

**TOWN COUNCIL MEETING
FEBRUARY 1, 2022
MINUTES**

Call to Order- Councilor Higgins called the meeting to order at 7:00 P.M.

Roll Call- All council members were present.

Consent Agenda (items marked with an asterisk *) Councilor Kelley motioned to accept the consent agenda as presented. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

Adopt Agenda Councilor Ronco motioned to adopt the agenda as presented. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

Financial Reports:

February 1, 2022,	February 8, 2022
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

A. Payroll through Sunday, January 30, 2022. Councilor Kelley motioned to pay payroll through Sunday, January 30, 2022. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

B. Invoices through Monday, January 31, 2022. Councilor English-Flanagan motioned to pay invoices through Monday, January 31st, 2022. Councilor Kelley seconded the motion. Motion passed unanimously.

Guest Speakers & Committee Reports- None

Input from Citizens on Unscheduled Items- No input.

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. February 8th & February 22, 2022*

Accept Minutes

A. Town Council Meeting Minutes of January 11th, 2022, Councilor Kelley motioned to approve the minutes as presented. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

Scheduled Items:

A.) Old Business

1. Items Ready for Consideration- No Items Necessarily Ready for Consideration Prior to the Beginning of Meeting
2. Items Pending Further Action-

a.) Purchase & Sale Agreement Defaults Account #430 & #432- Members of the former owner's family were present. The former owner and his representative were unexpectedly unable to attend the meeting. They had requested the issue be tabled until the next Town Council meeting on February 8th, 2022. Councilor Kelley motioned to table action until the next meeting on February 8th, 2022. Councilor English-Flanagan seconded the motion. Motion passed unanimously.

b.) Ordinance Restricting Vehicle Weight on Posted Ways- Manager Crooker reported to the Town Council that he had received conflicting opinions from the town's attorney and the attorneys at MMA regarding the authority of the Town Council to delegate road postings to the Road Commissioner. The Town's attorney felt that authority rest solely with the Municipal Officers therefore the Town Council must decide the roads to post. The manager indicated that he had provided the Town Council with some language that would require the Road Commissioner to provide the Town Council with a list of roads to consider posting by February 1st each year. The Town Council would then act on that list, with or without amendments, at the next scheduled meeting of the Town Council. The Town Council asked Manager Crooker to come back to them at the meeting on February 8th with an ordinance that highlights proposed changes, including the updates to include the new exemptions allowed under law.

c.) Purchase & Sale Agreement Account #2322 Manager Crooker reported to the Town Council that the former owners had paid the entire outstanding balance of taxes and that the Town Council needed to approve a quitclaim deed that included revisions indicating property rather than land as traditionally is the case since this account does not include land.

d.) Draft RFP's- Website, Town Office Door Operators etc.- Manager Crooker updated the Town Council on proposals. Town Councilors asked Town Manager Crooker to put the prices on a spreadsheet for the Town Council to review.

B.) New Business

1. Town Report Cover & Dedication- Manager Crooker reported that the staff at the town office is already working on the town report and the Town Council needs to decide regarding who to dedicate the town report to this year. Rick Sibley's name was mentioned as a possible candidate. Manager Crooker reminded councilors that the Town Report had been dedicated to Rick a few years ago when he retired from the town. Councilors asked Manager Crooker to put a list together of past dedications as well as the names that were suggested last year when this issue was discussed.

2. Security Cameras Town Office & VGCC-The town manager provided councilors with a copy of a proposal for six cameras to be installed at the VGCC and six cameras to be installed at the Town Office. After much discussion, Councilor Kelley motioned to accept the proposal for the Victoria Grant Civic Center only with the condition that it be upgraded to include CAT 6 cables rather than CAT 5 cables. Motioned seconded by Councilor English-Flanagan. Motion passed unanimously.

3. Town of Winterport Town Council Remote Participation Policy- Manager Crooker reported that he spoke with an attorney from MMA as part of the discussion to cancel the Town Council meeting last week. Manager Crooker reported that MMA has advised communities that given the increase in COVID cases they felt the draft policy provided by MMA related to remote participation could include a provision under certain circumstances for the Town Council to decide to meet entirely remote via Zoom. Manager Crooker provided the council with sample language to amend the existing policy, if the council was interested in amending the existing policy.

4. Draft Notice of Hearing (Dangerous Buildings) Manager Crooker reviewed the draft Notice of a Public Hearing with the Town Council. Councilor Kelley motioned to approve the notice as presented. Councilor seconded the motion. Motion passed unanimously.

Appointments/Resignations:

- A. Resignations- No Resignations
- B. Appointments- Noah Burby- Manager Crooker explained that Mr. Burby had requested to serve on numerous boards and committees. Manager Crooker asked the Town Council to table action on this item until the meeting on the 8th so he could speak with Mr. Burby to confirm the board or committee that he would prefer to be appointed to.

Correspondence/Significant Items

Outgoing- No outgoing

Incoming- No incoming

Minutes/Agendas:

- 1. Waldo County Commissioners Court Session Agenda January 20, 2022
- 2. Waldo County Commissioners Court Session Agenda February 1, 2022

Communications:

- A. Town Manager's Report- The Town Manager mentioned that several residents had asked the town to sand the sidewalks after the recent snow, ice, and rainstorms. Much discussion ensued regarding why the town does not sand or salt the sidewalks. Councilor Ronco indicated that previous councils had investigated the matter, but it was determined to be cost prohibitive to provide that service.
- B. Response to Council Questions-
- C. Council Comments- A resident attending the meeting via Zoom asked the Town Council why the Town has not approved participating in the Pace Program so that Winterport residents could apply for the benefits provided under the program. The Town Council asked manager Crooker to investigate the issue more and to come back to the Town Council with additional information at the February 22nd, 2022, Town Council meeting.

Signatures:

Executive Sessions:

Adjourn: Councilor English-Flanagan motioned to adjourn the meeting. Councilor Kelley seconded the motion. Councilors English-Flanagan, Kelley and Higgins voted in favor of the motion. Councilors Ronco and Cooper opposed the motion. Motion passed 3-2. Meeting adjourned 8:42 P.M.

NOTE:

Meetings:

Dates & Time of other meetings between January 26th, 2022 – January 31st, 2022
Monday, January 31st, Broadband Committee 6:30 PM Town Office.

Training & Days Off:

Minutes prepared and respectfully submitted by Wendy Wallace.

Stephen Cooper

Tammy Higgins

Ann Ronco

Maggie English-Flanagan

Kevin Kelley