

**TOWN OF WINTERPORT  
BROADBAND COMMITTEE MINUTES  
TOWN CONFERENCE ROOM / ZOOM  
April 10, 2023 @ 6:30 PM**

**WINTERPORT COMMITTEE MEMBERS PRESENT:** Phil Higgins, Kevin Kelley, Ethan Tremblay, (Chair), Matt Williams.  
**FRANKFORT REPRESENTATIVE:** Joe Watson.  
**PROSPECT REPRESENTATIVE:** Brandy Bridges.  
**STOCKTON SPRINGS REPRESENTATIVE:** Mac Smith, Town Manager.  
**WINTERPORT TOWN MANAGER:** Casey Ashley.

**CALL TO ORDER:** April 10, 2023 @ 6:33 PM.

**APPROVAL OF MINUTES:**

- Motion to approve minutes March 27, 2023. 1<sup>st</sup> J. Watson 2<sup>nd</sup> P. Higgins. Motion carries.

**PUBLIC COMMENT:**

- No comments.

**MISSION STATEMENT:**

- "Affordable high-speed internet for all residents".

**SPEAKERS:**

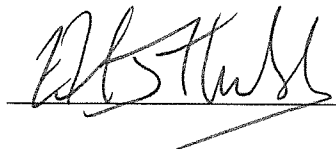
- Internet Service Provider cancelled due to an unscheduled event. ISP has been rescheduled for the next meeting April 24, 2023.

**DISCUSSION:**

- Reviewed the latest speed tests for each town: Frankfort 15.99%, Stockton Springs 13.59%, Winterport 12.46%, Prospect 5.88%.
- WFS website received 155 visits and unique visits of 130.
- Town of Frankfort completed their annual town meeting and there was no discussion of of the broadband issue.
- Town of Winterport has an open town meeting scheduled for April 11, 2023 at 6:00 pm. Discussion will be about the potential expenditure of the ARPA funds.
- Island Institute has been contracted by Maine Connectivity Authority (MCA) to develop a digital equity plan for the state. Island Institute will be working with the Eastern Maine Development Corporation (EMDC) on the digital equity plan. The timeline to have the digital equity plan complete is within one to two months.
- The town of Prospect had over 200 respondents for their Strategic plan and the broadband issue was part of the survey. A positive response was reported to increase the band width within the town.
- Discussed the future marketing and education plan for the towns. Potential venues include informational meetings, surveys and mailers along with posting on the website. Research will be completed concerning marketing/education by the next meeting from MCA and Island Institute.
- The coalition is required to have community outreach to comply with the "Get Ready" grant beginning in the 2<sup>nd</sup> quarter.
- Reviewed the 1<sup>st</sup> quarterly report due to MCA for the "Get Ready" grant. The Chair will submit the quarterly report to MCA.
- The committee should be receiving updated information from the ISP within the week.
- Next meeting April 24, 2023, 6:30 PM.

**ADJOURNMENT:**

- Motion to adjourn at 7:28 pm. 1<sup>st</sup>, K. Kelley, 2<sup>nd</sup> M. Williams. Motion carries.

 Chair

4, 24, 23

Secretary: Kevin J. Kelley