

Winterport Town Council Meeting

MINUTES

Tuesday, March 23rd, 2021

Call to Order: Call to Order at 7:02pm of the Winterport Town Council meeting.

Roll Call: Councilor Ginn, Councilor Ronco, Councilor Higgins, Councilor English-Flanagan, and Chair Cooper are present.

Consent Agenda (items marked with an asterisk *)- Councilor Ronco motioned to accept the Consent Agenda as presented. Seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY**

Adopt Agenda: Councilor Ginn motioned to adopt the Agenda as presented. Councilor Ronco seconded. **MOTION PASSED UNANIMOUSLY**

Financial Reports:

| March 23, 2021 | April 6, 2021 |
|---|---|
| Gen Fund Cash Position, Reserves, Trusts, and Investments YTD | Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly |
| Gen. Fund. Gen. Ledger Summary (Detail New) | Current Year Property Tax |
| | Liens & Foreclosures Status |

Payroll and Invoice Warrants

A. Payroll through Sunday, March 21, 2021- Councilor Ginn motioned to pay payroll through Sunday, March 21st, 2021. Motion seconded by Councilor English-Flanagan. Councilor Ronco questioned the additional paperwork the Council was provided with the payroll warrant. Town Manager Crooker explained that usually he condensed the paperwork and did not this time but the content was the same. **MOTION PASSED UNANIMOUSLY**

B. Invoices through Monday, March 22, 2021- Councilor English-Flanagan motioned to pay invoices through Monday, March 22nd, 2021. Motion seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY**

Guest Speakers & Committee Reports- None

Input from Citizens on Unscheduled Items- None

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. April 6, 2021 & April 20, 2021*

Accept Minutes

A. Town Council Meeting Minutes of March 9th, 2021- Councilor Ronco motioned to accept the Town Council Meeting Minutes from Tuesday, March 9th, 2021. Seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY**

Scheduled Items:

A.) Old Business

1. Items Ready for Consideration- No Items
2. Items Pending Further Action-

A. Town Report Dedication- Councilor Ronco motioned to dedicate the Annual Town Report to the Neighbor's Food Cupboard. Seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

B. Road Postings- Town Manager Crooker forwarded a letter of concern as well as noted phone calls from residents who were upset about the Council's previous decision to post all roadways including those not historically posted. Town Manager Crooker had been asked to put the item back on the agenda. The Council is still waiting on documentation to be provided to them about potential previous agreements for road usage. Councilor Ronco inquired to the possibility that if the Council allowed continued use of roadways previously not requiring posting, that the companies using them be responsible for repaving should they be damaged. The Council seemed to agree that would not be an option and advised that previous heavy users of these roadways had donated materials to build the roads to withstand heavy truck use at no cost to the Town. Town Manager Crooker suggested that the Town Council may want to consider an inspection and analysis of the roads in order to provide the council with better information to base their decision on the roads that may not have to be posted, if any. Councilor English-Flanagan motioned to reverse the Council's previous decision to post the roads not historically posted and to table the issue pending further investigation until Fall 2021. Motion seconded by Councilor Ronco. Town Manager Crooker sought clarification from the Council that in the interim of this issue being resolved, that he in his position as Road Commissioner should continue to be allowed to evaluate and issue weight waivers without additional Council consent. Council agrees. **MOTION PASSED UNANIMOUSLY.** Councilor Ginn asked about the email Town Manager Crooker shared in the Councilor's meeting materials requesting access to Rabbit Hill Road. The Council advised it was for a removal of debris from a recent fire at that location and was simply included as an example of received request for a waiver.

B. New Business

- 1. Victoria Grant Civic Center Generator & Fundraising-** Town Manager Crooker invited individuals from both the Lodge and the Neighbors Food Cupboard to the Town Council meeting per the Town Council's request so that the Town Council could discuss the proposed fundraiser and donation of a generator to the town to be placed at the Victoria Grant Civic Center and to answer the Council's questions pertaining to the matter. Rick Rodgerson gathered a quote from Nelson's Electric Jeff Nelson who is willing to install the unit at cost. The current quote for the Generac Unit is \$5,450.80. This quote is inclusive of installation but does not include propane or the fencing, previously requested. Mr. Rodgerson of the Lodge believes that they will be able to raise about \$4,900 of that cost. Ellie and Donna of the Neighbor's Food Cupboard advised the Council that they are able to come up with the remaining funds as well as cover the cost of the fencing. The Council questioned the project timeline and a few other details. Refer to recording for specifics. Mr. Rodgerson advised that he and his team including Nelson Electric are ready to proceed with fund raising and scheduling as soon as the Town Council gives approval. Question of who would be responsible for the unit since it is in a Town building came up. Town Manager requested a meeting to write up and formalize the agreement and responsibilities with the involved parties. Councilor English-Flanagan motioned to have Town Manager Crooker proceed with meetings with representatives from the Neighbor's Food Cupboard, Nelson Electric, and Rick Rodgerson or another representative from the Mason's Lodge in pursuit of this project. Motion seconded by Councilor Ronco. **MOTION PASSED UNANIMOUSLY.**

Legal: None

Appointments/Resignations:

- A. Resignations- No Resignations
- B. Appointments- No Appointments

Correspondence/Significant Items

Outgoing

- 1. No Outgoing

Incoming

- 1. No Incoming

Minutes/Agendas:

- 1. Waldo County Commissioners Court Session Minutes, February 3, 2021
- 2. Waldo County Commissioners Court Session Minutes, February 17, 2021

Communications:

- A. Town Manager's Report- Ambulance Committee Report and Public Meeting- Town Manager Crooker mentioned the need for planning for the public hearings for presentation of findings from the Ambulance Committee per the vote that took place at last year's Annual Town Meeting. He inquired with the town council whether the meetings should be in person or on Zoom because of COVID as well as a location that would be able to accommodate a meeting of that size. He offered to formally add this item to the agenda for next Council meeting but wanted the Council to start thinking about it. Chairperson Cooper voiced that he would like the meeting to be in person and outside, if possible, to accommodate those who may not have appropriate internet access as well as those that have concerns about social distancing. Councilor Ronco requested having two meetings. One in person and one on Zoom to try to accommodate all residents. Town Manager Crooker will look in to the current restrictions for social distancing and gatherings and present them to the Council at the next meeting.
- B. Response to Council Questions- None
- C. Council Comments- Councilor Higgins requested an update on the Non-Binding Advisory Agreement Question. Town Manager Crooker advised that the final design was approved and that the printer was going to begin producing the mailing this week. Mailing out to households soon to follow.

Signatures:

Executive Sessions: None Scheduled

Adjourn: Motion to adjourn by Councilor Ronco at 7:47pm. Motion seconded by Councilor Ginn.
MOTION PASSED UNANIMOUSLY.

NOTE:

Meetings:

Dates & Time of other meetings between March 24th, 2021-April 5th, 2021

Training & Days Off:

Minutes prepared and respectfully submitted by Shannon Benney.

Stephen Cooper

Tammy Higgins

Maggie English-Flanagan

Ann Ronco

Corey Ginn