

Town of Winterport
Town Council Meeting Minutes
Tuesday, February 9th, 2021

Call to Order- Chairperson Cooper called the meeting to order at 7:00 PM

Roll Call- Councilor Higgins, Councilor Ronco, Councilor English-Flanagan, and Chairperson Cooper are present. Councilor Ginn absent-excused.

Consent Agenda- Motion was made by Councilor Ronco to accept the Consent Agenda as presented. Seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

Adopt Agenda- Motion made to Adopt Agenda by Councilor Ronco. Seconded by Councilor English-Flanagan. Chairperson Cooper called for a motion to amend the agenda. Councilor English-Flanagan motioned to add Kevin Kelley to the agenda for report on Winterport Volunteer Ambulance Service report. Motion seconded by Councilor Ronco to accept agenda as amended. **MOTION PASSED UNANIMOUSLY**

Financial Reports:

February 9 th , 2021	February 23 rd , 2021
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

A. Payroll through Sunday, February 7th, 2021- Motion made by Councilor English-Flanagan to pay payroll through Sunday, February 7th, 2021. Motion seconded by Councilor Higgins. **MOTION PASSED UNANIMOUSLY.**

B. Invoices through Monday, February 8th, 2021- Motion made by Councilor Higgins to pay invoices through Monday, February 8th, 2021. Motion seconded by Councilor English-Flanagan. Councilor Ronco questioned vendor James Austin. Town Manager Crooker advised it was a GA payment. No further discussion. **MOTION PASSED UNANIMOUSLY**

Guest Speakers & Committee Reports- Kevin Kelley reviewed findings thus far for the Winterport Ambulance Service Committee with the Council and entertained their questions. Mr. Kelley gathered quotes for services from multiple providers to share with the Council. Please see tape for additional details and conversation.

Input from Citizens on Unscheduled Items- None

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. February 9, 2021 & February 23, 2021*

Accept Minutes

A. **Town Council Meeting Minutes of January 26, 2021-** Motion made by Councilor Ronco to accept the Town Council Meeting Minutes from January 26, 2021. Motion seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY.**

Scheduled Items:

Communications:

A. Town Manager's Report- Town Manager Crooker sought the Council's direction about the previous matter of trees and brush left cut on the side of North Rd as well as a new report on Blueberry Hill with a similar concern of cut trees left behind. The Council feels that if the issue is cosmetic that it is not an immediate concern and would like to wait until Spring to remedy the issue but Town Manager Crooker offered to contact MMA to be sure that there is no legal obligation. The Council agreed.

B. Response to Council Questions-

C. Council Comments-

1. Councilor Higgins brought up that she was advised that COVID-19 vaccines were given to spouses of first responders who were not included in the 1-A grouping. She called EMS Atlantic Partners to find out what can be done about this and she was advised that they do not police vaccine distribution and that there is nothing that can be done. She requested that Town Manager Crooker make a policy that people are not allowed to "jump the line" and differed to him as to how that could be done. Town Manager Crooker advised of what policies and processes he has found other Municipalities are currently following. He advised that the Council could create a resolution that no one in the Town should get a shot until their grouping is eligible. Town Manager Crooker also advised that in his discussions with MMA, they advised that they do not plan on releasing a policy on the issue. Town Manager will draft a resolution for the Council and present it at the next meeting.

2. Councilor Higgins requested an update on the Non-Binding Advisory Question. Town Manager Crooker advised he is waiting on proofs and prices from the alternate printer that was suggested last meeting. The Printer also had an alternate idea for mailing that may save on envelope costs. He expressed interest and is waiting to hear back.

3. Councilor Cooper requested an update on the Geisel property and Town Manager Crooker advised that he is still working on contacting and collecting on the property.

Signatures:

Executive Sessions: Title 1. Chapter 13 Maine Revised Statutes Section 405 (6A)- Town Manager's Performance Evaluation.

Councilor Ronco motioned to go into executive session pursuant to Title 1. Chapter 13 Maine Revised Statutes Section 405 (6A)- Town Manager's Performance Evaluation. Councilor Ronco seconded the motion. Motion passed unanimously. Town Council returned from Executive session at 8:25 P.M.

Adjourn: Councilor Ronco motioned to adjourn. Councilor English-Flannagan seconded the motion. Motion passed unanimously. Meeting adjourned at 8:26 P.M.

NOTE:

Meetings:

Dates & Time of other meetings between February 10, 2021-February 22, 2021

Wednesday, February 10th, Board of Assessors Zoom Meeting 4:00 P.M.

Training & Days Off:

Town of Winterport
Town Council Meeting Minutes
Tuesday, January 26th, 2021

Call to Order- Chairperson Cooper called the meeting to order at 7:00 PM

Roll Call- Councilor Ginn, Councilor English-Flanagan, Councilor Higgins, Councilor Ronco, and Chairperson Cooper are present

Consent Agenda- Motion was made by Councilor Ronco to accept the Consent Agenda as presented. Seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

Adopt Agenda- Motion made to Adopt Agenda by Councilor Ronco. Seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY**

Financial Reports:

January 26, 2021	February 9, 2021
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

A. Payroll through Sunday, January 24, 2021- Motion made by Councilor Ronco to pay payroll through Sunday, January 24th, 2021. Motion seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY.**

B. Invoices through Monday, January 25, 2021- Motion made by Councilor Ginn to pay invoices through Monday, January 25th, 2021. Motion seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

Guest Speakers & Committee Reports- No speakers or committee reports

Input from Citizens on Unscheduled Items- None

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. February 9, 2021 & February 23, 2021*

Accept Minutes

A. Town Council Meeting Minutes of January 12, 2021- Motion made by Councilor English-Flanagan to accept the Town Council Meeting Minutes from January 12th, 2021. Motion seconded by Councilor Higgins. **MOTION PASSED UNANIMOUSLY.**

Scheduled Items:

Old Business

A. Ready for Consideration- No Items

B. Pending further action- No Pending

C. New Business-

1. Requests for Proposals, Bids, or Quotes-

a. VGCC Repairs- Town Manager Crooker approached the Councilor to gain a better understanding about the repairs that had previously been discussed for the Victoria

Communications:

- A. Town Manager's Report-** Town Manager Crooker advised the Council of a change in pricing that was brought to light for the Non-Binding Advisory Question Mailing. He advised that after working with the printer and researching rates of returns for this type of mailing, that the Town would have to get back over 25% of the replies in order for the Business Return pricing to be worth it. Councilor Ronco requested that Town Manager Crooker seek out pricing from Snowman Printing. The Council then granted permission for Town Manager Crooker to then proceed with whichever company could provide the best price.

- B. Response to Council Questions-** Councilor Ronco requested an update on the status of the Brown's Trucking invoice. Town Manager Crooker requested that the Council make their wants known and he will proceed accordingly. The Town Council wished to clarify that any future formal bidding processes and procedures were to be done directly with and only with the Town Manager. They also requested that the Town Manager Crooker prepare a 50% payment (\$250.00) to be included on the next warrant for their consideration in an effort to appease everyone and hopefully promote continued bidding in the future.

C. Council Comments- None

Signatures:

Executive Sessions: None Scheduled

Adjourn: Motion to adjourn made at 7:33 PM by Councilor English-Flanagan. Motion seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY.**

NOTE:

Meetings:

Dates & Time of other meetings between January 27- February 8, 2021
Monday, February 8th, Recreation Board Zoom Meeting 6:30 P.M. & Monday, February 8th, Ambulance Services Committee Zoom Meeting 7:00 P.M.

Training & Days Off:

Minutes prepared and respectfully submitted by Shannon Benney.



Stephen Cooper



Maggie English-Flanagan



Corey Ginn



Tammy Higgins

Ann Ronco