

**Town Council Meeting
Tuesday, February 8, 2022**

MINUTES

Call to Order-Meeting called to order by Chairperson Higgins at 7:01pm

Roll Call- Councilors Cooper, Ronco, English-Flanagan, Higgins and Kelley were present

Consent Agenda (items marked with an asterisk *) Councilor Ronco motioned to accept the consent agenda as presented. Councilor Kelley seconded the motion. Motion passed unanimously.

Adopt Agenda- Councilor Ronco motioned to adopt the agenda as presented. Councilor Cooper seconded the motion. Motion passed unanimously.

Financial Reports:

February 8, 2022,	February 22, 2022
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen. Fund. Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

Payroll and Invoice Warrants

- A. Payroll Sunday February 6,2022- Councilor English-Flanagan motioned to pay payroll through Sunday February 6,2022 Councilor Ronco seconded the motion. Motion passed unanimously.
- B. Invoices through Monday February 7, 2022- Councilor English-Flanagan motioned to pay invoices through February 7,2022. Councilor Ronco second the motion. Motion passed unanimously.

Guest Speakers & Committee Reports- None

Input from Citizens on Unscheduled Items- No input.

Town Manager Presentation- Certificate of Appreciation Presentation- Elizabeth Rowley Manager Crooker reported that the Rowley family were unable to attend the meeting this evening. Councilors indicated to the Town Manager that he should put the item back on the agenda when the Rowley's were able to attend.

Schedule of Meetings

- A. February 22nd & March 8, 2022*

Accept Minutes

- A. Town Council Meeting Minutes of February 1st, 2022- Motion made by Councilor English-Flannagan to table the minutes until the February 22nd, 2022, meeting. Motion seconded by Councilor Ronco. Motion passed unanimously.

Scheduled Items:

A.) Old Business

1. Items Ready for Consideration- No Items Necessarily Ready for Consideration Prior to the Beginning of Meeting

2. Items Pending Further Action-

a.) Purchase & Sale Agreement Defaults Account #430 & #432

1. Council agreed to accept payment in the form of cash or cashier's check from Billie Rancourt for account number #432 to be paid in full. Councilor English-Flanagan made the motion to accept payment for account #432, Councilor Kelley seconded the motion, Motion passed unanimously.

2. Joe Tyler asked to have Jackie Robbins revisit the property under account #430, he feels it is overtaxed. Mr. Tyler suggested that Jackie look inside the building. Joe Tyler also inquired about a hardship program for Mr. Rancourt to help with taxes. Manager Crooker advised the Town Council that they would need to consult with the town attorney on what actions should/could be taken to amend the purchase and sale agreement on account #430. Councilor Kelley motioned to table action on account #430 until the February 22, 2022 meeting and to continue to collect any payments on said account in the form of cash or cashier's check. All Councilors in favor, motion carried.

b.) Ordinance Restricting Vehicle Weight on Posted Ways

1. Councilor English-Flanagan motioned to introduce the proposed ordinance and accept the public hearing notice as presented. Councilor Ronco seconded the motion, all in favor. Motion carried.
2. Councilor Ronco asked if there was a paper trail of the Gentleman agreement for future Councilors in reference to Cove Rd, Back Winterport Rd, School House Rd and Rt 139. Joe Tyler was going to ask Jim Foley if he knew of a paper trail.

c.) Draft RFP's- Website, Town Office Door Operators, etc.

1. Manager Crooker reported that there was nothing new with the RFPs since the meeting last week.

d.) Town Report Dedication-

1. Councilor Cooper made a motion to dedicate the Town Report to Reggie Rancourt. Councilor English-Flanagan seconded the motion, all in favor. Motion passed unanimously.

B.) New Business- There was no new business.

Legal: None

Appointments/Resignations:

- A. Resignations- No Resignations
- B. Appointments- Noah Burby- Budget Committee- Councilor Cooper motioned to appoint Noah Burby to the Budget Committee. Councilor Ronco seconded the motion. Motion passed unanimously.

Correspondence/Significant Items

Outgoing- No outgoing

Incoming- Versant- New Meter Installations

1. Manger Crooker stated Versant was looking to update all meters

Minutes/Agendas: No Agendas or Minutes at the time of the creation of the agenda.

Communications:

- A. Town Manager's Report
- B. Response to Council Questions
- C. Council Comments
 1. Councilor Cooper asked about cold patching, Manager Crooker stated he will get David Nason to do an inventory on cold patch.
 2. Councilor Kelley spoke about the activities of the Broadband Committee. Councilor Kelley mentioned the committee is considering applying for a grant. Councilor Kelley stated this is a 2-2 ½ year project for broadband.
 3. Council members talked about responsibility for clearing snow around town hydrants, including the dry hydrant out on Rt 139 on Marsh Stream.
 4. Manger Crooker asked the Town Council if Zoom was still needed at the Town Council Meetings? Councilors were all in agreement that Zoom was still needed.

Signatures:

Executive Sessions:

Adjourn: Councilor English-Flanagan made Motion to adjourn the meeting. Councilor Cooper seconded the motion. Motion passed unanimously.

NOTE:

Meetings:

Dates & Time of other meetings between February 8,2022-February 22,2022

1. Tuesday February 22nd @ 6:45pm- "Town of Winterport Ordinance Restricting Vehicle Weight on Posted Ways"
2. Tuesday February 22nd@ 6:45pm- Dangerous Buildings.

Training & Days Off:

Minutes prepared and respectfully submitted by Wendy Wallace.



Stephen Cooper

Maggie English-Flanagan



Tammy Higgins



Kevin Kelley

Ann Ronco