

Winterport Town Council Meeting
Tuesday, October 19, 2021
Minutes

Call to Order- Councilor Cooper call the meeting to order at 7:00 pm

Roll Call- Councilors Cooper, Higgins, Kelley, English-Flanagan, and Ronco present.

Consent Agenda (items marked with an asterisk *) Councilor Ronco motioned to accept the consent agenda as presented. Councilor Kelley seconded the motion. Motion passed unanimously.

Adopt Agenda Councilor Ronco motioned to adopt the agenda as is. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

Financial Reports:

October 5, 2021	October 19, 2021
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen. Fund. Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

Payroll and Invoice Warrants

- A. Payroll through Sunday, October 17, 2021- Councilor English-Flanagan motioned to pay payroll through Sunday, October 17, 2021. Councilor Ronco seconded the motion. Motion passed unanimously.
- B. Invoices through Monday, October 18, 2021 Councilor Higgins motioned to pay invoices through October 18, 202. Councilor Ronco seconded motion. Councilor Cooper wanted a breakdown of Driveway Maintenance bill. Motion passed unanimously.

Guest Speakers & Committee Reports- Eagle Service Project Recognition: Elizabeth Rowley presented Eagle Scout project (see tape for full discussion)

Input from Citizens on Unscheduled Items- Ethan Tremblay, Chairperson of the Broadband Committee provided Councilors with a brief update on the work of the committee. (Refer to tape for full discussion)

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

- A. November 16th & November 30th, 2021*
November 2nd cancelled due to election.

Accept Minutes

- A. Town Council Meeting Minutes of September 21st, 2021- Councilor Kelley motioned to accept the minutes of the September 21, 2021 Town Council meeting as presented. Councilor Ronco seconded the motion. Motion passed unanimously.
- B. Town Council Meeting Minutes of October 5th, 2021- Councilor English-Flanagan motioned to accept the minutes of the October 5, 2021 Town Council meeting as presented. Councilor Higgins seconded the motion. Motioned passed 4-1 (Councilor Ronco abstained).

Scheduled Items:

- A.) **Old Business**
 - 1. Items Ready for Consideration- No Items Ready

2. Items Pending Further Action & Possibly Ready for Consideration-

a.) Airport Property Lease with Winterport Dragway Association- Manager Crooker noted that the council was presented with the recommended agreement from the attorney. The only other requirement is that the President of the Association needs to send to the Town Council a letter indicating their desire that the existing lease renew for another five years. Councilor Ronco asked the President of the Association if he had any concerns with the proposed language. The president indicated no concerns. Councilor Flanagan motioned to approve the extension contingent upon the receipt of the letter from the Winterport Dragway Association. Councilor Kelley seconded the motion. Motion passed unanimously.

b.) Special Town Meeting Articles- Manager Crooker noted that he presented the Town Council with a draft of the warrant for the special town meeting based upon the comments from the Town's Attorney. The Council indicated that they would agree to it as presented with the small change to the language for question #3. It was noted by Councilor Cooper that he did not like option c under Article 2. Manager Crooker noted that the attorney indicated that the voters needed to have the option to be able to vote no on the question. Councilors agreed to set meeting for 6:30 PM on November 30th, 2021 before the Town Council meeting and instructed Manager Crooker to come to the meeting on the 16th of November with a final draft of a warrant for consideration by the Town Council.

c.) Container Storage Agreement; Waste Transportation Service Agreement; and CDD and Metal Disposal, Transportation, and Recycling Agreement with DM&J Waste Inc. Manager Crooker noted that DM&J Waste provided the Town Council with proposals for the upcoming year. Manager Crooker reviewed the proposed changes with the Town Council. Councilor Kelley moved to approve with edits and authorize the Town Manager to sign the contract on Town's behalf. It was asked if they wanted to take action on the three agreements individually or take action on all three at one time with one motion. After much discussion, Councilor Kelley suggested that the Town Council propose an end date on all three agreements of June 30, 2022 in order to correspond with the end of the town's fiscal year and to authorize the manager to sign on the Town's behalf. Councilor English-Flanagan seconded the motion. Councilor Kelley was asked if his motion applied to all three agreements or just one agreement. Councilor Kelley amended his amended motion to specify that the motion applied to all three agreements. Councilor English-Flanagan agreed to amend her second to correspond with the amended motion. Motion passed unanimously. (Refer to tape for complete discussion.)

B.) New Business

1. Purchase & Sale Agreement(s)-Town manager met with owners of account number 2322. He notified them of the Town Council's decision at the meeting held on September 21, 2021 regarding the requirement that they obtain insurance and that they have an approved agreement in place with the required down payment specified by the Town Council. The former owners asked the Town Manager to clarify with the Town Council whether the 90 days was from the date of the decision of the Town Council on September 21, 2021 or when the manager notified them of the Town Council's decision. The Town Council agreed to give them 90 days from the Town Manager's notification on 10/18/2021. Decision was made by the Town Council that the 90 days began on 10/18/2021.

Legal: None

Appointments/Resignations:

A. Resignations- No Resignations

B. Appointments- 1.) Kelsey Sullman; Conservation Committee

2.) Amy Browne; Conservation Committee

Councilor Flanagan motioned to appoint Kelsey Sullman and Amy Browne to the Conservation Committee. Councilor Higgins seconded. Motion passed unanimously.

Correspondence/Significant Items

Outgoing- No outgoing

Incoming-

1. DM&J Check #4283*

Minutes/Agendas:

1. Waldo County Commissioners Court Session Minutes September 16, 2021

Communications:

A. Town Manager's Report- Manager Crooker noted that he had been contacted by an individual that wanted to store his camped on the section of the town's airport property by where DM&J is leasing space. The owner of the camper voiced concern that the camper would not make the trip back to his home. The Town Council indicated no. The town does not want to get in the storage business.

2. Cul-de-sac Rob Clark- Manager Crooker provided Councilors with an update on the situation. (Refer to tape for complete discussion.)

B. Response to Council Questions

C. Council Comments

Signatures:

Executive Sessions:

Adjourn: Councilor Ronco motioned to adjourn. Councilor Flanagan seconded the motion. Meeting adjourned.

NOTE:

Meetings:

Dates & Time of other meetings between October 20th, 2021- November 1st, 2021

Wednesday, October 20th, 2021 Cemetery Board

Thursday, October 21st, 2021 Planning Board 7 PM Town Office

Thursday, October 28th, 2021 Conservation Committee 7 PM Victoria Grant Civic Center

Training & Days Off:

Minutes prepared and respectfully submitted by Marie Chausee & Michael Crooker.

The Town Council approved the minutes of this meeting 4 to 0 at the November 16, 2021 Town Council meeting.

