

**Town of Winterport**  
**Town Council Meeting Minutes**  
**Tuesday, August 9, 2022**

**Call to Order-** Chairperson Tammy Higgins called meeting to order at 7:00 PM.

**Roll Call-** All Councilors were present

**Consent Agenda-** Motion was made to pass Consent Agenda by Councilor Cooper and seconded by Councilor English-Flannagan. Motion PASSED UNANIMOUSLY.

**Adopt Agenda-** Motion made by Councilor Cooper to Adopt the Agenda and seconded by Councilor Kelley. MOTION PASSED UNANIMOUSLY

**Financial Reports:**

<b>August 9, 2022</b>	<b>August 23, 2022</b>
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

**Payroll and Invoice Warrants**

**A. Payroll through Sunday, August 7<sup>th</sup>, 2022-** Councilor English-Flanagan motioned to pay payroll through Sunday August 7<sup>th</sup>, 2022. Seconded by Councilor Kelley. Motion Passed Unanimously.

**B. Invoices through Monday, August 8<sup>th</sup>, 2022-** Councilor Cooper motioned to pay invoices through Monday August 8<sup>th</sup>, 2022. Seconded by Councilor English-Flanagan. Motion Passed Unanimously.

**Guest Speakers & Committee Reports-** None

**Input from Citizens on Unscheduled Items-** Mr. Joe Tyler has asked Council to invite RSU Schoolboard and the new Admin. to a Town Council meeting to address Winterport residents with why they are no longer allowing the Towns people to use the schools for voting.

**Town Manager Presentation-** No presentation scheduled.

**Schedule of Meetings**

A. August 23<sup>rd</sup> & September 6<sup>th</sup>, 2022\*

**Accept Minutes**

A. **Town Council Meeting Minutes of July 26<sup>th</sup>, 2022-** Councilor Kelley motioned to accept Town Council Meeting Minutes of July 26<sup>th</sup>, 2022. Seconded by Councilor Ronco. Motion Passed Unanimously.

**Scheduled Items:**

**Old Business**

**1. Ready for Consideration-**

- a.) **Real Estate Account #430 Agreement-** Manager Crooker has made a couple attempts to contact Account #430 with no response. Councilor English- Flannagan made a motion to establish a timeline entered by both parties signed by the end of this month August 31<sup>st</sup>, 2022. Councilor Ronco seconded the motion. Motion passed unanimously.
- b.) **Settlement of Taxes 2022-** Manager Crooker asks Council to table this until he works a few things out with Trio. Council agreed.
- c.) **Equalization Contract Extension with Robbins Assessing-** Manager Crooker provided Council with a copy of the extended contact.

**2. Pending further action-**

- a.) **Town Manager Search Process**
  - 1. **Professional Service Agreement** between Town of Winterport and Easton Peabody Consulting Group-Councilor Ronco made a motion to enter said Contract. Councilor Kelley seconded the motion. Motion passed unanimously.

**B. New Business-**

- 1. **2023-2024- Winter sand-**Councilor English-Flannagan made a motion for Manager Crooker to request a quote from Wellman Paving for Winter sand. Councilor Cooper seconded the motion. Motion passed unanimously.
- 2. **Road Paving Project Phase 2 Bond-** Councilor Cooper made a motion to waive the bond for Phase 2 of the Road Paving Project. Councilor English-Flannagan seconded the motion. Motion passes 4 yes, 1 no.
- 3. **Lease Agreement Neighbor's Cupboard-**Councilor Ronco made a motion to renew the Lease Agreement for Neighbor's Cupboard for 3 years. Councilor Kelley seconded the motion. Motion passed unanimously.

**Legal:** None


**Appointments/Resignations:**

- A. **Resignations-** No resignations
- B. **Appointments-** None

**Correspondence/Significant Items**

Outgoing  
Incoming


**Minutes/Agendas:** None

  
\_\_\_\_\_  
Stephen Cooper

\_\_\_\_\_  
Tammy Higgins

  
\_\_\_\_\_  
Maggie English-Flannagan

  
\_\_\_\_\_  
Ann Ronco

  
\_\_\_\_\_  
Kevin Kelley