2.3 mile) 20' Wide		Est. <u>756</u> tons	\$ <u>110</u>	\$ <u>83,160</u>
	1" Overlay (2.3 mile)		Est. <u>1,512</u> tons	\$ <u>110</u>	\$ <u>166,320</u>
5. Silver Ln (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>20</u> tons	\$ <u>110</u>	\$ <u>2,200</u>
	1" Overlay (.06 mile)		Est. <u>40</u> tons	\$ <u>110</u>	\$ <u>4,400</u>
6. Pleasant Street (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>20</u> tons	\$ <u>110</u>	\$ <u>2,200</u>
	1" Overlay (.06 mile)		Est. <u>40</u> tons	\$ <u>110</u>	\$ <u>4,400</u>
7. Beaver Rd (.30 Mile)					
	2" Binder (.30 mile) 20' Wide		Est. <u>395</u> tons	\$ <u>105</u>	\$ <u>41,475</u>
	1" Surface (.30 mile)		Est. <u>197</u> tons	\$ <u>110</u>	\$ <u>21,670</u>

8. Meadow Rd (2.71 Mile)

Shim (2.71 mile) 20' Wide	Est. <u>890</u> tons	\$ <u>110</u>	\$ <u>97,900</u>
1" Overlay (2.71 mile)	Est. <u>1,781</u> tons	\$ <u>110</u>	\$ <u>195,910</u>

Total: 5.87 Miles

six hundred sixty seven thousand, five hundred ninety five dollars & zero cents

ALL ITEMS TOTAL

TOTAL: \$ 667,595

License # n/a

(SEAL--if BID is by a corporation)

Attest David West
Project Manager 4/12/2023

BID TO THE TOWN OF WINTERPORT

Proposal of Hopkins Paving LLC
Organized and existing under the laws of the State of Maine (hereafter called "BIDDER"). doing
business in MAINE.

To the Town of Winterport (hereafter called "OWNER")

In compliance with your Advertisement for Bids. BIDDER, hereby proposes to perform all WORK for the construction of paving projects as itemized in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the project no later than September 15, 2023. The OWNER may grant but is not required to allow an extension of this time.

The BIDDER agrees to have received the following addendum:

Advertising, Information for Bidders, Specification, Contract for Paving and Detailed Estimated Paving Needs.

BID SCHEDULE

No.	ITEM	TYPE	EST. AMT.	BID UNIT PRICE	BID AMT.
1. Church Street (.08 Mile)					
	Shim (.08 mile) 20' Wide		Est. <u>26</u> tons	\$ <u>98.53</u>	\$ <u>2,561.78</u>
	1" Overlay (.08 mi)		Est. <u>53</u> tons	\$ <u>98.53</u>	\$ <u>5,222.09</u>
2. Town Farm Road (.26 Mile)					
	Shim (.26 mile) 20' Wide		Est. <u>86</u> tons	\$ <u>98.53</u>	\$ <u>8,473.58</u>
	1" Overlay (.26 mile)		Est. <u>172</u> tons	\$ <u>98.53</u>	\$ <u>16,947.16</u>
3. School Street (.1 Mile)					
	Shim (.1 mile) 20' Wide		Est. <u>33</u> tons	\$ <u>98.53</u>	\$ <u>3,251.49</u>
	1" Overlay (.1 mile)		Est. <u>166</u> tons	\$ <u>98.53</u>	\$ <u>6,502.98</u>
4. North Road (2.3 Mile from Monroe Rd to Town Line)					
	Shim (2.3 mile) 20' Wide		Est. <u>760</u> tons	\$ <u>98.53</u>	\$ <u>74,882.80</u>
	1" Overlay (2.3 mile)		Est. <u>1520</u> tons	\$ <u>98.53</u>	\$ <u>149,765.60</u>
5. Silver Ln (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>20</u> tons	\$ <u>98.53</u>	\$ <u>1,970.60</u>
	1" Overlay (.06 mile)		Est. <u>40</u> tons	\$ <u>98.53</u>	\$ <u>3,941.20</u>
6. Pleasant Street (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>20</u> tons	\$ <u>98.53</u>	\$ <u>1,970.60</u>
	1" Overlay (.06 mile)		Est. <u>40</u> tons	\$ <u>98.53</u>	\$ <u>3,941.20</u>
7. Beaver Rd (.30 Mile)					
	2" Binder (.30 mile) 20' Wide		Est. <u>395</u> tons	\$ <u>95.03</u>	\$ <u>37,536.85</u>
	1" Surface (.30 mile)		Est. <u>198</u> tons	\$ <u>98.53</u>	\$ <u>19,508.94</u>

8. Meadow Rd (2.71 Mile)

Shim (2.71 mile) 20' Wide

Est. 890 tons \$ 98.53 \$ 87,691.70

1" Overlay (2.71 mile)

Est. 1780 tons \$ 98.53 \$ 175,383.40

Total: 5.87 Miles

ALL ITEMS TOTAL

TOTAL: \$ 599,551.97

License # _____

(SEAL--if BID is by a corporation)

Attest



BID TO THE TOWN OF WINTERPORT

Proposal of Eurovia Atlantic Coast, LLC dba Northeast Paving
Organized and existing under the laws of the State of Maine (hereafter called "BIDDER"). doing
business in Bangor, Maine.

To the Town of Winterport (hereafter called "OWNER")

In compliance with your Advertisement for Bids. BIDDER, hereby proposes to perform all WORK for the construction of paving projects as itemized in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the project no later than September 15, 2023. The OWNER may grant but is not required to allow an extension of this time.

The BIDDER agrees to have received the following addendum:
Advertising, Information for Bidders, Specification, Contract for Paving and Detailed Estimated Paving Needs.



BID SCHEDULE

No.	ITEM	TYPE	EST. AMT.	BID UNIT PRICE	BID AMT.
1. Church Street (.08 Mile)					
	Shim (.08 mile) 20' Wide		Est. <u>50</u> tons	\$ <u>115.00</u>	\$ <u>5,750.00</u>
	1" Overlay (.08 mi)		Est. <u>50</u> tons	\$ <u>115.00</u>	\$ <u>5,750.00</u>
2. Town Farm Road (.26 Mile)					
	Shim (.26 mile) 20' Wide		Est. <u>232</u> tons	\$ <u>115.00</u>	\$ <u>26,680.00</u>
	1" Overlay (.26 mile)		Est. <u>170</u> tons	\$ <u>115.00</u>	\$ <u>19,550.00</u>
3. School Street (.1 Mile)					
	Shim (.1 mile) 20' Wide		Est. <u>84</u> tons	\$ <u>115.00</u>	\$ <u>9,660.00</u>
	1" Overlay (.1 mile)		Est. <u>90</u> tons	\$ <u>115.00</u>	\$ <u>10,350.00</u>
4. North Road (2.3 Mile from Monroe Rd to Town Line)					
	Shim (2.3 mile) 20' Wide		Est. <u>1,240</u> tons	\$ <u>115.00</u>	\$ <u>142,600.00</u>
	1" Overlay (2.3 mile)		Est. <u>1,655</u> tons	\$ <u>115.00</u>	\$ <u>190,325.00</u>
5. Silver Ln (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>64</u> tons	\$ <u>115.00</u>	\$ <u>7,360.00</u>
	1" Overlay (.06 mile)		Est. <u>36</u> tons	\$ <u>115.00</u>	\$ <u>4,140.00</u>
6. Pleasant Street (.06 Mile)					
	Shim (.06 mile) 20' Wide		Est. <u>36</u> tons	\$ <u>115.00</u>	\$ <u>4,140.00</u>
	1" Overlay (.06 mile)		Est. <u>20</u> tons	\$ <u>115.00</u>	\$ <u>2,300.00</u>
7. Beaver Rd (.30 Mile)					
	2" Binder (.30 mile) 20' Wide		Est. <u>400</u> tons	\$ <u>110.00</u>	\$ <u>44,000.00</u>
	1" Surface (.30 mile)		Est. <u>200</u> tons	\$ <u>115.00</u>	\$ <u>23,000.00</u>

8. Meadow Rd (2.71 Mile)

Shim (2.71 mile) 20' Wide	Est. <u>1,264</u> tons	\$ <u>115.00</u>	\$ <u>145,360.00</u>
1" Overlay (2.71 mile)	Est. <u>1,720</u> tons	\$ <u>115.00</u>	\$ <u>197,800.00</u>

Total: 5.87 Miles

ALL ITEMS TOTAL

TOTAL: \$ 838,765.00

License # EIN Number: 83-1881577

(SEAL--if BID is by a corporation)

Attest


Wayne A. Berry - Division Manager

Account	Name	Map/Lot	Location	Assessment
278	SHAVER, JAMES C	R08-110	524 LEBANON RD	0
292	CHANDLER, BERT HEIRS	R08-174	527 LEBANON RD	0
430	RANCOURT, BILLY JOE	R06-048	1 PINE VIEW LN	0
822	BIRMINGHAM, DEVISEES OF ETHEL C.	R03-145	200 NORTH RD	0
1156	WALSH, WINONA K	R10-030	35 HACKETT RD	0
1648	SPRAGUE, KAREN	U03-175	32 FERRY ST	0
1792	RANCOURT, CLAYTON W III	R06-060	280 STREAM RD	0
1889	HAMOR, CHRISTOPHER R	R11-245	1067 N MAIN ST	0
1989	DONOVAN, DEVISEES OF DANIEL J	R08-098	HARMONY LN	0
2103	ULMER, ANTHONY	R11-147-018	8 JOHNSON LN	0
2223	A& M REDI MIX	R11-108	N MAIN ST	0
2236	LEACH, JACOB	R08-172-006	LEBANON RD	0
2287	JOHNSON, ROXANNE L	R11-147-013	9 JOHNSON LN	0
2302	JOHNSON, ROGER B	R11-147-001	26 JOHNSON LN	0
2350	BENNETT, ARTHUR SR	R10-422A	1345 N MAIN ST	0
2351	BENNETT, ARTHUR JR	R10-422B	N MAIN ST	0
2424	LEATHERS, HAL	R02-095-ON	601 MONROE ROAD	0
2578	NORTHGATE ATLANTIC PROP., LLC	R11-242	3 PENOBSCOT LN	0
2579	NORTHGATE ATLANTIC PROP., LLC	R11-242B	5 PENOBSCOT LN	0
2580	NORTHGATE ATLANTIC PROP., LLC	R11-242C	7 PENOBSCOT LN	0
2581	NORTHGATE ATLANTIC PROP., LLC	R11-242D	9 PENOBSCOT LN	0
Total				0

TOWN OF WINTERPORT
TOWN COUNCIL
REMOTE PARTICIPATION POLICY

Pursuant to 1 M.R.S. § 403-B, and after public notice and hearing, the above-named body (Winterport Town Council) adopts the following policy to govern the participation, via remote methods, of members of the Town Council and the public in the public proceedings or meetings of the Town Council.

Members of the Town Council are expected to be physically present for meetings except when not practicable, such as in the case of an emergency or urgent issue that requires the Town Council to meet via remote methods, or an illness or temporary absence of a member that causes significant difficulty traveling to the meeting location⁽¹⁾ The chair or presiding officer of the Town Council, in consultation with other members, if appropriate and possible, will make a determination that remote methods of participation are necessary in as timely a manner as possible under the circumstances. A member who is unable to attend a meeting in person will notify the chair or presiding officer of the Town Council as far in advance as possible.

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate disabled persons. Remote participation will not be by text-only means such as e-mail, text messages, or chat functions.

The public will be provided a meaningful opportunity to attend via remote methods when any member of the Town Council participates via remote methods. If public input is allowed or required at the meeting, an effective means of communication between the Town Council and the public will also be provided. The public will also be provided an opportunity to attend the meeting in person unless there is an emergency or urgent issue that requires the entire Town Council to meet using remote methods.

Notice of all meetings will be provided in accordance with 1 M.R.S. § 406 and any applicable charter, ordinance, policy, or bylaw. When the public may attend via remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. Notice will also identify a location where the public may attend the meeting in person. The Town Council will not restrict public attendance to remote methods except in the case of an emergency or urgent issue that requires the Town Council to meet using remote methods of attendance.

The Town Council will make all documents and materials to be considered by the Town Council available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the Town Council.

All votes taken during a meeting using remote methods will be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other members of the Town Council and the public. A member of the Town Council who participates remotely will be considered present for purposes of a quorum and voting.

This policy will remain in force indefinitely unless amended or rescinded.

Dated: _____

Signed: _____

Amend highlighted language with the following:

- 1) or if caused by a member's personal or family illness, or temporary absence due to a work commitment that causes significant difficulty traveling to the meeting location.
*this language was taken from the Town of Bucksport's Remote Participation Policy.

AMENDED DATE: _____



MEMORANDUM

TOWN OF WINTERPORT

State of Maine

44 Main Street

207-223-5055

To: Town Council

From: Casey Ashley, Town Manager

Date: April 18th, 2023

RE: Manager's Report

To inform the Town Council and the public about the recent happenings within the town, I have the following report as a bulleted list:

- I have received numbers from Josh Wellman of DM&J and distributed them to the council for review. Our contract with DM&J expires in June.
- Mr. Wellman expressed that the green shipping container will need to be replaced in 1-2 years. It is currently safe for transport to his facility, and he will continue to patch as necessary. I would recommend that after the new budget is accepted for FY 23-24 the council allocate funds to replace this unit.
- I have started to review the job descriptions for the employees of the town. I could not find a job description for the deputy clerk position. I have a rough draft created. I have sent this to the council for review.
- I am continuing to investigate our banking options and investments. I plan on meeting with Camden National Bank soon. More to follow.
- Posted road signs were removed on April 15.
- There was a workshop held on April 11 to discuss the ARPA funds. The meeting went well. I will be proposing articles to be voted on at the Town's Annual Meeting in June.
- There was a problematic vehicle abandoned on Blind Owl Ln. I contacted Bouchard's Towing and explained the situation. The town will not receive any charges as the vehicle was abandoned on town property. The vehicle was towed at the owner's expense.



MEMORANDUM

TOWN OF WINTERPORT

State of Maine

44 Main Street

207-223-5055

To: Town Council

From: Casey Ashley, Town Manager

Date: April 18th, 2023

RE: Manager's Report

-
- I am collecting bids to complete the Meadow Road ditching project. I have spoken with Wellman, Wardwell, and Bucksport Gravel & Sand at this time. More to follow on this project.
 - Paving Bids were due on Thursday 4/13/2023 at 1600 hours. The bids were read aloud and recorded. The bid information was distributed to the council for review.
 - I have made arrangements with Wellman Paving to complete some ditching projects around the town, including sections on Meadow Rd and Monroe Rd.

Respectfully Submitted,

Casey J. Ashley

Town Manager