

**Winterport Town Council  
MINUTES  
July 26, 2022**

**Call to Order-** Vice Chairperson English-Flannagan called meeting to order at 7 P.M.

**Roll Call Attendance-** Chairperson Higgins (zoom), Councilor Cooper, Councilor Ronco, Councilor English-Flannagan, Councilor Kelley ( arrived 7:10 P.M.)

**Consent Agenda** (items marked with an asterisk \*) -Stephen Cooper made a motion to accept the Consent Agenda. Councilor Ronco seconded the motion. Motion passed unanimously.

**Adopt Agenda-** Councilor Ronco made a motion to adopt the agenda. Councilor Cooper seconded the motion. Motion passed unanimously.

**Financial Reports:**

| <b>July 26, 2022</b>                                                   | <b>August 9, 2022</b>                                            |
|------------------------------------------------------------------------|------------------------------------------------------------------|
| Expenditures/revenue & budget bal.<br>Monthly(Regular Format)Quarterly | Gen Fund Cash Position, Reserves, Trusts,<br>and Investments YTD |
| Current Year Property Tax Gen.                                         | Fund Gen. Ledger Summary (Detail New)                            |
| Liens & Foreclosures Status                                            |                                                                  |

**Payroll and Invoice Warrants**

- A. Payroll through Sunday, July 24<sup>th</sup>, 2022. Councilor Ronco made a motion to pay payroll through Sunday, July 24<sup>th</sup>, 2022. Councilor Cooper seconded the motion. Motion passed unanimously.
- B. Invoices through Monday, July 25<sup>th</sup>, 2022. Councilor Ronco made a motion to pay invoices through Monday, July 25, 2022. Councilor Cooper seconded the motion. Motion passed unanimously.

**Guest Speakers & Committee Reports-None**

**Input from Citizens on Unscheduled Items-** Mr. Joe Tyler mentioned to Council that the trees on intersection of the School House Road and Coles Corner Road need to be trimmed back.

**Mr. Tom Skratt was present to give the Town Council some information on the Property Stabilization for Senior Citizens. Mr. Skratt noted the requirements that persons need to be 65 and older, must have lived in their home for at least 10 years, no income requirements, persons need to reapply every year and this program is portable from property to property.**

**Town Manager Presentation- N/A**

**Schedule of Meetings**

- A. August 9<sup>th</sup> & 23<sup>rd</sup>, 2022\*

**Accept Minutes**

- A. Town Council Meeting Minutes of July 12<sup>th</sup>, 2022- Councilor Ronco made a motion to accept the Council minutes for July 12<sup>th</sup>, 2022. Councilor Cooper seconded the motion. Motion passed unanimously.

**Scheduled Items:**

**A.) Old Business**

**1. Ready for Consideration-**

- a.) Transfer Station Capital Improvements-Heat Pump- Council was given a quote for Dirgio Heat Pumps. Councilor Cooper and Councilor Ronco feels the Town needs more quotes to have some comparisons.

David Nason suggested research on how many amps are needed to run heat pumps. Joe Tyler feels there is not much savings with a heat pump. It was also mentioned that the electrical should be checked and replacing insulation and dry wall.

- b.) Foreclosed Property Sale- Councilor Ronco made a motion to require 100% bid moneys, clean up with in 180 days, deed to be provided after clean up completion and require waiver be signed. Councilor Cooper seconded the motion. Motion passed unanimously.

2. Pending further action- None

**B). New Business**

1. MMA Annual Election-Councilor Ronco made a motion to allow Manager Crooker to fill in the ballot. Councilor Cooper seconded the motion. Motion passed unanimously.

2. Settlement of Taxes 2022 and Tax Collector Appointment- Councilor Ronco made a motion to table the Settlement of Taxes 2022 until next Town Council Meeting. Councilor English-Flannagan seconded the motion. Motion passed unanimously. Councilor Cooper made a motion to make Maureen Black tax collector, with a tax commitment date of July 29, 2022. Councilor Ronco seconded the motion. Motion passed unanimously.

3. Equalization Contract with Robbins Assessing- Councilor Ronco made a motion to extend the Contract with Robbins Assessing and allow Manager Crooker to sign the contract extend to December 31, 2022. Councilor Kelley seconded the motion. Motion passed unanimously.

4. Fireworks Ordinance- Council was giving the States current laws on Fireworks. Council suggested if the Town's people want a Fireworks Ordinance, they should start a petition.

5. Town Manager Search Process-Manager Crooker reached out to MMA , they have no availability right now to do a search and their cost is \$6,400.00. Manager Crooker also reached out to Eaton Peabody Consulting Group. The cost of their service's is reportedly \$6-\$7,000.00. The Town Council will hold a special workshop on Wednesday, July 27<sup>th</sup>, 2022, at 7:00 P.M. to discuss the Search for Town Manager Position. Council asked Manager Crooker for information pertaining to Town Manager's job description and a list of Interim's for the workshop.

**Legal:** N/A

**Appointments/Resignations:**

A. Resignations- Town Manager Michael Crooker- Councilor Kelley made a motion to accept Manager Crooker's resignation for August 31<sup>st</sup>, 2022. Councilor Higgins seconded the motion. Motion passed 4 in favor, 1 not in favor.

**B. Appointments-**

1. Neil Ashford- Councilor Ronco made a motion to accept Neil Ashford's application for the Fire Truck Committee. Councilor Kelley seconded the motion. Motion passed unanimously.
2. James Gilbert- Councilor Ronco made a motion to accept James Gilbert's application for the Land Use Review Committee. Councilor Kelley seconded the motion. Motion passed unanimously.
3. Kate Grossman- Councilor Ronco made a motion to accept Kate Grossman's application to the Land Use Review Committee. Councilor Kelley seconded the motion. Motion passed unanimously.

## **Correspondence/Significant Items**

### **Outgoing**

### **Incoming**

1. Council was given a copy of the Thank you letter received by New Hope Midcoast

## **Minutes/Agendas:**

1. Waldo County Commissioners' Court Session Agenda July 21, 2022

## **Communications:**

- A. Town Manager's Report – Manager Crooker informed the Town Council of notifications received from RSU 22 that Voting for Elections can no longer be held in the Winterport Schools. Town Council asks that the RSU 22 Schoolboard be invited to attend a Council Meeting to discuss this matter.
- B. Response to Council Questions – Councilor Kelley asks for account #278 and #1989 be put out to bid. Councilor Kelley made a motion for account # 278 go out to bid. Councilor Ronco seconded the motion. Motion was passed unanimously. Councilor Kelley made a motion for account # 1989 go out to bid. Councilor Ronco seconded the motion. Motion passed unanimously.
- C. Council Comments-
  1. Website-Councilor Ronco inquired about the new Town Website, Manager Crooker feels the website is headed in the right direction, Manager Crooker has a Zoom Meeting on July 27<sup>th</sup>, 2022, with the Web Designer. Much of the Website should be done before Manager Crooker leaves, but someone will need to keep up with the emails and return feed back to the Web Designer.
  2. Councilor Cooper mentions some trees that need to be trimmed back near the Monroe Road and North Road area. Councilor Cooper also asks what can be done about the grass growing up curbs?
  3. Councilor English-Flannagan mentions some Residents have complained to her about the Red and White Traffic sign at the end of Kaler Street. Manager Crooker mentions the sign is a traffic control device, he can inquire with an engineer to see what else could be done but the signs are what they are.
  4. Councilor Cooper mentions the Town Office sign not lighting up after dark. Manager Crooker will contact an Electrician look at it.
  5. Councilor Cooper mentions getting the "Fire Danger" sign moved from the old Fire Station to the new Fire Station. Manager Crooker will ask around to see what this would take to get the sign moved.
  6. Councilor Kelley mentioned getting the sign at the edge of the cemetery on Old County Road that says "Children at Play" moved to Riverview Heights.

## **Signatures:**

**Adjourn:** Councilor Ronco made a motion to Adjourn at 8:25 P.M. Councilor Kelley seconded the motion. Motion passed 4 yes, 1 No.

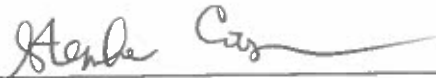
## **NOTE:**

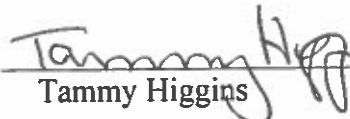
### **Meetings:**

Dates & Time of other meetings between July 27<sup>th</sup>-August 8, 2022

## **Training & Days Off:**

Minutes prepared and respectfully submitted by Wendy Wallace.

  
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Stephen Cooper

  
\_\_\_\_\_  
Tammy Higgins

  
\_\_\_\_\_  
Maggie English-Flanagan

  
\_\_\_\_\_  
Ann Ronco

  
\_\_\_\_\_  
Kevin Kelley