

TOWN COUNCIL MEETING MINUTES
Tuesday, February 22, 2022

MINUTES

Call to Order-Meeting called to order by Chairperson Higgins at 7:00 pm.

Roll Call- Councilors Cooper, Ronco, English-Flanagan, Higgins, and Kelley were present.

Consent Agenda (items marked with an asterisk *) Councilor English-Flannagan motioned to accept the consent agenda as presented. Councilor Kelley seconded the motion. Motion passed unanimously.

Adopt Agenda- Councilor English-Flannagan motioned to adopt the agenda as presented. Councilor Kelley seconded the motion. Motion passed unanimously.

Financial Reports:

February 22, 2022	March 8, 2022
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

- A. Payroll Sunday, February 20,2022- Councilor Kelley motioned to pay payroll through Sunday, February 20,2022 Councilor English-Flannagan seconded the motion. Motion passed unanimously.
- B. Invoices through Monday February 21, 2022- Councilor Kelley motioned to pay invoices through February 21,2022. Councilor English-Flannagan second the motion. Motion passed unanimously.

Guest Speakers & Committee Reports- None

Input from Citizens on Unscheduled Items- No input.

Town Manager Presentation- No Presentation

Schedule of Meetings

- A. March 8.2022 & March 22,2022

Accept Minutes

- A. **Town Council Meeting Minutes of February 1st, 2022**-Councilor Kelley motioned to approve the minutes of the February 1st,2022 meeting as presented. Councilor Ronco seconded the motion. Motion passed unanimously.

- B. Town Council Meeting Minutes of February 8th, 2022- Councilor Kelley motioned to approve the minutes of the February 8th, 2022, as presented. Councilor Ronco second the motion. Motion passed unanimously

Scheduled Items:

A.) Old Business

1. Items Ready for Consideration- Ordinance Restricting Vehicle Weight on Posted Ways- Manager Crooker asked the Town Council if they wanted to adopt or amend proposed Ordinance? Councilor Kelley asks if footers could be added to the list of Ordinance (1 of 4, 2 of 4, etc. Example) Councilor Kelley motioned approval, Councilor English-Flanagan second the motion. Motion passed unanimously.
2. Discussion about what roads need paving this Spring, roads that weren't on the list included Lebanon Road, Beaver Road and Transfer Station Road. Sampson Street was mentioned as not being paved until Water District is done with construction of new buildings. Also, discussion about getting bids out for roads and getting on the paving schedule.

B.) Items Pending Further Action-

- a.) Purchase & Sale Agreement Defaults Account #430 Councilor Kelley motioned to table until next meeting. Councilor Higgins second the motion. Motion passed unanimously.
- b.) Draft RFP's- Website, Town Office Door Operators, etc.
 1. Councilors had discussions about a demo workshop for Website Design. Manager Crooker was going to contact the Web Designer about scheduling a workshop. Councilor Kelley motioned to table until Manager Crooker reaches out to the Web Designer. Councilor English-Flanagan seconded the motion. Motion passed unanimously.
 2. Town Office door openers- Councilors asked Manager Crooker to get quotes for four door remote openers

C.) New Business-

1. Quitclaim Deed Account #432 payment was made in full. Councilor Kelley motioned the approval. Councilor English-Flanagan seconded the motion. Motion passed unanimously.
2. Efficiency Maine Pace Loans-Council feels this is not a good idea- This was a big "NO!" from the Council.

Legal: None

Appointments/Resignations:

- A. Resignations- Stanley Bowden, Board of Trustees Winterport Cemetery District
Councilor English-Flanagan motioned the approval. Councilor Kelley seconded the motion. Motion passed unanimously.
- B. Appointments-
 - 1. Paul Weaver, Board of Trustees Winterport Cemetery District, Councilor English-Flanagan made the motion, Councilor Kelley second the motion. Motion passed unanimously
 - 2. Jamie Cole, Recreation Board. Councilor English-Flanagan made the motion and Councilor Kelley seconded the motion to appoint Jamie Cole to the Recreation Board. Motion passed unanimously.

Correspondence/Significant Items

Outgoing- No outgoing

Incoming-

- 1. DM&J Check #4412*. Councilor English-Flanagan motion to accept the check, Councilor Kelley second the motion. Motion was passed unanimously. It was noted that this was already part of the consent agenda.

Minutes/Agendas: No Agendas or Minutes at the time of the creation of the agenda.

Communications:

A. Town Manager's Report

- 1. Municipal Lot- Manager Crooker reported that Rick Rodgerson asked about putting their trailer for returnable bottles in the town parking lot. It was recommended that they might ask R. H. Foster to use their parking lot.
- 2. Main Street Flags-Rick Rodgerson inquired if the Town would object to Flags being placed on the poles on Main Street. Council agreed to American Flags only, and his organization replacing the flags when needed(keep flags looking good). Councilor Ronco made the motion and Councilor English-Flanagan seconded the motion. Motion passed unanimously.

B. Response to Council Questions

C. Council Comments

- 1. Councilor Cooper asked about Blind Owl Lane. What legal action has been taken? Code Enforcement Officer has sent a letter for it to be cleaned up.

Signatures:

Executive Sessions:

Adjourn: Councilor English-Flanagan made Motion to adjourn the meeting. Councilor Cooper seconded the motion. Motion passed unanimously. **Adjourned 9:00 P.M.**

NOTE:

Meetings:

Dates & Time of other meetings between February 8,2022-February 22,2022

1. Tuesday February 22nd @ 6:45pm- "Town of Winterport Ordinance Restricting Vehicle Weight on Posted Ways"
2. Tuesday February 22nd@ 6.45pm- Dangerous Buildings .

Training & Days Off:


Minutes prepared and respectfully submitted by Wendy Wallace.



Stephen Cooper



Maggie English-Flanagan



Tammy Higgins



Kevin Kelley

Ann Ronco