

**WINTERPORT TOWN COUNCIL  
MINUTES  
TUESDAY, SEPTEMBER 21, 2021**

**Call to Order-** Councilor Cooper called the meeting to order at 7:00 PM.

**Roll Call-** Councilors English-Flannagan, Ronco, Kelley, Higgins, and Cooper present.

**Consent Agenda** (items marked with an asterisk \*)- Councilor Kelley motioned to approve the consent agenda as presented. Councilor Higgins seconded the motion. Motion passed unanimously.

**Adopt Agenda-** Councilor Ronco motioned to adopt the agenda as presented. Councilor Kelley seconded the motion. Motion passed unanimously.

**Financial Reports:**

<b>September 21, 2021</b>	<b>October 5, 2021</b>
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen. Fund. Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

**Payroll and Invoice Warrants**

- A. Payroll through Sunday, September 19, 2021. Councilor English-Flannagan motioned to pay payroll through Sunday, September 19, 2021. Councilor Ronco seconded the motion. Motion passed unanimously.
- B. Invoices through Monday, September 20, 2021. Councilor English-Flannagan motioned to pay invoices through Monday, September 20, 2021. Councilor Ronco seconded the motion. Motion passed unanimously.

**Guest Speakers & Committee Reports-** No Speakers or Reports Scheduled

**Input from Citizens on Unscheduled Items-** Ethan Trembley, Chairperson of the Internet Accessibility Committee provided councilors with an update on the committee's activities, which included the need for continued need for additional residents to take the speed test as well as a summary of the committee's recent meeting with a representative of Axiom.

**Town Manager Presentation-** No presentation scheduled.

**Schedule of Meetings**

- A. October 5, 2021 & October 19, 2021\*

**Accept Minutes**

- A. Town Council Meeting Minutes of September 14<sup>th</sup>, 2021- Councilor Ronco motioned to accept the minutes of the September 14, 2021 Town Council meeting as presented. Councilor Higgins seconded the motion. Motion passed unanimously.

**Scheduled Items:**

**A.) Old Business**

- 1. Items Ready for Consideration- Winter Road Maintenance Bids- Manager Crooker noted that the Town Council discussed the bids at the last meeting and tabled a final decision on the bids until the meeting tonight after they had received a report on references for Hopkins Paving LLC. Manager Crooker noted to Councilors that he had provided them with the comments that he received from the three (3) references listed by Hopkins Paving LLC. Councilors discussed with the Town's Attorney, who was present at the

meeting, if the Town Council could award the bid even though additional funds will need to be approved to cover the entire cost of the first year of the agreement. Councilor English-Flannagan motioned to award the bid and subsequent contract beginning with the 2021-2022 winter season to Hopkins Paving LLC. Councilor Higgins seconded the motion. Motion passed unanimously 5-0. Refer to tape for complete discussion of this subject.

## 2. Items Pending Further Action- No Items

### **B. New Business**

1. Municipal Quitclaim Deed Account #1392- Councilor Kelley motioned to approve the Municipal Quitclaim Deed for account #1392. Councilor Ronco seconded the motion. Motion passed unanimously.
2. Purchase & Sale Agreement/Foreclosure Account #2322- Manager Crooker provided the Town Council with a brief update on the status of negotiations to secure a purchase and sale agreement on account #2322. Councilor Kelley motioned that the manager inform the prior owners that they have 90 days to successfully enter into a purchase and sale agreement with the town with such agreement to include a down payment of 20% of the total outstanding balance along with the acquisition of insurance that meets the town's requirements for insurance. Councilor Ronco seconded the motion. Motion passed unanimously.
3. Town Clerk's Compensation- Manager Crooker explained that the Town Council Chairperson ask him to place this item on the agenda. The current job market as well as rates of pay for other employers as well as the need to keep some continuity and experience in the town office was discussed. Councilor Ronco motioned to increase the wages of the Town Clerk by \$2.00 an hour. Councilor Cooper seconded the motion. Councilor Kelley asked that it be relayed to the Town Clerk that they appreciate her hard work and commitment to the Town of Winterport. Motion passed unanimously. Refer to tape for a complete discussion of this issue.

**Legal:** None

### **Appointments/Resignations:**

- A. Resignations- No Resignations
- B. Appointments- No Appointments

### **Correspondence/Significant Items**

Outgoing- No outgoing

Incoming- No incoming

### **Minutes/Agendas:**

1. Waldo County Commissioners Court Session Agenda September 16, 2021

### **Communications:**

- A. Town Manager's Report- The manager noted that Carsten Geisel was in the audience of the meeting this evening and that the Town's Attorney and Manager Crooker had not had an opportunity to reach out to Mr. Geisel to notify him of the Town Council's decision about the property at the last meeting. Manager Crooker asked Mr, Geisel if he had an email address or a mailing address that he could provide to the town so the Town could send him a written decision. Mr, Geisel provided the Town manager with an email address.

The Town's attorney then proceeded to notify Mr. Geisel of the Town Council's decision, which was that he has 45 days to remove any personal property from the property after such time the town will place a no trespass order on the property (November 5<sup>th</sup>, 2021). Refer to tape for a complete discussion of this issue. Manager Crooker provided Councilors with a brief update on the status of the repairs at the VGCC that were being performed as part of Elizabeth Rowley's Eagle Scout Project.

**B. Response to Council Questions-**

**C. Council Comments-** Council Higgins asked if there was a way to expand the space in the Second Time Around building. The impacts of Covid 19 on the volunteer force there as well as the need to have someone periodically go through items there to clean out items was discussed. Councilor Kelley commended Elizabeth Rowley for her work and noted for the record that Elizabeth is only the third lady from the State of Maine to become an Eagle Scout and only the second lady to become an Eagle Scout from the Katahdin Area Council.

**Signatures:**

**Executive Sessions:**

**Adjourn:** Councilor Ronco motioned to adjourn. Councilor English-Flanagan seconded the motion. Motion passed unanimously. Meeting adjourned 8:01 P.M.

**NOTE:**

**Meetings:**

Dates & Time of other meetings between September 22<sup>nd</sup>, 2021- October 4, 2021

**Training & Days Off:**

Minutes prepared and respectfully submitted by Michael Crooker.



Stephen Cooper



Maggie English-Flanagan



Tammy Higgins



Kevin Kelley



Ann Ronco