

Town Council Meeting
Tuesday July 12, 2022

MINUTES

Call to Order- Chairperson Tammy Higgins called to order at 7:00 P.M.

Roll Call Attendance- Council Members Tammy Higgins, Margaret English- Flannagan(7:01 P.M.), Stephen Cooper, Kevin Kelley and Ann Ronco all present.

Consent Agenda (items marked with an asterisk *)- Councilor Kelley motioned to Consent Agenda and Councilor Ronco seconded to accept Consent Agenda. MOTION UNANIMOUS.

Adopt Agenda- Councilor Kelley made a motion to Adopt Agenda and Councilor Ronco seconded to Adopt Agenda. MOTION UNANIMOUS.

Financial Reports:

July 12, 2022	July 26, 2022
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summ Detail New	Current Year Pro e Tax
	Liens & Foreclosures

Payroll and Invoice Warrants

- A. Payroll through Sunday, July 10th, 2022- Councilor Kelley made a motion to pay payroll through Sunday, July 10th, 2022. Councilor Ronco seconded the motion. Motion passed unanimously.
- B. Invoices through Monday, July 11th, 2022- Councilor Kelley made a motion to pay invoices through July 11th, 2022. Councilor Ronco seconded the motion. Motion passed unanimously.

Guest Speakers & Committee Reports — Mary Anne Royal asked Council's permission to start up a

Solid Waste Committee. Councilor English-Flannagan made a motion to allow a start up of the Solid Waste Committee with 3-5 member's max, investigating solid waste disposal at the Winterport Transfer Station. This committee will be a 1-year long committee effective upon first committee meeting.

Councilor English-Flannagan amended this motion to also add further education about the Winterport Transfer Station to the Winterport Residences. Councilor Cooper seconded the motion. Motion passed unanimously. Councilor Kelley asked for the minutes from each Solid Waste Committee to be shared with the Town Office and Town Council.

Input from Citizens on Unscheduled Items- Mr. Roger Torrey had sent a letter to the Town of Winterport concerning Fireworks in the village. Mr. Torrey was present for the Council Meeting. Mr. Torrey has concerns for safety using Fireworks within Village limits. Mr. Torrey also mentions that he and a neighbor had pets pass away, he isn't certain that its because of the fireworks but ironic that it happened at that time. Manager Crooker to going to check State Statues and provide Council with that information.

Mr. Joe Tyler brought to Council's attention of a tree limb that needs to be removed on the Coles Corner Road. Manager Crooker was advised by Council to make the call to a Trees Service Company for the removal.

Town Manager Presentation- None

Schedule of Meetings

A. July 26th, 2022 & August 9th, 2022*

Accept Minutes

A. Town Council Meeting Minutes June 28th, 2022- Councilor English-Flannagan made a motion to accept the minutes for June 28th, 2022. Councilor Cooper seconded the motion. Councilor Ronco asked that the minutes for June 28th, 2022 be amended in the attendance that she was excused not absent. Councilor Kelley made an amended motion and Councilor Cooper seconded the amended motion. Amended motion passed unanimously. Wendy did make the change in the June 28th, 2022 minutes.

Scheduled Items:

A.) Old Business

1. Ready for Consideration-

- a.) Personnel Policy Vacation-Changes were made to the old Vacation Policy for the Town of Winterport. Manager Crooker made the changes per Town Council and presented the new Policy to the fulltime employees. A few of the fulltime employees were present at Town Council Meeting to offer their feedback and input on the changes. After discussions between Council members and fulltime employees, Councilor Ronco made a motion to grandfather current fulltime employees to the old vacation policy and to go over the new vacation section of the Personnel Policy at another time to clarify the language in the policy. Councilor Ronco amended the motion into two parts, 1. Grandfather fulltime employees. 2. Revisit Section 10 of the personnel policy related to the new vacation policy for employees starting on or after July 1, 2022. Councilor Cooper seconded the amended motion. Motion passed unanimously.
- b.) Transfer Station Capital Improvement Project Prices-Manager Crooker updated Council with pricing for the overhead doors at the Transfer Station. Overhead Door has a \$272 increase, C.A. Newcomb will honor the price that was given and no responds yet from P.D.Q. The Council indicated their consensus to move forward as agreed at the last meeting.

2. Items pending further action- None

B.) New Business

1. Council Election- Chair & Vice Chair- Councilor Ronco made a motion to designate Councilor Higgins Chair and Councilor English-Flannagan Vice Chair. Councilor Kelley seconded the motion. Motion passed unanimously.
2. MDOT (LRAP) Certification 2022-2023 (FY23). Councilor Ronco made a motion to accept the certification as presented. Councilor Cooper seconded the motion. Motion passed unanimously.

3. MMA Legislative Policy Committee Ballot-District 11.Councilor Ronco made a motion giving permission to Manager Crooker to sign the ballot. Councilor Cooper seconded the motion. Motion passed unanimously.
4. Lien Release/Discharges-Councilor Ronco made a motion to accept as presented. Councilor Kelley seconded the motion. Motion passed unanimously.
5. Foreclosed Property Bids Acct #645-Councilor English-Flannagan made a motion to accept the highest bid with confirmation of the availability to pay and clean said property with in 180 days. Councilor Kelley seconded the motion. Motion passed unanimously.

Legal: N/A

Appointment/Resignations:

A. Resignation- No Resignations B.

Appointments-

1. *Yearly Appointments Noted below:

Animal Control- David Nason	Town Clerk-Maureen Black
Treasure- Michael R. Crooker	Road Commissioner- Michael R. Crooker
Health Officer- Michael R. Crooker	Addressing Officer-Jacqueline Robbins
Town Attorney-Charles Gilbert	Plumbing Inspector-Jacqueline Robbins
Code Enforcement-Jacqueline Robbins	Emergency Director-Philip Foley
Inspector-Philip Foley	Fire Warden-Philip Foley
Tax Collector-Michael R. Crooker	Welfare Director-Maureen Black
Voter Registrar-Marie Chausse	Deputy Welfare Dir-Michael Crooker
Deputy Town Clerk-Michael Crooker	Dep. Registrar Voters-Maureen Black
Deputy Tax Collector-Maureen Black	Deputy Treasurer-Maureen Black
Deputy Town Clerk-Marie Chausse	Fire Inspector-Philip Foley
Alt.Addressing Officer-Michael R. Crooker.	

Correspondence/Significant Items

Outgoing

Incoming

1. Fireworks Complaint Letter
2. Waldo County Commissioners Budget Caucus Notification
3. Thank you letter- Lower Oak Point Road
4. Winterport Free Library 4th Quarter Financial Reports

Minutes/Agendas:

Communications:

A. Town Manager's Report — Nothing

B. Response to Council Questions —

C. Council Comments-Councilor Ronco made a motion to accept Mr. Joe Rogers application to be on the Fire Truck Committee. Councilor Kelley seconded the motion. Motion passed unanimously.

Signatures:

Executive Sessions:

1. Abatement Request Pursuant to Title 36 Maine Revised Statute Annotated Section 841 (2).

Councilor Ronco made a motion to enter into Executive Session to discuss an Abatement Request Pursuant to Title 36 Maine Revised Statute Annotated Section 841 (2).. Councilor Kelley seconded the motion. Motion passed unanimously. Town Council went into executive session at 8:21 p.m.

Town Council came out of executive session at 8:25 p.m. Councilor Ronco made a motion to deny the application due to insufficient information. Councilor English-Flannagan seconded the motion. Motion passed unanimously,

Adjourn: Councilor Ronco made a motion to adjourn. Councilor English-Flannagan seconded the motion. Meeting adjourned 8:27 p.m.

NOTE:

Meetings:

Dates & Time of other meetings between July 13th-July 25,2022

Planning Board July 21st, 7 P.M. Town Office Meeting Room

Broadband Committee Monday, July 25th, 2022 6:30 P.M. Town Office Training

& Days Off:

Minutes prepared and respectfully submitted by Wendy Wallace




Stephen Cooper

Margret English-



Flannagan

Tammy Higgins



Ann Ronco



Kevin Kelley