

**TOWN OF WINTERPORT
BROADBAND COMMITTEE MINUTES
TOWN CONFERENCE ROOM / ZOOM
January 9, 2023 @ 6:30 PM**

WINTERPORT COMMITTEE MEMBERS PRESENT: P. Higgins, Kevin Kelley, Ethan Tremblay (Chair), Matt Williams (zoom)
FRANKFORT REPRESENTATIVE: Joe Watson, B. Pupkis (zoom)
PROSPECT REPRESENTATIVE:
STOCKTON SPRINGS REPRESENTATIVE: M. Smith
WINTERPORT TOWN MANAGER:

CALL TO ORDER: January 9, 2023 @ 6:36

APPROVAL OF MINUTES:

- Approval of minutes; December 19, 2022; 1st B. Pupkis, 2nd M. Williams, motion carries.

PUBLIC COMMENT:

- No comments.

MISSION STATEMENT:

- *"Affordable high-speed internet for all residents"*

SPEAKERS:

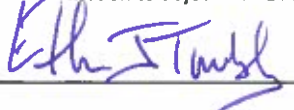
- Mike Elliott, Mission Broadband (MBB).

DISCUSSION:

- Reviewed the latest speed tests for each town: Frankfort 15.8%, Stockton Springs 12.0%, Winterport 11.3%.
- There was no correspondence presented for review.
- The *Get Ready* contract, W-9, and the financial form was circulated to all towns, Stockton Springs has reviewed and approved, Frankfort is reviewing January 9th, Winterport will review January 10th for submission to Maine Connectivity Authority (MCA).
 - Quarterly reporting is required via web; Chair will prepare for each town's submission for the respective reporting period.
- M. Williams presented options and costs for informational broadband website.
 - Motion to approve to \$20.00 per month for the website and domain name. 1st P. Higgins, 2nd B. Pupkis. Motion carries. M. Williams will be reimbursed from the grant funds and expense will be divided equally amongst the towns participating in the grant.
 - The domain name for the website is: wfsbroadband.com.
 - Motion to approve domain name: wfsbroadband.com. 1st M. Williams, 2nd K. Kelley. Motion carries.
- Reviewed the connect the dots program to correct any issues with the census maps illustrating the availability of internet services.
 - Committee recommended individual participation in verifying and submitting corrections from each town with MCA's Connect the Dots program.
- The remainder of the meeting was spent reviewing the RFP's and response to questions with MBB from the Internet Service Providers (ISP's).
 - Approximately 16 RFPs were mailed to ISP'S and six responded to the committee within a timely fashion.
 - The following is a synopsis of the review and recommendations of the committee:
 - Axiom: Will request representation for next committee meeting for further discussions.
 - Consolidated Communication (CCI): Determined the response was without merit.
 - Great Works Internet (GWI): Determined the response provided insufficient information.
 - Matrix Design Group: Determined the response provided insufficient information.
 - Spectrum/Charter Communications, Inc.: Determined the response was inequitable in fulfilling RFP requirements.
 - Unitel/Direct Communications: Will request representation for next committee meeting for further discussions.
 - Committee has scheduled a conference call for further consulting to review the bid specifics before the next scheduled committee meeting.
 - Committee will invite town council/select board members for next committee meeting.

ADJOURNMENT:

- Motion to adjourn 1st B. Pupkis, 2nd Higgins. Motion carries.

 Chair

2 / 6 / 23

Secretary: Kevin J. Kelley

**TOWN OF WINTERPORT
BROADBAND COMMITTEE MINUTES
TOWN CONFERENCE ROOM / ZOOM
January 23, 2023 @ 6:00 PM**

WINTERPORT COMMITTEE MEMBERS PRESENT: P. Higgins, Kevin Kelley, Ethan Tremblay (Chair), Matt Williams (zoom)
FRANKFORT REPRESENTATIVE: Joe Watson,
PROSPECT REPRESENTATIVE:
STOCKTON SPRINGS REPRESENTATIVE: M. Smith
WINTERPORT TOWN MANAGER:

CALL TO ORDER: January 23, 2023 @ 6:03

APPROVAL OF MINUTES:

- Deferred due to agenda.

PUBLIC COMMENT:

- No comments.

MISSION STATEMENT:

- *"Affordable high-speed Internet for all residents"*

SPEAKERS:

- Mike Elliott, Mission Broadband (MBB), John Dougherty, VP (MBB), Jeff Nevins (MBB).
- Mark Ouellette, President, Axiom.
- Jayne Sullivan, Community Development, Unitel, Direct Communications (DC), Daniel Parrish, (DC).

GUESTS:

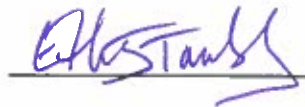
- Tammy Higgins, Winterport Council

DISCUSSION:

- Meeting was held in two sessions to review RFPs from Axiom and Direct Communications representatives.
- Session 6:00 - 7:00 pm, Axiom:
 - Reviewed the general & prepared questions about RFP with Axiom.
- Session 7:30 - 8:30 pm, Unitel, Direct Communications:
 - Reviewed the general & prepared questions about RFP with Direct Communications.
- Committee reviewed the website created by M. Williams for Winterport, Frankfort, Stockton Springs (WFS) Broadband Coalition.

ADJOURNMENT:

- Motion to adjourn @ 8:48 pm 1st M. Williams, 2nd P. Higgins. Motion carries.

 Chair

2/6/23

Secretary: Kevin J. Kelley