

Winterport Town Council Meeting

MINUTES

Tuesday, March 22, 2022

Call to Order: Chairperson Higgins at 7:00 P.M.

Roll Call: Chairperson Higgins, Councilor Kelley, Councilor Ronco(zoom), Councilor English-Flanagan, and Councilor Cooper were present.

Consent Agenda (items marked with an asterisk *)- Councilor Ronco made a motion to accept the Amended Consent Agenda to include Elizabeth Rowley, Councilor Kelley 2nd the motion. Motion passed unanimously.

Adopt Agenda: Councilor English-Flanagan motioned to adopt the Agenda for Tuesday, March 22,2022. Councilor Kelley seconded. Motion passed unanimously.

Financial Reports:

March 22, 2022	April 5, 2022
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

A. Payroll through Sunday, March 20, 2022- Councilor English-Flanagan motioned to pay payroll through Sunday, March 20 ,2022. Motion seconded by Councilor Kelley. MOTION PASSED UNANIMOUSLY.

B. Invoices through Monday, March 21,2022- Councilor Kelley motioned to pay invoices through Monday, March 21,2022. Motion seconded by Councilor Ronco. MOTION PASSED UNANIMOUSLY.

Guest Speakers & Committee Reports- None

Input from Citizens on Unscheduled Items- Sonja Ginn asked to discuss the wood chips policy with the Town Council. Chairperson Higgins indicated to Ms. Ginn that she has a right to come before the Town Council to speak about the chips policy but given that the policy may be related to a personnel matter and personnel matters are confidential unless or until there is final disciplinary action, the Town Council has been advised not to speak to the issue yet, because, as stated above, it is not clear right now where any personnel issue may end and the chips policy may begin. At a later time, we would welcome your comments.

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. April 5, & April 19, 2022*

Accept Minutes

A. Town Council Meeting Minutes of Tuesday, February 22, 2022- Councilor Kelley motioned to accept the Town Council Meeting Minutes from Tuesday, February 22,2022. Seconded by Councilor English-Flanagan. Motion passed unanimously.

- B. Town Council Meeting Minutes of Tuesday, March 8, 2022-**Councilor Kelley motioned to accept minutes of Tuesday, March 8, 2022. Councilor Cooper 2nd the motion. Motion passed unanimously.

Scheduled Items:

A. Old Business

1. Items Ready for Consideration- No Items

2. Items Pending Further Action-

- a.) Purchase & Sale Agreement Defaults Account #430- No motion was made. Council members were in agreement to table until next meeting. Manager Crooker needs to look into legal status of existing agreement with Mr. Rancourt to see if it can be dissolved and if a new agreement can be made. Manager Crooker did state to Council that this account is out of the hands of the Assessors, they've done all they can do.

B. New Business

1. Website Proposals- Council was in agreement for Manager Crooker to negotiate pricing with Revise Web Design. Councilor English-Flannagan made the motion for Manager Crooker to negotiate pricing and sign an agreement. Councilor Kelley 2nd the motion. Motion passed unanimously.

2. **Social Archiving Proposal-** Council was in agreement that the Website should be first priority. Council mentioned figuring moneys for this into the proposed budget.

Legal: None

Appointments/Resignations:

A. Resignations- None

B. Appointments- None

Correspondence/Significant Items

Outgoing

1. No Outgoing

Incoming

1. DM&J Check #4449* - council feels the checks from DMJ do not need to be posted in the town Agenda.
2. Christine Boone, Assistant Superintendent RSU 22- Manager Crooker received an email from Christine Boone that answered some of Council questions from the workshop on March 8, 2022. Ms. Boone states in her email to Manager Crooker "the rest of the details are forthcoming". Details that the Council are waiting on is cost for removing equipment from classrooms to make more space, the breakdown for the percentage of Winterport student at H.A., and the cost for heating and cooling of the 3rd floor expansion to H.A. Manager Crooker advised Council if they need additional information, please write it down and he would forward it to Ms. Boone.

Minutes/Agendas:

1. RSU 22 Budget Committee Meeting Agenda March 17, 2022 .
2. Waldo County Commissioners Court Session Agenda March 17, 2022.

Communications:

A. Town Manager's Report-

1. Manager Crooker asked Council to go look at Rob Clark cul-de-sac before the next meeting.
2. Manager Crooker stated Salt bids for upcoming year are due by April 22.

B. Response to Council Questions – Councilor Ronco suggested the Council take a look at where people are going on the existing Website to see how to make the new Website easier to get around.

C. Council Comments- Councilor Cooper inquired about the spending of the American Funds. Manager Crooker asked Council to make a list and present it to him for projects that could be paid for with these funds. Councilor Higgins brought to the Town Council's attention the issue of a dangerous building on Main Street (the old flower shop) holes in the floors and kids are getting into it(high risk of someone getting hurt). This building needs to be brought to Jackie Robbins attention. Manager Crooker also mentioned the house next to the old fire station, he will follow up with Jackie Robbins on this building.

Signatures:

Executive Sessions:

A) Pursuant to Title 1 405 6 (F) Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those who records is prohibited by statute. Councilor Ronco made a motion to enter into executive session, Pursuant to Title 1 405 6 (F) Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those who records is prohibited by statute. Councilor English-Flannagan second the motion. Motion passed unanimously.

B) Action Item from Executive Session, if any.

Councilor Kelley motioned to authorize the Town Manager to spend up to \$3,500 to hire an outside investigator in a personnel matter. Councilor Ronco seconded motion. Motion passed unanimously.


Adjourn: Councilor English-Flannagan motioned to adjourn. Councilor Ronco seconded the motion. Motion passed 4 to 1.

Meetings:

Dates & Time of other meetings between March 23rd,2022-April 4th 2022
Broadband Committee Monday, March 28th, 2022,6:30 P.M. Town Office

Training & Days Off:

Minutes prepared and respectfully submitted by Wendy Wallace.



Stephen Cooper



Maggie English-Flanagan



Kevin Kelley

Tammy Higgins



Ann Ronco